# Eyes & Ears on Novi

"As a steward of the community, I am entrusted to keep my eyes and ears on Novi. It's my duty & responsibility to be alert for public hazards, emergencies and concerns I encounter during the day and to make timely contact with the City Department responsible for resolving these issues."



Contact the right City Department from 8 a.m. to 5 p.m. to report maintenance problems or potential hazards...

Type of Concern/Problem	Department	Phone
Car Parked Across Walkway	Police	248.347.0575
Catch Basin Obstruction	DPS	248.735.5640
Dead Animals	DPS	248.735.5640
High Grass/Weeds	Ordinance	248.735.5678
Leaking Hydrant/Water Line	DPS	248.735.5640
Malfunctioning Traffic Signal	Police	248.347.0575
Missing Street Sign	DPS	248.735.5640
Pot Holes	DPS	248.735.5640
Road Hazard	Police	248.347.0575
Street Light Outage	Police	248.347.0575
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### What I need to know...

The non-emergency Dispatch phone # is

## **248.347.057**5

Pre-program your cell phone. Use this for all non-life threatening emergencies and after regular weekday business hours.



## **Call 9-1-1**

If you witness a crime or emergency in progress.

### THE DISPATCHER WILL ASK YOU

### Who are you? (Name and Department)

Where you are? (Give special instructions on how to get the location if needed)

### The nature of the emergency

Is the incident in progress?

Any circumstances that may help or impede response personnel

### IF REPORTING A CRIME

Make sure to get descriptions of all parties involved.

Male/Female Approximate age White/Black/Other

Clothing description

On foot or in vehicle (license plate if available) Direction of travel

Color of vehicle

Type of vehicle

Any weapons (guns, knife, etc)



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