



# NOVI HISTORICAL COMMISSION (Virtual) MEETING

Wednesday, June 17, 2020 7pm

Novi Library History Room

**Call to Order:** 7:05pm

**Attendance:** Kathy Crawford, Kim Nice, Rachel Manela, Tammy-Lee Knopp, Kelly Kasper

**Introductions of guests:** None

**Approval of Agenda:** ALL APPROVED

**Approval of Minutes- February 2020:** ALL APPROVED

**Treasurer's report** -Kim Nice

NOVI HISTORICAL COMMISSION  
FINANCIAL SUMMARY REPORT - 2019/2020 Fiscal Year

	BUDGET	EXPENDITURES Through June 17, 2020	
Display Cabinet Exhibit	\$ 900	\$ (1,031.36)	
Marketing/Brochures/Engage	\$ 1,200	(372.37)	
Equipment/Supplies/Office	\$ 1,200	\$ (54.35)	
Program/Speaker Fees	\$ 1,800	\$ (495.00)	
Storage Unit	\$ 2,500	\$ (764.00)	
Acquisition	\$ 500	\$ -	
Conference/Continuing Education	\$ 2,500	\$ (351.20)	
Special Projects	\$ 3,400	\$ (2,111.54)	
Examples: (Villa Barr, Photography, Veterans Sign, Oral Histories, Veterans Wreaths, Motor City Marker)			
<b>Revenue Received:</b>			
Villa Barr Book Sales YTD		\$ 40.00	
Wreaths Across Novi Project		\$ 1,425.00	
<b>Total:</b>	\$ 14,000	\$ (5,139.82)	\$ 8,860

We have been making double payments for the storage unit to keep up with the city payments.

Repair for Display Cabinet: \$785

Fiscal Year ends June 30<sup>th</sup>

## Communications:

### Library Liaison Report, Betty Lang

#### History Room

Commission Appointments

Motor City Marker move to City Hall



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## **Discussion items:**

Election of Officers

Chair:

Vice Chair:

Secretary:

Treasurer:

We will do a virtual vote via google docs

Rachel will send it out

Virtual meetings/programs

Rachel will work on developing an October Program as a test run

Villa Barr Strategic Planning

On Hold due to Covid19

Request from Parkview Elementary 3/23

Rae

Cancelled due to Covid19

Request for Motorsports Display (wrap up) 2/22 Kim

It went well, developed a display all about the Novi Special

Spring Palooza

Cancelled due to Covid19

Storage Unit Move, Kim, Kelly, Tammy-Lee

On hold for now.

We are paying month to month

Go in and take an inventory with pictures

By Laws/Procedures

Rachel will find the most recent version and send them out to commission members.

Historical sites brochure,

Rachel and Dhara need to discuss this.

Veterans Memorial

Kim will oversee this, develop a form for the city website



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## BACK BURNER PROJECTS

Novi Rd. Cemetery Sign- Removal

On Hold for now.

Austin sign options - sub-committee

On Hold For Now

Veteran's Wreaths

We will go ahead with this project and figure out how to socially distance the event.

DISPLAY CABINET DOWNSTAIRS Volunteer Sue Grifor, Kim Nice

PUBLIC COMMENT:

None.

NEW BUSINESS/Other Business

WEBSITE UPDATES : Facebook link/Instagram

NOTE: Next MEETING: **Wednesday, July 15, 7pm**

We will have to see if it will be virtual or in person/at the library.

Adjourn: 8:42pm