



CITY of NOVI CITY COUNCIL

**Agenda Item J
July 25, 2016**

SUBJECT: Approval of a Resolution to cross over Ten Mile Road at Taft Road for a 5k run/walk fundraising event on Saturday September 17, 2016 for the non-profit Telugu Association of North America (TANA) Foundation organized by Sri Venkateswara Temple.

SUBMITTING DEPARTMENT: Department of Public Services, Engineering Division *RA*

CITY MANAGER APPROVAL: *[Signature]*

BACKGROUND INFORMATION:

The Telugu Association of North America (TANA) Foundation, with the Sri Venkateswara Temple, has planned a 5k run event to raise funds for their non-profit organization. TANA Foundation is expecting 300 runners and walkers to participate in this event. The 5k will begin at 9:00am near Grand River Avenue and Taft Road, proceed south on Taft Road across Ten Mile Road to Fuerst Park, and then returning back north on Taft Road to end at the Sri Venkateswara Temple at 26233 Taft Road.

The Road Commission for Oakland County has issued permit number 56051 to the City allowing use of the roadways under County jurisdiction for civic events. The permit is predicated upon the adoption of an Authorizing Resolution by the Novi City Council approving the event and agreeing to the terms of the permit. Permit requirements include hold harmless and indemnity, and represents the Board of Road Commissioners against any and all claims for bodily injury or property damage, or any other claim related to the Parade.

Ten Mile Road is under the jurisdiction of the Road Commission for Oakland County. The 5k route uses Taft Road north and south, crossing over Ten Mile to and from Fuerst Park. Approval of the attached resolution is required as part of RCOC permit number 56051.

RECOMMENDED ACTION: Approval of Resolution to cross over Ten Mile Road at Taft Road for a 5k run/walk fundraising event on Saturday September 17, 2016 for the non-profit Telugu Association of North America (TANA) Foundation organized by Sri Venkateswara Temple.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Burke				
Council Member Casey				

	1	2	Y	N
Council Member Markham				
Council Member Mutch				
Council Member Wrobel				

TANA Foundation 5k

Route Map

Sri Venkateswara Temple
26233 Taft Road

Taft Road

Ten Mile Road

Fuerst Park




Map Author:
Date:
Project:
Version #:

Amended By:
Date:
Department:

MAP INTERPRETATION NOTICE




Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi.
Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Please contact the City GIS Manager to confirm source and accuracy information related to this map.

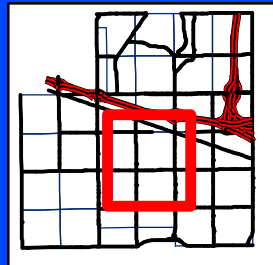
Map Legend

-  Freeway
-  Major Streets
-  Minor Streets

Novi 2010 Aerial Photograph

RGB

-  Red: Band_1
-  Green: Band_2
-  Blue: Band_3



City of Novi

Engineering Division
Department of Public Works
26300 Lee BeGole Drive
Novi, MI 48375
cityofnovi.org

0 300 600 1,200 1,800
Feet

1 inch = 1,459 feet





ROAD CLOSURE PERMIT FOR BLOCK PARTIES AND PARADES

Permit No.: **PRCL16-019**
Issue Date:

Upon the request of **Sreenivasa Gogineni**, authorized representative of **Sri Venkateswara Temple / TANA Foundation** and in accordance with the provisions of the Code of Ordinances of the City of Novi, Michigan Section 33-52, Parades and Processions in the Uniform Traffic Code, and Section 31-9, Road Closures, a permit to temporarily close roads for the purpose of **TANA FOUNDATION 5K Run/Walk** is granted as follows:

5K Run/Walk Saturday 9/17/2016, 9am to 11:30am

Use of Taft Rd. between Grand River and Fuerst Park

Event begins at Sri Venkateswara Temple at 26233 Taft Rd, proceeding south on Taft across 10 Mile Rd. to Fuerst park, returning north on Taft Rd. back to the Temple

If the applicant needs barricades, barrels, or cones for the event, the applicant **MUST** contact DPS Field Operations at 248-735-5640 at least 7 business days prior to the event to make the request and coordinate locations.

Approved by:

Rob Hays
Director of Public Services

cc: David Molloy, Director of Public Safety/Chief of Police
Jeff Johnson, Director of EMS & Fire Operations
Erick Zinser, Assistant Police Chief
Jerrod Hart, Assistant Police Chief
Matt Wiktorowski, Field Operations Senior Manager
Jerry Tremblay, Roadway Asset Manager
Rick Mitchell, Communications Manager
Aaron Staup, Construction Engineering Coordinator
Theresa Bridges, Construction Engineer

CITY OF NOVI

COUNTY OF OAKLAND, MICHIGAN

**RESOLUTION AUTHORIZING TELUGU ASSOCIATION OF NORTH AMERICA (TANA)
FOUNDATION 5K RUN CROSSING OVER TEN MILE ROAD**

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on _____, _____, at ____ o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____ and supported by Councilmember _____.

WHEREAS ; the Telugu Association of North America (TANA) Foundation is organizing a 5k run/walk event to raise funds for their non-profit organization on Saturday September 17, 2016 beginning at 9am; and

WHEREAS ; the route of the 5k event is north and south on Taft Road, including crossing of Ten Mile Road which is under the jurisdiction of the Road Commission for Oakland County; and

WHEREAS ; the City of Novi has been issued an annual permit, permit number 56051, by the Road Commission for Oakland County to conduct civic events on roads under the jurisdiction of RCOC; and

WHEREAS ; the validity of the permit is conditioned upon adoption of an Authorizing Resolution by the Novi City Council for the event and a statement agreeing to the terms of the permit.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Novi hereby support and authorize the 2016 TANA Foundation 5k event and will fulfill all permit requirements, save harmless, indemnify, and represent the Board of Road Commissioners against any and all claims for bodily injury or property damage, or any other claim arising out of or related to the 2016 TANA Foundation 5k event.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Cortney Hanson, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this 25th day of July 2016, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

Cortney Hanson, City Clerk
City of Novi

BOARD OF COUNTY ROAD COMMISSIONER, OAKLAND COUNTY, MICHIGAN
2420 PONTIAC LAKE ROAD - WATERFORD, MI 48328
REFER ALL INQUIRES TO DEPARTMENT OF CUSTOMER SERVICES - PERMITS (248) 858-4835

Const. Bond: \$ 0.00
Permit Fee: \$ 0.00
Deposit: \$ 0.00
Est. Insp. Fee: \$ 0.00
Paint Fee: \$ 0.00
Sign Fee: \$ 0.00
Signal Fee: \$ 0.00

APPLICATION NO. 3500029
PERMIT NO. E 56051

This permit is issued on the condition that licensees and any persons working under the authority of this permits shall comply with the requirements of Act 53 of the P.A. of 1974.

CALL MISS DIG BEFORE YOU DIG
PHONE (248) 647-7344

1/1/2015

Received of NOVI, CITY OF
with the terms of below permit.

BOARD OF COUNTY ROAD COMMISSIONERS
Oakland County, Michigan

to be applied in accordance

Deputy Secretary-Clerk

Subject to the conditions on the reverse side hereof and the application attached hereto, permission is granted by the Board of County Road Commissioners, Oakland County, Michigan hereinafter referred to as the Board, to: NOVI, CITY OF

45175 W 10 MILE, NOVI, MI 48375
248-735-5640

hereinafter referred to as the Licensee,


This is a permit to:

CONDUCT PARADES OR INSTALL BANNERS, AT TIMES AND LOCATIONS AS APPROVED BY LOCAL COMMUNITY RESOLUTION. THE LOCAL COMMUNITY SHALL PROVIDE FOR ALL TRAFFIC CONTROL INCLUDING SIGNS, BARRICADES AND POLICE CONTROL OF TRAFFIC. THE COMMUNITY SHALL NOTIFY THE ROAD COMMISSION IN ADVANCE AND PROVIDE A COPY OF RESOLUTIONS AUTHORIZING THE PARADE OR BANNER. THE WORDING ON BANNERS SHALL BE APPROVED BY RESOLUTION OF THE LOCAL COMMUNITY. BANNERS SHALL BE INSTALLED AT A HEIGHT AND LOCATION THAT MEETS RCOC GUIDELINES. THE DISTANCE BETWEEN THE BOTTOM OF THE BANNER AND THE SURFACE OF THE ROAD SHALL BE NO LESS THAN 18 FEET AND THE BANNER SHALL BE LOCATED SO THAT IT CAUSES NO VISUAL OBSTRUCTION WITH TRAFFIC SIGNALS OR OTHER TRAFFIC CONTROL DEVICES. THE INSTALLATION AND BANNER SHALL BE IN ACCORDANCE WITH THE APPROVED APPLICATION AND WITH RULE 5.4 OF THE R.C.O.C "RULES, STANDARDS AND SPECIFICATIONS FOR DRIVEWAYS, BANNERS AND PARADES UPON OR OVER ROAD COMMISSION FOR OAKLAND COUNTY RIGHTS OF WAY". ALL BILLINGS FOR APPLICATION FEES, INSPECTION FEES AND WORK PERFORMED BY THE RCOC AS A RESULT OF THESE ACTIVITIES SHALL BE BILLED TO THE ADDRESS PROVIDED ON THE APPLICATION FORM.

Novi Twp

This permit is granted for the period
Commencing 1/1/2015
and ending 12/31/2017

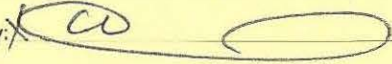
BOARD OF COUNTY ROAD COMMISSIONERS, OAKLAND COUNTY, MICHIGAN
Department of Customer Sevices - Permits

By: 

In consideration of the granting of this permit, the undersigned Licensee hereby agrees to abide by and conform with all of the terms and conditions herein set forth or incorporated herein by reference. (SEE APPLICATION AND REVERSE SIDE FOR CONDITIONS OF PERMIT.)

1/1/2015

NOVI, CITY OF

By: 

12/18/2014

Application # 3500029

Contact: MATT WIKTOROWSKI

Phone: 248-735-5640

PERMIT DESCRIPTION

The following is a permit description ONLY. It shall not be construed to be a permit and shall become valid only after the permit is acquired.

This is a permit to:

CONDUCT PARADES OR INSTALL BANNERS, AT TIMES AND LOCATIONS AS APPROVED BY LOCAL COMMUNITY RESOLUTION. THE LOCAL COMMUNITY SHALL PROVIDE FOR ALL TRAFFIC CONTROL INCLUDING SIGNS, BARRICADES AND POLICE CONTROL OF TRAFFIC. THE COMMUNITY SHALL NOTIFY THE ROAD COMMISSION IN ADVANCE AND PROVIDE A COPY OF RESOLUTIONS AUTHORIZING THE PARADE OR BANNER. THE WORDING ON BANNERS SHALL BE APPROVED BY RESOLUTION OF THE LOCAL COMMUNITY. BANNERS SHALL BE INSTALLED AT A HEIGHT AND LOCATION THAT MEETS RCOC GUIDELINES. THE DISTANCE BETWEEN THE BOTTOM OF THE BANNER AND THE SURFACE OF THE ROAD SHALL BE NO LESS THAN 18 FEET AND THE BANNER SHALL BE LOCATED SO THAT IT CAUSES NO VISUAL OBSTRUCTION WITH TRAFFIC SIGNALS OR OTHER TRAFFIC CONTROL DEVICES. THE INSTALLATION AND BANNER SHALL BE IN ACCORDANCE WITH THE APPROVED APPLICATION AND WITH RULE 5.4 OF THE R.C.O.C "RULES, STANDARDS AND SPECIFICATIONS FOR DRIVEWAYS, BANNERS AND PARADES UPON OR OVER ROAD COMMISSION FOR OAKLAND COUNTY RIGHTS OF WAY".

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PART 9 – BANNER PERMITS

RULE 9.1 AUTHORIZED APPLICANTS

A permit for the installation of Banners to be placed within or over the Right-of-Way may be issued by the Permits Division only to the governing body of a city, incorporated village, or township.

RULE 9.2 APPLICATION FORMS

Applications for permits for the erection of Banners shall be in the manner prescribed by, or on the appropriate forms supplied by, the Permits Division. Only the authorized governing body may make application. The community shall obtain permission from the pole's owner for use of any and all poles. R.C.O.C. traffic signals or poles cannot be used for Banners.

RULE 9.3 MINIMUM REQUIREMENTS

- 9.3.1 Permit applications shall be accompanied by a copy of a Municipal Resolution from the local governing body designating an authorized official of the city, village, or township with the authority to make the application for the city, village, or township. The application should be submitted approximately one month in advance of proposed installation.
- 9.3.2 Each application shall include the following information:
- (A) Activity in connection with which the Banners are to be placed.
 - (B) Location of the proposed installation including distance to traffic control devices.
 - (C) A description of the Banners, including any legend or symbol thereon.
 - (D) The height of an overhead Banner at its lowest point above the surface of the road.
 - (E) The dates on which the Banner will be erected and removed shall not exceed a time period specified by the Permits Division. An acceptable period of time for Banners, other than Christmas decorations, to be in place is 3 weeks and acceptable duration for Christmas decorations to be in place is 6 weeks.
 - (F) Such other information as the Permits Division may require.

RULE 9.4 DESIGN AND PLACEMENT REQUIREMENTS

- 9.4.1 The design, method of installation and location of all Banners shall be such that they shall conform to all applicable laws, statutes and regulations, including Act 200 of 1969, these Rules and the M.M.U.T.C.D.; shall not be dangerous to those using the road; and shall not unduly interfere with Sight Distance or the free movement of the traffic.
- 9.4.2 Overhead Banners shall be securely fastened and have a minimum bottom height of 18 feet above the surface of the traveled way, shall be placed not closer than 100 feet on either side of traffic lights or signals, and shall be so placed as to not obstruct a clear view of such traffic lights or signals or other traffic control devices. Banners shall not be attached to trees.
- 9.4.3 Banners shall not have displayed thereon any legend or symbol which, in the judgment of the R.C.O.C., may, in any way, be construed to advertise or otherwise promote the sale of, or publicize, any merchandise or commodity, or which may be construed to be political in nature.

9.4.4 Banners shall not have displayed thereon any device which is, purports to be, imitates, resembles, or may be mistaken for, a traffic control device, or which attempts to direct the movement of traffic.

9.4.5 Decorations shall not include flashing lights.

RULE 9.5 CONDITIONS OF ISSUANCE OF BANNER PERMITS

9.5.1 Permits for the erection or installation of Banners may be cancelled by the Permits Division if it determines in its sole judgment that such installation shall become dangerous to those using the road or unduly interfere with the free movement of traffic. If it becomes necessary to remove the Banner due to safety reasons, the cost of removal shall be borne by the Permit Holder, and the Permit Holder shall reimburse the R.C.O.C for any and all costs or expenses the R.C.O.C. may have incurred in connection with such removal.

9.5.2 The city, village, or township making application shall faithfully fulfill all permit requirements and shall indemnify and save harmless the Board from claims of every kind arising out of , or on account of, permitted activities.

9.5.3 The Permits Division may issue permits to cities, villages, or townships for the installation of Banners at approved locations for a period of not more than three (3) years, subject to the conditions above.