



## NOVI HISTORICAL COMMISSION

**July Minutes**  
**Wednesday, July 16, 2025**  
**Novi Library Board Room**

**CALL TO ORDER:** 7:08 p.m.

**ATTENDANCE:** Kim Nice, Sharon Larson, Debbie Wrobel, Randy Van Wagnen and Dan Pierce

**ABSENT:** Kathy Crawford, Kelly Kasper

**INTRODUCTION OF GUESTS:** None

**APPROVAL OF AGENDA:** APPROVED

**APPROVAL OF JUNE MINUTES:** APPROVED

NOVI HISTORICAL COMMISSION FINANCIAL SUMMARY REPORT - 2024/2025 Fiscal Year				
	BUDGET	EXPENDITURES Thru June 30, 2025		
Display Cabinet Exhibit	\$ 500.00	\$ (304.99)		
Marketing/Brochures/Engage/Name Badges	\$ 900.00	\$ (853.93)		
Equipment/Supplies/Office/Upgrades/Repairs	\$ 12,000.00	\$ (14,082.92)		
Program/Speaker Fees	\$ 1,200.00	\$ (1,872.30)		
Storage Unit	\$ 2,750.00	\$ (2,400.00)		
Acquisition (Books/Materials/Subscriptions)	\$ 2,000.00	\$ (400.00)		
Conference/Continuing Education	\$ 1,000.00	\$ (652.81)		
Legal Fees	\$ 500.00	\$ -		
Special Project Items				
Betty Lang Internships		\$ (3,000.00)		
Oral Histories		\$ -		
City/Community Events		\$ (326.02)		
Four Corners Project		\$ (86.88)		
Photography		\$ -		
Special Project Totals	\$ 3,000.00	\$ (3,412.90)		
<b>TOTAL:</b>	<b>\$ 23,850.00</b>	<b>\$ (23,979.85)</b>	<b>\$</b>	<b>(129.85)</b>
Equitable Projects			Sales /	
Villa Barr Book Sales YTD			Expenses	Contributions
Wreaths Across Novi Project	\$ 2,196.16	\$ 2,600.00		

**Treasurer's Report:** APPROVED – The only expense for last month is for the annual storage locker fee. Overall, the 2024 – 2025 Commission finished the fiscal year slightly under budget.

### **LIBRARY LIAISON REPORT:**

#### **History Room Office Hours:**

No Summer Office Hours. To resume in September.

**Microfilm Reader/Scanner Instructions:** Rae printed out instructions for the new microfilm reader and scanner. While these items cannot be used without someone from the library or Commission around, the instructions will help users understand how to work the machines.

## **DISCUSSION ITEMS:**

**By-Laws:** Kim reminded the commissioners to review the Novi Historical Commission by-laws. Feedback is being requested before the August meeting. Commissioners should send the edits to Kim Nice for collection. Suggestions will be reviewed at the August meeting.

**Library Storage Clean-Up:** Kim and Rae are planning to spend time organizing and cleaning up the space the Historical Commission has inside the Novi Public Library. The clean-up will take place on Tuesday, July 29 from 3 -5 p.m.

**Wreaths Across Novi:** The annual Wreaths Across Novi will take place at 1 p.m. on Nov. 8. Kim and Kelly are working on developing the event including signage, sponsorship, and attendee giveaways. Similar to other years, the Commission will seek out donations for the event from local businesses.

**Novi Public Library 65<sup>th</sup> Anniversary Event:** The Library's 65<sup>th</sup> Anniversary event will take place Oct. 25 from 1-5 p.m. The Commission is participating in the library anniversary organizing committee meetings. All commissioners are being asked to attend the event and share information about the Novi Historical Commission and the history of Novi. The Commission will have a table and Rae will be stationed in the Local History Room.

**Four Corners Miniature Project:** The project continues to make progress with the Commission members painting items and filling up shelves for inside the store. The team working on the project is scheduled to meet again throughout August in the Novi Library's Youth Activity Room (YAR).

**Speaker's Series:** The Fall speakers are in place. Kelly Kasper developed a flyer for distribution. The programs include Miracle on Piquette Avenue (Sept. 23), The 4 Corners of Novi (Oct. 22) and the Anniversary of the Edmund Fitzgerald (Nov. 12).

**Library & Friends Program:** The Novi Public Library and Friends of the Library are hosting a program on Nov. 9 that will include musical guest Ben Sharkey. The Commission voted to help co-host the event by donating up to \$500 for the event and volunteer support.

## **ONGOING PROJECTS:**

**Did You Know Project:** The Did You Know Project will resume once the new Historical Commission Facebook page is set up in the Fall.

**Villa Barr Book Sales:** No new book sales.

**Display Case:** Sue and Kim will get together to develop a display case for the upcoming Miracle on Piquette Avenue event on Sept. 23.

**NEW BUSINESS:** NONE

**PUBLIC COMMENT:** Sue Grifor informed the Commission that the National Model Railroad Convention is taking place at the Novi Sheraton from July 14 – 19. The web site contains information about the City of Novi.

**NEXT MEETING:** August 20, 2025 at 7 p.m.

**ADJOURN:** 8:20 p.m.