



SUBJECT: Approval of the final payment to Metro Controls Inc. for the installation of digital HVAC controls at the Civic Center in the amount of \$13,011.50, plus interest earned on retainage.

SUBMITTING DEPARTMENT: Integrated Solutions – Facilities Management

| | |
|-------------------------------|--|
| EXPENDITURE REQUIRED | \$ 0.00 Expenditure \$ 13,011.50 Retainage \$ 13,011.50 Total |
| AMOUNT BUDGETED | \$ 131,553 (FY 2020-21 Budget) |
| APPROPRIATION REQUIRED | \$ 0 |
| LINE ITEM NUMBER | 101-265.00-976.033 |

BACKGROUND INFORMATION:

Facilities Management had identified the need to install a digital HVAC control system at the Civic Center during the City's annual budget planning process. The digital HVAC controls system replaced an outdated pneumatics system that was becoming increasingly costly to repair. The newly installed digital controls system allows for remote monitoring and control of thermostats, more cost-effective repairs when necessary, and can assist in troubleshooting issues. The digital controls provide greater energy efficiency as the air handlers can be more accurately controlled and issues are resolved quicker.

The construction contract was awarded to Metro Controls Inc. at the August 10th, 2020 City Council Meeting. Integrated Solutions staff reviewed and verified the final contract payment amount of \$13,011.50 (attached pay application number 5).

RECOMMENDED ACTION: Approval of the final payment to Metro Controls Inc. for the installation of digital HVAC controls at the Civic Center in the amount of \$13,011.50, plus interest earned on retainage.

Metro Controls, Inc.
 22660 Fifteen Mile Road

Clinton Township, MI 48035
 Telephone: 586-790-2500 Fax: 586-790-2501

Sold To:
 City Of Novi
 45175 W. Ten Mile Road
 Novi, MI
 48375

Job Location:

INVOICE

Invoice Number: J003425
Invoice Date: May 24, 2021
Terms: Net 30
Customer Code: NOVI
Reference #1: 000096349

Sales Cat/Slsmn: CONSTR/HSE

Job Number: C20051
Job Description: City of Novi Ci
Reference #2:

| Description | Amount |
|-----------------------------------|--------------------------------------|
| PROGRESS APPLICATION NO. 5 | |
| ORIGINAL CONTRACT SUM: | 124,315.00 |
| NET CHANGE BY CHANGE ORDERS: | 5,800.00 |
| CONTRACT SUM TO DATE: | ----- 130,115.00 |
| TOTAL COMPLETED & STORED TO DATE: | 130,115.00 |
| LESS PREVIOUSLY COMPLETED: | 130,115.00 |
| THIS PROGRESS APPLICATION: | ----- 1.00 @ \$0.00 0.00 ===== |
| RELEASE OF RETAINAGE: | 13,011.50 |
| - CONDITIONS - | |
| Subtotal | 13,011.50 |
| Total Invoice | ----- <u>13,011.50</u> |

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of Novi
 45175 W. Ten Mile Road
 Novi, MI 48375

PROJECT: C20051
 City of Novi Civic Center

FROM: Metro Controls, Inc.
 22850 Fifteen Mile Road
 Clinton Township, MI 48035

CONTRACT FOR: HVAC Control Upgrade D

APPLICATION NO.: 5
 PERIOD TO: May 30/21
 PROJECT NO.: 000096349

CONTRACT DATE: Jul 01/20

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is new due.

CONTRACTOR: Metro Controls, Inc.

- 1. ORIGINAL CONTRACT SUM..... \$124,315.00
- 2. NET CHANGE BY CHANGE ORDERS..... \$5,800.00
- 3. CONTRACT SUM TO DATE (Line 1 +- 2)..... \$130,115.00
- 4. TOTAL COMPLETED & STORED TO DATE..... \$130,115.00
- 5. RETAINAGE:
 - a. .00 % of Completed Work \$0.00
 - (Columns D + E)
 - b. 10.00 % of Stored Material \$0.00
 - (Column F)
 - Total Retainage (Line 5a + 5b or Total in Column I)..... \$0.00
- 6. TOTAL EARNED LESS RETAINAGE..... \$130,115.00
- (Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$117,103.50
- 8. CURRENT PAYMENT DUE..... \$13,011.50
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$0.00
- (Line 3 less Line 6)

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|------------|------------|
| Total changes approved in previous months by Owner | 5,800.00 | 0.00 |
| Total approved this Month | 0.00 | 0.00 |
| TOTALS | 5,800.00 | 0.00 |
| NET CHANGES by Change Order | \$5,800.00 | |

By: J. Meyer Date: May 24, 2021
 State of: Michigan
 County of: _____
 Subscribed and sworn to before me this 24th day of May, 2021

Karen M Tyler
 Notary Public
 My Commission expires: April 23, 2023

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Document, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ _____
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount Certified.)

ARCHITECT:

By: _____ Date: _____
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

APPLICATION NO.: 5
 APPLICATION DATE: May 24/21

PERIOD TO: May 30/21
 PROJECT NO.: C20051

| A | B | C | D | E | F | G | H | I |
|------------------------------|---------------------------|------------------|--|-------------|--|--|---------------------------|------------------------------|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| CONTRACT | | | | | | | | |
| 00001 | Mobilization/Submittals | 37295.00 | 37295.00 | 0.00 | 0.00 | 37295.00 | 0.00 | 0.00 |
| 00002 | Materials | 31078.00 | 31078.00 | 0.00 | 0.00 | 31078.00 | 0.00 | 0.00 |
| 00003 | Programming/Commissioning | 24863.00 | 24863.00 | 0.00 | 0.00 | 24863.00 | 0.00 | 0.00 |
| 00004 | Installation | 31079.00 | 31079.00 | 0.00 | 0.00 | 31079.00 | 0.00 | 0.00 |
| | | 124315.00 | 124315.00 | 0.00 | 0.00 | 124315.00 | 0.00 | 0.00 |
| ADDITIONS TO CONTRACT | | | | | | | | |
| CO#1 | Change Order #1 | 5800.00 | 5800.00 | 0.00 | 0.00 | 5800.00 | 0.00 | 0.00 |
| | | 5800.00 | 5800.00 | 0.00 | 0.00 | 5800.00 | 0.00 | 0.00 |
| | Total Contract | 130115.00 | 130115.00 | 0.00 | 0.00 | 130115.00 | 0.00 | 0.00 |

**FULL CONDITIONAL WAIVER
(Commercial Work Only)**

My/our contract with City of Novi
(other contracting party)


to provide Temperature Controls
(describe labor or material furnished)

for the improvement of the property known as: City of Novi Civic Center HVAC Control Upgrade - 000096349

having been fully paid and satisfied. By signing this waiver, all my/our construction lien rights against such property are hereby waived and released.

This waiver is conditioned on actual payment of \$ 13,011.50.

Company Name: Metro Controls, Inc.

By: 
(Signature of lien claimant or authorized agent)
John Mollicone
Principal
Metro Controls, Inc.
(Print name of person who signed above)

Address: _____

Telephone: _____

Signed on: 5/25/2021
(date)

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

THE CONSTRUCTION ASSOCIATION OF MICHIGAN EXPRESSLY DISCLAIMS ANY LIABILITY FOR CHANGES MADE TO THIS FORM BY LEGISLATIVE ENACTMENTS OR JUDICIAL DECISIONS. (4/09)