



CITY of NOVI CITY COUNCIL

**Agenda Item F
March 28, 2016**

SUBJECT: Approval to award the Electrical Services Contract to Great Lakes Power & Lighting Inc., for an estimated annual expenditure of \$70,000. The term of the contract is one year with two one-year renewal options.

SUBMITTING DEPARTMENT: Information Technology – Facilities Management Division

CITY MANAGER APPROVAL: 

EXPENDITURE REQUIRED	\$50,000 - \$70,000 estimated
AMOUNT BUDGETED	\$70,000 via various departments
APPROPRIATION REQUIRED	
LINE ITEM NUMBER	101.265.00-934.000 and various other Department 934 accounts.

BACKGROUND INFORMATION:

The City of Novi contracts Electrical services for the following municipal facilities: Civic Center, Police Station, Indoor Gun Range, Department of Public Services, CEMS Building, Fire Stations 1, 2, 3, and 4. Additionally, we have included an option to allow the Library and Meadowbrook Commons to leverage this contract, should they choose, for services not covered by existing warranties. The scope of services provided by the vendor is as follows: electrical repairs, new wiring, electrical service connections and emergency repairs.

This request for proposals was posted on the Michigan Intergovernmental Trade Network (MITN). This process resulted in four vendor proposals for this service. A team comprised of City staff from several departments evaluated the proposals. Based on the evaluation scores we opened the fee proposals of the two highest ranked firms. The fee proposal tabulation is attached. It is the recommendation of the team to award the Electrical Services contract to Great Lakes Power and Lighting, Inc.

	Great Lakes	Douglas Electric	Allied Building Svcs	Retro-tech
TOTAL	1560	890	800	750
RANK	1	2	3	4

RECOMMENDED ACTION: Approval to award the Electrical Services Contract to Great Lakes Power & Lighting Inc., for an estimated annual expenditure of \$70,000. The term of the contract is one year with two one-year renewal options.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Burke				
Council Member Casey				

	1	2	Y	N

Evaluation Rank		Great Lakes Power & Lighting	Douglas Electric
		1	2
		Year 1	Year 1
Regular Hours, M-F, 8am-5pm	Journeyman	56	60.00
	Apprentice	47	49.50
Overtime Hours, M-F, 5 pm-8 am	Journeyman	81	84.30
	Apprentice	68	69.60
Saturday Hours	Journeyman	81	84.30
	Apprentice	68	69.60
Sunday Hours	Journeyman	81	105.50
	Apprentice	68	87.20
Holidays	Journeyman	81	105.50
	Apprentice	68	87.20
Emergency Service, 24/7	Journeyman	81	95.00
	Apprentice	68	78.50
Additional Charges		Bucket Truck \$300/day; Scissor Lift \$100/day	Lift rental \$100/day, \$300/wk, \$600/mo; Tow behind lift \$275/day
Material markup from wholesale rates		10%	15%
Comments			\$85.00 for the first hour
		Year 2	Year 2
Regular Hours, M-F, 8am-5pm	Journeyman	56	63.00
	Apprentice	47	51.98
Overtime Hours, M-F, 5 pm-8 am	Journeyman	81	88.52
	Apprentice	68	73.08
Saturday Hours	Journeyman	81	88.52
	Apprentice	68	73.08
Sunday Hours	Journeyman	81	110.78
	Apprentice	68	91.56
Holidays	Journeyman	81	110.78
	Apprentice	68	91.56
Emergency Service, 24/7	Journeyman	81	99.75
	Apprentice	68	82.43
		Year 3	Year 3
Regular Hours, M-F, 8am-5pm	Journeyman	58	66.15
	Apprentice	49	54.57
Overtime Hours, M-F, 5 pm-8 am	Journeyman	83	92.95
	Apprentice	70	76.73
Saturday Hours	Journeyman	83	92.95
	Apprentice	70	76.73
Sunday Hours	Journeyman	83	116.31
	Apprentice	70	96.14
Holidays	Journeyman	83	116.31
	Apprentice	70	96.14
Emergency Service, 24/7	Journeyman	83	104.74
	Apprentice	70	86.55
		Year 4	Year 4
Regular Hours, M-F, 8am-5pm	Journeyman	58	69.46
	Apprentice	49	57.30
Overtime Hours, M-F, 5 pm-8 am	Journeyman	83	97.60
	Apprentice	70	80.57
Saturday Hours	Journeyman	83	97.60
	Apprentice	70	80.57
Sunday Hours	Journeyman	83	122.13
	Apprentice	70	100.95
Holidays	Journeyman	83	122.13
	Apprentice	70	100.95
Emergency Service, 24/7	Journeyman	83	109.97
	Apprentice	70	90.87



**CITY OF NOVI
ELECTRICAL SERVICES CONTRACT**

FEE PROPOSAL FORM

We, the undersigned as bidder, propose to furnish the City of Novi according to the specifications attached hereto and made a part thereof for the following prices:

HOURLY RATES:

		Year 1 (initial contract)	Year 2 (first renewal option)	Year 3 (second renewal option)	Year 4 (third renewal option)
Regular Hours, M-F, 8am-5pm	Journeyman	56 [¢] /hr	56 [¢] /hr	58 [¢] /hr	58 [¢] /hr
	Apprentice	47 [¢] /hr	47 [¢] /hr	49 [¢] /hr	49 [¢] /hr
	Other	— /hr	— /hr	— /hr	— /hr
Overtime Hours, M-F, 5 pm-8 am	Journeyman	81 [¢] /hr	81 [¢] /hr	83 [¢] /hr	83 [¢] /hr
	Apprentice	68 [¢] /hr	68 [¢] /hr	70 [¢] /hr	70 [¢] /hr
	Other	— /hr	— /hr	— /hr	— /hr
Saturday Hours	Journeyman	81 [¢] /hr	81 [¢] /hr	83 [¢] /hr	83 [¢] /hr
	Apprentice	68 [¢] /hr	68 [¢] /hr	70 [¢] /hr	70 [¢] /hr
	Other	— /hr	— /hr	— /hr	— /hr
Sunday Hours	Journeyman	81 [¢] /hr	81 [¢] /hr	83 [¢] /hr	83 [¢] /hr
	Apprentice	68 [¢] /hr	68 [¢] /hr	70 [¢] /hr	70 [¢] /hr
	Other	— /hr	— /hr	— /hr	— /hr
Holidays	Journeyman	81 [¢] /hr	81 [¢] /hr	83 [¢] /hr	83 [¢] /hr
	Apprentice	68 [¢] /hr	68 [¢] /hr	70 [¢] /hr	70 [¢] /hr
	Other	— /hr	— /hr	— /hr	— /hr
Emergency Service, 24/7	Journeyman	81 [¢] /hr	81 [¢] /hr	83 [¢] /hr	83 [¢] /hr
	Apprentice	68 [¢] /hr	68 [¢] /hr	70 [¢] /hr	70 [¢] /hr
	Other	— /hr	— /hr	— /hr	— /hr

If you provided hourly rates for "Other" above, please indicate title(s) of personnel included in this category:

NONE

ADDITIONAL CHARGES (equipment, rental, mobilization, etc.). You must indicate any and all other potential charges here. If more space is needed, please include on additional sheet.

Bucket Truck \$ 300 Day

Scissor Lift \$ 100 Day

MATERIAL MARKUP FROM WHOLESALE RATES

10 %

COMMENTS/EXCEPTIONS (All exceptions must be noted here. If more space is necessary, please attach a separate sheet):

ADDENDA: We acknowledge the following Addenda: _____

(Please list numbers)

NON-IRAN LINKED BUSINESS:

By signing below, I certify and agree on behalf of myself and the company submitting this proposal the following: (1) that I am duly authorized to legally bind the company submitting this proposal; and (2) that the company submitting this proposal is not an

"Iran linked business," as that term is defined in Section 2(e) of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012; and (3) That I and the company submitting this proposal will immediately comply with any further certifications or information submissions requested by the City in this regard.

THIS BID SUBMITTED BY:

Company (Legal Registration) Great Lakes Power & Lighting


Address 9646 26 Mile Rd

City Casco State MI Zip 48064

Telephone 586 716 4000 Fax 586 716 4770

Representative's Name (please print) Charles R Schwab

Representative's Title President

Representative's Signature 

E-mail rschwab@greatlakespwr.com

Date 2/17/16



cityofnovi.org

CITY OF NOVI
ELECTRICAL SERVICES RFP

QUALIFICATIONS QUESTIONNAIRE

The contractor shall complete the Qualification Questionnaire to contain at a minimum the following information. Failure to answer all questions may result in rejection of your proposal.

Name of Firm Great Lakes Power & Lighting

1. Organizational structure: Corporation, Partnership, etc. Corporation

2. Has any officer or partner of this organization owned or operated a company that declared bankruptcy during the last 10 years? No X Yes _____
When: _____

3. How many years has your organization been in business under its present name?
12

4. Under what other or former names has your organization operated?
NONE

5. How many current full time employees? 46 Part time? 0

6. 24-hour/7-day Emergency Telephone Number 810 824 0075

7. Provide your procedure for handling night and weekend calls. _____
you will be given 3 phone numbers all of which when you call they can get someone out to service your needs.

8. Address of your local facility 9646 26 Mile Rd Casco MI 48064

9. Distance of facility from the Novi Civic Center 50 miles

10. Are you able to provide insurance coverage as required by this RFP? yes

11. List the scope of services (type of work) you are able to perform.
all types of industrial, commercial, 1-ft station and arial electrical

12. List any professional licenses/certifications you have obtained that would be applicable to this contract.

Electrical Contractors License 6110889

13. Provide a list of electricians, apprentices, journeymen, and all other professional staff to be assigned to this contract. Include name, title, license number, years of experience, full/part time, on-call availability, qualifications, and experience.

The same personal assigned to current contract will be assigned to this contract

14. List equipment, tools and all other resources available to your firm to perform this contract:

all tools & equipment needed for a complete electrical installation. Boom truck and scissor lift.

15. Provide a list of all open contracts your company currently holds. Include contact name, organization, type, size, required date of completion, percentage of completion, value of contract.

Please see attached next sheet.

Great Lakes Power & Lighting, Inc.

Job Summary Information For Open Jobs

Job #	Job Name	Original Contract	Change Orders	Contract Allowance	Allowance Billed	Direct Billed	Pending	Billed to Date Amount	Retainage Remaining	Balance to Finish
13024	Bloomfield Hills HS BP# 823	\$ 393,000.00	\$ 135,935.56	\$ 10,000.00	\$ 10,000.00	\$ -	\$ (1,711.05)	\$ 528,935.56	\$ 13,223.39	\$ -
14012	Hickory Woods Elementary	\$ 111,000.00	\$ 24,757.00	\$ -	\$ -	\$ -	\$ -	\$ 135,757.00	\$ -	\$ -
14013	Loon Lake Elementary	\$ 129,000.00	\$ 36,615.00	\$ -	\$ -	\$ -	\$ -	\$ 165,615.00	\$ -	\$ -
14014	Meadowbrook Elementary	\$ 143,000.00	\$ 20,522.00	\$ -	\$ -	\$ -	\$ -	\$ 163,522.00	\$ -	\$ -
14015	Pleasant Lake Elementary	\$ 103,000.00	\$ 34,120.00	\$ -	\$ -	\$ -	\$ -	\$ 137,120.00	\$ -	\$ -
14016	Oakley Park Elementary	\$ 151,000.00	\$ 60,758.20	\$ -	\$ -	\$ -	\$ -	\$ 211,758.20	\$ -	\$ -
14017	Kieth Elementary	\$ 169,000.00	\$ 52,287.60	\$ -	\$ -	\$ -	\$ -	\$ 221,287.60	\$ -	\$ -
14025	Waverly Schools Bid Pkg #2	\$ 136,000.00	\$ 19,815.00	\$ -	\$ -	\$ -	\$ 2,439.00	\$ 155,815.00	\$ -	\$ -
14026	East Jackson Schools	\$ 1,003,000.00	\$ 121,698.78	\$ -	\$ -	\$ 1,263.00	\$ -	\$ 1,124,698.78	\$ -	\$ -
15005	Dublin Elementary	\$ 358,000.00	\$ 74,791.00	\$ -	\$ -	\$ -	\$ 430.00	\$ 432,791.00	\$ 10,819.78	\$ -
15006	Mary Helen Guest Elementary	\$ 307,000.00	\$ 45,305.00	\$ -	\$ -	\$ -	\$ -	\$ 352,305.00	\$ 8,807.63	\$ -
15007	Commerce Elementary	\$ 318,000.00	\$ 121,031.00	\$ -	\$ -	\$ -	\$ 1,238.00	\$ 439,031.00	\$ 10,975.78	\$ -
15008	Twin Sun Pre-School	\$ 177,000.00	\$ 29,659.00	\$ -	\$ -	\$ -	\$ -	\$ 206,659.00	\$ 5,166.48	\$ -
15009	Educational Service Center	\$ 170,000.00	\$ 44,896.00	\$ -	\$ -	\$ -	\$ -	\$ 214,896.00	\$ 5,372.40	\$ -
15010	Clifford H Smart Middle School	\$ 408,000.00	\$ 17,788.00	\$ -	\$ -	\$ -	\$ -	\$ 425,788.00	\$ 10,644.70	\$ -
15011	James R. Geisler Middle School	\$ 568,000.00	\$ 169,999.00	\$ -	\$ -	\$ -	\$ 2,210.00	\$ 735,427.00	\$ 18,385.68	\$ 2,572.00
15012	Central High School	\$ 1,142,000.00	\$ 241,824.00	\$ -	\$ -	\$ -	\$ 8,000.00	\$ 1,383,824.00	\$ 34,595.60	\$ -
15014	Women's Correctional Facility	\$ 893,000.00	\$ 34,347.12	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 82,499.00	\$ 927,347.12	\$ -	\$ -
15015	Genesee Career Institute	\$ 1,842,000.00	\$ (114,394.00)	\$ 30,000.00	\$ 16,815.46	\$ -	\$ 82,390.00	\$ 1,311,732.46	\$ 131,173.25	\$ 415,873.54
15016	Bendle Middle School FA	\$ 57,000.00	\$ 7,719.00	\$ -	\$ -	\$ -	\$ -	\$ 64,719.00	\$ -	\$ -
15017	Northville High School FA	\$ 386,000.00	\$ 32,420.00	\$ -	\$ -	\$ 3,152.00	\$ -	\$ 418,420.00	\$ -	\$ -
15019	Glengary Elementary	\$ 311,000.00	\$ 12,655.00	\$ -	\$ -	\$ -	\$ -	\$ 35,900.00	\$ 3,590.00	\$ 287,755.00
15020	Walled Lake Elementary	\$ 324,000.00	\$ 11,355.00	\$ -	\$ -	\$ -	\$ 2,924.57	\$ 111,750.00	\$ 11,175.00	\$ 223,605.00
15021	Wixom Elementary	\$ 346,000.00	\$ 11,735.00	\$ -	\$ -	\$ -	\$ -	\$ 163,880.00	\$ 16,388.00	\$ 193,855.00
15022	Sarah Banks Middle School	\$ 591,000.00	\$ 9,793.00	\$ -	\$ -	\$ -	\$ -	\$ 351,739.00	\$ 35,173.90	\$ 249,054.00
15023	Walnut Creek Middle School	\$ 523,000.00	\$ 6,360.00	\$ -	\$ -	\$ -	\$ 41,798.49	\$ 306,799.00	\$ 30,679.90	\$ 222,561.00
15024	Western High School	\$ 893,000.00	\$ 28,754.00	\$ -	\$ -	\$ -	\$ -	\$ 493,984.00	\$ 49,398.40	\$ 427,770.00
15025	Operations/Maintenance	\$ 290,000.00	\$ 34,382.00	\$ -	\$ -	\$ -	\$ -	\$ 78,600.00	\$ 7,860.00	\$ 245,782.00
15026	Educational Service Center**	\$ 15,000.00	\$ 10,573.00	\$ -	\$ -	\$ -	\$ 5,633.16	\$ 3,000.00	\$ 300.00	\$ 22,573.00
15027	Outdoor Education Center**	\$ 5,323.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,323.00	\$ -	\$ -
15028	Novi High School	\$ 588,000.00	\$ -	\$ -	\$ -	\$ -	\$ 56,473.00	\$ 197,900.00	\$ 19,790.00	\$ 390,100.00
16006	Pattengill Elementary	\$ 492,500.00	\$ -	\$ -	\$ -	\$ -	\$ 221.54	\$ -	\$ -	\$ 492,500.00
16007	Angell Elementary	\$ 482,500.00	\$ -	\$ -	\$ -	\$ -	\$ 22,954.77	\$ -	\$ -	\$ 482,500.00
16008	Norup International	\$ 1,080,000.00	\$ -	\$ -	\$ -	\$ -	\$ 226.20	\$ -	\$ -	\$ 1,080,000.00
16009	Hoover Elementary	\$ 619,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 619,000.00
16010ab	Int'l Academy East- Hamilton Elem	\$ 699,000.00	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 699,000.00
Totals:		\$ 16,223,323.00	\$ 1,337,501.26	\$ 93,000.00	\$ 76,815.46	\$ 4,415.00	\$ 307,726.68	\$ 11,506,323.72	\$ 423,519.89	\$ 6,054,500.54

** Means no bond required Purple in Allowance Column means Deductive CO for Allowance Amount

16. List two major projects you have completed (these will be two of your references).
Detail the scope of project, which employees handled the project, time frame for completion and any other pertinent information.

Algonac Schools Barton Malow 3.8 million
Ferndale Schools George Auch 1.2 million

17. References: Provide at least three (3) references comparable in scope to this RFP. These should be companies that you have performed work for with documented continuous service for at least 2 years.

Company Barton Malow Company / Steve Rewers
Address _____
Phone 586 615 1318 Contact name Steve Rewers

Company George Auch Company
Address _____
Phone 248 334-2000 Contact name Jeff Hamilton

Company City of Southfield
Address _____
Phone 248 796-5100 Contact name John Michrina


18. Provide any additional information you would like to include which may not be included within this Questionnaire.

THE FOREGOING QUESTIONNAIRE IS A TRUE STATEMENT OF FACTS:

Company (Legal Registration) Great Lakes Power & Lighting
Address 9646 26 Mile Rd
City Casco State MI Zip 48064
Telephone 586 766 4000 Fax 586 766 4770

Representative's Name (please print) Charles R Schwab

Representative's Title President

Representative's Signature 

E-mail rschwab@greatlakespwr.com

Date 2/17/16



N 42 43' 39" ♦ W 82 41' 81"

CORPORATE REFERENCES

1. Barton Malow Company

*Steve Rewers/Project Director, Central Region
(586) 615-1318*

Troy School District, Troy, Michigan

- 2nd Phase (4) Elementary Schools
- Phase 1 – Three Middle Schools Remodeling & Addition
- 3rd Phase – Hamilton & Wass Elementary Electrical Upgrades
- Troy International Baccalaureate Academy - Renovations

Algonac Community Schools

- Algonquin Middle School Renovations
- Algonac High School Addition & Renovations
- Bid Package #8, District Wide Renovation

Anchor Bay Schools

- Early Childhood Center – New Facility
- Middle School South and Lottie Schmidt Elementary - Renovations
- Anchor Bay High School - Lighting Conservation
- Anchor Bay School District – Security Entrances
- Anchor Bay Administration Office – Renovations

2. Barton Malow Company

*Jason Powers/Project Manager
(586) 615-0245*

East Detroit Public Schools

- East Detroit High School and Transportation & Maintenance Bldg. Renovations
- East Detroit High School and Kelly Middle School Renovations

CORPORATE REFERENCES

Page 2 of 4

3. Wolgast Corporation / Saginaw Intermediate School District

*Jake Golden/Project Manager
(989) 577-9616*

- Shepherd Public Schools - Shepherd Elementary Additions/Renovations
- Beecher Schools – Tucker & Dailey Elementary School Electrical Upgrades

4. George W. Auch Company

*Jeff Hamilton/Project Manager
(248) 334-2000*

Ferndale Public Schools

- Ferndale High School/Middle School Fire Alarm Replacement
- Ferndale High School/Middle School Gym and Music Room Addition

Walled Lake Consolidated Schools

- Walled Lake Art Room Renovations
- Walled Lake Education Center Site Lighting

▪ Holly Schools – Karl Richter Campus Renovations

▪ Oakland Community College – Chiller Building P Cooling Tower Replacement

5. Grosse Pointe Public Schools

*Rich VanGorder/Manager of Buildings & Grounds
(313) 432-3082*

- Four (4) Schools Fire Alarm Renovations
- Ferry Elementary Fire Alarm Renovation
- Performing Arts Center – New ETC Dimming System

6. McCarthy & Smith Inc.

*Steve Banchero/Project Manager
(248) 427-8400*

Woodhaven-Brownstown School District

- Bates Elementary School Renovation and Addition
- Erving Elementary School Renovation and Addition
- High School Site Lighting

7. Skanska USA Building Inc.

Mark Chase/Project Manager

Novi Community Schools

- Orchard Hills Elementary School Renovation and Addition
- Parkview Elementary School Renovation and Addition

CORPORATE REFERENCES

Page 3 of 4

8. McCarthy & Smith Inc.

*Doug Underwood/Project Manager
(248) 427-8400*

Garden City Public Schools, Garden City, Michigan

- Garden City Jr. High School Phase II & Administrative Office Remodeling

Marysville Public Schools

- Gardens Elementary School Additions
- Morton Elementary Renovations

Plymouth Canton Community Schools

- Hoben Elementary School Remodeling Project
- East Middle School Remodeling Project
- Canton and Salem High School Site Work Projects
- Plymouth Canton Schools Site work

9. TMP Associates, Inc.

*Bill Weinrauch/Project Architect
(248) 338-4561*

- Crestwood High School Auditorium - Lighting Replacement
- Dearborn Administration - Generator Replacement
- Wayne Westland Schools – Lighting System Upgrades
- Ferndale Public Schools – High School Auditorium Renovation
- Farmington Public Schools – Electrical Upgrades at (3) Schools

10. Clark Construction

*Ed Lorenz/Project Manager
(517) 372-0940*

- Webberville Community Schools -Community Center and Physical Education Addition
- Owosso Public Schools - Owosso High School Pool Renovations

11. Spence Brothers

*Matt Spence
(989) 752-0400*

- Delta College Health & Wellness F-Wing
- Bay City Schools – Science Wing Addition and Linsday Elementary School

CORPORATE REFERENCES

Page 4 of 4

MAINTENANCE CONTRACTS

- **City of Birmingham**
Paul O'meara – Phone No: (248) 644-1800

- **City of Novi**
Sue Morianti – Phone No: (248) 347-0446

- **City of Southfield**
Kevin Maas – Phone No: (248) 821-5137

- **City of Canton**
Christine Popoff – Phone No: (734) 394-5184