



# CITY of NOVI CITY COUNCIL

## Agenda Item E February 11, 2019

**SUBJECT:** Approve the reprogramming of Program Year 2017 Community Development Block Grant (CDBG) in the amount of \$8,629.25 and authorize the Mayor to execute all agreements and or contracts which result from the reprogramming.

**SUBMITTING DEPARTMENT:** Finance

**CITY MANAGER APPROVAL:** PK

**BACKGROUND INFORMATION:** The Program Year (PY) 2017 funds expire on June 30, 2019. Novi Youth Assistance (NYA) has \$8,629.25 of PY 2017 funds remaining that they will be unable to spend by June 30, 2019. NYA has requested funds be reprogrammed from the Youth Services program (serving those individuals over the age of 13 years old) to the Child Care Services program (servicing those under the age of 13 years old). NYA stated \$2,000 of the remaining \$8,629.25 could be utilized for Child Care Services but requested the remaining \$6,629.25 of funds be reprogrammed to another CDBG program. City administration has concluded to recommend the remaining funds be utilized for the City's Minor Home Repair Program. Currently OLHSA, the City's CDBG Minor Home Repair administrator, has eight homeowners on their wait list for services.

Account #:	Project Name:	Amount:
<b>Existing (from)</b> 172160-732185	<b>Public Services – Youth Services</b>	<b>\$ 8,629.25</b>
<b>Proposed (to):</b> 172160-732185	<b>Public Services – Child Care Services</b>	<b>\$ 2,000.00</b>
172170-731227	<b>Minor Home Repair</b>	<b>\$ 6,629.25</b>

**RECOMMENDED ACTION:** Approve the reprogramming of Program Year 2017 Community Development Block Grant (CDBG) in the amount of \$8,629.25 and authorize the Mayor to execute all agreements and or contracts which result from the reprogramming.



January 28, 2019

Carla Spradlin, Grant Compliance & Program Coor.  
Oakland County Community & Home Improvement  
Oakland Pointe Suite 1900  
250 Elizabeth Lake Rd  
Pontiac MI 48341-0414

**CITY COUNCIL**

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**Mayor Pro Tem**  
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**City Clerk**  
Cortney Hanson

**RE: REPROGRAMMING REQUEST**

The City of Novi requests the following reprogramming of PY 2017 funds.

**Existing (FROM):**

<b>Account Number</b>	<b>Amount</b>	<b>Activity Description</b>
732185	\$8,629.25	Youth Services

**Proposed (TO):**

<b>Account Number</b>	<b>Amount</b>	<b>Activity Description</b>
731227	\$6,629.25	Minor Home Repair
732185	\$2,000.00	Child Care Services

**Description:**

With the June 30, 2019 deadline to spend Program Year (PY) 2017 fast approaching, Novi Youth Assistance (NYA) concluded they could not spend the remaining \$8,629.25 of PY 2017 Youth Services funds by June 30, 2019. NYA has requested that \$2,000 of Youth Services funds be reprogrammed to Child Care Services and the City has determined the remaining \$6,629.25 can be utilized with our existing Minor Home Repair program.

I have attached the required backup including a copy of the public hearing advertisement, copy of certified meeting minutes, project description and updated environmental review record as needed. If you have questions or require further information, please contact my office at (248) 735-5692.

Sincerely,

Sabrina Lilla  
CDBG Contact

**City of Novi**  
45175 Ten Mile Road  
Novi, Michigan 48375  
248.347.0460  
248.347.0577 fax

cityofnovi.org

Attachments

Copy of the public hearing advertisement

Copy of certified council minutes and/or governing body resolution

Project description

**CITY OF NOVI**  
**COUNTY OF OAKLAND, MICHIGAN**

**Approving the 2017 Community Development Block Grant Reprogramming**

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on February 11, 2019 at 7 o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers\_\_\_\_\_

ABSENT: Councilmembers\_\_\_\_\_

The following preamble and Resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

WHEREAS, the City administration has recommended a reprogramming of the use of 2017 Community Development Block Grant funds, and

WHEREAS, the City of Novi has duly advertised and conducted a public hearing on February 11, 2019, for the purpose of receiving public comments regarding the proposed reprogramming of Community Development Block Grant funds in the amount of \$8,629.25, and

WHEREAS, the City of Novi found that the following projects meet the federal objectives of the Community Development Block Grant program and are prioritized by the community as high priority need.

<b>Account #:</b>	<b>Project Name:</b>	<b>Amount:</b>
<b>Existing (from)</b> 172160-732185	<b>Public Services – Youth Services</b>	<b>\$ 8,629.25</b>
<b>Proposed (to):</b> 172160-732185	<b>Public Services – Child Care Services</b>	<b>\$ 2,000.00</b>
172170-731227	<b>Minor Home Repair</b>	<b>\$ 6,629.25</b>
<b>Total</b>		<b>\$8,629.25</b>

NOW THEREFORE BE IT RESOLVED, that the City of Novi hereby authorizes that the 2017 Community Development Block Grant reprogramming in the approximate amount of \$8.629.25 be approved and submitted for approval to Oakland County Community & Home Improvement , and that the Mayor is hereby authorized to execute all documents, agreements, or contracts which result from this reprogramming to Oakland County.

**AYES:**

**NAYS:**

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Cortney Hanson, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this 11th day of February 2019, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

\_\_\_\_\_  
Cortney Hanson, City Clerk  
City of Novi