



NOVI HISTORICAL COMMISSION

August Minutes
Wednesday, August 20, 2025
Novi Library Local History Room

CALL TO ORDER: 7:08 p.m.

ATTENDANCE: Kim Nice, Sharon Larson, Debbie Wrobel, Kathy Crawford and Kelly Kasper

ABSENT: Randy Van Wageningen and Dan Pierce

INTRODUCTION OF GUESTS: Rae Manela (Library Liaison)

APPROVAL OF AGENDA: APPROVED

APPROVAL OF JULY MINUTES: APPROVED

NOVI HISTORICAL COMMISSION FINANCIAL SUMMARY REPORT - 2025/2026 Fiscal Year				
	BUDGET	EXPENDITURES Thru Aug 20, 2025		
Display Cabinet Exhibit	\$ 700.00	\$ -		
Marketing/Brochures/Engage/Name Badges	\$ 900.00	\$ -		
Equipment/Supplies/Office/Upgrades/Repairs	\$ 3,000.00	\$ -		
Program/Speaker Fees	\$ 1,700.00	\$ -		
Storage Unit	\$ 2,750.00	\$ (2,220.00)		
Acquisition (Books/Materials/Subscriptions)	\$ 2,800.00	\$ -		
Conference/Continuing Education	\$ 1,300.00	\$ -		
Legal Fees	\$ 700.00	\$ -		
Special Project Items				
Betty Lang Internships		\$ -		
Oral Histories		\$ -		
City/Community Event		\$ -		
Four Corners Project		\$ (99.17)		
Photography		\$ -		
Special Projects Total	\$ 5,500.00	\$ (99.17)		
TOTAL:	\$ 19,350.00	\$ (2,319.17)		\$ 17,030.83
Equitable Projects	<u>Expenditures</u>	<u>Revenue Rec'd</u>		
Villa Barr Book Sales YTD				
Wreaths Across Novi Project				

Treasurer's Report: APPROVED – The only expense for last month were for the Four Corners miniature project and the annual storage locker fee.

LIBRARY LIAISON REPORT:

History Room Office Hours:

Monday, Sept. 15 (6-8 p.m.): Kelly Kasper and Kim Nice

Monday, Oct. 6 (10:30 a.m. – 12:30 p.m.): Debbie Wrobel and Kim Nice

Monday, Oct. 6 10 a.m. – 3 p.m. (Senior Day at NPL): Debbie Wrobel, Kim Nice and Sharon Larson

Monday, Oct. 20 (6-8 p.m.): Kim Nice

New Novi Public Library Room Request Process: The new process for requesting rooms and space requires the NHC to get things on the calendar ASAP: Rae needs dates for January - April 202 events by Sept 5th.

Microfilm Reader/Scanner Instructions: Members from the City Building Department received a Freedom of Information Act request and asked to use the microfilm reader to support it. The machine worked well.

Fall Programming: Flyers for the Fall programming have been put out in the library. Trying to create more interest in the Piquette Plant talk.

Document Donation Day: The next document donation day is set for October 18.

Northville Genealogy Group: The genealogy group is doing an intermediate genealogy workshop on Sept. 6.

Historical Commission Library Internship: Rae posted the internship for the Fall, and it will be open until the end of August. So far there has been two applicants that fit the needed criteria.

DISCUSSION ITEMS:

By-Laws: There was a discussion on several parts of the by-laws including incorporating the rules of elections. The Commission decided to put the rules in the room procedures book instead. The Commission also discussed the election date and that office hours need more clarification.

Library Storage Clean-Up: Kim and Rae will plan another date to clean and organize the “bowling alley.”

Wreaths Across Novi: The annual Wreaths Across Novi will take place at 1 p.m. on Nov. 8. Kim and Kelly are working on the next steps.

Novi Public Library 65th Anniversary Event: The Library’s 65th Anniversary event will take place Oct. 25 from 1-5 p.m. The Commission is participating in the library anniversary organizing committee meetings. The Commission will have a table and Rae will be stationed in the Local History Room.

Four Corners Miniature Project: No new update.

Speaker’s Series: No one is scheduled for the first quarter yet but we are booked for May with the Ernie Harwell program. Flyer due dates: Dec 2025 for JAN-MAY Programs, verbiage from Kim by mid-October.

Pumpkinfest at Toll Gate: Pumpkinfest will take place on Oct. 4 from 11 a.m. – 5 p.m. The Historical Commission is looking at focusing on the Novi Special Race Car as a topic. Kim, Debbie and Sharon to be lead on the event from the Historical Commission.

Donations: Kathy Crawford donated items for the display case including a piece of wood that is certified from the U.S.S. Constitution to celebrate the U.S.’s anniversary.

ONGOING PROJECTS:

Villa Barr Book Sales: No new book sales.

Display Case: The Novi Special display case got a lot of attention. Kim and Sue are working on the next display case for the upcoming program.

NEW BUSINESS: NONE

PUBLIC COMMENT: NONE

NEXT MEETING: September 17, 2025 at 7 p.m.

ADJOURN: 8:31 p.m.