



Agenda

Novi Public Library Board of Trustees
Thursday, August 13, 2026
at 7:00 p.m.
Location: City of Novi, Council Chambers

Mission: Cultivate Learning, Inspire Creativity, Foster Inclusivity

Call to Order by President, Mark Sturing

Pledge of Allegiance

Roll Call by Secretary, Karla Halvangis

Trustees: Bartlett, Burke, Czekaj, Dooley, Halvangis, Sturing and Yu
Welcome New Board Member Larry Czekaj

Approval of Agenda 1-3

Consent Agenda

1. Approve Minutes of: July 9, 2026 –Regular Board Meeting4-15
2. Approve Claims and Warrants of:
 - A. Accounts 271 and 272 (#665) 16-18

Presentations

1. Friends of Novi Library Annual Presentation – Sue Johnson, President
2. Historical Commission Annual Presentation – Kim Nice, Chair and Rae Manela, Library Liaison

Public Comment

In order to hear all citizen comments at a reasonable hour, the Library Board requests that speakers respect the (3) three-minute time limit. This is not a question-answer session. However, it is an opportunity to voice your thoughts with the Library Board. Citizens must state their first, last name and address

DISCLAIMER: Audiovisual presentations are welcome. To insure adequate equipment needs, please contact Library Administration at least 5 days in advance of the meeting. The materials cannot be changed before the meeting.

Reports

1. Teen Report 19
 - A. Student Representative Application (Trustee Yu and Director Farkas)20-22
 - B. Teen Space begins Monday, August 31st: Monday – Thursday 2:45pm – 5pm
Teen Space Team: Anna Jakubiec, Austin Webberly, Shannon O'Leary and Taylor Price
2. President's Report (Mark Sturing)
 - A. Closed Session Guidelines23-25
 - B. FY 27 State Budget Includes Increased Investment in MI Libraries 26
 - C. Gov. Whitmer Signs Education Budget to Help Every Kid Read, Eat & Succeed.....27-33
 - D. 2026-2027 Board Committee Assignments, as of 7/2/26 34
 - E. Reflections from Board Members
3. Treasurer's Report (Brian Bartlett)
 - A. 10 Year Financial Projection General Fund 271 35
 - B. 2026-2027 271 Approved Budget36-39
 - C. 2026-2027 272 Approved Contributed Fund Budget 40
 - D. Financial Report July 2026 41
 - E. Library Fund 271 Revenue & Expenditure Report as of July 31, 202642-45
 - F. Library Contributed Fund 272 Report as of July 31, 202645-46
 - G. Balance Sheets for Funds 271 and 272 as of July 31, 202647-48

4. Director's Report (Julie Farkas)	49-56
A. Door Count Usage Statistics – (Jeff Smith)	57-59
B. Assistant Director of Building Operations Report (Maryann Zurmuehlen)	N/A
C. Information Technology Report (Jeff Smith)	60-63
D. Facilities Report (Keith Perfect)	64
E. Assistant Director of Public Services Report (Lori Lowery)	65
F. Information Services Report (Emily Brush and Rae Manela)	66-69
G. Marketing and Community Promotion Report (Dana VanOast)	70-72
H. Support Services Report (Sarah Mominee)	73-74
I. Library Usage Statistics	75-84
J. Friends of Novi Library – Agenda: 8/12/26; Annual Mtg. 7/8/26	85-87
K. City of Novi Historical Commission – Minutes: 5/20/26	88-90

Public Comment – see language above to be recited

Committee Reports

1. **Policy Committee:** Review current public policies for the Library
 (Chair: Burke, Bartlett, Yu and Staff Liaison – Julie Farkas)
 - Meeting held: No meeting held; Edits to Circulation Policy through email (3rd review)
2. **HR Committee:** Review HR Policies for the Library, Director Review & Goals
 (Chair: Dooley, Halvangis, Sturing, Staff Liaisons – Julie Farkas and Kristen Sullivan, HR Specialist)
 - Meeting will be held: 8/5/26
3. **HR/Finance Ad-hoc Committee: Committee approved on July 9, 2026 by Library Board**
 - Meeting held on: July 23, 2026
4. **Building & Grounds Committee:** Review Building, Grounds and IT infrastructure needs
 (Chair: Sturing, Halvangis, Yu (Staff Liaison – Julie Farkas, Maryann Zurmuehlen and Jeff Smith)
 - Meeting held: No meeting held
5. **Finance Committee:** Financial assessment, review and planning for the Library
 (Chair: Bartlett, Burke, Czekaj; Staff Liaison – Julie Farkas)
 - Meeting held: No meeting held
6. **Events/Marketing/Fundraising Committee:** Outreach and fundraising opportunities
 (Chair: Dooley, Burke, Yu; Staff Liaisons – Julie Farkas and Dana VanOast)
 - Meeting held: No meeting held
7. **Strategic Planning Committee:**
 (Chair: Bartlett, Czekaj, Staff Liaisons – Julie Farkas and Lori Lowery)
 - Meeting held on: July 1, 2026
8. **Bylaw Committee (Ad-hoc):** Review of Library Board Bylaws
 (Chair: Bartlett, Sturing (Staff Liaison – Julie Farkas)
 - Information sent to the committee via email on 8/6/26 to review Student Representative section of the bylaws
9. **DEI: Diversity, Equity and Inclusion Committee**
 (Chair: Halvangis, Dooley (Staff Liaison – Julie Farkas)
 - Meeting held: No meeting held

Matters for Library Board Action

1. Trustee Yu recommends approval for the Library Board Student Representative Volunteer Application20-22
2. Policy Committee recommends approval for Circulation Policy.....92-99
3. Strategic Planning Committee recommends approval of Strategic Planning Update 2025-2026 and Patron Survey Results108-113
4. Bylaw Committee recommends approval for changes regarding Student Representatives114-119

Communications

1. Email from Renee Pall Re: Library Visit 133

Closed Session

1. N/A

Adjournment**Supplemental Information**

- Library Board Calendars: 2026 & 2027134-135
- Library Closings 2026 & 2027135-136

2026 Future Events:

- 8/12: Friends of Novi Library Regular Meeting at 7pm, Novi Public Library
- 8/13: Library Board of Trustees Regular Meeting at 7pm, City of Novi
- 8/14: Library CLOSED – Staff Professional Development Day
- 8/19: City of Novi Historical Commission Meeting at 7pm, Novi Public Library
- 9/1 – 9/30: Library Card Sign-up Month
- 9/5 – 9/7 Library CLOSED – Labor Day Weekend
- 9/9: Friends of Novi Library Regular Meeting, 7pm, Novi Public Library
- 9/10: Library Board of Trustee Regular Meeting at 7pm, City of Novi
- 9/16: City of Novi Historical Commission Meeting, 7pm, Novi Public Library
- 9/20: Library Open House: 2-4pm

The Novi Public Library is committed to ensuring that every Novi community member, library guest, Board of Trustee member, library staff and volunteer, is treated with dignity and respect. Discrimination, bigotry and racism will not be tolerated. The Board and staff are dedicated to promoting diversity, equity and inclusion in order to create a comfortable, safe and supportive library environment for all. DEI Statement (Approved November 20, 2024)

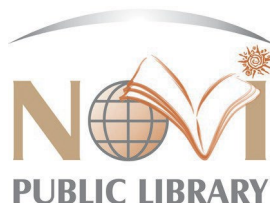
Cultivate Learning. Inspire Creativity. Foster Inclusivity.

45255 W. Ten Mile Road, Novi, MI 48375, Telephone: 248-349-0720

<http://www.novilibrary.org>

Initial Draft

MINUTES



**Library Board of Trustees – Regular Meeting
July 9, 2026, 7 PM
Novi Civic Center, Council Chambers**

Call to Order by President, Mark Sturing

Novi Civic Center, Council Chambers

Called to order by **President Mark Sturing at 7:01 PM.**

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call by Secretary, Karla Halvangis

Library Board – 6 board members were recorded present

Brian Bartlett, Treasurer

Kat Dooley, Vice President

Mark Sturing, President

Karla Halvangis, Secretary

Lori Burke, Board Member

Torry Yu, Board Member

Student Representatives

Positions not filled at this time

Library Staff

Julie Farkas, Director

Kirstin Kaufhold, Recording Secretary

Approval of Agenda 1-3

Motion: To approve the agenda with the correction to the agenda

Motion for Approval – 1st – Trustee Halvangis

2nd – Trustee Burke

Motion passes – 6-0

Trustee Burke noted that the 2027 library closing date should be corrected to correspond with the meeting minutes. Director Farkas stated that the December 27, 2027, closing date will be removed.

Consent Agenda

1. Approve Minutes of: June 11, 2026 –Regular Board Meeting 4-15
2. Approve Claims and Warrants of:
 - A. Accounts 271 and 272 (#664) 16-18

Motion: To approve the Consent Agenda with the correction of Trustee Yu's name in the roll call section and revise the attendance record to reflect that 6 board members were present at the previous meeting.

Motion for Approval – 1st – Trustee Dooley

2nd – Trustee Burke

Motion passes – 6-0

Trustee Yu requested correction of the spelling of his name and revision of the attendance record to reflect that six Board members were present at the previous meeting.

Director Farkas reminded the Board that additional invoices from the end of June may still be received and therefore may not be reflected in the current warrant. She noted that invoices continue to arrive and that all remaining June expenditures are expected to be processed and reconciled by the end of July. Most June expenses have been received, with only a limited number of invoices from the final week of June still outstanding.

Presentations

1. Strategic Planning Update for 2025-2026 and Public Survey Information – Lori Lowery, Assistant Director of Public Services 95-100

Lori Lowery presented an update on the Library's strategic initiatives, highlighting four focus areas: Align Funding and Services, Improve Internal Communications, Adapt Resources, Services, and Facilities, and Staff Investment and Retention. She noted that the Library successfully reached its \$65,000 fundraising goal for the Youth Renovation Project. Major milestones highlighted in the presentation included the implementation of the Automated Materials Handling System, the introduction of Reminiscence Kits, the addition of a second single-user booth, and achievement of the Youth Renovation fundraising goal.

Trustee Sturing commented that the accomplishments presented were impressive and a source of pride for the Board and community. He suggested further emphasizing patron demand and operational funding needs within the report. He also requested statistical comparisons from June 2025 to June 2026. Director Farkas confirmed that the requested statistics could be provided.

Trustee Sturing recommended revising the language on page 100 regarding millage funding to better reflect ongoing and long-term capital needs. He also noted that the report should include the number of materials handled annually, stating that processing approximately 650,000 items each year demonstrates the significant volume of Library operations and is an important accomplishment to share.

Trustee Sturing further recognized the staff's efforts in maintaining catalog quality, noting the completion of approximately 1,700 staff hours dedicated to correcting more than 1,300 catalog categories. He stated that this important behind-the-scenes work improves service quality and commended Library staff for their efforts.

Director Farkas added that the presentation focused on progress toward strategic goals, major projects, and key initiatives rather than serving as the Library's annual report. She noted that the annual report will be completed following the audit process and is expected to be available in December.

Trustee Burke asked how frequently the Library conducts comprehensive audits of its materials collection.

Director Farkas explained that such audits are not conducted regularly but are typically undertaken when staff identify significant catalog inconsistencies or operational needs. She noted that the recent review was connected to catalog maintenance efforts and the implementation of the Automated Materials Handling System.

Trustee Bartlett commented on the Library's three-year engagement with Rethinking Libraries, noting that the current year is the final year of the program. He stated that he had asked for information regarding potential follow-up services and whether continued participation would benefit the Library. Trustee Bartlett remarked that Rethinking Libraries has been thorough in its work and has been a valuable partner.

Trustee Bartlett also commented on website-related recommendations, noting that the Library shares its website platform with the City of Novi and does not have full control over all website functionality. He indicated that some recommended changes may require additional time to implement.

Director Farkas stated that sharing a website vendor with the City provides significant cost savings. She noted that City staff are aware of the Library's concerns and that website designers are currently addressing accessibility improvements, including compliance with ADA requirements.

2. Recognition of Kathy Crawford for her Years of Service to the Library BoardN/A

Director Farkas expressed her appreciation to Kathy Crawford for her years of service on the Library Board. She reflected that during a particularly challenging period for the Board approximately five years ago, Ms. Crawford brought a sense of calm and encouraged thoughtful consideration of issues from multiple perspectives. Director Farkas noted that Ms. Crawford consistently focused on the needs of the community and helped guide discussions toward what would best serve Novi residents. She thanked Ms. Crawford for her leadership, friendship, mentorship, and continued commitment to the community. Director Farkas also acknowledged Ms. Crawford's ongoing involvement with the Novi Historical Society and noted that her service on the Library Board from 2021 through 2026 included leadership roles as President and Vice President.

Ms. Crawford shared reflections on her lifelong connection to Novi. She noted that she was born in Novi in 1942 and that her husband was born in 1940. She recalled that Novi was a much smaller community during her youth and that many services residents now enjoy, including library services, police services, and community events, were not yet available locally. She emphasized the important role that volunteers played in establishing and supporting these community resources and encouraged continued civic engagement. Ms. Crawford stated that communities thrive when residents are willing to step forward and serve, and she thanked the Board members for their dedication and service.

Trustee Sturing thanked Ms. Crawford for her advocacy efforts on behalf of the community. He recalled her support for senior housing initiatives. He expressed his appreciation for her persistence and commitment to serving Novi residents.

Trustee Burke shared his appreciation for Ms. Crawford's contributions to the Board, commenting that her presence and perspective have been greatly missed since her departure. He thanked her for her leadership and encouraged her to continue sharing her insights with the Board.

Public Comment

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No public comment

Reports

3. Teen Space Statistics..... 19

Director Farkas reported that the Teen Space recorded a total of 5,854 visits during the fiscal year.

Trustee Dooley suggested that future statistical reports include year-over-year comparisons, including data from the previous two years, to better illustrate trends and allow for easier visual analysis of changes over time.

4. President's Report (Mark Sturing)
 - A. Quarterly Update to City Council (April 2026 – June 2026)20-21
 - B. Questions from Trustee Bartlett Re: City Council Update22-23
 - C. Governor Whitmer's Summer Reading Road trip 24
 - D. Gov. Whitmer, Legislative Leaders Delivery Bipartisan FY 27 Budget25-31
 - E. 2026-2027 Draft Board Committee Assignments, updated as of 7/2/2632
 - F. Reflections from Board Members

Trustee Burke asked whether the State of Michigan sponsors two summer reading programs each year.

Director Farkas responded that the Governor's recently announced reading initiative was developed without consultation with the Library of Michigan or public libraries throughout the state. She expressed disappointment that more than 300 public libraries were not engaged in the planning process, noting that public libraries are well positioned to support literacy initiatives and could have contributed significantly to the campaign. Director Farkas stated that stronger collaboration with public libraries could have increased the program's effectiveness while creating cost-saving opportunities. She emphasized the importance of advocacy and ensuring that public libraries have a voice in statewide educational initiatives. Director Farkas noted that library representatives spend time meeting with state legislators and officials each year to promote the role of public libraries and expressed hope that future administrations will more fully incorporate public libraries into statewide literacy efforts.

Trustee Dooley commented that the initiative appeared to be focused on K–12 education and questioned how frequently the Michigan Library Association has opportunities to raise concerns regarding such policies. She suggested discussing the issue with educational leaders and exploring opportunities to promote the role of public libraries through community outreach channels, including local podcasts and public forums.

Trustee Sturing noted that the State has received criticism regarding student test scores and observed that the initiative appeared to be directed primarily toward schools. He stated that although the messaging referenced reading and literacy, public libraries were not meaningfully included in the effort.

Trustee Sturing reported that the appointment of Trustee Czekaj enabled the Board to fully staff its committees. Director Farkas noted that Trustee Czekaj assumed a position on the Finance Committee and that Trustee Czekaj's background as a Certified Public Accountant made him a strong fit for the committee's work.

Trustee Burke reported that Trustees Bartlett and Halvangis and she attended the first Thursday Night Concert of the season. She noted that attendance was approximately 320 people and described the event as highly successful. She also commented that the featured band, Magic Bus, continues to draw strong community attendance.

Trustee Yu reported that he and Trustee Halvangis attended the recent Friends of the Library meeting. He noted that it was informative to learn more about the organization's activities and contributions. Trustee Yu further reported that the Friends of the Library approved their budget and that approximately \$94,000 of funding was allocated to support Library programs and initiatives. He stated that a contribution from the Friends of the Library will be formally presented at the Board's August meeting.

Trustee Dooley commented on positive community feedback regarding the Library's single-user study space. She noted that residents from both Novi and neighboring communities have expressed appreciation for the amenity and observed that it provides a service not commonly available at other area libraries. Trustee Dooley asked how library card reciprocity arrangements affect patrons from communities such as Northville, particularly because Northville is not part of the same library network.

Director Farkas stated that she would provide additional information regarding patron access and

reciprocal borrowing arrangements. She noted that the Library has worked collaboratively with neighboring libraries to facilitate patron access and ensure thoughtful resource sharing among participating libraries.

Trustee Sturing reported that the Northville District Library is exploring options to expand its facilities. He noted that the library currently occupies a relatively small building, approximately half the size of the Novi Public Library, and faces challenges because it does not own the surrounding property. Trustee Sturing stated that preliminary discussions regarding expansion are underway and that local government partners have been supportive of those efforts.

5. Treasurer's Report (Brian Bartlett)
 - A. 10 Year Financial Projection General Fund 27133
 - B. 2026-2027 271 Approved Budget.....34-37
 - C. 2026-2027 272 Approved Contributed Fund Budget.....38
 - D. Financial Report June 2026.....39
 - E. Library Fund 271 Revenue & Expenditure Report as of June 30, 2026.....40-41
 - F. Library Contributed Fund 272 Report as of June 30, 2026.....42-43
 - G. Balance Sheets for Funds 271 and 272 as of June 30,2026.....44-45

Trustee Bartlett reported that the Library is awaiting several final receipts and invoices, as previously discussed. He stated that the audit process remains on schedule, with audited financial statements anticipated for presentation in September, although review may occur at the October Board meeting depending on timing.

Director Farkas reported that the new doors have been ordered and are expected to arrive in September. Once delivery is confirmed, installation dates will be finalized. She also informed the Board that parking lot repairs are scheduled over Labor Day weekend and that the Library's return area will be inaccessible during the construction period.

Trustee Sturing noted that funds had been transferred between the 271 and 272 accounts and acknowledged that additional invoices may still be received. He referenced page 42, line 4, regarding the net revenues and expenditures amount of \$14,445.08, and asked whether the amount should be considered a positive balance.

Director Farkas confirmed that the amount should be reflected as a positive balance.

6. Director's Report (Julie Farkas)46-50
 - A. Door Count Usage Statistics – (Jeff Smith)51-52
 - B. Assistant Director of Building Operations Report (Maryann Zurmuehlen) 53
 - C. Information Technology Report (Jeff Smith)54-57
 - D. Facilities Report (Keith Perfect)..... 57
 - E. Assistant Director of Public Services Report (Lori Lowery) 58
 - F. Information Services Report (Emily Brush and Rae Manela)59-63
 - G. Marketing and Community Promotion Report (Dana VanOast) 64
 - H. Support Services Report (Sarah Mominee)65-66
 - I. Library Usage Statistics67-77
 - J. Friends of Novi Library – Agenda: 5/13/26; E-newsletter: June 2026.....78-81
 - K. City of Novi Historical Commission – Minutes: 3/18/2682-84

Director Farkas recognized Library staff celebrating service anniversaries and thanked them for their dedication and years of service to the Library.

Referring to page 47 of the report, Director Farkas noted that this year's Summer Reading Program received the highest number of sponsors in the program's history and expressed appreciation to all sponsors for their support. She also reported that the Friends of the Library donated a picnic table for the staff outdoor area.

Trustee Burke inquired about the Lakeshore Lending Library maintenance agreement, noting an annual maintenance cost of approximately \$20,000 and stating that the matter would be an important budget discussion item.

Director Farkas explained that staff are currently evaluating the long-term costs associated with maintaining the system as it exits its warranty period. She noted that the equipment has an estimated lifespan of approximately 20 years and is currently five years old. Staff are working to determine future maintenance and replacement costs.

Trustee Dooley asked whether a roadmap exists outlining anticipated system updates and service requirements.

Director Farkas stated that one challenge has been vendor recommendations that the system eventually be replaced. She noted that replacement costs have increased substantially since the Library acquired the equipment and that a comparable system would now cost approximately \$200,000. She further explained that maintenance costs could increase significantly if the Library chooses not to participate in a service agreement.

Trustee Bartlett stated that before making any decisions, the Board should clearly understand what services are included in the proposed \$20,000 maintenance agreement, what services are excluded, and whether service-level expectations are being met. He noted that this information would be necessary when evaluating and negotiating future agreements.

Trustee Yu commented that residents in the northern part of Novi frequently request additional hold and return services through the Lakeshore Lending Library.

Director Farkas explained that materials borrowed through the Lakeshore Lending Library are not intended to be returned to the main library. She noted that expanding hold services would have staffing implications, as the current operation is serviced once per week. Director Farkas added that the unit has remained consistently active and that staff can remotely monitor system activity. Day-to-day oversight is currently handled by support staff.

Director Farkas reported that fundraising efforts for the Youth Renovation Project will continue, although the Library successfully achieved its \$65,000 fundraising goal within eight months.

Trustee Burke commented on recent youth area renovations at neighboring libraries, including facilities in Plymouth and Lyon Township. She stated that the improvements were impressive and encouraged continued investment in Novi's youth spaces.

Director Farkas explained that story time programs are currently being held in the large meeting room. She noted that the arrangement improves safety by moving participants away from the main entrance and provides direct access to the outdoor patio area when needed. She further stated that the Library plans to conduct focus groups with families to gather input regarding future youth space improvements.

Director Farkas reported that the Library recently launched LingQ, a new language-learning resource, as well as new Youth LaunchPads.

Trustee Dooley asked whether LingQ is intended for users of all ages.

Director Farkas stated that she would confirm the age ranges supported by the platform and report back to the Board.

Referring to page 77, Director Farkas explained that usage statistics for Recite Me differ from previous reports because the platform recently migrated to a new reporting system. She noted that Recite Me identified significant bot activity and updated its reporting methodology to exclude automated traffic.

Trustee Dooley commented that a substantial percentage of modern web traffic is generated by automated systems and artificial intelligence crawlers. She noted that organizations are increasingly adapting their online content strategies to ensure information remains discoverable through AI-powered search tools.

Trustee Burke asked for additional information regarding the Finance Training 101 program referenced on page 49.

Director Farkas explained that the training provides staff with an overview of the Library's budgeting process, account coding procedures, invoice processing requirements, vendor setup procedures, purchasing guidelines, and other financial management responsibilities.

Trustee Yu noted that the report on page 66 indicated 1,137 discarded books and expressed surprise at the figure.

Director Farkas clarified that materials are only removed from the collection when they are damaged, worn, or otherwise unsuitable for circulation. She stated that discarded materials are recycled when appropriate, and many withdrawn items are provided to the Friends of the Library for resale.

Referring to page 69, Trustee Sturing observed that the June drive-up service usage total of 394 transactions appeared lower than expected, particularly during the summer months.

Director Farkas stated that staff would review the data and provide follow-up information regarding the decrease.

Public Comment

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No Public Comment

Committee Reports

1. **Policy Committee:** Review current public policies for the Library
(Chair: Burke, Bartlett, Yu and Staff Liaison – Julie Farkas)
 - Meeting held: No meeting held: Edits to Circulation Policy (2nd Review)...85-92
2. **HR Committee:** Review HR Policies for the Library, Director Review & Goals
(Chair: Dooley, Halvangis, Sturing, Staff Liaisons – Julie Farkas and Kristen Sullivan, HR Specialist)
 - Meeting will be held:8/5/26 93
3. **Building & Grounds Committee:** Review Building, Grounds and IT infrastructure needs
(Chair: Sturing, Halvangis, Yu (Staff Liaison – Julie Farkas, Maryann Zurmuehlen and Jeff Smith)
 - Meeting held: No meeting held.....93-94
4. **Finance Committee:** Financial assessment, review and planning for the Library (Chair: Bartlett, Burke, Sturing; Staff Liaison – Julie Farkas)
 - Meeting held: No meeting held.....N/A
5. **Events/Marketing/Fundraising Committee:** Outreach and fundraising opportunities
(Chair: Dooley, Burke, Yu; Staff Liaisons – Julie Farkas and Dana VanOast)
 - Meeting held: No meeting held.....N/A
6. **Strategic Planning Committee:**
(Chair: Bartlett, Czekaj, Staff Liaisons – Julie Farkas and Lori Lowery)
 - Meeting held on: July 1, 2026.....94-100
7. **Bylaw Committee (Ad-hoc):** Review of Library Board Bylaws (Chair: Bartlett, Sturing (Staff Liaison – Julie Farkas)
 - Meeting held: no meeting held.....N/A
8. **DEI: Diversity, Equity and Inclusion Committee**
(Chair: Halvangis, Dooley, OPEN (Staff Liaison – Julie Farkas)
 - Meeting held: no meeting held.....N/A

Matters for Library Board Action

1. Policy Committee: Approve 2nd Draft of the Circulation Policy:.....85-92

Motion: To approve the 2nd Draft of the Circulation Policy.

Motion for Approval – 1st – Trustee Dooley
2nd – Trustee Yu

Trustee Burke stated that when the Board previously discussed recommendations regarding the wording of the replacement fee policy, the current language does not appear to reflect the Board's requested changes.

Director Farkas explained that she had made a note to revisit the language and consulted with Sarah from Support Services regarding how the information is communicated to

patrons. She stated that staff reviewed the Board's proposed language and determined that it did not align with current operational practices. Staff provided alternative language for the Board's consideration, which is included on page 91. Director Farkas noted that the policy language does not need to address the specific process staff follow when determining replacement materials or purchasing decisions.

Trustee Bartlett commented that the wording impacts public perception and expressed concern that the proposed language may give patrons the impression that funds are not returned without additional review. He stated that a process allowing staff to verify whether a replacement item has been ordered or evaluated may provide a better customer experience by demonstrating that the Library reviewed the situation and considered the patron's concerns.

Director Farkas clarified that staff do not always replace the exact lost item, although in many cases materials are replaced. She noted that replacement decisions vary depending on circumstances.

Trustee Dooley asked about the timeline for when an item is considered lost.

Director Farkas stated that an item is generally considered lost after approximately nine to twelve weeks.

Trustee Burke asked whether documentation could be added to receipts indicating that replacement fees are non-refundable and requiring patron acknowledgment.

Trustee Dooley requested additional data regarding the number of lost materials and suggested further review of the workflow and processes related to ordering replacement items.

Director Farkas stated that she will gather additional information from Sarah, review the current policy language, and bring the matter back to the Board for further discussion.

Trustees Dooley and Yu withdrew their motion to approve the policy to allow for additional review and revisions.

Motion: To table the 2nd Draft of the Circulation Policy.

Motion for Approval – 1st – Trustee Burke
2nd – Trustee Halvangis

Motion passes 6-0

2. Recommendation from President Sturing: Chairs from HR and Finance to meet with President Sturing, Director Farkas and HR Specialist Kristen Sullivan regarding how to proceed with the salary structure discussion for 26/27

Motion: To approve the Adhoc committee to discuss the salary schedule with HR and Finance

Motion for Approval – 1st – Trustee Burke
2nd – Trustee Dooley

Motion passes – 6-0

Trustee Dooley expressed appreciation for the discussion regarding human resources matters and stated that she supports making fiscally responsible decisions that are in the best interest of the Library.

Communications

1. Email from Barbara Wees RE: Programming.....101

Trustee Sturing thanked Director Farkas for her thoughtful response provided to the patron's email.

Closed Session

1. Discussion with the Library Director Regarding Performance Goals for 26/27.....N/A

Director Farkas stated that she is comfortable discussing the matter in an open session rather than moving into a closed session.

Motion: To approve not going into closed session

Motion for Approval – 1st – Trustee Yu
2nd – Trustee Burke

Motion passes – 6-0

Director Farkas stated that she was seeking feedback and direction from the Board regarding her professional goals for the upcoming year. She explained that she had developed goals within five focus areas and requested confirmation that the proposed priorities align with the Board's expectations. Director Farkas noted that her goals emphasize strategic planning, leadership development, and fostering a culture of appreciation throughout the organization. She added that staff feedback remains an important component of her leadership approach because it provides valuable insight into organizational culture and operations.

Trustee Dooley suggested aligning each professional goal with a specific component of the Library's Strategic Plan to demonstrate how the goals support implementation and execution of the Board's strategic priorities.

Director Farkas agreed and stated that she would revise the document to clearly identify those connections.

Trustee Yu commented that it would be beneficial for the Board to gain a greater understanding of the various functions and operations of the Library. He suggested opportunities for shadowing staff and providing presentations to the Board regarding departmental responsibilities and operations.

Trustee Burke expressed interest in spending time shadowing Library staff throughout a workday to better understand their responsibilities and daily activities. She stated that observing operations firsthand would be more valuable than receiving information solely through meetings or reports.

Trustee Dooley suggested creating a formalized process for Board members to work with different departments and report out.

Trustee Burke mentioned particular comments that were made during Director Farkas' s review.

Director Farkas reminded Trustee Burke that her comments were made in closed session and should not be discussed in an open session.

Trustee Sturing commented that several of the proposed goals reflected responsibilities he already views as part of the Director's ongoing role. He noted that while the Director is ultimately accountable for Library operations, not every task must be performed personally. He observed that a significant amount of the Director's time is devoted to operational oversight and management.

Director Farkas responded that establishing clear priorities is important to maintaining focus and ensuring progress on strategic initiatives. She clarified that she is not directly involved in most day-to-day operational activities and participates in hiring processes primarily for positions that report directly to her.

Trustee Sturing expressed that he would like to know that Director Farkas is directly involved with the day-to-day operations and with the staff.

Director Farkas explained that she is involved with the day-to-day, but she does not sit in on all of the interviews. She trusts her management team to handle hiring.

Trustee Burke stated that she believes prospective employees should have the opportunity to meet the Library Director during the hiring process, particularly when candidates travel significant distances to interview.

Trustee Sturing commented that he would expect the Director to be involved in hiring decisions and candidate evaluations. He acknowledged that the Director may not need to participate in discussions involving highly technical operational systems, such as the Automated Materials Handling System, to the same extent as professional staff hiring decisions.

Trustee Dooley asked whether the Director participates in employee onboarding activities.

Director Farkas stated that she meets with new employees during onboarding and provides tours of the Library. She explained that operational interviews for technical or specialized positions are often conducted by department managers and subject-matter experts. Director Farkas also noted that Human Resources staff participate in interviews to ensure compliance with employment policies and procedures.

Trustee Halvangis stated that candidates generally prefer to interview with individuals they will work with directly. She asked whether there had been concerns regarding current hiring practices or employee satisfaction with the hiring process.

Trustee Bartlett commented that, in his experience, candidates have typically met with the manager responsible for supervising the position during the interview process.

Director Farkas stated that she will incorporate the Board's feedback and revise her professional goals to ensure they align with the Board's expectations and priorities for the upcoming year.

New Business Adjournment

Motion: To adjourn at 9:49

Motion for Approval – 1st – Trustee Halvangis

2nd – Trustee Burke

Motion passes – 6-0

Supplemental Information

- Library Board Calendars: 2026 & 2027.....102-103
- Library Closings 2026 & 2027.....104-105

2026 Future Events:

- 7/8: Friend of Novi Library Annual Meeting at 7pm, Novi Public Library
- 7/9: Library Board of Trustees Meeting at 7pm, City of Novi
- 7/15: City of Novi Historical Commission Meeting at 7pm, Novi Public Library
- 7/8: Friends of Novi Library Annual Meeting at 7pm, Novi Public Library
- 7/9: Library Board of Trustees Regular Meeting at 7pm, City of Novi
- 7/15: City of Novi Historical Commission Meeting at 7pm, Novi Public Library
- 7/19: SUNDAY – CLOSED (Festival of Chariots)
- 8/12: Friends of Novi Library Regular Meeting at 7pm, Novi Public Library
- 8/13: Library Board of Trustees Regular Meeting at 7pm, City of Novi
- 8/14: Library CLOSED – Staff Professional Development Day
- 8/19: City of Novi Historical Commission Meeting at 7pm, Novi Public Library
- 9/1 – 9/30: Library Card Sign-up Month
- 9/5 – 9/7 Library CLOSED – Labor Day Weekend
- 9/9: Friends of Novi Library Regular Meeting, 7pm, Novi Public Library
- 9/10: Library Board of Trustee Regular Meeting at 7pm, City of Novi
- 9/16: City of Novi Historical Commission Meeting, 7pm, Novi Public Library
- 9/20: Library Open House: 2-4pm

The Novi Public Library is committed to ensuring that every Novi community member, library guest,

Board of Trustee member, library staff and volunteer, is treated with dignity and respect. Discrimination, bigotry and racism will not be tolerated. The Board and staff are dedicated to promoting diversity, equity and inclusion in order to create a comfortable, safe and supportive library environment for all. DEI Statement (Approved November 20, 2024)

Cultivate Learning. Inspire Creativity. Foster Inclusivity.

45255 W. Ten Mile Road, Novi, MI 48375, Telephone: 248-349-0720

<http://www.novilibrary.org>

WARRANTS (Provided by Bindhya Raja, Bookkeeper)

Please note: Month-end closing has not been completed, and some transactions may not yet be reflected in this report.

Warrant 665	271 Accounts	Aug 2026	
Payable to	Invoice #	Account number	Amount
Sue Budlong	On the Road -Refund	271-000.00-675.300	\$ 139.00
Stamps.com	Service Charge - 6/22/26 - 7/22/26	271-000.00-728.000	\$ 20.99
Arrow Office Supply	Copy paper	271-000.00-727.000	\$ 155.96
Adobe	FY 2026-27	271-000.00-734.000	\$ 934.00
Boynton	Annual monitoring	271-000.00-734.000	\$ 600.00
ConverSight	myLibro - 7/1/26 - 6/30/27	271-000.00-734.000	\$ 3,399.00
Envisionware	Mobile Print	271-000.00-734.000	\$ 543.94
Knight Technology	July DATTO backups	271-000.00-734.000	\$ 700.00
Ionos	Domain-7/10/26 - 7/9/2027 CC	271-000.00-734.000	\$ 55.16
Springshre	Jul 2026 - Jun 2027	271-000.00-734.000	\$ 10,177.00
TechSoup	Office 2024 for 20 PC's CC	271-000.00-734.000	\$ 800.00
Text.Email	Subscription 7/1/26 - 7/1/27 CC	271-000.00-734.000	\$ 20.94
Amazon	iCube	271-000.00-734.500	\$ 719.03
CDW-G	UPS Battery for Server room	271-000.00-734.500	\$ 1,137.12
Seiona	Power adapters T-Mobile Hotspots	271-000.00-734.500	\$ 59.96
Xtool Store	Air Purifier - iCube CC	271-000.00-734.500	\$ 1,994.06
Amazon	Labels with permanent adhesive	271-000.00-740.000	\$ 98.07
Arrow Office Supply	414X Cartridge, color paper	271-000.00-740.000	\$ 237.34
Playaway	Launchpad Circ Case	271-000.00-740.000	\$ 89.90
Quill	supplies	271-000.00-740.000	\$ 215.50
Showcases	DVD - full sleeve	271-000.00-740.000	\$ 104.81
Abe books	Never Let go Books CC	271-000.00-742.000	\$ 88.56
Amazon	Books	271-000.00-742.000	\$ 554.99
Barnes & Noble	Books	271-000.00-742.000	\$ 783.02
BetterWorldBooks	Never Let go Books CC	271-000.00-742.000	\$ 32.02
Brodart	Books	271-000.00-742.000	\$ 5,766.50
Cengage	Books	271-000.00-742.000	\$ 964.80
Thrift Books	Never Let go Books CC	271-000.00-742.000	\$ 25.38
Amazon	Lending Library	271-000.00-742.010	\$ 216.95
Brodart	Lending Library	271-000.00-742.010	\$ 137.36
Midwest Tape	Audio Visual Materials	271-000.00-744.000	\$ 758.73
USPS	Audio Visual Materials Returned	271-000.00-744.000	\$ 11.50
Hoopla/Midwest Tape	Digital Payment	271-000.00-745.200	\$ 25,000.00
Kanopy	Pay per use	271-000.00-745.200	\$ 5,000.00
OverDrive	eBook, Audiobook	271.000.00-745.200	\$ 6,426.92
The Library Network	8/1/26 - 7/31/27	271.000.00-745.200	\$ 21,031.86
Comic Plus /Library Pass	7/1/26 - 6/30/27	271-000.00-745.300	\$ 2,200.00
Educate Station	7/1/26 -6/30/27	271-000.00-745.300	\$ 515.00

LingQ	7/1/26 - 6/30 27	271-000.00-745.300	\$ 2,072.00
Linkedin	7/1/26 - 6/30/27	271-000.00-745.300	\$ 13,125.00
MCLS	Reference Solution 7/1/26 - 6/30/27	271-000.00-745.300	\$ 9,863.70
MCLS	Morningstar	271-000.00-745.300	\$ 3,391.50
NewsBank	Oakland Press/America's News	271-000.00-745.300	\$ 5,129.00
ProQuest	Ancestry Library	271-000.00-745.300	\$ 2,325.41
ProQuest	Heritage Quest	271-000.00-745.300	\$ 1,274.76
ProQuest	US News stream	271-000.00-745.300	\$ 3,935.90
The Washington Post	7/1/26 - 7/1/27	271-000.00-745.300	\$ 2,036.00
Zoobean	Beanstack premium	271-000.00-745.300	\$ 2,887.50
MCLS	Annual Membership Fee	271-000.00-809.000	\$ 250.00
MLA	Board Members & J.Farkas Membership	271-000.00-809.000	\$ 2,088.00
MLA	Staff Membership	271-000.00-809.000	\$ 935.00
Novi Rotary	Jul - Sep	271-000.00-809.000	\$ 180.00
Frank Cox	Communicating Across Generations	271-000.00-816.000	\$ 300.00
A-Train Tactical	Active threat awareness Training	271-000.00-816.000	\$ 2,500.00
AT&T	Jun 14 - Jul 13, 2026	271-000.00-851.000	\$ 47.29
Ooma	July	271-000.00-851.000	\$ 109.70
T-Mobile	56 hotspots - July	271-000.00-851.000	\$ 1,538.34
Telnet	July	271-000.00-851.000	\$ 967.14
Library Network	July - Sep 2026	271-000.00-855.000	\$ 17,751.68
Petty Cash	Mileage	271-000.00-862.000	\$ 37.55
Fox Run	Fox Run Resident Care Fund	271-000.00-880.000	\$ 1,000.00
Library Network	Recite Me 7/1/26 -6/30/27	271-000.00-880.000	\$ 2,282.00
Ulliance	Employee Assistance - 3rd Quarter	271-000.00-882.200	\$ 406.98
Absolutely Baffling Magic	Magic of the Reading Show	271-000.00-880.268	\$ 475.00
Amazon	Program	271-000.00-880.268	\$ 331.32
Hers Market/Onezo	Mario Kart - Tween & Smash Tournaments	271-000.00-880.268	\$ 27.96
Hungry Howie's	Game Day CC	271-000.00-880.268	\$ 129.90
Mel Douglas	MellyPop!	271-000.00-880.268	\$ 604.00
Motion Picture	License - 7/5/26 - 7/4/27	271-000.00-880.268	\$ 450.21
Michael Wilson	Computer class	271-000.00-880.268	\$ 400.00
One World Market	Japanese Karaoke CC	271-000.00-880.268	\$ 42.52
Sam's	Manokart Tween/Smash Tournament	271-000.00-880.268	\$ 90.14
Sam's	Multiple programs	271-000.00-880.268	\$ 126.90
Stephen Floyd	Concert	271-000.00-880.268	\$ 300.00
Walmart	Youth Program CC	271-000.00-880.268	\$ 51.52
Frederik Meijer	On the Road trip CC	271-000.00-880.271	\$ 1,835.90
Getaway Tours	On the Road trip CC	271-000.00-880.271	\$ 200.00
Consumers Energy	6/9/26 -7/7/26	271-000.00-921.000	\$ 467.32
Allied Building	Chiller condenser coil wash	271-000.00-934.000	\$ 1,100.00
Amazon	Febreze, Hand soap	271-000.00-934.000	\$ 100.28
Anago	July	271-000.00-934.000	\$ 440.00

Dalton	Carpet Maintenance	271-000.00-934.000	\$ 325.00
Imperial Dade	supplies	271-000.00-934.000	\$ 1,700.58
Orkin	Annual Advance payment	271-000.00-934.000	\$ 840.00
Orkin	Seasonal Treatment	271-000.00-934.000	\$ 218.12
Schindler	Preventive Maint. - 7/1/26 - 6/30/27	271-000.00-934.000	\$ 1,689.74
Canon	Lease - July	271-000.00-942.000	\$ 1,010.00
Corrigan	7/1/26 - 7/31/26	271-000.00-942.100	\$ 29.18
Stevendharg	Library Litigation & Liability concerns	271-000.00-956.000	\$ 99.00
University of Wisconsin	Science of reading CC	271-000.00-956.000	\$ 275.00
Zeffy Book & Author	3 tickets for Author event CC	271-000.00-956.000	\$ 90.00
TOTAL 271			\$ 181,599.41

Please note: Month-end closing has not been completed, and some transactions may not yet be reflected in this report.

Warrant 665	272 Accounts	Aug 2026	Amount
CDW-G	Replacement monitor for PC Refresh	272-000.00-742.233	\$ 159.19
Busch's	Kathy Crawford flower CC	272-000.00-742.234	\$ 26.99
J.Farkas	Gift for Annual Mtg. - Friends Flowers	272-000.00-742.234	\$ 28.00
Sedona Taphouse	Commerce for 15 chairs CC	272-000.00-742.234	\$ 45.00
J.Farkas	Staff Celebration	272-000.00-742.236	\$ 30.98
TOTAL 272			\$ 290.16

Teen Report

Teen Space 2024-2025 (Monday – Friday)

Teen Space

- Students used the space to hang out, play games, and study
- Teen Space will resume in August 2025 (concurrent with the school year)

Monthly Stats for Teen Space:

- August: 211
- September: 993
- October: 1,359
- November: 684
- December: 658
- January: 670
- February: 513
- March: 506
- April: 308
- May: 506

Total Teen Space visits = 6,408

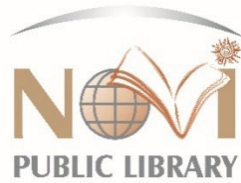
Teen Space 2025-2026 (offered Monday – Thursday as of February 17, 2026)

Month	Monthly Total	Average Per Week	Average Per Day
August	153	153	38
September	956	209	50
October	871	198	48
November	694	174	53
December	631	210	53
January	633	158	49
February	566	133	44
March	549	137	37
April	502	125	33
May	299	85	23

Yearly Total
5,854

As of 8/9/26: Update on Library Board Student Representative position:

Trustee Yu and Director Farkas have drafted a Student Representative Application for the Board to review and approve. Applications will go out to students who are current TAB (Teen Advisory Board) members as well as through Teen Space, beginning August 31st (first day of school for Novi) as well as website and social media. Applications will be accepted through the Administration Office through September 14th.



**DRAFT as of
8/13/26**

LIBRARY BOARD STUDENT REPRESENTATIVE VOLUNTEER APPLICATION

45255 W. Ten Mile Road, Novi, MI 48375
Phone: (248) 349-0720

Application Deadline: September 14, 2026

Thank you for your interest in serving as a student representative on the Novi Public Library Board of Trustees. This application will be kept on file for one year. In addition to the completed application, please attach an essay of 300 words or fewer with your reasons for wanting to serve on the Novi Public Library Board of Trustees as a student representative. Service hours will be awarded to the student for every one hour of volunteer time that is completed. This is not a voting position.

Date: ____/____/____

Student Name (Please print):

First Last

Address: _____ MI
Zip _____

Student Home or Cell Phone: _____

Student E-mail: _____

Parents/Legal Guardian: _____

School: _____

Current Grade: ____ Freshman ____ Sophomore ____ Junior

Graduating Year: _____

A two-year commitment is required for this position (term runs September – August).

Student must be a resident of Novi.

Additional Requirements:

- Attend monthly Library Board Meetings on the 2nd Thursday of the month at 7:00 pm at the Novi Civic Center (unless otherwise noted), and present an update to the Board on teen events/services/resources. This is not a voting position (Usually 30 minutes of time each meeting).

- Actively participate in monthly TAB (Teen Advisory Board) meetings for the Library (1 Friday per month after school – usually 1 hour per month).
- Promote Teen programs/services/resources for the Library under the guidance of the TAB.
- Actively participate (twice per month) in the Library Teen Space (Monday – Thursday 2:45pm – 5:00pm)

Parent/Guardian Approval:

I give permission for my son/daughter _____ to apply for and participate, if appointed.

Parent/Legal Guardian signature: _____ Date: __/__/__

List all academic, extracurricular activities, or work commitments that you will be involved in during the school year (include practices, lessons, meetings, etc.). Please print.

Applicant Questions:

Are you available to serve a two-year term (September 2026 – August 2028)? ____ Y
____ N

Are you a Novi resident? ____ Y ____ N

Are you available to attend monthly Board meetings on Thursday nights and monthly TAB meetings on Friday after school? ____ Y ____ N

Student Applicant Approval:

I, _____, understand the responsibilities involved with participation on the Novi Public Library Board of Trustees as a student representative (including required meeting attendance, event participation and promotion of teen events/services/resources).

Applicant's signature: _____ Date __/__/__

Return the completed application and an essay of 300 words or fewer indicating reasons for wanting to serve on the Novi Public Library Board of Trustees as a student representative by: **September 14, 2026 at 5:00pm**. Submit application in-person to: Novi Public Library 45255 W. Ten Mile Road Novi, MI – Administration Office; Attn: Library Director – Julie Farkas.

3 applicants will be invited to participate in an interview with Director Farkas, Board Trustee Yu and a staff member from the Teen Space program. The student chosen will be expected to start the volunteer position in October 2026.

Office Use Only:

____ 2 Application signatures verified

____ Student grade and two-year commitment verified

____ Resident of Novi verified

____ 300-word essay received

8/1/2026

PRESIDENT'S REPORT

CLOSED SESSIONS

Meeting in closed session – a public body may meet in a [closed session](#) *only* for one or more of the permitted purposes specified in section 8 of the OMA.⁴⁵ The [limited purposes](#) for which closed sessions are permitted include, among others⁴⁶:

- (1) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, *if the named person requests a [closed hearing](#)*.⁴⁷
- (2) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement *if either negotiating party requests a [closed hearing](#)*.⁴⁸
- (3) To consider the purchase or lease of real property up to the time an option to purchase or lease that [real property](#) is obtained.⁴⁹
- (4) To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, *but only if an [open meeting](#) would have a detrimental financial effect on the litigating or settlement position of the public body*.⁵⁰
- (5) To review and consider the contents of an application for employment or appointment to a public office *if the candidate requests that the application remain confidential*. However, all [interviews](#) by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.⁵¹
- (6) To consider material [exempt](#) from discussion or disclosure by state or federal statute.⁵² But note – a board is not permitted to go into closed session to discuss an attorney's oral opinion, as opposed to a written legal memorandum.⁵³

A closed session must be conducted during the course of an open meeting – section 2(c) of the OMA defines "[closed session](#)" as "a meeting or part of a meeting of a public body that is

⁴⁵ MCL 15.268. OAG, 1977-1978, No 5183, at p 37.

⁴⁶ The other permissible purposes deal with public primary, secondary, and post-secondary student disciplinary hearings – section 8(b); state legislature party caucuses – section 8(g); compliance conferences conducted by the Michigan Department of Community Health – section 8(i); and public university presidential search committee discussions – section 8(j).

⁴⁷ MCL 15.268(a) (Emphasis added.)

⁴⁸ MCL 15.268(c) (Emphasis added.)

⁴⁹ MCL 15.268(d).

⁵⁰ MCL 15.268(e) (Emphasis added.)

⁵¹ MCL 15.268(f) (Emphasis added.)

⁵² MCL 15.268(h).

⁵³ *Booth Newspapers, Inc v Wyoming City Council*, 168 Mich App 459, 467, 469-470; 425 NW2d 695 (1988).

closed to the public."⁵⁴ Section 9(1) of the OMA provides that the [minutes](#) of an open meeting must include "the purpose or purposes for which a closed session is held."⁵⁵

Going into closed session – section 7(1) of the [OMA](#)⁵⁶ sets out the procedure for calling a closed session:

A 2/3 roll call vote of members elected or appointed and serving is required to call a closed session, except for the closed sessions permitted under section 8(a), (b), (c), (g), (i), and (j). The roll call vote and the purpose or purposes for calling the closed session shall be entered into the minutes of the meeting at which the vote is taken.

Thus, a public body may go into closed session only upon a motion duly made, seconded, and adopted by a [2/3 roll call vote](#) of the members appointed and serving⁵⁷ during an open meeting for the purpose of (1) considering the purchase or lease of real property, (2) consulting with their attorney, (3) considering an employment application, or (4) considering material exempt from disclosure under state or federal law. A majority vote is sufficient for going into closed session for the other OMA permitted purposes.

We suggest that every motion to go into closed session should cite one or more of the permissible purposes listed in section 8 of the [OMA](#).⁵⁸ An example of a motion to go into closed session is:

I move that the Board meet in closed session under section 8(e) of the Open Meetings Act, to consult with our attorney regarding trial or settlement strategy in connection with [the name of the specific lawsuit].

Another example is the need to privately discuss with the public body's attorney a memorandum of advice as permitted under section 8(h) of the OMA – "to consider material [exempt](#) from discussion or disclosure by state or federal statute."⁵⁹ The motion should cite section 8(h) of the OMA and the statutory basis for the closed session, such as section 13(1)(g) of the [Freedom of Information Act](#), which exempts from public disclosure "[i]nformation or records subject to the attorney-client privilege."⁶⁰

Leaving a closed session – the OMA is silent as to how to leave a closed session. We suggest that you recommend a motion be made to end the closed session with a majority vote needed for

⁵⁴ MCL 15.262(c).

⁵⁵ MCL 15.269(1).

⁵⁶ MCL 15.267(1).

⁵⁷ And not just those attending the meeting. OAG No 5183 at p 37.

⁵⁸ MCL 15.268.

⁵⁹ MCL 15.268(h). Proper discussion of a written legal opinion at a closed meeting is, with regard to the attorney-client privilege exemption to the OMA, limited to the meaning of any strictly legal advice presented in the written opinion. *People v Whitney*, 228 Mich App at 245-248.

⁶⁰ MCL 15.243(1)(g).

approval. Admittedly, this is a decision made in a closed session, but it certainly isn't a decision that "effectuates or formulates public policy."

When the public body has concluded its closed session, the open meeting minutes should state the time the public body reconvened in open session and, of course, any votes on matters discussed in the closed session must occur in an open meeting.

Decisions must be made during an open meeting, not the closed session – section 3(2) of the OMA requires that "[a]ll decisions of a public body shall be made at a meeting [open to the public](#)."⁶¹ Section 2(d) of the OMA defines "[decision](#)" to mean "a determination, action, vote, or disposition upon a motion, proposal, recommendation, resolution, order, ordinance, bill, or measure on which a vote by members of a public body is required and by which a public body effectuates or formulates public policy."⁶²

Avoid using the terms "closed session" and "executive session" interchangeably – we suggest that a public body not use the term "executive session" to refer to a "closed session." The term "executive session" does not appear in the OMA, but "closed session" does. "Executive session" is more of a private sector term and is often used to describe a private session of a board of directors, which is not limited as to purpose, where actions can be taken, and no minutes are recorded.

Staff and others may join the board in a closed session – a public body may rely upon its officers and employees for [assistance](#) when considering matters in a closed session. A public body may also request private citizens to assist, as appropriate, in its considerations.⁶³

Forcibly excluding persons from a closed session – a public body may, if necessary, exclude an [unauthorized individual](#) who intrudes upon a closed session by either (1) having the individual forcibly removed by a law enforcement officer, or (2) by recessing and removing the closed session to a new location.⁶⁴

⁶¹ MCL 15.263(2). *St Aubin v Ishpeming City Council*, 197 Mich App at 103. See also, OAG, 1977-1978, No 5262, at p 338-339 – the OMA prohibits a voting procedure at a public meeting which prevents citizens from knowing how members of the public body have voted and OAG, 1979-1980, No 5445, p 57 (February 22, 1979) – a public body may not take final action on any matter during a closed meeting.

⁶² MCL 15.262(d).

⁶³ OAG, 1979-1980, No 5532, p 324 (August 7, 1979).

⁶⁴ OAG, 1985-1986, No 6358, p 268 (April 29, 1986), citing *Regents of the Univ of Michigan v Washtenaw County Coalition Against Apartheid*, 97 Mich App 532; 296 NW2d 94 (1980).

Anything that results in a final decision or formal vote must be shared outside a closed session, as official actions cannot legally be taken behind closed doors. General discussion details, strategy, and legally confidential or privileged information remain restricted.

FY27 State Budget Includes Increased Investment in Michigan Libraries

The Michigan Legislature officially approved the FY27 state budget on Friday, July 3, following a nearly 24-hour legislative session that extended through the night as lawmakers worked to complete the budget before the holiday weekend. The budget now heads to Governor Gretchen Whitmer for her signature before becoming law.

We are happy to share that the final budget includes \$16,567,700 for State Aid to Libraries, along with a one-time \$375,000 increase for State Aid and a one-time \$375,000 increase for the Michigan eLibrary (MeL)—totaling \$750,000 in additional investment for Michigan libraries. The budget also retains a federal authorization line item for library services and technology programs, allowing the Library of Michigan to receive and expend federal funds for statewide services, including MeL and MeLCat. The authorization is essential because, without it, Michigan cannot spend federal Library Services and Technology Act (LSTA) funds awarded to support these critical statewide resources.

For several years, MLA has advocated for increased state investment in MeL to strengthen and sustain statewide library services while continuing to protect access to available federal funding. The continued inclusion of the federal LSTA authorization, coupled with this year's \$375,000 one-time investment in MeL, represents meaningful progress toward ensuring the long-term stability of MeL and MeLCat, even amid ongoing uncertainty surrounding future federal library funding.

Throughout this year's budget process, MLA advocated for a \$500,000 increase to State Aid to Libraries and a \$900,000 one-time General Fund appropriation for MeL. While the final budget does not fully meet those requests, it represents meaningful progress in a year when many state departments experienced funding reductions.

We remain committed to advocating for sustainable funding that strengthens State Aid, protects MeL and MeLCat, and ensures every Michigander has access to high-quality library services. After the Governor signs the budget, MLA will share a detailed analysis of the final library appropriations and what they mean for libraries across Michigan.

Thank you to everyone who contacted legislators, participated in Michigan Library Advocacy Day, shared your library's impact, and responded to MLA action alerts. Your advocacy helped demonstrate the value of Michigan libraries and the importance of continued investment in statewide library services.

[**View the budget omnibus bill passed out of the House and Senate \(pdf\).**](#)

Questions?

Contact MLA@milibraries.org.

FOR IMMEDIATE RELEASE

July 21, 2026

Contact: press@michigan.gov

Gov. Whitmer Signs Education Budget to Help Every Kid Read, Eat, and Succeed

In addition to Education Budget, Governor Whitmer signs five bills to support literacy, expand child care, and provide more funding to kids with more needs

DETROIT, Mich. — Today, Governor Whitmer signed her eighth and final education budget into law. The balanced, bipartisan fiscal year 2027 (FY27) school aid budget delivers a historic investment in student literacy, with \$502 million allocated toward literacy curriculum, literacy training for teachers, before- and after-school programs, literacy coaches, high impact tutoring, and more. It fulfills a key promise of the governor's 2026 State of the State address. This budget also makes historic investments in public schools, free school meals, free pre-K for all, free community college, and lowers the cost of earning a skill certificate or college degree. The governor also signed five bills to train teachers, expand access to child care, and direct more resources to kids who need them most.

"This education budget will help every Michigan student succeed, from pre-K to postsecondary and beyond," said Gov. Gretchen Whitmer. "This year, we're making historic investments in early starts, proven methods, and extra help for our students so that Every Child Reads. I'm proud to sign this education budget which will invest in our educators, continue free school meals for all 1.4 million public school students, and deliver on the literacy plan laid out in my State of the State Address earlier this year. I'm also excited to sign policy bills that will train every reading teacher in the right methods and direct more resources to kids who need them most. Together, we're building on the progress we've already made to close the school funding gap, expand college affordability and skills training, and support students with greater needs. Together, we're investing in our students and preparing them for success."

"The state school aid budget and Science of Reading legislation signed today by Governor Gretchen Whitmer put Students First," said State Superintendent Dr. Glenn Maleyko. "The significant literacy investments, along with the many other education priorities included in this budget, demonstrate what we can accomplish when we work together in a bipartisan fashion. I am excited that we are making literacy achievement Michigan's top education priority because we must ensure that Every Child Reads and that all Michigan students are prepared for success in school and in life. The budget also continues funding for every public-school student to receive free breakfast and lunch. It invests in our ongoing efforts to address the teacher shortage so that students are taught by highly qualified, certified educators. It increases support for students with the greatest needs, including children who are economically disadvantaged, English learners, and students with disabilities. It also supports Career and Technical Education, rural and isolated school districts, student transportation, and dual enrollment opportunities that expand access to college and careers. I thank Governor Whitmer and our legislative partners for working together to put Students First."

"At a time when our politics too often reward division instead of solutions, today proves we can still come together to do what's right for our kids. This budget makes meaningful investments in Michigan's future by putting students at the center of school funding," said state Senator Darrin

Camilleri (D-Trenton), a former educator and Chair of the Senate PreK-12 Appropriations Subcommittee. "Senate Bill 903 finally moves Michigan to a weighted funding formula that directs more resources to the students and schools that need them most, while this budget also delivers record per-pupil funding, \$150 million for educator bonuses, and greater funding stability for school districts. These investments build on our commitment to universal free school meals and continue our work to ensure every child, in every community, has the opportunity to succeed. Our work isn't finished, but today we've taken another important step toward building the education system our children deserve."

"In 2023, Democrats gained the first Senate Majority in over forty years. Since then, Michigan's education budgets have finally been led by former teachers who understand firsthand what our students, educators, and schools need to thrive — and this year's budget is no different," said Senate Majority Leader Winnie Brinks (D-Grand Rapids). "With another year of free school meals, a record per-pupil increase, more funding for literacy resources, educator bonuses, and a more equitable funding formula that supports the students that need it most — this bipartisan education budget invests in the future of our kids, our communities, and our entire state."

Every Child Reads

This budget delivers historic investments in student literacy through the Every Child Reads plan, a promise made in Governor Whitmer's 2026 State of the State address. Investments target literacy at multiple levels, through early starts, proven methods, and extra help. The budget includes:

Early starts (\$129.1 million)

- \$96.1 million to continue free Pre-K for All, through the Great Start Readiness program, saving families \$14,000 per year.
- \$30 million to expand and support the early educator workforce, ensuring quality instruction begins at a young age.
- Proven methods (\$146.1 million)
- \$123.1 million to train teachers in the science of reading
- \$75 million for every reading teacher to complete Language Essentials for Teachers of Reading and Spelling (LETRS), which trains educators in the "science of reading"—including strategies like phonics.
- \$10.5 million to expand access to literacy coaches – a 4-fold increase since the Governor took office.
- \$7.6 million to support Literacy Essentials as well as comprehensive professional learning about the science of reading for educators at all grade levels.
- \$53 million to adopt proven, research-based strategies
- \$50 million for incentives to districts to adopt science of reading-aligned curriculum and ensure teachers have tools to implement proven practices in their classrooms.
- \$3 million for research and program evaluation activities supporting statewide literacy initiatives.
- Extra help (\$195.6 million)
- \$50 million for high-impact tutoring to provide students that need extra help with individualized, structured, evidence-based interventions, helping them catch up.
- \$135 million to support students and parents with expanded before school, afterschool, and summer programming.
- \$9.6 million to support adult education and ensure all Michiganders have the fundamentals they need to thrive and get good paying jobs.
- \$1 million for specialized investments to support students with dyslexia.

Training for Teachers

House Bill 5697, sponsored by State Representative Nancy DeBoer, and House Bill 5646, sponsored by State Representative Tim Kelly, requires elementary teachers to complete intensive training in the science of reading, including phonics. Nearly 7,200 educators have already completed LETRS training and more than 5,700 are enrolled now. This professional learning will help bring proven methods of teaching reading to all Michigan classrooms.

"I'm proud to have participated in another historic education budget and particularly thrilled with the energy around literacy," said state Rep. Tim Kelly (R-Frankenmuth), "We have provided a no excuses pathway to exponentially raise reading proficiency, and that's great for Michigan."

"Today, we celebrate for the students of Michigan!" said state Rep. Nancy DeBoer (R-Holland). "Learning to Read will unlock their futures. We have come together to support our families, our dedicated educators, and our innovative business community. Michigan is worth it!"

K-12 Education

The FY27 budget makes record investments in K-12 education, supporting students, educators, and parents to ensure that every student has the resources and opportunities they need to succeed. Investments include:

- \$200 million to continue free school meals for all 1.4 million public school students, saving families around \$1,000 per year, per child, and valuable time every morning.
- \$325 million for a 2.5% increase in base per-pupil funding—an additional \$250 per student, for a total of \$10,300 per pupil. The per-pupil funding represents a 31% increase since the Governor took office. These funds are invested into every student, in every school, to lower class sizes, buy new textbooks, and install the latest equipment in classrooms and science labs.
- \$278 million, to provide a 20% increase in funding to support academically at-risk students and English language learners, and a 10% increase in funding to support career and technical education students, as well as students in rural school districts. This budget moves to a true weighted foundation allowance formula that recognizes that higher-needs students require more resources.
- \$150 million to continue educator bonuses and supports for teachers and educators across Michigan.
- \$107 million to support the MI Future Educator Fellowship Program, teacher stipends, and Grow Your Own mentoring programs—all aimed to help attract, recruit, and retain high-quality educators.
- \$321 million to support student wellness through mental health and safety grants to districts. This represents a twelvefold increase in mental health and safety funding since the Governor took office.
- \$125 million to reimburse districts with exorbitant transportation costs, allowing them to devote more resources to the classroom.
- \$123 million to continue expanded support for special education students.
- \$40 million to reimburse eligible districts for dual enrollment costs, incentivizing districts to encourage more students to pursue college credit while still in high school.

Weighted School Funding

Senate Bill 903, sponsored by state Senator Darrin Camilleri (D-Trenton), provides and codifies requirements for districts to receive weighted funding, a student-centered approach that

allocates resources based on student need with a focus of improving outcomes in the classroom.

Senate Bill 989, sponsored by state Senator Dayna Polehanki (D-Livonia), modifies the interim teaching certification process to expand pathways for individuals training to become special education teachers. This will make training more accessible and help districts recruit and retain more special education teachers.

"Michigan is facing an education crisis, and we can't afford to leave any student behind," said state Sen. Dayna Polehanki (D-Livonia), a former educator and Chair of the Senate Education Committee. "My bill will help guarantee that every student, including those receiving special education services, gets the support they need while strengthening our teacher workforce and ensuring our schools have the qualified educators every child deserves."

Preschool to Postsecondary

This budget supports education efforts outside of K-12 classrooms by investing in both early learning opportunities and postsecondary degrees and training, making sure every Michigan student has the resources they need beyond the classroom. The FY27 budget includes:

Early Learning

- \$30 million to support early learning partnerships, ensuring students and families access to high-quality early learning and updated GSRP programs statewide.
- \$5 million ongoing deposit into a new childcare fund to help more families access childcare.
- \$2.4 million increase for Early On services, bringing total funding to \$26.1 million, an over five-fold increase since the Governor took office. Early On is Michigan's system that connects families of infants and toddlers from birth to age three who have, or are at risk for, developmental delays or disabilities with coordinated social, health, and educational services to support early development.

Higher Education

- \$2.2 billion to sustain university and community college operations—advancing Michigan's Sixty by 30 goal of having 60% of working adults with a degree or skills certificate by 2030.
- \$532 million, and more than \$1.7 billion to date, for the Michigan Achievement Scholarship, which provides a tuition free pathway for full-time community college students through the Community College Guarantee, and up to \$27,500 for full-time students at public or private 4-year universities. Since Governor Whitmer took office, state scholarship investment has increased by 512%. Last school year, nearly 90,000 students from all 83 counties received a Michigan Achievement Scholarship.
- \$25 million to support expanding Michigan Reconnect to adult learners ages 21 and older, giving adult learners a tuition-free pathway to earn an associate degree or skills certificate. More than 66,500 students have enrolled in community college with Michigan Reconnect since it was created in 2021.

Tri-Share Child Care Program

House Bill 6043, sponsored by State Representative Greg VanWoerkom, codifies the Michigan Tri-Share Child Care Program into law and expands its use across the state. MI Tri-Share splits the

cost of an employee's licensed child care equally among the employer, the employee, and the state, making child care more affordable for working families and helping businesses retain employees.

"A few years ago, I was proud to establish the MI Tri-Share Child Care Program to help working families afford childcare through a partnership between the state, employers, and employees, said State Rep. Greg VanWoerkom. "Now, I'm proud to say the next step is complete. Expanding Tri-Share from a pilot program into a permanent, statewide program, will help working parents, strengthen our workforce, and provide greater certainty for families and employers across Michigan."

"As a working mom, I know the challenges families face every day," said State Rep. Mai Xiong. "Too many parents are forced to choose between caring for their children and staying in the workforce. I'm proud to have supported legislation that codifies and expands MI Tri-Share and Care-Share, giving Michigan families real relief by making child care more affordable and providing tools for employers to retain and recruit workers."

Stakeholder Quotes

"Governor Whitmer's signature today on the School Aid Fund budget punctuates a legacy of transformative investments in Michigan's public education system. Throughout her tenure, she has championed initiatives that directly support student success, including free school meals, teacher recruitment and retention, early childhood education expansion, and the statewide implementation of the Science of Reading to name a few," said Kevin Polston, superintendent at Kentwood Public Schools. "This budget represents the next transformational step by modernizing Michigan's school funding system through a weighted student funding formula. This change aligns funding with student needs, not just enrollment, creating a more student-centered, stable, and predictable model that will strengthen initiatives like Every Child Reads. This long-needed change will have a lasting impact on students across Michigan. Today marks a defining moment for the future of public education in our state."

"Increased per-pupil funding in the final Fiscal Year 2027 School Aid budget reflects a continued investment in K-12 education," said Jenn Garland, Vice President for Children's Advocacy, Michigan PTA. "Michigan PTA appreciates the dedicated funding for mental health and school safety grants, transportation, early learning, and dual enrollment programs. Michigan PTA lauds the targeted funding to help every child read, including investments in interventions, literacy programs and coaches, LETRS training, and ongoing literacy support. Michigan PTA is also thrilled that the final Fiscal Year 2027 School Aid budget includes intent language advancing a weighted student funding formula for students with disabilities. This is a significant development because it moves Michigan closer to a system where funding reflects student need, rather than relying on the same flat reimbursement rate for every district. Now Michigan must turn intent into implementation."

"As parents, we're excited to see Michigan's budget provide the resources children need to succeed, from continuing to make PreK available at no cost to all Michigan families to free meals for all students to robust support for literacy and math," said Jennifer Tuksal, a parent advocate with the Michigan Parent Alliance for Safe Schools. "We applaud Gov. Whitmer and legislators from both parties for working in a bipartisan way and investing in our children's futures. For families, this budget will have a positive impact now and for years to come."

"Our momentum toward the state's Sixty by 30 goal is accelerated by the State's signed FY27 budget, said Ryan Fewins-Bliss, Executive Director of the Michigan College Access Network (MCAN). "As Governor Whitmer signs the final state education budget of her administration,

Michigan College Access Network celebrates a tenure defined by historic investments in education, financial aid, and an unwavering commitment to expanding postsecondary opportunity for all Michigan learners including students of color, low-income students, first-generation college-going students and boys and men. This budget builds on years of progress to strengthen pathways to education and training beyond high school, helping more students prepare for, access, and complete a postsecondary degree or certificate. Governor Whitmer, in partnership with our Senate and House leadership, has demonstrated that investing in education is a bipartisan priority for Michigan's current workforce and future economy."

"Once again, Governor Whitmer has demonstrated an unwavering dedication to our earliest learners and our educators alike. Significant investments in Early On, GSRP, and the creation of early learning partnerships all set children up for success," said Dr. Scott Koenigsnecht, superintendent at Clinton County RESA. "These investments, coupled with additional funding for research based professional learning for our teachers and additional learning opportunities like before and after school programs and high impact tutoring, will most definitely move us toward our Every Child Reads goal. We appreciate the Governor's commitment to Michigan's children."

"This budget builds on years of meaningful investments in Michigan's community college students," said Brandy Johnson, President of the Michigan Community College Association. "From launching Michigan Reconnect to creating the Community College Guarantee, expanding Reconnect to younger adult learners, and making the state's first dedicated investment in dual enrollment, Governor Whitmer has helped expand access to affordable postsecondary education for learners at every stage of life. These investments will continue opening doors for students and strengthening Michigan's workforce for years to come."

"The FY27 education budget backs up its promise to Michigan's youngest learners with real dollars to make Great Start Readiness PreK available to an estimated 68,000 children and it reinvests in a local early childhood infrastructure through the Early Learning Partnerships," said Alicia Guevara, CEO of the Early Childhood Investment Corporation. "This is exactly the kind of investment that pays off for Michigan's kids and the economy for decades to come. Paired with continued support for early intervention, early learning infrastructure, and family literacy, ECIC applauds Michigan's lawmakers for sending a clear signal that a child's earliest years are a priority worth investing in."

"With this budget, Michigan is recognizing what families have always known: learning doesn't end when the school bell rings. The \$135 million investment in before-school, afterschool, and summer programs means hundreds of thousands of young people will have safe places to practice reading, get individualized help, and build the skills and confidence that carry into the classroom and workforce, while parents and caregivers can stay on the job with peace of mind," said Erin Skene-Pratt, executive director, Michigan After School Partnership. "Every Child Reads succeeds when children have more hours of opportunity, and we're grateful to Governor Whitmer and legislators from both parties for making Michigan a national leader in out-of-school time."

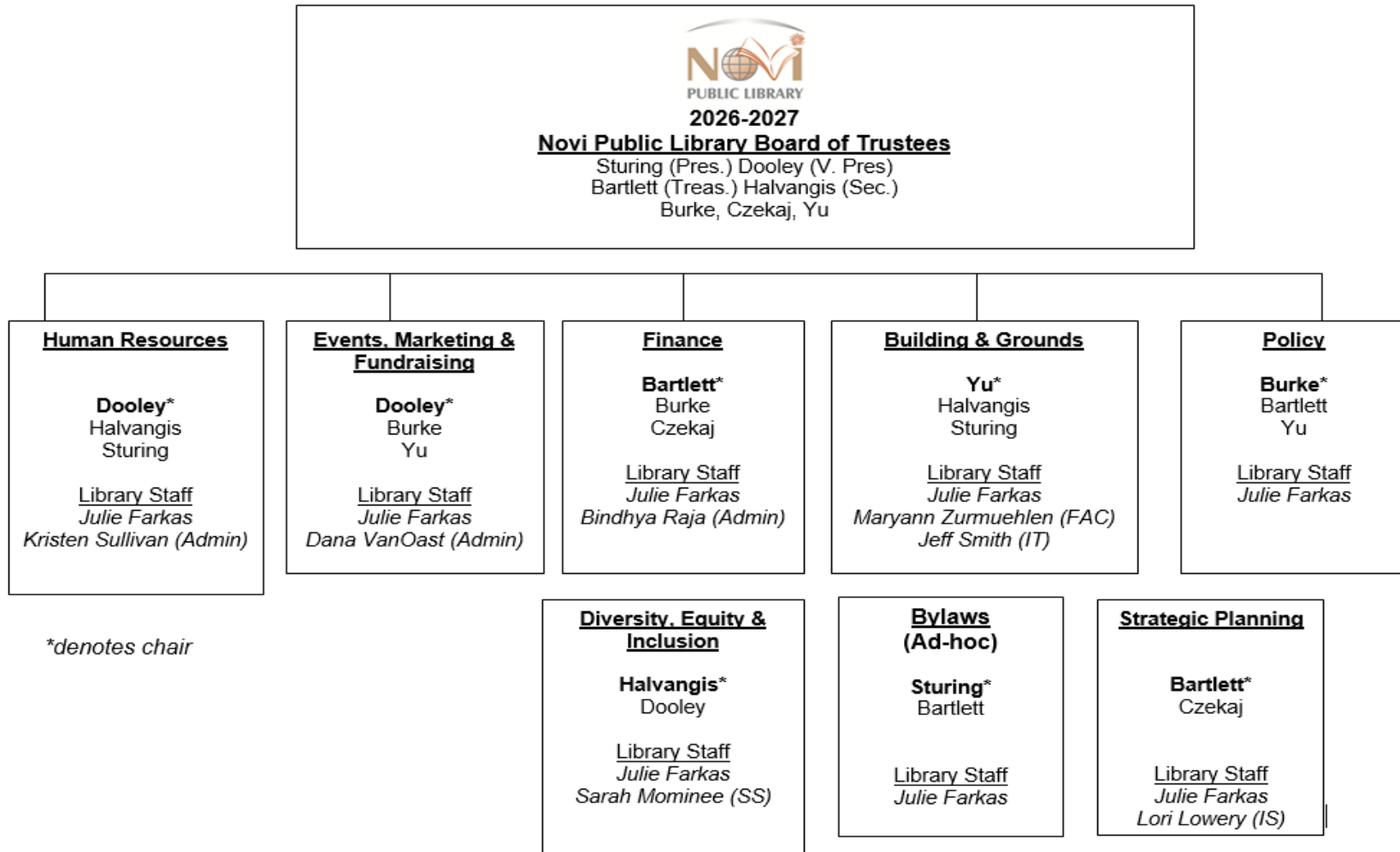
"The Northern Enterprise Center is a very exciting project for NMU and we appreciate the support of Governor Gretchen Whitmer and the Michigan Legislature," said NMU President Chris Olsen. "NMU's College of Business is home to some of our most successful, and growing programs. Providing new, cutting-edge teaching and collaboration space for students and faculty will promote even greater collaboration between education, business, and economic development agencies that are critical for building the region's future workforce."

"The State of Michigan's FY2027 budget reflects a continued investment in the power of community colleges to transform lives, strengthen our workforce, and drive regional prosperity. At Bay College, we are grateful for the 1.2% increase in our state appropriations and the approval of our capital outlay construction authorization. These investments represent more than funding—they are an investment in our students, our communities, and the future of Michigan, said Bay de Noc Community College President Nerita Hughes. "We appreciate Governor Whitmer, the Legislature, and our local legislative partners for recognizing the critical role community colleges play in expanding opportunity, meeting workforce needs, and building stronger communities across our state."

"We are grateful to Governor Whitmer and the State Legislature for a balanced, bi-partisan budget that continues to expand opportunities for Michigan students with the Community College Guarantee and Michigan Reconnect, while also investing in the facilities that prepare students for the future," said Peter Provenzano, Jr., Chancellor, Oakland Community College (OCC). "The transformational investment of \$27 million in capital funding for OCC will modernize our skilled trades and industrial building, creating a state-of-the-art, hands-on learning environment that supports both academic and workforce training, prepares students for high-demand, high-wage careers, strengthens Michigan's workforce and enhances the state's long-term economic competitiveness."

"This year's school budget invests in programs that are essential to expanding educational opportunity and helping our residents thrive," said Macomb Community College President Lori M. Gonko, Ed.D. "Dedicated state funding for dual enrollment removes cost as a barrier for school districts, fostering more opportunities for students to participate. We know that students who participate in dual enrollment are more likely to graduate from high school, enroll in college and complete a degree. Continuing the Michigan Achievement Scholarship and expanding Michigan Reconnect to include adults ages 21 and older are game-changing programs for our residents that ensure higher education is within their reach."

Library Board Committee Assignments: As of July 2, 2026



FINANCIALS**10 Year Financial Projection for Account 271 with Millage Funding**

Library Budget 271		2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034	2034-2035	2035-2036
10 Year Projection 2026 - 2036		Year End Proposed	Proposed w/Add'l Millage									
Revenues		2/12/2026	2/12/2026									
Account	Description											
402.000	Tax Revenue - Current Levy (2% incr.)	3,806,000.00	3,875,668.00	3,991,938.00	4,111,696.00	4,193,929.92	4,277,808.52	4,363,364.69	4,450,632.00	4,539,644.62	4,630,437.51	4,723,046.26
	Additional Millage (incr. 3% annually)		1,084,409.00	1,117,000.00	1,150,500.00	1,185,015.00	1,220,565.45	1,257,182.41	1,294,897.89	1,333,744.82	1,373,757.17	1,414,969.88
Total Revenues		4,074,617.71	5,156,479.00	5,311,970.00	5,461,196.00	5,574,672.52	5,691,274.53	5,810,563.68	5,932,604.80	6,057,463.81	6,185,208.57	6,378,908.31
Total Personnel Services		2,901,321.00	3,020,454.00	3,110,473.00	3,239,392.00	3,350,667.83	3,466,359.93	3,586,800.82	3,712,241.04	3,842,945.82	3,979,198.54	4,121,301.76
Total Supplies & Materials		757,350.00	778,850.00	800,950.00	812,650.00	813,634.00	836,377.00	859,801.00	883,923.00	908,766.00	934,351.00	960,702.00
Total Services & Charges		740,101.60	690,450.00	715,200.00	735,800.00	761,670.00	760,802.00	780,835.00	783,864.00	806,062.00	806,673.00	831,571.00
Total Capital Outlay		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		4,398,772.60	4,714,454.00	4,858,023.00	5,026,142.00	5,171,371.83	5,316,338.93	5,487,836.82	5,648,228.04	5,833,973.82	6,004,722.54	6,206,574.76
995.272	Transfer to 272 RESERVE		224,700.00	231,400.00	238,300.00	245,400.00	252,800.00	260,400.00	268,200.00	276,200.00	284,500.00	293,000.00
	Transfer to 271 from 272	241,377.00										
Total Expenditures		4,398,772.60	4,714,454.00	4,858,023.00	5,026,142.00	5,171,371.83	5,316,338.93	5,487,836.82	5,648,228.04	5,833,973.82	6,004,722.54	6,206,574.76
Total Revenues		4,315,994.71	5,156,479.00	5,311,970.00	5,461,196.00	5,574,672.52	5,691,274.53	5,810,563.68	5,932,604.80	6,057,463.81	6,185,208.57	6,378,908.31
Net Revenue		-82,777.89	442,025.00	453,947.00	435,054.00	403,300.69	374,935.60	322,726.86	284,376.76	223,489.99	180,486.03	172,333.55
Current Fund Balance 271		2,420,453.82	2,862,478.82	3,316,425.82	3,751,479.82	4,154,780.51	4,529,716.11	4,852,442.97	5,136,819.73	5,360,309.72	5,540,795.75	5,713,129.30
FUND BALANCE TARGET 28% of Expenditures		1,231,656.00	1,314,284.44	1,347,293.44	1,401,235.36	1,447,984.11	1,488,574.90	1,536,594.31	1,581,503.85	1,633,512.67	1,681,322.31	1,737,840.93

10 year projections of Revenues and Expenses from 2026 - 2036 assuming 2% increase in revenues annually; 3% of additional millage rate annually; 3% incr. in most expenditures annually.

Account 271 25/26: Yr. End 2/12/26; Approved 26/27 Budget as of 2/12/26; 4th Quarter June 11, 2026)

2026-2027 Library Budget 271		2024-2025	2025-2026	2025-2026	2025-2026	2026-2027	2027-2028	2028-2029
Approved Budget as of February 12, 2026		Audited	Approved	Year End	4th Qtr.	Approved	Projected	Projected
Revenues		10/31/2025	9/11/2025	2/12/2026	6/11/2026	4/13/2026	4/13/2026	4/13/2026
Account	Description							
402.000	Tax Revenue - Current Levy	3,620,624.41	3,762,784.00	3,806,000.00	3,806,000.00	4,960,077.00	5,108,938.00	5,262,196.00
	City approved .2000 mills 4/13/26							
404.003	Tax Revenue - Brow nfield B1	0.00	-506.00	-560.00	-560.00	-587.00	-692.00	-713.00
404.006	Tax Revenue - Brow nfield B2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
404.007	Tax Revenue - Brow nfield B3 17	-16,000.68	-28,232.00	-28,232.00	-28,232.00	-38,396.00	-47,995.00	-49,435.00
404.008	Tax Revenue - CIA Cap 2018	-35,898.98	-55,783.00	-55,783.00	-55,783.00	-75,307.00	-94,135.00	-96,959.00
404.009	Tax Revenue - Brow nfield B4 21	-440.12	-469.00	-469.00	-469.00	-544.00	-625.00	-644.00
404.010	Tax Revenue - Brow nfield B4X	-44.00	-124.00	-124.00	-124.00	-143.00	-164.00	-169.00
412.000	Tax Reveune - C/Y Del PPT	-7,986.56	-10,000.00	-10,000.00	-10,000.00	-12,000.00	-12,000.00	-12,000.00
414.000	Tax Revenue - Tax Tribunal Accr	-3,900.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00
415.000	Tax Revenue - Cnty Chargebk	3,203.27	1,800.00	5,000.00	5,000.00	2,000.00	2,000.00	2,000.00
567.000	State Aid	69,947.04	70,000.00	68,650.00	72,130.00	69,000.00	69,000.00	69,000.00
573.000	State Grants - Local Comm Stablizatio	25,741.20	15,000.00	10,252.00	10,252.00	10,500.00	10,500.00	10,500.00
569.002	State Grants - SBTE				7,585.00			
658.000	State penal fines	91,226.15	98,967.71	98,967.71	98,967.71	93,000.00	93,000.00	93,000.00
659.000	Library book fees	8,858.67	8,000.00	6,600.00	8,500.00	7,000.00	7,000.00	7,000.00
665.000	Interest on Investments	138,007.28	100,000.00	65,000.00	70,600.00	65,000.00	100,000.00	100,000.00
669.500	Unrealized gain(loss) invest	43,492.21	10,000.00	44,292.00	44,292.00	10,000.00	10,000.00	10,000.00
674.289	Adult Programming (26/27	19,451.99	7,500.00	7,200.00	12,500.00	7,500.00	7,500.00	7,500.00
674.290	Library Fundraising	0.00	0.00	0.00	0.00	0.00	0.00	0.00
674.400	Gifts and Donations	683.26	500.00	500.00	525.00	500.00	500.00	500.00
675.000	Miscellaneous income	3,193.89	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
675.006	Car Charging	77.94	100.00	300.00	400.00	300.00	300.00	300.00
675.100	Copier	14,062.26	8,500.00	12,000.00	14,000.00	9,800.00	9,800.00	9,800.00
675.300	Meeting Room	43,017.09	30,000.00	35,000.00	35,000.00	38,500.00	38,500.00	38,500.00
675.404	Novi Tow nship Assessment	8,228.00	7,850.00	8,524.00	8,524.00	8,779.00	9,043.00	9,320.00
675.650	Library Café	0.00	0.00	0.00	0.00	0.00	0.00	0.00
676.100	Insurance Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		4,025,544.32	4,027,387.71	4,074,617.71	4,100,607.71	5,156,479.00	5,311,970.00	5,461,196.00

2026-2027 Library Budget 271		2024-2025	2025-2026	2025-2026	2025-2026	2026-2027	2027-2028	2028-2029
Expenditures		Audited	9/11/2025	Yr. End	4th Qtr.	Approved	Projected	Projected
Personnel Svcs.								
Account	Description							
704.000	Permanent Salaries	1,422,713.26	1,530,000.00	1,507,200.00	1,495,000.00	1,531,880.00	1,577,800.00	1,625,200.00
704.100	Severance/Incentive Pay	0.00	0.00	12,000.00	0.00	0.00	0.00	0.00
704.200	Wages - stipend	0.00	0.00	0.00	12,000.00	0.00	0.00	0.00
704.210	Vacation Payout	5,157.60	7,500.00	7,500.00	7,500.00	5,500.00	5,750.00	5,900.00
704.250	Final Payout	6,921.72	0.00	6,800.00	6,800.00	0.00	0.00	0.00
705.000	Temporary Salaries	680,970.00	808,500.00	768,000.00	755,000.00	802,514.00	826,600.00	851,400.00
706.000	Overtime	915.08	500.00	800.00	1,000.00	850.00	500.00	500.00
715.000	Social Security	159,320.48	178,900.00	174,053.00	174,053.00	178,600.00	184,000.00	189,500.00
716.000	Insurance	272,645.88	276,000.00	230,400.00	276,000.00	269,212.00	259,109.00	317,481.00
716.200	HSA - Employer Contribution	1,812.74	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
716.999	Ins. Employee Reimbursement	-38,382.06	-41,400.00	-42,324.00	-42,324.00	-35,990.00	-38,866.00	-45,000.00
717.000	Workers' Comp	2,033.10	1,900.00	1,900.00	1,900.00	2,000.00	2,000.00	2,000.00
718.000	Pension DB Normal Cost	1,680.00	1,800.00	1,800.00	1,884.00	1,872.00	2,000.00	2,150.00
718.010	DB Unfunded Accrued Liability	92,196.00	108,192.00	108,192.00	108,192.00	122,604.00	131,000.00	140,480.00
718.050	Pension - add'l DB Contribution	0.00	0.00	0.00	0.00	0.00	0.00	0.00
718.200	Pension - Defined Contribution	112,273.59	120,000.00	120,000.00	124,300.00	137,412.00	156,580.00	145,781.00
719.000	Unemployment Ins	96.03	2,000.00	2,000.00	0.00	1,000.00	1,000.00	1,000.00
Total Personnel Services		2,720,353.42	2,996,892.00	2,901,321.00	2,924,305.00	3,020,454.00	3,110,473.00	3,239,392.00
Supplies and Materials								
Account	Description							
726.400	Supplies - Cash Over/Under	-8.38	100.00	50.00	50.00	50.00	50.00	50.00
727.000	Office supplies	7,804.48	10,000.00	8,000.00	8,000.00	8,000.00	8,500.00	9,000.00
728.000	Postage	2,035.09	3,500.00	2,000.00	2,000.00	2,500.00	3,000.00	3,500.00
734.000	Computer softw are/licensing	46,943.17	97,000.00	69,000.00	69,000.00	97,000.00	97,000.00	97,000.00
734.500	Computer supplies equip	44,721.95	52,000.00	52,000.00	52,000.00	40,000.00	52,000.00	52,000.00
740.000	Operating supplies	41,640.62	38,000.00	35,000.00	35,000.00	40,000.00	41,200.00	42,400.00
740.200	Supplies desk, chairs, cabinets	836.00	7,500.00	8,000.00	9,400.00	4,000.00	4,000.00	4,000.00
741.000	Supplies-Uniforms	1,176.64	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
742.000	Library Books	232,364.05	241,000.00	241,000.00	239,000.00	241,000.00	248,000.00	255,400.00
742.010	Library Books - Lending	7,815.27	15,400.00	13,000.00	13,000.00	13,000.00	13,400.00	14,000.00
742.100	Book Fines	118.98	200.00	200.00	650.00	200.00	200.00	200.00
743.000	Library Periodicals	16,749.33	18,000.00	19,100.00	19,100.00	19,100.00	19,600.00	21,100.00
744.000	Audio visual materials (CD/DVD)	50,869.75	52,000.00	52,000.00	52,000.00	50,000.00	50,000.00	50,000.00
745.200	Electronic media (Digital Books)	160,490.09	177,000.00	191,600.00	191,600.00	197,000.00	197,000.00	197,000.00
745.300	Electronic Resources - Online	80,376.53	80,000.00	65,400.00	65,400.00	66,000.00	66,000.00	66,000.00
Total Supplies & Materials		693,933.57	792,700.00	757,350.00	757,200.00	778,850.00	800,950.00	812,650.00

Total Supplies & Materials		693,933.57	792,700.00	757,350.00	757,200.00	778,850.00	800,950.00	812,650.00
2026-2027 Library Budget 271		2024-2025	2025-2026	2025-2026	2025-2026	2026-2027	2027-2028	2028-2029
Services & Charges		Audited	Approved	Yr. End	4th Qtr.	Approved	Projected	Projected
Account	Description							
802.000	Data Processing - OnBase	891.07	1,600.00	900.00	900.00	1,000.00	1,000.00	1,000.00
802.100	Bank Service Charges	2,212.32	3,000.00	2,000.00	3,000.00	2,500.00	2,500.00	2,500.00
803.000	Independent Audit	622.00	800.00	761.00	761.00	800.00	800.00	800.00
804.000	Medical Service	1,508.00	1,500.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
806.000	Legal Fees	4,388.50	6,000.00	4,500.00	3,000.00	5,000.00	5,000.00	5,000.00
808.100	Rubbish Monthly	0.00	0.00	0.00	0.00	0.00	0.00	0.00
809.000	Memberships & Dues	6,233.26	8,500.00	8,500.00	7,000.00	8,500.00	8,500.00	8,500.00
816.000	Professional services	15,888.11	20,000.00	15,000.00	15,000.00	10,000.00	10,000.00	10,000.00
817.000	Custodial Services	95,725.00	95,000.00	96,000.00	96,000.00	96,000.00	96,000.00	96,000.00
818.000	TLN Central Services	3,495.00	3,500.00	3,495.00	3,495.00	3,500.00	3,500.00	3,500.00
820.000	Property & Liability Insurance	15,874.00	16,350.00	15,145.60	15,145.60	16,600.00	18,200.00	20,000.00
820.001	Ins deduct/Uninsured claims	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00
851.000	Telephone	42,972.95	54,100.00	44,000.00	36,000.00	43,000.00	44,300.00	45,600.00
855.000	TLN Automation Services	71,297.68	81,000.00	81,000.00	81,000.00	85,000.00	89,200.00	93,700.00
861.000	Gasoline and oil	316.40	500.00	500.00	500.00	500.00	500.00	500.00
862.000	Mileage	1,536.19	1,700.00	1,200.00	800.00	1,400.00	1,500.00	1,600.00
880.000	Community Promotion	18,504.24	25,000.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00
880.268	Library Programming	24,945.78	44,600.00	44,600.00	42,600.00	35,500.00	37,000.00	39,000.00
880.271	Adult Programming	9,424.83	10,000.00	10,000.00	12,500.00	10,000.00	10,000.00	10,000.00
882.200	Employee Assistance Program	506.94	1,000.00	1,000.00	1,800.00	1,000.00	1,000.00	1,000.00
900.000	Print, Graphic Design, Publish	22,970.79	26,000.00	26,000.00	26,000.00	25,000.00	25,000.00	25,000.00
921.000	Heat	13,139.86	15,700.00	15,700.00	21,000.00	16,000.00	16,800.00	17,600.00
922.000	Electricity	98,745.97	102,000.00	100,700.00	106,000.00	101,000.00	106,000.00	111,000.00
923.000	Water and Sewer	8,466.93	8,700.00	9,000.00	10,000.00	9,000.00	9,000.00	9,200.00
934.000	Building Maintenance	139,346.32	125,000.00	133,000.00	130,000.00	115,000.00	118,500.00	122,000.00
935.000	Vehicle Maintenance	426.22	500.00	500.00	3,600.00	500.00	1,000.00	1,000.00
936.300	Grounds Maint.	44,088.98	53,000.00	56,000.00	56,000.00	50,600.00	52,100.00	56,400.00
942.000	Office Equipment Lease	12,120.00	12,200.00	12,200.00	12,200.00	12,200.00	13,000.00	13,000.00
942.002	Copier Property Tax	621.90	800.00	800.00	800.00	800.00	800.00	800.00
942.100	Records storage	328.08	500.00	400.00	400.00	500.00	500.00	500.00
956.000	Conferences & Workshops	18,822.29	26,700.00	26,700.00	12,600.00	16,050.00	16,500.00	17,100.00
957.000	Tuition and Other Reimbursements	0	7000	7000	6987.67	0	3500	0
Total Services & Charges		675,419.61	762,250.00	740,101.60	728,589.27	690,450.00	715,200.00	735,800.00

2026-2027 Library Budget 271		2024-2025 Audited	2025-2026 Approved	2025-2026 Yr. End	2025-2026 4th Qtr.	2026-2027 Approved	2027-2028 Projected	2028-2029 Projected
Capital Outlay								
Account	Description							
962.000	Building Contingency							
989.000	Grounds Improvement							
976.000	Building Improvements/Entrance/Furn							
976.100	Parking lot improvements							
976.140	Auto Return System							
983.000	Vehicles - Van							
986.000	Technology	29,275.44						
Total Capital Outlay		29,275.44	0.00	0.00	0.00	0.00	0.00	0.00
995.272	Transfer to 272 RESERVE					224,700.00	231,400.00	238,300.00
	Transfer to 271 from 272		241,377.00	241,377.00	241,377.00			
Total Expenditures		4,118,982.04	4,551,842.00	4,398,772.60	4,410,094.27	4,714,454.00	4,858,023.00	5,026,142.00
Total Revenues		4,025,544.32	4,268,764.71	4,315,994.71	4,341,984.71	5,156,479.00	5,311,970.00	5,461,196.00
Net Revenue		-93,437.72	-283,077.29	-82,777.89	-68,109.56	442,025.00	453,947.00	435,054.00
Current Fund Balance 271		2,503,231.71	2,220,154.42	2,420,453.82	2,435,122.15	2,862,478.82	3,316,425.82	3,751,479.82
FUND BALANCE TARGET 28% of Expenditures		1,153,315.00	1,274,516.00	1,231,656.00	1,234,826.00	1,320,047.00	1,360,246.00	1,407,320.00

NOTES: All Capital projects are expensed out of budget 272

26/27: 271 Not filling 2 PT Librarian positions in IS Dept. This results in not offering Teen Space on Fridays (only Monday - Thursday), no teen volunteer program, reducing staffed hours in iCube from 32-28 per/wk (keeping 9.5 on weekends).

Staff call-ins will result in a cancellation of the program/outreach (Effective 2/2026); No programming offered on Fridays and Sundays (Effective May 2026)

26/27: 272 Account: \$32,700 Technology; \$10,500 Parking Lot, \$25,000 Concrete and Sidewalk; Main Ent. Artwork (MSUFCU) \$3,000; **\$125,000 Main Entrance (as of 6/11/26)**

27/28: 272 Account: Youth Area Reno Architect Concepts \$30,000; Parking lot \$15,000; LLL Maint. \$20,000

28/29: 272 Account: Parking lot \$15,000; 1st Floor Carpeting \$200,000 (all public areas); Youth Area Renovation \$265,000 includes \$65,000 from Marten donations; LLL Maint

Account 272 25/26: Yr. End 2/12/26; Approved 26/27 Budget as of 2/12/26; 4th Quarter 6/11/26)

272 - Library Contributed Funds								
Revenues & Expenditures								
2026-2027 Budget as of 2/12/26								
		2024-2025 Audited	2025-2026 1st Qtr.	2025-2026 Year End	2025-2026 Year End	2026-2027 Approved	2027-2028 Projected	2028-2029 Projected
		10/31/2025	9/11/2025	2/12/2026	6/11/2026	2/12/2026	2/12/2026	2/12/2026
Revenues						1st Qtr. 9/30/26		
Interest Income								
665.000	Interest on Investments	\$ 59,391.02	\$ 27,000.00	\$ 28,000.00	\$ 28,335.00	\$ 47,245.00	\$ 47,245.00	\$ 47,245.00
669.500	Unrealized gain (loss) Investments	23,750.68	(4,500.00)	27,000.00	27,000.00	-	-	-
TOTAL		\$ 83,141.70	\$ 22,500.00	\$ 55,000.00	\$ 55,335.00	\$ 47,245.00	\$ 47,245.00	\$ 47,245.00
699.271	Transfer from Library Fund 271 Reserve Study				-	224,700.00	231,400.00	238,300.00
Donations								
674.036	Diversity, Equity & Inclusion	0.00	500.00	500.00	0.00	500.00	500.00	500.00
674.046	Makerspace (iCube) Rev	5,177.55	1,000.00	1,476.10	3,748.00	1,000.00	1,000.00	1,000.00
674.229	Raising a Reader Sponsors	-	1,000.00	1,000.00	-	1,000.00	1,000.00	1,000.00
674.230	Collections/Materials Rev	5,638.00	1,000.00	7,200.00	10,300.00	1,000.00	1,000.00	1,000.00
674.231	Buildings/Ground/Furniture Rev	4,068.72	1,000.00	1,000.00	275.00	1,000.00	1,000.00	1,000.00
674.232	Programming Revenue	14,597.75	2,000.00	9,500.00	10,500.00	2,000.00	2,000.00	2,000.00
674.233	Technology Library Rev	-	500.00	500.00	-	500.00	500.00	500.00
674.234	Undesignated Misc. Donations	-	500.00	500.00	-	500.00	500.00	500.00
674.235	Marketing Sponsorships	7,700.00	5,000.00	5,000.00	11,000.00	5,000.00	5,000.00	5,000.00
674.277	Youth Area Reno - M. Marten	34,294.00		20,000.00	29,689.00	10,000.00		
TOTAL		\$71,476	\$12,500	\$46,676	\$65,512	\$22,500	\$12,500	\$12,500
TOTAL Revenues		\$ 154,617.72	\$ 35,000.00	\$ 101,676.10	\$ 120,847.00	\$ 294,445.00	\$ 291,145.00	\$ 298,045.00
		2024-2025 Audited	2025-2026 1st Qtr.	2025-2026 Year End	2025-2026 Year End	2026-2027 Approved	2027-2028 Projected	2028-2029 Projected
		6/30/2025	9/11/2025	2/12/2026	6/11/2026	2/12/2026	2/12/2026	2/12/2026
Expenditures								
Supplies								
742.036	Diversity, Equity & Inclusion	454.57	500.00	500.00	250.00	500.00	500.00	500.00
742.046	Makerspace (iCube)	1,000.00	0.00	0.00	879.37	0.00	0.00	0.00
742.229	Raising a Reader	1,211.86	1,000.00	1,000.00	559.16	1,000.00	1,000.00	1,000.00
742.230	Collections/Materials	5,975.24	1,000.00	7,200.00	10,300.00	1,000.00	1,000.00	1,000.00
742.231	Buildings/Ground/Furniture	715.70	25,000.00	25,000.00	500.00	25,000.00	25,000.00	25,000.00
742.232	Programming Expenditures	10,739.06	1,000.00	9,500.00	10,500.00	1,000.00	1,000.00	1,000.00
742.233	Technology	-	61,500.00	61,500.00	61,500.00	32,600.00	68,400.00	80,100.00
742.234	Undesignated Misc.	108.54	500.00	500.00	24.11	500.00	500.00	500.00
742.236	Staff Recognition	1,579.29	2,500.00	2,500.00	3,000.00	4,000.00	4,000.00	4,000.00
820.001	Insurance deductible/Uninsured				5,000.00			
TOTAL		\$21,784	\$93,000	\$107,700	\$92,513	\$65,600	\$101,400	\$113,100
Capital Outlay								
976.000	Bldg. Improvements/Furniture/Carpet	79,452.67	115,000.00	90,100.00	90,100.00	28,000.00	-	200,000.00
976.002	Capital Outlay		37,300.00	-	-			
976.277	Youth Renovation - Marten				-	-	30,000.00	265,000.00
976.044	Auto Lending Library (Friends)	-	-	-	-	-	-	-
976.046	Makerspace (iCube)	-	-	-	-	-	-	-
976.140	Automated Return System (AST)	29,647.80	129,000.00	138,600.00	135,002.40	-	-	-
976.141	Main Entrance /Parking Lot	11,700.00	118,000.00	126,000.00	8,000.00	135,500.00	15,000.00	15,000.00
976.143	WiFi Upgrade; Firewall	13,235.89	-	-	-	-	-	-
976.144	Server & Camera Upgrade/Intercom System		-	10,500.00	10,500.00	-	-	-
TOTAL			\$399,300.00	365,200.00	243,602.40	163,500.00		
699.272	Transfer to 271 Account			241,377.00	241,377.00			
TOTAL		\$ 134,036.36	\$ 492,300.00	\$714,277.00	\$577,492.04	\$ 229,100.00	\$ 45,000.00	\$ 480,000.00
		2024-2025 Audited	2025-2026 1st Qtr.	2025-2026 Year End	2025-2026 Year End	2026-2027 Approved	2027-2028 Projected	2028-2029 Projected
		6/30/2025	9/11/2025	2/12/2026	6/11/2026	2/12/2006	2/12/2026	2/12/2026
TOTAL Expenditures		\$155,821	\$492,300	\$714,277	\$577,492	229,100.00	\$ 146,400.00	\$ 593,100.00
	Beginning Fund Balance Yr. End	\$ 1,643,951.09	\$ 1,642,748.19	\$ 1,642,748.19	\$ 1,642,748.19	\$ 1,030,147.29	\$ 1,220,492.29	\$ 1,384,637.29
	Revenues	155,821.00	35,000.00	101,676.10	120,847.00	294,445.00	291,145.00	298,045.00
	Expenditures	(\$155,821)	(\$492,300)	(\$714,277)	(\$577,492)	(\$229,100.00)	(\$146,400.00)	(\$593,100.00)
	NET Revenues vs. Expenditures	(1,202.90)	(457,300.00)	(612,600.90)	(456,645.04)	65,345.00	144,745.00	(295,055.00)
	Beginning Fund Balance							
	Ending Fund Balance Expected	\$ 1,642,748.19	\$ 1,185,448.19	\$ 1,030,147.29	\$ 1,186,103.15	\$ 1,095,492.29	\$ 1,365,237.29	\$ 1,089,582.29

Notes:

25/26: Bldg. Improvements/Furniture: Parking lot seal/crack \$23,000 (\$18,000)- done; Architect for design needs for main entry (\$8,000); NO youth area reno \$30,000; Add; Electric \$18,500 (6 locations)
 Staff chairs replacement (15 yrs.) \$36,000 (\$41,600); 2 Single Use Study Booths \$15,500 (Friends \$7,000); 2 Staff Office Re-designs \$30,000; Main entrance project estimation: \$100,000 delayed to 9/26.
 AMHS: (\$115,800 - 121,500); Retrofit of book return opening \$7500 (\$9,511 - construction, electrical and add piece from Lyngsoes);
 26/27: Technology \$32,600; Parking Lot \$10,500; Concrete/Sidewalks \$25,000; Main Ent. Artwork MSJFCU \$3,000; \$125,000 Main Entrance (scheduled 9/26)
 27/28: Architect planning for Youth Area Renovation (\$30,000); Parking lot (\$15,000) ; LLL Maint. (\$20,000 in Technology)
 28/29: Parking Lot (\$15,000); 1st floor carpeting upgrade (20 years) - all public areas (\$200,000); Youth Area Renovation (\$265,000, includes \$65,000 Marten donation); LLL Maint. (\$20,000 Technology)

Financial Report (Provided by Bindhya Raja) – July 31, 2026**Financial Report for July 2026****Budget for Fund 271 Fiscal Year 2026-2027**

	Original Budget
TOTAL REVENUES	\$ 4,090,141
TOTAL EXPENDITURES	\$ 4,945,980
NET OF REVENUES & EXPENDITURES	(\$ 855,839)

Budget for Fund 272 Fiscal Year 2026-2027

	Original Budget
TOTAL REVENUES	\$ 231,000
TOTAL EXPENDITURES	\$ 100,800
NET OF REVENUES & EXPENDITURES	\$ 130,200

Revenue & Expenditure Report for Fund 271

	YTD Jun 30, 2026	YTD Jul 31, 2026	Difference
TOTAL REVENUES	\$ 4,170,572	44,871	(\$ 4,125,701)
TOTAL EXPENDITURES	\$ 4,156,127	344,319	(\$ 3,811,808)
NET REVENUES & EXPENDITURES	\$ 14,445	(\$ 299,448)	

Revenue & Expenditure Report for Fund 272

	YTD Jun 30, 2026	YTD Jul 31, 2026	Difference*
TOTAL REVENUES	\$ 117,988	\$ 1,874	(\$ 116,114)
TOTAL EXPENDITURES	\$ 287,731	\$ 218	(\$ 287,513)
NET REVENUES & EXPENDITURES	(\$ 169,743)	(\$ 1,656)	

***Difference resulting from comparing prior fiscal to first month of the new Fiscal Year (2026-2027)**

Balance Report as of July 31, 2026

The ending fund balance for Fund 271 is: \$ 2,062,010.47

The ending fund balance for Fund 272 is: \$ 1,454,514.88

Revenues and Expenditures (Provided by Bindhya Raja) – as of July 31, 2026 *Report was completed before 8/10/26.

REVENUE AND EXPENDITURE REPORT FOR CITY OF NOVI									
PERIOD ENDING 07/31/2026									
% Fiscal Year Completed: 8.49									
		END BALANCE	4th QUARTER	2026-27		MTHA CITY	YTD BALANCE	AVAILABLE	
		06/30/2026	2025-26	ORIGINAL	2026-27	JULY 2026	07/31/2026	BALANCE	% BGD
GL NUMBER	DESCRIPTION	NM (ABNM)	AMDD BUDGET	BUDGET	AMDD BUDGET	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Fund 271 - LIBRARY FUND									
Revenues									
Dept 000.00 - TREASURY									
Property tax revenue									
271-000.00-402.000	Property Tax Revenue - Current Levy	3,810,451.41	3,806,000.00	4,960,077.00	4,960,077.00	0.00	0.00	4,960,077.00	0.00
271-000.00-404.003	Property Tax Revenue - Brownfield Cap	0.00	(560.00)	(587.00)	(587.00)	0.00	0.00	(587.00)	0.00
271-000.00-404.007	Property Tax Revenue - Brownfield Cap	(24,445.61)	(28,232.00)	(38,396.00)	(38,396.00)	0.00	0.00	(38,396.00)	0.00
271-000.00-404.008	Property Tax Revenue - CIA Cap C12	(49,467.73)	(55,783.00)	(75,307.00)	(75,307.00)	0.00	0.00	(75,307.00)	0.00
271-000.00-404.009	Property Tax Revenue - Brownfield Cap	(455.80)	(469.00)	(544.00)	(544.00)	0.00	0.00	(544.00)	0.00
271-000.00-404.010	Property Tax Revenue - Brownfield Cap	(43.89)	(124.00)	(143.00)	(143.00)	0.00	0.00	(143.00)	0.00
271-000.00-412.000	Property Tax Revenue - QY Del PPT	(5,450.10)	(10,000.00)	(12,000.00)	(12,000.00)	0.00	0.00	(12,000.00)	0.00
271-000.00-414.000	Property Tax Revenue - Tax Tribunal A	0.00	(1,000.00)	(1,000.00)	(1,000.00)	0.00	0.00	(1,000.00)	0.00
271-000.00-415.000	Property Tax Revenue - County Charge	7,611.03	5,000.00	2,000.00	2,000.00	745.57	745.57	1,254.43	37.28
Property tax revenue		3,738,199.31	3,714,832.00	4,834,100.00	4,834,100.00	745.57	745.57	4,833,354.43	0.02
State sources									
271-000.00-567.000	State aid	72,130.10	72,130.00	69,000.00	69,000.00	36,579.42	36,579.42	32,420.58	53.01
271-000.00-573.000	State Grants - Local Comm Stabilizatio	34,871.40	10,252.00	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
State sources		107,001.50	82,382.00	79,500.00	79,500.00	36,579.42	36,579.42	42,920.58	46.01
State grants									
271-000.00-569.002	Other State Grants - SBTE	12,420.98	7,585.00	0.00	0.00	0.00	0.00	0.00	0.00
State grants		12,420.98	7,585.00	0.00	0.00	0.00	0.00	0.00	0.00
Fines and forfeitures									
271-000.00-658.000	State penal fines	98,967.71	98,968.00	93,000.00	93,000.00	0.00	0.00	93,000.00	0.00
271-000.00-659.000	Library book fees	9,281.74	8,500.00	7,000.00	7,000.00	332.29	332.29	6,667.71	4.75
Fines and forfeitures		108,249.45	107,468.00	100,000.00	100,000.00	332.29	332.29	99,667.71	0.33
Interest income									
271-000.00-665.000	Interest in investments	75,183.11	70,600.00	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00
271-000.00-669.500	Gain (loss) on investments	58,020.26	44,292.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Interest income		133,203.37	114,892.00	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
Donations									
271-000.00-674.289	Adult programs	13,149.40	12,500.00	7,500.00	7,500.00	262.94	262.94	7,237.06	3.51
271-000.00-674.400	Gifts and donations	546.19	525.00	500.00	500.00	12.37	12.37	487.63	2.47
Donations		13,695.59	13,025.00	8,000.00	8,000.00	275.31	275.31	7,724.69	3.44
Other revenue									
271-000.00-675.000	Miscellaneous income	2,772.89	2,500.00	2,500.00	2,500.00	239.90	239.90	2,260.10	9.60
271-000.00-675.006	Car Charging Revenue	353.70	400.00	300.00	300.00	82.69	82.69	217.31	27.56
271-000.00-675.100	Copier	15,850.59	14,000.00	9,800.00	9,800.00	1,429.85	1,429.85	8,370.15	14.59
271-000.00-675.300	Meeting room	35,936.71	35,000.00	38,500.00	38,500.00	5,186.28	5,186.28	33,313.72	13.47
271-000.00-675.404	Novi Township Assessment	8,524.00	8,524.00	8,779.00	8,779.00	0.00	0.00	8,779.00	0.00
Other revenue		63,437.89	60,424.00	59,879.00	59,879.00	6,938.72	6,938.72	52,940.28	11.59
Unclassified									
271-000.00-699.272	Transfer from Library Contribution Fur	0.00	241,377.00	0.00	0.00	0.00	0.00	0.00	0.00
Unclassified		0.00	241,377.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.00 - TREASURY		4,176,208.09	4,341,985.00	5,156,479.00	5,156,479.00	44,871.31	44,871.31	5,111,607.69	0.87
TOTAL REVENUES		4,176,208.09	4,341,985.00	5,156,479.00	5,156,479.00	44,871.31	44,871.31	5,111,607.69	0.87

		END BALANCE	4th QUARTER	2026-27		MTH ACTY	YTD BALANCE	AVAILABLE	
		06/30/2026	2025-26	ORIGINAL	2026-27	JULY 2026	07/31/2026	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NM (ABNM)	AMDD BUDGET	BUDGET	AMDD BUDGET	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Expenditures									
Dept 000.00 - TREASURY									
Personnel services									
271-000.00-704.000	Permanent salaries	1,484,666.16	1,495,000.00	1,531,880.00	1,531,880.00	70,198.78	70,198.78	1,461,681.22	4.58
271-000.00-704.200	Wages - Stipend	12,000.00	12,000.00	0.00	0.00	0.00	0.00	0.00	0.00
271-000.00-704.210	Vacation Payout	7,232.56	7,500.00	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
271-000.00-704.250	Final Payout	0.00	6,800.00	0.00	0.00	0.00	0.00	0.00	0.00
271-000.00-705.000	Temporary salaries	752,530.46	755,000.00	802,514.00	802,514.00	38,724.88	38,724.88	763,789.12	4.83
271-000.00-706.000	Overtime	858.12	1,000.00	850.00	850.00	69.01	69.01	780.99	8.12
271-000.00-715.000	Social security	169,978.64	174,053.00	178,600.00	178,600.00	8,170.12	8,170.12	170,429.88	4.57
271-000.00-716.000	Insurance	291,287.57	276,000.00	269,212.00	269,212.00	24,221.33	24,221.33	244,990.67	9.00
271-000.00-716.200	HSA - employer contribution	1,264.36	3,000.00	3,000.00	3,000.00	31.87	31.87	2,968.13	1.06
271-000.00-716.999	Insurance - Employee Reimbursement	(42,294.26)	(42,324.00)	(35,990.00)	(35,990.00)	(2,415.44)	(2,415.44)	(33,574.56)	6.71
271-000.00-717.000	Workers compensation	1,911.84	1,900.00	2,000.00	2,000.00	90.41	90.41	1,909.59	4.52
271-000.00-718.000	Pension - DB Normal Cost	1,884.00	1,884.00	1,872.00	1,872.00	0.00	0.00	1,872.00	0.00
271-000.00-718.010	Pension - DB Unfunded Accrued Lia	108,192.00	108,192.00	122,604.00	122,604.00	0.00	0.00	122,604.00	0.00
271-000.00-718.200	Pension - defined contribution	131,860.90	124,300.00	137,412.00	137,412.00	6,317.91	6,317.91	131,094.09	4.60
271-000.00-719.000	Unemployment insurance	0.00	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Personnel services		2,921,372.35	2,924,305.00	3,020,454.00	3,020,454.00	145,408.87	145,408.87	2,875,045.13	4.81
Supplies									
271-000.00-726.400	Supplies - Cash over/short	8.41	50.00	50.00	50.00	1.49	1.49	48.51	2.98
271-000.00-727.000	Office supplies	5,551.84	8,000.00	8,000.00	8,000.00	155.96	155.96	7,844.04	1.95
271-000.00-728.000	Postage	1,896.85	2,000.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
271-000.00-734.000	Computer supplies, softw are & licensi	58,733.59	69,000.00	97,000.00	97,000.00	15,426.26	15,426.26	81,573.74	15.90
271-000.00-734.500	Computer supplies/equipment	46,827.78	52,000.00	40,000.00	40,000.00	(137.91)	(137.91)	40,137.91	(0.34)
271-000.00-740.000	Operating supplies	32,069.24	35,000.00	40,000.00	40,000.00	739.42	739.42	39,260.58	1.85
271-000.00-740.200	Supplies - Desk chairs and file cabinet	9,412.78	9,400.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
271-000.00-741.000	Supplies - Uniforms	754.32	1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
271-000.00-742.000	Library books	232,193.79	239,000.00	241,000.00	241,000.00	7,945.28	7,945.28	233,054.72	3.30
271-000.00-742.010	Library Books - Lending	9,218.50	13,000.00	13,000.00	13,000.00	354.31	354.31	12,645.69	2.73
271-000.00-742.100	Library Books - Fines	365.81	650.00	200.00	200.00	0.00	0.00	200.00	0.00
271-000.00-743.000	Library periodicals	19,005.72	19,100.00	19,100.00	19,100.00	0.00	0.00	19,100.00	0.00
271-000.00-744.000	Audio visual materials	50,607.40	52,000.00	50,000.00	50,000.00	758.73	758.73	49,241.27	1.52
271-000.00-745.200	Electronic media	189,195.41	191,600.00	197,000.00	197,000.00	57,458.78	57,458.78	139,541.22	29.17
271-000.00-745.300	Electronic resources (CD rom material	61,633.43	65,400.00	66,000.00	66,000.00	48,755.77	48,755.77	17,244.23	73.87
Supplies		717,474.87	757,200.00	778,850.00	778,850.00	131,458.09	131,458.09	647,391.91	16.88

		END BALANCE	4th QUARTER	2026-27		MTH ACTY	YTD BALANCE	AVAILABLE	
		06/30/2026	2025-26	ORIGINAL	2026-27	JULY 2026	07/31/2026	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NM (ABNM)	AMDD BUDGET	BUDGET	AMDD BUDGET	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Other services and charges									
271-000.00-802.000	Data processing	0.00	900.00	1,000.00	1,000.00	1,053.71	1,053.71	(53.71)	105.37
271-000.00-802.100	Bank Service Charges	2,911.48	3,000.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
271-000.00-803.000	Independent audit	761.00	761.00	800.00	800.00	0.00	0.00	800.00	0.00
271-000.00-804.000	Medical service	850.00	1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
271-000.00-806.000	Legal fees	3,195.50	3,000.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
271-000.00-809.000	Memberships and dues	6,360.26	7,000.00	8,500.00	8,500.00	3,453.00	3,453.00	5,047.00	40.62
271-000.00-816.000	Professional services	14,990.83	15,000.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
271-000.00-817.000	Custodial services	96,040.00	96,000.00	96,000.00	96,000.00	0.00	0.00	96,000.00	0.00
271-000.00-818.000	TLN Central Services	3,495.00	3,495.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
271-000.00-820.000	Property & liability insurance	15,145.60	15,146.00	16,600.00	16,600.00	16,600.00	16,600.00	0.00	100.00
271-000.00-851.000	Telephone	38,496.20	36,000.00	43,000.00	43,000.00	2,604.68	2,604.68	40,395.32	6.06
271-000.00-855.000	TLN Automation Services	74,294.61	81,000.00	85,000.00	85,000.00	17,751.68	17,751.68	67,248.32	20.88
271-000.00-861.000	Gasoline and oil	353.64	500.00	500.00	500.00	0.00	0.00	500.00	0.00
271-000.00-862.000	Mileage	999.32	800.00	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
271-000.00-880.000	Community promotion	20,161.15	22,500.00	22,500.00	22,500.00	3,282.00	3,282.00	19,218.00	14.59
271-000.00-880.268	Library programming	29,018.49	42,600.00	35,500.00	35,500.00	2,777.57	2,777.57	32,722.43	7.82
271-000.00-880.271	Adult programs	12,408.23	12,500.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
271-000.00-882.200	Employee assistance program	1,278.06	1,800.00	1,000.00	1,000.00	406.98	406.98	593.02	40.70
271-000.00-900.000	Printing, graphic design and publishing	9,002.59	26,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
271-000.00-921.000	Heat	20,334.55	21,000.00	16,000.00	16,000.00	467.32	467.32	15,532.68	2.92
271-000.00-922.000	Electricity	105,813.92	106,000.00	101,000.00	101,000.00	11,602.19	11,602.19	89,397.81	11.49
Other services and charges Cont.									
271-000.00-923.000	Water and sewer	9,763.92	10,000.00	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
271-000.00-934.000	Building maintenance	118,929.05	130,000.00	115,000.00	115,000.00	6,413.72	6,413.72	108,586.28	5.58
271-000.00-935.000	Vehicle maintenance	3,706.54	3,600.00	500.00	500.00	0.00	0.00	500.00	0.00
271-000.00-936.300	Grounds maintenance	57,430.76	56,000.00	50,600.00	50,600.00	0.00	0.00	50,600.00	0.00
271-000.00-942.000	Office equipment lease	12,739.87	12,200.00	12,200.00	12,200.00	1,010.00	1,010.00	11,190.00	8.28
271-000.00-942.002	Copier Property Tax	0.00	800.00	800.00	800.00	0.00	0.00	800.00	0.00
271-000.00-942.100	Records storage	341.20	400.00	500.00	500.00	29.18	29.18	470.82	5.84
271-000.00-956.000	Conferences and workshops	13,324.99	12,600.00	16,050.00	16,050.00	0.00	0.00	16,050.00	0.00
271-000.00-957.000	Tuition & other reimbursements	6,987.67	6,988.00	0.00	0.00	0.00	0.00	0.00	0.00
Other services and charges		679,134.43	728,590.00	690,450.00	690,450.00	67,452.03	67,452.03	622,997.97	9.77

		END BALANCE	4th QUARTER	2026-27		MTH ACTY	YTD BALANCE	AVAILABLE	
		06/30/2026	2025-26	ORIGINAL	2026-27	JULY 2026	07/31/2026	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NM (ABNM)	AMDD BUDGET	BUDGET	AMDD BUDGET	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Transfers out									
271-000.00-995.272	Transfer to Library Contribution Fund	0.00	0.00	224,700.00	224,700.00	0.00	0.00	224,700.00	0.00
Transfers out		0.00	0.00	224,700.00	224,700.00	0.00	0.00	224,700.00	0.00
Total Dept 000.00 - TREASURY		4,317,981.65	4,410,095.00	4,714,454.00	4,714,454.00	344,318.99	344,318.99	4,370,135.01	7.30
TOTAL EXPENDITURES		4,317,981.65	4,410,095.00	4,714,454.00	4,714,454.00	344,318.99	344,318.99	4,370,135.01	7.30
Fund 271 - LIBRARY FUND:									
TOTAL REVENUES		4,176,208.09	4,341,985.00	5,156,479.00	5,156,479.00	44,871.31	44,871.31	5,111,607.69	(67.74)
TOTAL EXPENDITURES		4,317,981.65	4,410,095.00	4,714,454.00	4,714,454.00	344,318.99	344,318.99	4,370,135.01	(67.74)
NET OF REVENUES & EXPENDITURES		(141,773.56)	(68,110.00)	442,025.00	442,025.00	(299,447.68)	(299,447.68)	741,472.68	(67.74)
BEG. FUND BALANCE		2,503,231.71	2,503,231.71	2,503,231.71	2,503,231.71		2,503,231.71		(67.74)
NET OF REVENUES/EXPENDITURES - 2025-26							(141,773.56)	(141,773.56)	(67.74)
END FUND BALANCE		2,361,458.15	2,435,121.71	2,945,256.71	2,945,256.71		2,062,010.47		(67.74)
		END BALANCE	4th QUARTER	2026-27		MTH ACTY	YTD BALANCE	AVAILABLE	
		06/30/2026	2025-26	ORIGINAL	2026-27	JULY 2026	07/31/2026	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NM (ABNM)	AMDD BUDGET	BUDGET	AMDD BUDGET	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Fund 272 - LIBRARY CONTRIBUTION FUND									
Revenues									
Dept 000.00 - TREASURY									
Interest income									
272-000.00-665.000	Interest in investments	30,517.48	28,335.00	47,245.00	47,245.00	0.00	0.00	47,245.00	0.00
272-000.00-669.500	Gain (loss) on investments	22,097.59	27,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest income		52,615.07	55,335.00	47,245.00	47,245.00	0.00	0.00	47,245.00	0.00
Donations									
272-000.00-674.036	Diversity, Equity, & Inclusion	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00
272-000.00-674.046	Makerspace Renovation Revenue	4,154.75	3,748.00	1,000.00	1,000.00	309.45	309.45	690.55	30.95
272-000.00-674.229	Raising a Reader in Novi Sponsors	0.00	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
272-000.00-674.230	Collections/Materials Revenue	10,300.00	10,300.00	1,000.00	1,000.00	65.00	65.00	935.00	6.50
272-000.00-674.231	Buildings/Ground/Furniture Revenue	275.00	275.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
272-000.00-674.232	Programming Revenue	12,000.00	10,500.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
272-000.00-674.233	Technology Library Revenue	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00
272-000.00-674.234	Undesignated Misc Donations	0.00	0.00	500.00	500.00	0.00	0.00	500.00	0.00
272-000.00-674.235	Marketing Sponsorships	10,500.00	11,000.00	5,000.00	5,000.00	1,500.00	1,500.00	3,500.00	30.00
272-000.00-674.277	Youth Area Reno-M Marten Rev	30,706.00	29,689.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
Donations		67,935.75	65,512.00	22,500.00	22,500.00	1,874.45	1,874.45	20,625.55	8.33
Transfers in									
272-000.00-699.271	Transfer From Library Fund	0.00	0.00	224,700.00	224,700.00	0.00	0.00	224,700.00	0.00
Transfers in		0.00	0.00	224,700.00	224,700.00	0.00	0.00	224,700.00	0.00
Total Dept 000.00 - TREASURY		120,550.82	120,847.00	294,445.00	294,445.00	1,874.45	1,874.45	292,570.55	0.64
TOTAL REVENUES		120,550.82	120,847.00	294,445.00	294,445.00	1,874.45	1,874.45	292,570.55	0.64

		END BALANCE	4th QUARTER	2026-27		MTH ACTY	YTD BALANCE	AVAILABLE	
		06/30/2026	2025-26	ORIGINAL	2026-27	JULY 2026	07/31/2026	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NM (ABNM)	AMDD BUDGET	BUDGET	AMDD BUDGET	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Expenditures									
Dept 000.00 - TREASURY									
Supplies									
272-000.00-742.036	Diversity, Equity, & Inclusion	249.00	250.00	500.00	500.00	0.00	0.00	500.00	0.00
272-000.00-742.046	Makerspace iCube	1,372.95	879.00	0.00	0.00	0.00	0.00	0.00	0.00
272-000.00-742.229	Raising a Reader Expense	559.16	559.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
272-000.00-742.230	Collections/Materials Expense	10,166.29	10,300.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
272-000.00-742.231	Buildings/Ground/ Furniture Expense	516.93	500.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
272-000.00-742.232	Programming Expense	7,962.03	10,500.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
272-000.00-742.233	Technology Library Expense	56,133.72	61,500.00	32,600.00	32,600.00	159.19	159.19	32,440.81	0.49
272-000.00-742.234	Undesignated Misc	109.11	24.00	500.00	500.00	28.00	28.00	472.00	5.60
272-000.00-742.236	Staff Recognition	2,787.58	3,000.00	4,000.00	4,000.00	30.98	30.98	3,969.02	0.77
Supplies		79,856.77	87,512.00	65,600.00	65,600.00	218.17	218.17	65,381.83	0.33
Other services and charges									
272-000.00-820.001	Insurance deductibles/Uninsured claim	5,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Other services and charges		5,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
		END BALANCE	4th QUARTER	2026-27		MTH ACTY	YTD BALANCE	AVAILABLE	
		06/30/2026	2025-26	ORIGINAL	2026-27	JULY 2026	07/31/2026	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	NM (ABNM)	AMDD BUDGET	BUDGET	AMDD BUDGET	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Transfers out									
272-000.00-995.271	Transfer to Library Fund	0.00	241,377.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfers out		0.00	241,377.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital outlay									
272-000.00-976.000	Building improvements	83,585.00	90,100.00	28,000.00	28,000.00	0.00	0.00	28,000.00	0.00
272-000.00-976.140	Automated Return System	135,002.40	135,002.00	0.00	0.00	0.00	0.00	0.00	0.00
272-000.00-976.141	Main Entrance Design	6,996.24	8,000.00	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
272-000.00-976.144	Server & Camera Upgrade	0.00	10,500.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital outlay		225,583.64	243,602.00	38,500.00	38,500.00	0.00	0.00	38,500.00	0.00
Total Dept 000.00 - TREASURY		310,440.41	577,491.00	104,100.00	104,100.00	218.17	218.17	103,881.83	0.21
TOTAL EXPENDITURES		310,440.41	577,491.00	104,100.00	104,100.00	218.17	218.17	103,881.83	0.21
Fund 272 - LIBRARY CONTRIBUTION FUND:									
TOTAL REVENUES		120,550.82	120,847.00	294,445.00	294,445.00	1,874.45	1,874.45	292,570.55	0.87
TOTAL EXPENDITURES		310,440.41	577,491.00	104,100.00	104,100.00	218.17	218.17	103,881.83	0.87
NET OF REVENUES & EXPENDITURES		(189,889.59)	(456,644.00)	190,345.00	190,345.00	1,656.28	1,656.28	188,688.72	0.87
BEG. FUND BALANCE		1,642,748.19	1,642,748.19	1,642,748.19	1,642,748.19		1,642,748.19		0.87
NET OF REVENUES/EXPENDITURES - 2025-26							(189,889.59)	(189,889.59)	0.87
END FUND BALANCE		1,452,858.60	1,186,104.19	1,833,093.19	1,833,093.19		1,454,514.88		0.87
TOTAL REVENUES - ALL FUNDS		4,296,758.91	4,462,832.00	5,450,924.00	5,450,924.00	46,745.76	46,745.76	5,404,178.24	
TOTAL EXPENDITURES - ALL FUNDS		4,628,422.06	4,987,586.00	4,818,554.00	4,818,554.00	344,537.16	344,537.16	4,474,016.84	
NET OF REVENUES & EXPENDITURES		(331,663.15)	(524,754.00)	632,370.00	632,370.00	(297,791.40)	(297,791.40)	930,161.40	
BEG. FUND BALANCE - ALL FUNDS		4,145,979.90	4,145,979.90	4,145,979.90	4,145,979.90		4,145,979.90		
END FUND BALANCE - ALL FUNDS		3,814,316.75	3,621,225.90	4,778,349.90	4,778,349.90		3,516,525.35		

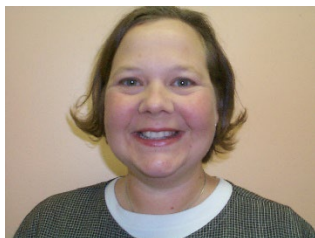
Financial Balance Sheets (Provided by Bindhya Raja) – as of July 31, 2026 *Report was completed before 8/10/26.

08/07/2026	BALANCE SHEET FOR CITY OF NOVI	
	Period Ending 07/31/2026	
GL Number	Description	Balance
Fund 271 - LIBRARY FUND		
*** Assets ***		
271-000.00-001.000	Cash - Pooled	21,723.31
271-000.00-004.000	Cash on Hand	600.00
271-000.00-017.000	Investments - Pooled	2,465,133.02
271-000.00-019.000	Current taxes receivable	(344,075.27)
271-000.00-123.400	Prepaid Expenditure	835.04
	Total Assets	2,144,216.10
*** Liabilities ***		
271-000.00-202.000	Accounts payable	70,549.02
271-000.00-258.702	Accrued liabilities - tax	11,700.00
271-000.00-259.300	Accrued workers compensation	(43.39)
	Total Liabilities	82,205.63
*** Fund Balance ***		
271-000.00-390.000	Fund balance	2,503,231.71
	Total Fund Balance	2,503,231.71
	Beginning Fund Balance - 25-26	2,503,231.71
	Net of Revenues VS Expenditures - 25-26	(141,773.56)
	*25-26 End FB/26-27 Beg FB	2,361,458.15
	Net of Revenues VS Expenditures - Current Year	(299,447.68)
	Ending Fund Balance	2,062,010.47
	Total Liabilities And Fund Balance	2,144,216.10
* Year Not Closed		

Fund 272 - LIBRARY CONTRIBUTION FUND		
*** Assets ***		
272-000.00-001.000	Cash - Pooled	34,491.14
272-000.00-017.000	Investments - Pooled	1,420,210.93
	Total Assets	1,454,702.07
*** Liabilities ***		
272-000.00-202.000	Accounts payable	187.19
	Total Liabilities	187.19
*** Fund Balance ***		
272-000.00-375.230	Fund Balance Collections/Materials	44,191.88
272-000.00-375.231	Fund Balance Buildings/Ground/Furniture	(33,299.89)
272-000.00-375.232	Fund Balance Programming	35,662.65
272-000.00-375.233	Fund Balance Technology Library	1,050.00
272-000.00-375.262	Restricted-Book It-childrens collections	35,238.00
272-000.00-390.000	Fund balance - Unrestricted	1,559,905.55
	Total Fund Balance	1,642,748.19
	Beginning Fund Balance - 25-26	1,642,748.19
	Net of Revenues VS Expenditures - 25-26	(189,889.59)
	*25-26 End FB/26-27 Beg FB	1,452,858.60
	Net of Revenues VS Expenditures - Current Year	1,656.28
	Ending Fund Balance	1,454,514.88
	Total Liabilities And Fund Balance	1,454,702.07
* Year Not Closed		

DIRECTOR'S REPORT

September Anniversaries – Years of Service



Mary Robinson – 21 yrs.
Information Services



Dominic Doot – 15 yrs.
Information Technology



Jill Wasson – 7 yrs.
Support Services



Bindhya Raja – 4 yrs.
Administration



Emma DeCenso – 3 yrs.
Information Services



Kristen Sullivan – 3yrs.
Administration



Lily Kosaka – 3 yrs.
Information Services



Jason Nunez – 3 yrs.
Support Services



Kelsey Lynn – 2 yrs.
Support Services



Sarah Mominee – 2 yrs.
Head of Support Services



Jacob Dier – 1 yr.
Support Services

Library Updates:



PROGRAMS & EVENTS

Upcoming Closures

Fri, Aug 14: Staff Professional Development Day

***Sat, Sep 5 - Mon, Sep 7:** Labor Day Weekend

*We will **not** be accepting returns during this closure. Our return boxes will be **closed**. See more info below.

Parking Lot Maintenance & Closures - Labor Day Weekend

The Library is closed Sat, Sep 5 through Mon, Sep 7 for Labor Day Weekend.

Due to parking lot maintenance, there will be NO access to the public parking lot or electric car charging stations **from 6pm on Fri, Sep 4 until 7am on Tue, Sep 8**, weather depending. **Vehicles left on-site will be towed from the property.**

Our manual and automatic return slots cannot be accessed and items cannot be returned **from 6pm on Fri, Sep 4 until 10am on Tue, Sep 8**. As a reminder, NPL is fine free.



Summer Reading Program

RESEARCH & LEARN

Tanabata Wish Tree

Celebrate Tanabata, Japan's Star Festival! While Tanabata is traditionally celebrated in July, NPL will celebrate throughout the month of August. Based on an ancient legend of two star-crossed lovers who are reunited just once each year, Tanabata is celebrated across Japan with colorful decorations and wishes hung on bamboo branches.

Visit the Library during August to write a wish—in any language—on a colorful paper strip and hang it on our bamboo wish tree in the lobby. Join us in this fun cultural tradition, and don't forget to take a photo with the tree!



Open Call for Human Library® Volunteer Books

NPL is hosting our third Human Library® event on **Sat, Sep 12**. We are currently recruiting volunteer "books" to share their stories and engage in open dialogue with curious "readers".



JOURNEYS ON THE DRIVE – MARY ROBINSON

Written by **Mary Robinson** on **07/13/2026**

My name is Mary Robinson and my official title is Digital Services Librarian. Besides the iCube, I oversee all the digital and online resources for the Novi Public Library. So, if you enjoy your e-books, your audiobooks, your digital magazines and some of those services, it's all part of my job responsibilities. I have worked at Novi Library for going on 21 years. I love it. Working at the library is the best job I could ever have.

Located upstairs in the Novi Library, the iCube makerspace is a collaborative environment for making, learning, exploring and sharing.

Environment

When working at a library, if there's something you're interested in, other people are interested in it too. So pursue it. That's kind of how the iCube happened. The room was a computer lab. When the library was built 16 years ago we were teaching a lot of computer classes. People really needed help and those classes were always full. But over the years, with the onset of YouTube tutorials and other services, our classes really tapered off. This room was not used as it should. So Julie Farkas, our director, asked staff "What should we do with the computer lab?"

Mary Robinson holds a creative kit outside of the iCube Makerspace area

Leadership

Over the years we had accumulated a lot of equipment that you would find in a library makerspace. So, when Julie said, what do we do with the computer lab? I was like, well, we have all this stuff, let's put it in there so people can find it easily. And then Julie was like, "Yep! And you do it." So once Julie basically confirmed the idea, we're going to have a makerspace, then the wheels started working. I felt empowered. I felt like Julie entrusted me with a special space.

Vision

When you start a space, you want to see what's been done before and what other people are doing, what's successful, and talk to people about their successes and failures. We just started researching, traveling, visiting other spaces and then conceptualizing the room. The head of IT started brainstorming and coming up with lists of ideas and sharing them. And my boss, the head of information services department too.

We filled the space quickly. I was like, let's have a seating area over here where it's kind of collaborative, let's get a white board. Once we started looking into things, we needed more room for equipment. So it has evolved. We are very fortunate to have a good-sized room and a supportive community. Our Friends of the Novi Library group has been so generous. A lot of the equipment in here came from them.

Mary examines the xTool P3 Laser Cutter, a machine used to cut, engrave, and etch various materials.

Strategy, Structure, and Systems

We wanted the space to be a nice blend of tech related stuff that could help people with their creative projects; with tools for digitizing photos and media, prototyping, 3D printing, or making a nice gift for someone. But we don't want people to be intimidated. We don't want somebody to walk in and look at this xTool P3, which is we're really excited about, but and be like, that's not for me, right? Or the digitizing equipment. Creative Kits are easy beginner friendly projects people can grab and use to make something in the iCube. Our creative kits are an ambassador to come in this room and make something. We started these creative kits where the idea was you discover this cool room, but you didn't bring anything and you don't really have an idea of what to make just grab one and go. They really make it a low barrier to entry. That's what we want the room to be. We don't want it to be intimidating. We have a lot of families come in and sit down to make these fun things and take them home. I love being able to

meet a need for somebody, a patron, a Novi resident who has a particular need. And if we can meet it that just makes my day. Whether it's making a gift, or prototyping, or helping our robotics teams succeed at states or even nationals, I love being part of that something that's a little bigger.

Values

I'm part of the team. I just want to emphasize that. We have monthly meetings and we all bring ideas to the table. If we want to investigate new equipment, if we're troubleshooting something, we're able to just put our brains together and try and figure out workarounds. My coworkers are one of the best reasons why I work here. They're caring, compassionate, friendly, fun, creative, and smart. We look out for each other. That's the culture. We're there for each other.

Mary shows off prototype logo designs engraved on a tumbler.

Takeaways and Advice

Take a risk, talk to a person. If you're in the elevator just say hi, find out what department they're in, or if they're resident visiting ask them what brings you here today. Reach out, make an effort, plug in where you can, and stay curious. Don't be limited by your role, your title. We all come with some strengths. I think everyone of us are passionate about this place and this room.

And that makes me excited. Because I can make something in here that can help other people be creative and have fun and maybe learn a new hobby or technique and enhance what they're doing with their own work. Or just giving to other people. I love that the library has let me do that



From the Desk of Director Farkas July 2026

OUT & ABOUT & PROGRAMS

- 7/2 & 7/30: Novi Cares food delivery
- 7/7: Tuesday Tunes
- 7/8: Declaration of Independence Reading – Novi Rotary & Community Organizations
- 7/9: Novi Rotary Mtg.
- 7/16: Summer Songfest at Paradise Park
- 7/18: Fox Run Gala w/Trustee Halvangis and Trustee Yu
- 7/27: Rotary Membership Breakfast mtg.
- 7/29: Introductory mtg. w/Margaret from Raising Canes Restaurant
- 7/30: Summer Songfest at Paradise Park
- 7/31: Rocket Golf Outing - MSUFCU

BOARD, COMMITTEE & FRIENDS MEETINGS

- 7/1: Strategic Planning Board Committee mtg.
- 7/8: Friends Annual Mtg.
- 7/9: Professional Development Day Planning Mtg.
- 7/9: Historical Commission Budget Mtg. w/City of Novi
- 7/9: Library Board Mtg.
- 7/23: Ad-hoc HR & Finance Committee Mtg.
- 7/24: Professional Development Day mtg. w/Presenter
- 7/27: Circulation Policy mtg. w/Sarah Mominee

CURRENT PROJECTS

- 7/6: Installation of Butterfly for Donor Wall
- 7/17: Contractor mtg. w/Matt for Main Entrance Door Project
- 7/27: Sponsorship guidelines mtg. w/Emily Brush for summer 2027

STAFF & CITY MEETINGS

- 7/6: New Employee Tour – Stacy Strauch
- 7/7: 26/27 Budget Mtg. w/Leadership Team
- 7/7: City of Novi Leadership mtg.
- 7/7: Management mtg. w/HR
- 7/15: Finance Mtg. w/City of Novi
- 7/22: NPL and State-wide Assistive Print Network mtg.
- 7/28: City of Novi Leadership Mtg.

WEEKEND ROTATION

- 7/1:

TRAINING & OFFICE DUTIES

- 7/7: Microphone training for meeting rooms
- 7/8: Leading Forward HPO – City of Novi

OUT of the OFFICE: Library Closed July 3rd – July 5th; July 10th – 15th Medical Leave; July 19 – 21st Vacation

Friends of the Novi Library present

Summer Songfest

Thursdays, 6:30pm



Aug 6 Motor City Soul

Aug 20 The Phoenix Theory

Aug 27 Dueling Pianos

Sep 17 David Landry & Do It Again Band

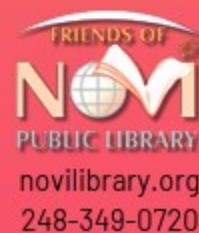
Location: Paradise Park, 45799 Grand River Ave. Novi

Arrive at 6pm to place your orders for dinner and drinks!

Events are free. Events will be held under an outdoor, covered pavilion. Cash bar, food service, attractions and games available for purchase.

Registration required.

Visit novilibrary.org/songfest or call 248-349-0720.



FRIENDS OF NOVI LIBRARY KALEIDOSCOPE 2026 FALL SERIES



Tuesday, September 8, 7pm

The Colorful History of National League Baseball Parks

Paul R. Hinz, Director, Millrace Village

Join us in hearing from a well-informed baseball enthusiast about the evolution of baseball. Learn about teams and ball parks of the National League from the 1876 to 1960 era. A prolific and skilled model builder, Hinz will also have some of his work on display.



Tuesday, October 6, 7pm

Michigan's Venice: Voices from the Flats

Daniel Harrison, Ph.D., Maritime Archaeologist

Harrison is an award-winning archeologist who refers to himself as an "evidence-based storyteller." He reconstructs narratives around authentic artifacts that can be touched and can touch us in return. We welcome him back for this special presentation.



Wednesday, November 4, 7pm

Running Lights

Michael Lauchlan, Poet, author and teacher

What are the challenges when writing and publishing poetry? The author of four published books of poetry, Lauchlan has also contributed to many publications. He will share what he has experienced and will read some of his poems.



**Register on novilibrary.org/events
or call 248-349-0720.**

Street SOUNDS

AT FOUNTAIN WALK



ENCORE!



**ONE MORE CONCERT.
ONE UNFORGETTABLE NIGHT!**

Join us for one more summer concert
before winter hits!



**FRIDAY, OCTOBER 9TH
7-9PM**

PRESENTED IN PARTNERSHIP BY



TWELVE MILE CROSSING
— AT FOUNTAIN WALK —



IN CASE OF INCLEMENT WEATHER,
THE CONCERT MOVES INDOORS TO **THE HUB STADIUM**

Daily use of the building by hour – July 2026 (Provided by Jeff Smith, Head of IT)

Note: We have been using CircIT to count our patrons for several years. In order to improve accuracy and enable us to decommission the CircIT Security Gates, we have switched to using Verkada Analytics on Camera #1 to count patrons beginning July 1st, 2026

To count patrons using Verkada Analytics, we have created a line across the entrance which only triggers when a person ENTERS the front door. It does not count the exits.

Gray = Verkada Analytics

7/1/2026					7/2/2026					7/3/2026 NPL CLOSED					7/4/2026 NPL CLOSED				
9-10am				0	9-10am				0	9-10am				0	9-10am				0
10-11am				157	10-11am				155	10-11am				0	10-11am				0
11am-12				83	11am-12				99	11am-12				0	11am-12				0
12-1pm				113	12-1pm				86	12-1pm				0	12-1pm				0
1-2pm				83	1-2pm				79	1-2pm				0	1-2pm				0
2-3pm				175	2-3pm				89	2-3pm				0	2-3pm				0
3-4pm				77	3-4pm				81	3-4pm				0	3-4pm				0
4-5pm				84	4-5pm				87	4-5pm				0	4-5pm				0
5-6pm				82	5-6pm				114	5-6pm				0	5-6pm				0
6-7pm				120	6-7pm				77	6-7pm				0	6-7pm				0
7-8pm				89	7-8pm				81	7-8pm				0	7-8pm				0
8-9pm				40	8-9pm				37	8-9pm				0	8-9pm				0
9-10pm				0	9-10pm				0	9-10pm				0	9-10pm				0
				1,103					985					0					0

7/5/2026 NPL CLOSED				7/6/2026				7/7/2026				7/8/2026				7/9/2026				7/10/2026				7/11/2026			
9-10am			0	9-10am			0	9-10am			0	9-10am			0	9-10am			0	9-10am			0	9-10am			0
10-11am			0	10-11am			182	10-11am			174	10-11am			163	10-11am			199	10-11am			149	10-11am			79
11am-12			0	11am-12			109	11am-12			154	11am-12			91	11am-12			143	11am-12			97	11am-12			86
12-1pm			0	12-1pm			132	12-1pm			108	12-1pm			109	12-1pm			127	12-1pm			83	12-1pm			71
1-2pm			0	1-2pm			103	1-2pm			97	1-2pm			98	1-2pm			94	1-2pm			114	1-2pm			101
2-3pm			0	2-3pm			233	2-3pm			171	2-3pm			162	2-3pm			148	2-3pm			174	2-3pm			117
3-4pm			0	3-4pm			111	3-4pm			95	3-4pm			74	3-4pm			85	3-4pm			89	3-4pm			115
4-5pm			0	4-5pm			130	4-5pm			96	4-5pm			93	4-5pm			85	4-5pm			90	4-5pm			77
5-6pm			0	5-6pm			93	5-6pm			85	5-6pm			80	5-6pm			94	5-6pm			64	5-6pm			43
6-7pm			0	6-7pm			115	6-7pm			120	6-7pm			142	6-7pm			112	6-7pm			0	6-7pm			0
7-8pm			0	7-8pm			72	7-8pm			79	7-8pm			104	7-8pm			80	7-8pm			0	7-8pm			0
8-9pm			0	8-9pm			53	8-9pm			33	8-9pm			64	8-9pm			63	8-9pm			0	8-9pm			0
9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0
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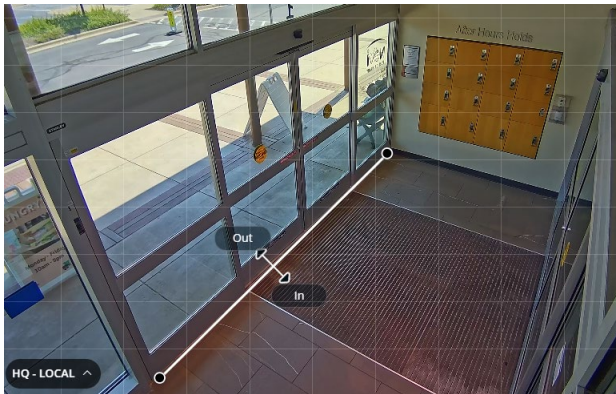
7/12/2026	7/13/2026	7/14/2026	7/15/2026	7/16/2026	7/17/2026	7/18/2026
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9-10am			0	9-10am			0	9-10am			0	9-10am			0	9-10am			0	9-10am			0				
10-11am			0	10-11am			147	10-11am			159	10-11am			129	10-11am			149	10-11am			93				
11am-12			0	11am-12			83	11am-12			102	11am-12			107	11am-12			71	11am-12			90				
12-1pm			145	12-1pm			85	12-1pm			100	12-1pm			98	12-1pm			83	12-1pm			69				
1-2pm			160	1-2pm			102	1-2pm			87	1-2pm			78	1-2pm			89	1-2pm			113				
2-3pm			87	2-3pm			176	2-3pm			171	2-3pm			150	2-3pm			92	2-3pm			101				
3-4pm			84	3-4pm			79	3-4pm			120	3-4pm			67	3-4pm			87	3-4pm			95				
4-5pm			91	4-5pm			88	4-5pm			117	4-5pm			78	4-5pm			93	4-5pm			86				
5-6pm			46	5-6pm			68	5-6pm			96	5-6pm			84	5-6pm			78	5-6pm			65				
6-7pm			0	6-7pm			84	6-7pm			120	6-7pm			105	6-7pm			0	6-7pm			0				
7-8pm			0	7-8pm			88	7-8pm			72	7-8pm			77	7-8pm			0	7-8pm			0				
8-9pm			0	8-9pm			39	8-9pm			51	8-9pm			24	8-9pm			0	8-9pm			0				
9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0				
			613				1,039				1,146				1,195				997				742				712

7/19/2026 NPL CLOSED				7/20/2026				7/21/2026				7/22/2026				7/23/2026				7/24/2026				7/25/2026			
9-10am			0	9-10am			0	9-10am			0	9-10am			0	9-10am			0	9-10am			0	9-10am			0
10-11am			0	10-11am			127	10-11am			151	10-11am			159	10-11am			164	10-11am			128	10-11am			91
11am-12			0	11am-12			97	11am-12			175	11am-12			132	11am-12			90	11am-12			81	11am-12			100
12-1pm			0	12-1pm			80	12-1pm			117	12-1pm			131	12-1pm			84	12-1pm			65	12-1pm			71
1-2pm			0	1-2pm			137	1-2pm			98	1-2pm			129	1-2pm			78	1-2pm			80	1-2pm			83
2-3pm			0	2-3pm			113	2-3pm			89	2-3pm			95	2-3pm			62	2-3pm			87	2-3pm			73
3-4pm			0	3-4pm			101	3-4pm			94	3-4pm			63	3-4pm			101	3-4pm			75	3-4pm			99
4-5pm			0	4-5pm			86	4-5pm			92	4-5pm			58	4-5pm			91	4-5pm			72	4-5pm			44
5-6pm			0	5-6pm			111	5-6pm			104	5-6pm			79	5-6pm			90	5-6pm			52	5-6pm			59
6-7pm			0	6-7pm			176	6-7pm			128	6-7pm			175	6-7pm			112	6-7pm			0	6-7pm			0
7-8pm			0	7-8pm			85	7-8pm			66	7-8pm			83	7-8pm			72	7-8pm			0	7-8pm			0
8-9pm			0	8-9pm			39	8-9pm			47	8-9pm			45	8-9pm			47	8-9pm			0	8-9pm			0
9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0
			0				1,152				1,161				1,149				991				640				620

[illegible]

10-11am			0	10-11am			138	10-11am			134	10-11am			147	10-11am			210	10-11am			81
11am-12			0	11am-12			89	11am-12			103	11am-12			103	11am-12			89	11am-12			97
12-1pm			149	12-1pm			114	12-1pm			91	12-1pm			112	12-1pm			104	12-1pm			91
1-2pm			107	1-2pm			102	1-2pm			67	1-2pm			91	1-2pm			84	1-2pm			58
2-3pm			103	2-3pm			135	2-3pm			91	2-3pm			84	2-3pm			113	2-3pm			81
3-4pm			106	3-4pm			88	3-4pm			81	3-4pm			87	3-4pm			97	3-4pm			86
4-5pm			71	4-5pm			95	4-5pm			80	4-5pm			83	4-5pm			113	4-5pm			94
5-6pm			59	5-6pm			97	5-6pm			74	5-6pm			83	5-6pm			64	5-6pm			58
6-7pm			0	6-7pm			80	6-7pm			87	6-7pm			150	6-7pm			77	6-7pm			0
7-8pm			0	7-8pm			58	7-8pm			63	7-8pm			82	7-8pm			88	7-8pm			0
8-9pm			0	8-9pm			47	8-9pm			35	8-9pm			43	8-9pm			35	8-9pm			0
9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0	9-10pm			0
			595				1,043				906				1,065				1,074				646



Verkata Analytics -Entrance Counting Line on Camera #1

For comparison purposes,

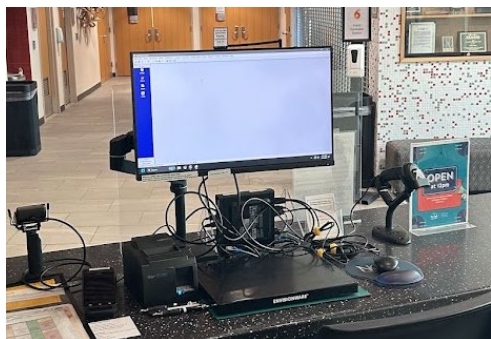
The total for July using the new Verkata Analytics method = 26,078 patrons

The total for July using the old CircIT Security Gates method = 25,346 patrons

A difference of 732 patrons or 3%

Assistant Director of Building Operations Report by Maryann Zurmuehlen – July 2026 – N/A**Information Technology Report by Dept. Head Jeff Smith – July 2026****General**

Denise installed new computer screens and adjustable arms on the Circulation Desk.

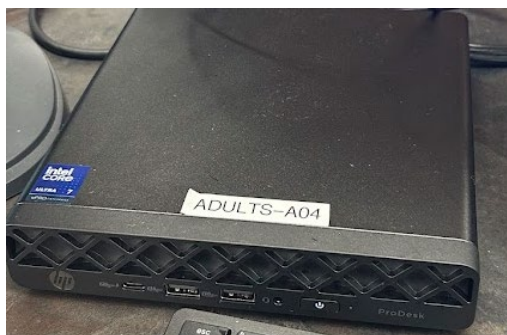


Circulation Desk computer monitor installed by Denise

Jeff resolved a recurring water sensor alarm

Denise installed Windows Server on one of our Virtual Machines

Dom and Denise created multiple Knowledge Based Articles for our new Help Desk



Denise installed 14 new PCs on the Public Adult computer tables. The PCs have Windows 11 and Office 2020 Standard LTSC installed on them.

Jeff re-aligned our Adobe licenses from multiple personal accounts to one non-profit corporate co-terminus account which will reduce the number of invoices that we have to process.

Dom and Denise also worked on configuring categories, views, and keys for the new Circulation Desk Cash Register

HP Mini PC shown in the public adult area - Installed by Denise

Denise and Jeff installed new UPS batteries on the two primary Uninterruptible Power Supplies in our server rack. The batteries will help to keep us operational for 3 more years of power outages.



Rack-mounted UPS with fresh new batteries installed by Denise and Jeff

Jeff ordered 5 new label printers that have the ability to print to "sticky" label paper. The printers will be used by staff in the AMHS Room and the Support Services area for printing holds and shared system labels.



New Epson TM-L100 label printer ready to be configured

- Jeff led 2 IT Department meetings. (Denise, Dom, Mallory)
- Dominic led a *iCube Committee* meeting (Denise, Jeff, Mallory)
- Jeff and Denise attended a *TLN TechComm Committee* meeting at Northville Library
- Jeff attended Management meetings
- Mallory participated in a *Professional Development Day Committee* meeting.
- Denise participated in a *Customer Service Committee Meeting*
- Jeff, Dom, and Denise attended Library Finance Training

Training

- Denise arranged the entire NPL staff to complete "Security Awareness: How to Spot Fake News"
- Jeff attended "3 PhishER Best Practices to Automate and Triage Faster"
- Jeff provided "Audio-Technica Microphone Training for Managers"

iCube

We held 228 iCube appointments in July.

- 35 3D prints
- 0 3D scans
- 7 Adobe Creative Cloud projects
- 10 Cricut crafts
- 100 Creative Kits
- 23 Digital Conversions
- 12 Heat Press jobs
- 4 Laser projects
- 2 Photo Prints
- 26 Sewing/Embroidery projects
- 9 Sublimation prints

Sid assisted a patron in using the iCube Sewing machine and printed several 3D Print projects.

Jess designed a Google Sheet to replace the PickTime app that we have been using to track appointments. Thank you Jess!

To help us track our inventory of patron sales items such as earbuds and iCube items such as buttons, rubber stamps, sublimation mugs and 3D print jobs, Dom added a list of items to our new Circulation Desk Square Cash Register. The item will generate sales reports and alert us when our supplies get low.

☐	Item
☐	3D Print Job
☐	Button 1.25in
☐	Button 2.25in
☐	Embroidery Stabilizer
☐	Embroidery Stitches (\$0.50/1000)
☐	Full-Color Heat Transfer Vinyl Sheets
☐	Laser Engraved Rubber Stamp
☐	Makyu Formbox Sheet, Clear



The City of Novi has asked us to help them prepare for their Veterans Day event by laser printing custom tumblers. iCube staff will be making about 150 of them between now and November.

Left: Cash Register Inventory created by Dom

Right: Tumbler engraved with the City of Novi design engraved by Mary

Dominic made some clever microphone holders for the Whole Meeting Room

Sid assisted patrons with using the Fast Photo Scanner and the Cricut and Heat Press

Mallory assisted NPL staff in sublimating a custom mug and 3D printing several desk accessories.

Jess engraved a Michigan Wolverines logo on a Yeti water bottle for a patron by using our xTool F1 Ultra laser. Jess also helped a patron engrave some powder coated water bottles for Michigan Hands and Voices.

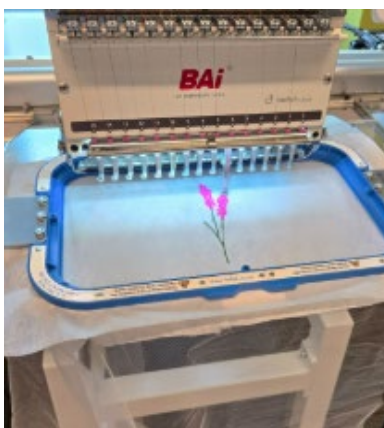
Sid reported that, "A mother and daughter came in to scan in a picture the daughter drew and then sublimates that onto a shirt."

Sid also reported that, "A patron was using both the large and small scanners today and we kept running into software issues. Jess and Mary were amazing in helping me try to trouble shoot these issues on the fly and after the fact. Thanks very much, guys!"

Mary assembled a new iCube cart to store the Embroidery Machine "Mighty Hoops"



Cart for storing embroidery hoops assembled by Mary



Mallory assisted a patron embroider a sweatshirt on the new Bai Embroidery Machine. They created the design on the spot and "it turned out so cute!"

Dominic did troubleshooting on an issue that suddenly prevented the transfer process from working on all of our VCR transfer systems. He was able to find and fix the faulty setting so that we were only down for a few days.

Left: Sweatshirt designed and embroidered in the iCube by a patron

Right: Wildflowers embroidered on tulle for a patron's daughter's wedding



And the iCube staff re-arranged some equipment storage and shelving in the iCube to better accommodate our new laser and the new *xTool SafetyPro Max Air Purifier with SuperCyclone* laser filter that was donated by the Friends of the Novi Public Library. The air purifier will reduce fumes and odors when engraving certain materials on the laser.

New locations for the iCube cabinets and shelves



New air purifier donated by the Friends shown to the left of our xTool P3 laser.

Facilities Report by Keith Perfect – July 2026

In the past month the Facilities Department has closed 25 Facilities Maintenance tickets, 42 Meeting Room Requests/program set-ups and has completed approximately 340 Periodic Maintenance tickets.

- The monthly fire extinguisher check/inspection has been completed and all are in good
- Carpet spot cleaning was performed by Facilities staff.
- A lawn irrigation sprinkler head was replaced by vendor.
- A bulletin board was re-located from Room #121 to the Sorting Room.
- The rooftop AC chiller condenser coils were cleaned by vendor.
- Numerous light bulbs and ballasts were changed throughout the building.
- A new desk was installed in the Facilities Office for new staff.
- Some shifting of cabinets was done in the iCube to make room for the new laser equipment.
- Weed killer was applied to weeds on sidewalks and parking lot cracks.
- A quote for landscape repairs (fill dirt/topsoil) was requested from our landscape vendor.
- Much cleaning/organizing was done in the Facilities Office and Mechanical Room. Unused "junk" was disposed of.
- All of the second floor study table lamp shades were hand washed and re-installed.

Assistant Director of Public Services – Lori Lowery – June 2026

Assistant Director of Public Services – Lori Lowery
July 2026

Professional Development –

- Read *Information Services to Diverse Populations* By Nicole Cooke
- KnowBe4 Training – How to Spot Fake News
- Homeless Training – 101: How to Handle Problematic Behavior and Enforce Rules webinar
- Novi University – Parks Tour

Committees –

- Customer Service Committee – The Committee is creating a staff survey to assess the usefulness of the Customer Service Plan. They are also working on round two of staff shadowing to come this fall.
- Strategic Planning Committee – The Committee is working on setting goals for FY 26/27.

Meetings –

- 7/7/26 – City of Novi Leadership Meeting
- 7/7/26 – Management Meeting with HR
- 7/9/26 – IS Supervisors & AD
- 7/9/26- Presented Strategic Plan FY 25/26 Accomplishments and results of Patron Survey at Library Board of Trustees meeting
- 7/28/26 - IS Supervisors & AD
- 7/29/26 – International Institute of Metro Detroit regarding citizenship & literacy classes

Projects –

- 2026 Patron Survey Results formatted for Library Board of Trustees
- 2025-26 Strategic Plan Accomplishments list created
- Full Strategic Plan Accomplishment list for staff created
- Analyzed Patron Periodicals Survey results
- Compiled Periodical Usage statistics
- Finalized 26/27 Collections budget with IS Supervisors
- Created Frequently Asked Questions list for library website addressing items from Patron Survey
- Creating renewal list of periodicals for 27/28
- Working on staff survey with Customer Service Committee members
- Working with IS Supervisors to set department goals for fiscal year
- Analyzing strategic plan for goals IS department can accomplish this year

Other –

- Attended 26/27 City of Novi Budget Presentation
- 5 First floor desk shifts
- 2 Second floor desk shifts

Information Services Department Report by Emily Brush and Rae Manela – July 2026**News and Notes**

- The Information Services Department welcomed (2) new staff members in July!
 - Lily Kosaka - Librarian Intern
 - Stacy Strauch - Part-time Librarian (Adult Services)

Professional Development

- Library of Michigan Supervisor Cohort - Rae
- KnowB4 Training: Fake News - Rae, Emma, Stacy, Lily, Mary, Shannon, Austin
- MCLS Virtual Dialogue Combating Loneliness and Isolation - Emma
- Succession Planning Increasing Impact Through Talent Development - Emma
- Makerspaces for all: Creating Inclusive and accessible Spaces - Mary
- Homeless De-escalation parts 1, 2, 3, and 4 - Stacy
- Teenagers Parts 1, 2 and 3 - Stacy
- Media Literacy Article - Lily
- Challenging Minds, Changing Hearts: The Power of Middle Grade Coming of Age Tales webinar - Austin
- MacKids Fall 2026 Preview - Austin
- Booklist Fall Youth Preview Part 1 & 2 - Austin
- A Conversation with Billie Jean King and Liz Robbins webinar - Austin
- Shelf Awareness Presents: Timely Topics - Danielle
- Adventure is Out There! Booklist - Danielle
- Libby Lifesavers: Practical Tips for Everyday Support - Danielle
- Read the Fine Print: AI Ethics, Responsible Research, & OA Alternatives - Danielle
- Striving for Inclusion: Creating Welcoming Experiences for Neurodivergent Library Users - Danielle
- Emerging Best Practices for Responding to Book Challenges - Danielle
- DK's Fall 2026 Librarian Preview - Danielle

Committee Work**NPL Committees**

- iCube - Mary, Jess, Anna
- Customer Service - Lori
- Public Policy - Anna, Rae
- DEI - Jess, Austin, Shannon
- Strategic Planning - Rae, Lori, Shannon
- Professional Development Day - Danielle, Kirsten, Gail
- HR Policy - Emily, Kirsten
- Safety - Mary

NPL Workgroups

- Summer Reading Program - Emily, Austin, Kirsten, Danielle, Rae, Taylor, Anna, Shannon, Lori

External Committees

- MLA Thumbs Up Award - Shannon, Austin
- Novi Mental Health Alliance - Austin, Emma
- Novi Historical Commission - Rae
- eConent Policy Committee - Mary

IS Staff Outreach

- Lakes of Novi - Emma
- Storypoint Book Club - Emma
- Meadowbrook Book Club - Emma
- Rose Senior Facility - Emma
- Primrose of Novi Story Time Visit - 3 sessions (7/7) - Emily
- Summer Songfest (7/16) - Gail

Displays

- **1st Floor Displays**
 - **Display Case** - [Continued] Summer Reading Grand Prize Raffles (Danielle, Anna)
 - **Information Desk Display** - [Continued] Summer Reading Program - Unearth a Story (Danielle)
 - **Window Display** - [Continued] Summer Reading Program - Unearth a Story (Danielle, Kirsten)
 - **Libraries Are for Everyone** - Disability Pride Month, National Ice Cream Month, Independence Day, Tanabata, Read Japan, Remembering Jane Yolen (1929-2026), American History, National Moon Day, Workbooks, Greek Mythology (Anna)



Photo: Libraries Are for Everyone Display

- **2nd Floor Displays**
 - **Information Desk Display:** [Continued] Summer Reading Program - Unearth a Story (Danielle)
 - **Teen Lounge Book Display:** Stories Retold (Austin)
 - **Adult Book Displays:** Read a Book about/Took Place in the Ancient Past (Rae); [Continued] Read Japan Project (Shannon); National Ice Cream Month (Emma)



Photo: Adult Book Displays (Left to Right): Read a Book About/Takes Place in the Ancient Past, Read Japan Project, National Ice Cream Month



Photo: Teen Lounge Book Display - Stories Retold

Programs

Adult Programs

- Japanese Karaoke Night (7/1) - Shannon, Danielle
- Knit 2gether Knitting Group (7/2, 7/9, 7/16, 7/23, 7/30) - Mary
- On the Road: Chihuly at Meijer Gardens (7/10) - Gail
- Masterpiece Monday (7/20) - Danielle
- Spanish Conversation Group (7/21) - Shannon

Early Literacy/Youth/Tween/Teen/Family Programs

- Baby Time (7/6, 7/13, 7/20, 7/27) - Danielle
- Family Story Time - 2 sessions (7/9, 7/16, 7/23, 7/30) - Danielle, Kirsten, Emily
- Lego Club (7/7) - Kirsten
- Mario Kart Tournament - Tween (7/9) - Anna, Taylor
- Super Smash Bros Tournament - Teen (7/9) - Anna, Taylor
- iCode Summer Workshop: Digital Arts (7/11) - Jess
- Dinosaur Egg Bath Bombs - Youth (7/14) - Kirsten, Danielle, Taylor
- Dinosaur Egg Bath Bombs - Tween (7/22) - Taylor
- Tamil Summer Read-a-thon (7/25) - Shannon
- Sunset Stories (7/29) - Emily
- iCube Teen Invasion: Beaded Succulents (7/30) - Anna, Taylor

All Ages Programs

- NO-VI Chess Club (7/16) - Austin
- Tuesday Tunes on the Patio (7/7, 7/21) - Gail
- Dig Up (Local) History with the Novi Historical Commission (7/12) - Rae
- Chicken Little and Friends with Mellypop! (7/20) - Austin



Photo: Chicken Little and Friends with Mellypop! Performance

Marketing & Community Promotions Report by Dana VanOast – July 2026

Webinars/Professional Development

- July 15, 2026: Setting Healthy Boundaries for Improved Well-Being Webinar (Amy Crockett)
- July 16, 2026: KnowBe4 – How to Spot Fake News (Dana VanOast)
- July 20, 2026: KnowBe4 – How to Spot Fake News (Amy Crockett)
- July 23, 2026: More Than Programs – Marketing Library Services, Collections, Spaces and More (Dana VanOast)
- July 28, 2026: 36 Years of ADA – What It Means for Public Sector Websites Today (Dana VanOast)

Outreach

- July 7, 2026: Library Minute Filming at Fox Run, 4 videos (Dana VanOast)
- July 8, 2026: Cedarsprings Estates HOA Presentation (Dana VanOast)
- July 27, 2026: Library Minute Filming at Fox Run, 4 videos (Dana VanOast)

Committee Involvement

- July 8, 2026: Amy organized staff activity “Be a Kid Again Day”
- July 23, 2026: Amy attended a Customer Service Committee Meeting

Email Marketing

- 23,464 emails sent on July 1; 8,459 read (36% read rate); 696 Unique Clicks

Meeting Room News & Notes

- July totals: 50 rentals with 651 attendees (as of July 30)
- Feedback from renters this month:
 - “Service was terrific from all. Many thanks for making it easy and having great communications.”
 - “Dana gave a great overview of all the NPL offerings.”

ReciteMe Update – July 22, 2026

New Feature: Smart Suggest analyzes the content on a web page rather than building profiles based on a user's diagnosis or personal information. When a page loads, it identifies the layout type, such as long articles, forms, or tables, and highlights the accessibility tools most likely to be helpful in that specific context. The feature offers a customized starting point without taking over the user's experience or making automatic changes, leaving the user in complete control to adopt, ignore, or customize their preferences.

News Feature

Novi Note – July 2, 2026

Summer Song Fest has returned to Paradise Park

The Friends of the Novi Public Library is presenting a series of free summer concerts at Paradise Park, 45799 Grand River Ave. in Novi. The concerts will be held at 6:30 p.m. every Thursday through Aug. 27 and will feature a different band. The Rick Leider Band is slated for July 16 followed by David Landry and the Do It Again Band on July 30. For more information, visit novilibrary.org.

2025-2026 Meeting Room Report by Amy Crockett, Administrative Assistant

Overall Stats

- Room Rentals: 498
- Attendees: 9,292
- Gross Revenue: \$36,930

Meeting Room Rentals by Room

- Whole Meeting Room: 19 (4%)
- West Meeting Room: 41 (8%)
- East Meeting Room: 49 (10%)
- Youth Activity Room: 59 (12%)
- Board Room: 138 (28%)
- 2nd Floor Meeting Room: 192 (38%)

Meeting Room Projects Completed

- Updated Meeting Room Policy, approved by the Board of Trustees in December 2025
- Improved meeting room wayfinding, with location information and map added to Library's website and Library Market reservation pages, as well as new signage installed for the East and West Meeting Rooms
- Created "Spaces in the Library" page to help patrons understand all of the different spaces available for use in the building
- Updated meeting room set-up terms for better clarity
- Created meeting room promotional email to send to lapsed renters
- Promoted meeting rooms to local businesses through monthly posts on Library's LinkedIn page
- Updated meeting room application, procedures, brochure, flyer and website in preparation for pricing change going into effect July 1, 2026

Post-Rental Survey Results

- Sent: 293 times
- Responses: 84
- 29% response rate

Question: How did you complete your meeting room reservation?

- Online system: 70%
- Via phone and/or email: 12%
- In-person: 18%

Question: Rank the following based on your recent Meeting Room rental experience

(Percent answering Excellent or Good)

- Information provided about meeting rooms: 99%
- Ease of reserving meeting room: 98%
- Pricing for meeting rooms: 90%
- Ease of making payment: 96%
- Communication prior to rental: 99%
- Accuracy of room set-up upon arrival: 99%
- Comfort and convenience of rooms: 98%
- Equipment/technology offerings available: 97%

Question: Would you rent a meeting room at the Novi Public Library again?

- 98% responded Yes
- 2% responded Maybe
- 0% responded No

Question: How did you hear about our meeting rooms? (check all that apply)

- Library's website: 45%

- Have rented here previously: 42%
- Visiting the Library: 21%
- Word of Mouth: 14%
- Library's social media: 0%
- Through the City of Novi (website, Engage Magazine, etc.): 0%
- Other - Calling the Library: 2%

Top Suggestions for Improving Meeting Rooms and/or Reservation Process:

- Reduce meeting room fees (mentioned by 8% of respondents)
- Allow renters to get into the rooms early (mentioned by 4% of respondents)

Positive Feedback:

- The room was in good condition and set up exactly as expected. The staff we worked with to book the room were excellent and we had a great experience!
- Staff was very helpful and knowledgeable on process and requirements. Made the whole process easy and manageable.
- The room information was really easy to find online and the experience was convenient throughout.
- Amy Crockett is always very pleasant and efficient and helpful.
- All went well. I look forward to returning.
- Overall excellent service provided by Rental team.
- Excellent interaction with Dana and Bindhya. Everyone is so positive and supportive. It's a joy to work with NPL.
- easy process to follow - having the option to book by date or room is really great
- Everything was great. Well organized
- I always have a great experience when booking a meeting space through the Novi Public Library
- Very helpful Staff.
- We enjoyed our time, & we will be back!
- This place is great, the staff is just lovely.
- desk staff very friendly and helpful in showing us to the room, and getting it unlocked. thank you!
- As always a great experience & venue
- This branch is always on top of everything and very helpful.
- Amy and Dana were Great! Keith was great as well and made sure we had everything we needed.
- Novi Library Staff are very helpful in scheduling MPSL Academy Sessions every Sunday afternoon. They even go one step ahead and direct people to our 2nd Board Room who can't locate it, thanks again to the library staff.
- It was a wonderful experience
- I truly enjoyed our time and the venue was perfect. Everyone had fun.
- Great Experience!
- Everything was excellent as always. Thank you
- Awesome service
- Process seems to be easier than prior year
- Everything was great
- Aside from the projector issue, we had good experience and I will rent this room again.
- Library updates before HOA meeting were very useful and we would like to thank the Administrator/Manager for the updates.
- It's great as a short-term/occasional or emergency solution
- Please continue renting the rooms so that we can help students in excelling Math knowledge for their academic and personal growth.
- Excellent experience overall, I would recommend to others.

SUPPORT SERVICES DEPARTMENT Report by Sarah Mominee - June 2026**Department Head/General**

- Attended a management meeting (July 7)
- Had my monthly supervisor 1:1s
- Attended my monthly 1:1 meeting with Maryann Zurmuehlen (July 14)
- Completed the desk schedules for each week in July
- Finished collecting invoices from FY 25-26 for budget maintenance and noted the tracking and final numbers
- Began a new budget/invoice tracker for FY 26-27!
- Began a project management binder to help with learning proper project management as part of my goal for the new FY
- Finished training SS Dept Supervisors on RIDES label printing, in accordance with the new TLN Delivery Procedural changes
- Read "Empowering Library Staff and Customers" for continuing education for Management
- Worked with Lori M. on template schedules for circulation to help streamline the process weekly
- Began planning and preparing materials for tasks that supervisors will take care of during my upcoming vacation to ensure the department is able to run in my absence
- Completed a short training from the City of Novi HR department about health insurance on July 1
- Gave a tour of the AMHS to TLN on July 9
- Completed MeLCat on July 10
- Conducted training session with the full Circulation and Tech Services subdepartments on new TLN Delivery Procedures from July 13 through July 22
- Attended a Tech Services Meeting on July 21
- Met with Kristen Sullivan to discuss hiring on July 22
- Met with Julie Farkas to discuss the Circulation Policy on July 27
- Began training Lori M. on handling holiday closures and makeup hours for staff for my upcoming vacation on July 29

Circulation & Shelves

- Outreach Circulation Clerk Tracey's last day is on August 5th. Thank you for all your hard work over the past 9 years, Tracey!
- Shout out to Eva S., Shang-Yeu, and Kristin for assisting me greatly with preparations for the TLN Delivery Procedural changes.
- Staff have been fully trained and are now implementing the majority of the TLN Delivery Procedural changes ahead of the August deadline.
- Circulation staff have been helping shelve when they are able to due to the current shortage of about 4 hours a week.

Tech Services

- Beyond their phenomenal daily work, Tech Services completed the following:
 - Amy B. employee of the month
 - Attended SASUG meeting 7/23 (Kristin)
 - Collaborated with Shannon with Korean Book ordering (Arom)
 - Completed Advance Cataloging Certificate (Amy)
 - Completed Essential Workplace Skills: Introduction to Accountability at Work (Kristin)
 - Completed knowBe4 training: How to Spot Fake News
 - Completed Tech Services Supply Inventory (Jordan)
 - Completed Q3 Public Policy Review
 - MGR/SUP meeting with Sarah 7/20 (Kristin)
 - Meet with new librarian, Stacy, to go over ordering procedures (Kristin)
 - Tech Services Meeting 7/21
 - Trained by Sarah on the new TLN Delivery Procedures and Workflow changes
 - Worked on extra shelf reading due to Shelving Staff shortage

TLN SASUG:

- Holly had circulation and item maintenance training, and will be importing BIDs August 17th. Cataloging might be frozen during this time. Due to this, TLN might have to wait until Holly is live on August 31st.
- CARL has to move patrons for Holly on August 29th and will be unavailable that night. Holly should be available by noon on August 30th.
- There is a Class 6 opening on the TLN board - there will be an election in August.
- The go live date for TLN's new AMHS machine is projected to be August 24th, which is different from the original memo sent to TLN libraries.
 - Early Aug. – TLN will be cleaning and painting in their delivery area.
 - They are planning on having a party on October 8th to look at the new sorter.
 - Workflow changes related to the new TLN AMHS were discussed in depth.
- Once we get the okay from TLN, I will be sending an announcement email to most staff of the updates. A preliminary email as a head's up is coming soon.
- It was suggested to have a circulation FAQ webinar for different libraries to be able to ask questions regarding the new TLN AMHS.

Statistics (July 2026)

- **Cards Issued: 347**
- **Items Checked Out (NPL): 60,069**
- **Items Checked Out (LLL): 79**
- **Total Checkouts (NPL + LLL): 60,148**
- **Items Interloaned for NPL Patrons: 4,336 (101 through MeLCat)**
- **Items Interloaned to Other Libraries: 3,672 (204 through MeLCat)**
- **Items Added to the Collection: 1,503**
- **Items Discarded from the Collection: 1,575**
- **Drive-Up Window & Locker Hold Pickups: 16**
- **MAP Checkouts: 117**
- **Online New Card Registrations: 23**
- **Outreach:**
 - **NPL @ Your Door: 5 Mailer Bags / 19 Items**
 - **6 Facilities Visits / 30 Items Provided**
 - **5 Book Discussions / 69 Items Provided**

Support Services Statistics 2026-2027													
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Cards Issued This Month	347												347
<i>Of Which, Online Registrations Totaled</i>	23												23
Checkouts (NPL)	60,069												60,069
Checkouts (Lakeshore Lending Library)	79												79
Total Checkouts (NPL + LLL)	60,148												60,148
Items Borrowed	4,436												4,436
Items Loaned	3,672												3,672
Hold Pickups (Drive-Up & Lockers)	16												16
MAP Pass Checkouts	117												117
Read Boxes	615												615
NPL @ Your Door (# of Bags)	5												5
NPL @ Your Door (# of Items)	19												19

Year-to-Year Comparison				Read Boxes							
					July Totals						
					2025			2026			
					Youth	Adult	Total	Youth	Adult	Total	
Cards Issued This Month		JUL 2026	JUL 2025	Pavilion	196	13	209	188	26	214	
		347	302	Rotary	72	2	74	24	8	32	
Total Checkouts (NPL + LLL)		60,148	64,417	ITC	195	6	201	117	2	119	
				Brook Farm	18	3	21	18	7	25	
Items Borrowed		TLN	4,235	Splash Pad	232	11	243	179	9	188	
		MeL	101	Sakura	0	0	0	27	10	37	
				All Combined	713	35	748	553	62	615	
Items Loaned		4,336	4,739	2026 is our twelfth season of Read Box Service in Novi. Sakura does not have 2025 numbers since this is its first season of Read Box availability.							
		TLN	3,468								3,495
		MeL	204								198
			3,672								3,693

Self-Check Totals 2026-27 Fiscal Year

	Total Circulation	Self-check % of Total	Total	Self-Check	Self-Check	Self-Check	Youth #1
			Self-checks	# 1	# 2	# 3	
July	60,148	45.71%	27,492	8,734	6,207	3,268	9,283
August							
September							
October							
November							
December							
January							
February							
March							
April							
May							
June							
FYTD	60,148	45.71%	27,492	8,734	6,207	3,268	9,283

Library Usage											
2025-2026 Fiscal Year							2026-2027 Fiscal Year				
	Lobby	Drive-Up (Verkada Camera Analytics)	Total	Daily Average	Hours Open	Days Open		Lobby	Drive-Up (Verkada Camera Analytics)	Total	Daily Average
July	27,903	632	28,535	1,019	267	28	July	26,078	2,062	28,140	1,042
August	25,071	601	25,672	917	264	28	August				
September	26,979	609	27,588	985	264	28	September				
October	29,086	561	29,647	956	294	31	October				
November	24,451	1,823	26,274	1,051	242	25	November				
December	20,778	2,416	23,194	828	257	28	December				
January	24,496	262	24,758	917	262	27	January				
February	25,303	727	26,030	930	264	28	February				
March	27,136	2,176	29,312	1,011	278	29	March				
April	26,252	2,133	28,385	1,014	272	28	April				
May	23,506	1,644	25,150	931	255	27	May				
June	27,287	394	27,681	989	272	28	June				
FYTD Total	308,248	13,978	322,226	11,934	3,191	335	FYTD Total	26,078	2,062	28,140	1,042

Computer Logins											
2025-2026 Fiscal Year						2026-2027 Fiscal Year					
	Public Workstations	Wireless Sessions	Total	Daily Average	Hours Open		Public Workstations	Wireless Sessions	Total	Daily Average	Hours Open
July	1,334	117,157	118,491	4,232	267	July	1,167	125,813	126,980	4,535	267
August	1,389	133,221	134,610	4,642	264	August					
September	1,122	156,605	157,727	5,633	264	September					
October	1,157	171,862	173,019	5,581	294	October					
November	968	150,195	151,163	5,599	242	November					
December	848	155,110	155,958	5,570	257	December					
January	987	160,646	161,633	5,574	262	January					
February	1,015	150,320	151,335	5,405	264	February					
March	1,099	161,167	162,266	5,234	278	March					
April	1,110	173,894	175,004	6,250	272	April					
May	939	161,385	162,324	6,012	255	May					
June	1,153	145,391	146,544	5,234	272	June					
FYTD Total	13,121	1,836,953	1,850,074	5,410	3,191	FYTD Total	1,167	125,813	126,980	4,535	267

Early Literacy Workstation Usage (Magic Desktop)							
2025-2026 Fiscal Year (Magic Desktop)				2026-2027 Fiscal Year (Magic Desktop)			
	Monthly	Monthly Time	Average Session		Monthly	Monthly Time	Average Session
	Sessions	(In Minutes)	(In Minutes)		Sessions	(In Minutes)	(In Minutes)
July	373	33,043	88.59	July	338	27,091	80.15
August	327	31,825	97.32	August			
September	355	27,572	77.67	September			
October	353	28,586	80.98	October			
November	268	20,589	76.82	November			
December	307	17,502	57.01	December			
January	314	16,830	53.60	January			
February	332	19,795	59.62	February			
March	346	19,713	56.97	March			
April	339	20,037	59.11	April			
May	360	19,890	55.25	May			
June	328	27,030	82.41	June			
FYTD Total	4,002	282,412	85	FYTD Total	338	27,091	80

Technology Training Sessions 2026-27 Fiscal Year													
Device/Software	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
3D Printer	35												35
3D Scanner	0												0
Adobe CC	7												7
Cameo/Cricut	10												10
Creative Kits	100												100
Digital Conversion	23												23
Heat Press	12												12
Laser	4												4
Photo Printer	2												2
Sewing/Embroidery	26												26
Sublimation	9												9
Staff Training	2												2
Total	230	0	0	0	0	0	0	0	0	0	0	0	230

Removed the Carvey CNC due to its **End of Service Life**

iCube Usage 2026 - 2027



2026-2027 Fiscal Year					
	Hoopla		LinkedIn		
	Check-Outs	Users	Active Users	Logins	Total Video Views
July	2,548	899	518	17	294
August					
September					
October					
November					
December					
January					
February					
March					
April					
May					
June					
FYTD Total	2,548	899	518	17	294

2026-2027 Fiscal Year					
OverDrive					
	Consortium Collection	Advantage Collection	Total OverDrive	Magazines	New Users
July	8,631	4,200	12,831	2,518	121
August					
September					
October					
November					
December					
January					
February					
March					
April					
May					
June					
FYTD Total	8,631	4,200	12,831	2,518	121

Meeting Room Rentals					
2025-26 Fiscal Year			2026-27 Fiscal Year		
	Rentals	Attendees		Rentals	Attendees
July	36	602	July	50	651
August	41	674	August		
September	39	666	September		
October	54	1,002	October		
November	34	588	November		
December	37	608	December		
January	34	691	January		
February	46	1045	February		
March	37	831	March		
April	48	863	April		
May	39	745	May		
June	53	977	June		
FYTD	498	9,292	FYTD	50	651

July numbers are through July 30 and will be updated next month

Meeting Room Statistics Compiled by: Amy Crockett, Meeting Room Coordinator

* Meeting room rentals down in Fall 25 and Spring 26 due to a staff shortage in the Facilities Dept. Rooms had to be made unavailable due to no facilities staff available. As of July 1, 2026, there is a 20-hour shortage of staffing in the Facilities Dept.

***December 2025 rentals and attendees updated due to an error. (Was 36/606)

Recite Me (Website Accessibility Toolbar)											
2025-2026 Fiscal Year						2026-2027 Fiscal Year					
Month	Pages Viewed	Unique Users	Pages Viewed/Session	Screen Reader	Translation	Month	Pages Viewed	Unique Users	Pages Viewed/Session	Screen Reader	Translation
July	158	44	3.59	148	312	July	102			2	0
August	127	41	3.10	176	341	August					
September	71	29	2.45	153	196	September					
October	126	47	2.68	353	521	October					
November	155	52	2.98	410	638	November					
December	151	47	3.21	226	979	December					
January	142	48	2.96	45	801	January					
February	76	29	2.62	21	276	February					
March	108	35	3.09	24	0	March					
April	94			28	268	April					
May	73			19	5	May					
June	98			2	1	June					
FYTD Total	1,379	372		1,605	4,338	FYTD Total	102			2	0

*Stat not available on new reporting system.

myLIBRO (Library App)															
2025-2026				2026-2027				2025-2026				2026-2027			
Month	Patron Count	Usage	Search	Month	Patron Count	Usage	Search	Month	Patron Count	Usage	Search	Month	Patron Count	Usage	Search
July	4,861	24,524	6,548	July	6,601	22,793	6,833	January	5,729	23,015	6,811	January			
August	5,012	24,045	6,510	August				February	5,864	18,842	5,936	February			
September	5,164	24,479	6,841	September				March	6,008	22,263	6,583	March			
October	5,352	22,837	6,285	October				April	6,119	16,898	4,974	April			
November	5,409	21,115	5,850	November				May	6,236	20,787	6,297	May			
December	5,511	21,460	5,780	December				June	6,423	22,643	6,771	June			
								FYTD Tot.		262,908	75,180	FYTD Tot.		22,793	6,833

FRIENDS OF NOVI LIBRARY

**Friends of the Novi Public Library
Meeting of the Board of Directors
Agenda – August 12, 2026**

- | | |
|---|----------------|
| I. Call to Order, Roll Call | Sue Johnson |
| Introductions Tracy Donohue, Ezra Zimble | |
| II. Minutes of June 10, 2026 Meeting * | Karen Schubert |
| III. Treasurer's Report* | Sue Johnson |
| • Prior month(s) Income and Expense | |
| • Statement Balances | |
| IV. Reports | |
| • Library Liaison | Dana VanOast |
| • Book Nook | Carol Hoffman |
| • Membership | Sue Johnson |
| • Scholarships | Mega Beller |
| • President | Sue Johnson |
| • Annual Meeting update | |
| • Changes to E-new letter discussion | |
| • Friends of Michigan Libraries Talk About Friends – September 25 th , 9-1, at Vibe Credit Union, 44777 W 12 Mile Rd. – Need a couple people to help setup room | |
| • Songfest update – 1 st (with picture) \$255, 2 nd (smoke) \$100, 3 rd (rescheduled), 4 th \$260 total \$100, donations – raffle \$505 | |
| • Library Board Meeting – August 13 th – Friends annual presentation | |
| • September 11 th – Girls Night Out at The HUB Stadium \$25 – Friends sponsoring | |
| • September 20 th – Library Open House | |
| • October 5 th – Senior Day – 10:00 – 4:00 | |
| • October 9 th – Sounds of the 80's – The HUB | |
| • October 31 st – On the Road – Lansing - The Notebook | |
| • November 10 th – 16 th Annual Community Read | |
| V. Announcements | |
| VI. Calendar | |
| <u>Kaleidoscope</u> | |
| • Tuesday, September 8, 7pm, <i>The Colorful History of National League Baseball Parks</i> by Paul R. Hinz, Director, Millrace Village. | |
| • Tuesday, October 6, 7pm, <i>Michigan's Venice: Voices from the Flats</i> by Daniel Harrison, Ph.D., Maritime Archaeologist | |
| • Wednesday, November 4, 7pm, <i>Running Lights</i> by Michael Lauchlan, Poet, author and teacher | |
| <u>2026 Listen at the Library</u> | |
| <u>2026 Tuesday Tunes</u> | |
| • Aug 25- Jim Duprey | |
| <u>2026 Summer Music at Paradise Park – all events start at 6:30pm</u> | |
| • Aug 20, 2026 - The Phoenix Theory | |
| • Aug 27, 2026 - Dueling Pianos | |
| • September 17 th - David Landry and Do It Again Band rescheduled? | |
| <u>Friends Events</u> | |
| • Next meeting September 9, 2026 at 7:00 pm | |
| VII. Adjournment* | |
| *Requires Action | |



Check presentation in the amount of \$49,870.00 by President Sue Johnson and Friends Board members at the July 8, 2026 Annual Meeting.



CITY OF NOVI HISTORICAL COMMISSION



NOVI HISTORICAL COMMISSION

AGENDA

Wednesday, May 20, 2026, at
7 PM Local History
Room, Novi Library

CALL TO ORDER: 7:03 pm

Chairperson: Kim Nice **ATTENDANCE:** Kim Nice,
Sharon Larson, Randy Van Wagnen

ABSENT: Debbie Wrobel, Kathy Crawford

INTRODUCTION OF GUESTS:

Jeffrey LaFramboise, Rachel Manela (Library Liason)

APPROVAL OF AGENDA: Approved

APPROVAL OF MINUTES: Approved

TREASURERS REPORT:

Sharon Larson

LIBRARY LIAISON REPORT:

Rachel Manela

High interest in upcoming library events

Sundays are on at this point (Digging Up History)

Lead on some interesting local historical photos, being pursued

Sept 17 -- Constitution Day

Request was made by Trileaf about a pole installation at 24101 Novi Rd attempting to discern whether this site "is contained in, or within the viewshed of a building, site, district, structure or object, significant in American History architecture, archaeology, engineering, or culture, that is listed, or eligible for listing on the State or National Register of Historic Places or located in or on an Indian Religious Site." No comment was offered.

History Room Office Hours:

Monday, May 18th 6-8pm
Kim/Randy Monday, June 1st 10:30-12:30
Kim/Randy Monday, June 15th 6-8pm
Debbie/Sue

DISCUSSION ITEMS:

- City Budget Review Update
 - ☐ New end of year process.
 - ☐ 2026-2027 budget fully approved by City.
- Storage Unit Contract for new FY
- Novi's Community Impact Day-5-13-26 (Info Meeting Feb 12th, Kim to Review Project)
 - ☐ Did not participate
- Novi Note Request for Photos – See articles
- Summer 2026 Pgm. – “Dig Up History” (Rae, Kim, Randy) Sunday, July 12th
 - ☐ More meetings planned
- Fall 2026 Program Meeting-Updates
 - ☐ All approved
 - ☐ Working around the front door rebuild for September events
 - ☐ October – Secrets of Michigan
 - ☐ November – Fairlane presentation
- “Did you Know” Project – Sharon & Daniel to resume.
- Miniature Project, Part II – Kathy/Randy & Team (Schedule E/O Friday 1-4)
 - ☐ To resume in August
- **Upcoming Events:**

City of Novi - CommunityFest, Thursday, June 4th 4-8pm – Kim, Sue, Debbie, Sharon
 Wednesday, June 24th – When Mark Twain Came to Michigan at 7pm

ONGOING PROJECTS

- Omeka
 - ☐ Exploring new options.
- Display Case – Sue/Kim
- By-Law Review – Ongoing process (will review again in June 2026)
- Villa Barr Book Sales New Sales and Front Desk
- Gravestone Photos – Kim & Rae
- Cemetery Sign Update for Knapp Sign – Kim & Kathy

[NEW](#)
[BUSINESS](#)
[PUBLIC](#)
[COMMENT](#)

NEXT MEETING: Wednesday, June 17, 2026, at 7pm
ADJOURN: 8:06 p.m.

LIBRARY BOARD COMMITTEE REPORTS

Policy Committee – Meeting scheduled for: Information was shared through email to discuss the 3rd draft. Committee will make a recommendation to approve the 3rd draft of the policy.

2026-2027 GOAL

1. Continued review of public policies by the staff committee – **ONGOING**

Question from Trustee Burke: Refresh my memory again as to how many days would have gone by from the time a patron signs out a book to the time their account is charged. I believe you mentioned that it goes through two or three renewal processes before it is charged? Is there then another 21 days on top of that?

Answer: A patron gets 21 days (3 weeks for an item to be checked out) for most items, then if not on hold for another patron/or based on the type of item it is, the patron can renew up to 2 more times (6 weeks).

When an item is not returned after renewals, it enters "overdue" status for 21 days before it goes to lost. We do not charge for overdue fines, so that is essentially another 3 weeks before the item goes lost and is billed. An item can be in a patron's possession a total of 12 weeks before it is billed.

This is standard procedure for all the TLN libraries that are in the shared system consortium.

Information related to lost/paid items at NPL:

- **497** items paid in FY25-26
- Number of Lost Items currently - **2933**

Damaged or Lost Materials

Before checking out items, we encourage you to check for damage or missing pieces and to notify the Circulation Desk so we can make a note that it occurred before you borrowed the item. You are responsible for all materials checked out on your card and for any damage that occurs during your loan. The Library will notify you of charges for lost or damaged items. **No refunds will be made.**



The Michigan Library Privacy Act

Michigan law protects the confidentiality of library users' records. The records of library materials you request or borrow cannot be disclosed to anyone without your written consent, unless ordered by a court of law. In the case of a minor, parental access is granted if you have co-signed the library card. Refer to our website to view our Public Policies.

NOVI PUBLIC LIBRARY

Using Your New NPL Library Card

A scannable library card must be presented for all services.

All info in this brochure will be sent to you in a series of welcome emails, but we've laid out the main details you need to know in here for easy reference. Check it out!

45255 Ten Mile Rd Novi, MI 48375 248-349-0720 novilibrary.org	Monday - Thursday	10am - 9pm
	Friday & Saturday	10am - 6pm
	Sunday	12pm - 6pm



3rd draft as of
8/9/26

CIRCULATION POLICY

DRAFT—Reviewed by NPL Employees APR 2026; Reviewed by Public Policy Committee 5/12/26; Board Policy Committee 6/9/26; 7/1/26 Staff Review with Support Services Dept. Head; Reviewed via email by Board Policy Committee

The Library is part of the Southeast Michigan-based library consortium, The Library Network (TLN). Membership in this consortium allows Novi residents the advantage of borrowing from more than fifty (50) public libraries within Oakland, St. Clair, Washtenaw and Wayne counties. Patrons living within the legal service area of a TLN member library and who have a valid library card from their home library may borrow physical library materials subject to any rules, regulations or policies enforced by Novi Public Library (NPL) or TLN.

Library Card General Information

- A valid scannable NPL card is required for all services involving access to a patron account in the Library.
- To obtain an NPL card, residents must visit the Library in person and present valid picture ID and proof of Novi residency as outlined below. Residents of other TLN member library service areas must obtain a card from their home library.
- To obtain an eCard, which provides a digital library barcode number and access only to the Library's digital resources, residents must complete the online application. NPL eCards may be exchanged for a physical Novi library card by visiting the Library in person and presenting a valid picture ID and proof of Novi residency.
- Only one library card will be issued per patron.
- Within TLN, there is no option for a family card. A library card must be obtained by an individual.
- A patron may have only one library card in the TLN shared system.
- An NPL card may be used at any TLN shared system library without further requirements. A patron must contact each individual library in the TLN standalone system to inquire about their policy for reciprocal borrowing. For a complete list of member libraries of TLN and their shared system or standalone classification, see TLN's website or the Library's TLN Phone Directory.
- NPL cardholders may also use their library card at the Lakeshore Lending Library located in Lakeshore Park (601 S Lake Dr, Novi, MI).
- The library card of any patron may be disabled and access to the Library may be denied for violations or failure to adhere to NPL and TLN policies.

Patron Responsibility

- Patrons are responsible for all materials borrowed on their library card. In signing the card, they agree to abide by the Library's lending rules and all policies and regulations. Possession of a library card by someone other than its owner (when not reported as lost) implies the consent of the individual named on the card for the holder's use of the card.

- Patrons will supply the Library with correct current contact information upon receipt of a card, and agree to inform the Library of any updates to home address, phone number or email as soon as possible. If the Library has a reasonable belief that the patron is no longer a resident of Novi, the Library reserves the right to cancel the Library card.
- Patrons must report a lost or stolen card immediately and are held responsible for all materials checked out on their card until the Library is contacted.

Acceptable Forms of Identification

- **Examples of valid picture ID include:** government-issued photo ID such as a current physical driver's license, Michigan State ID card or passport. Digital or photocopied versions are not accepted.
- **Examples of proof of residency include:** government-issued ID with current address, a copy of lease agreement, property tax receipt, Address Confidentiality Program Participation Card or official mail received at the resident's Novi address within the last ninety (90) days. All documentation must show the resident's name and Novi address to be used as proof of residency. Both physical and digital versions are acceptable.
 - **Novi Residency Verification Postcard:** If a resident cannot produce valid proof of residency, the Library will mail a verification postcard to the resident's Novi address, which can be returned in person to the Library as proof of residency.
 - **Address Confidentiality Program (ACP) Participation Card:** An applicant with an ACP card must also present a "letter of residency" from the ACP office demonstrating residency in Novi. The applicant may contact the ACP office while at the Library, and with the permission of the applicant, the ACP office may be able to verbally confirm over the phone that the person is a resident of Novi.

Types of Library Cards & Eligibility

The persons listed in this Policy are eligible for the issuance of an NPL card.

Standard Cards

- **Novi Resident Adult**
Residents or taxpayers of Novi 18 years and older must present a valid picture ID and proof of Novi residency to the Library.
- **Novi Resident Youth**
For those under age 18, a parent, guardian or caregiver (guardianship papers required) must bring their valid picture ID and proof of Novi residency to the Library with the child in attendance.

If the parent, guardian or caregiver has a valid scannable library card, it must not be blocked to register their child for a card.

A second parent, guardian or caregiver can be added to the child's account if they are present at registration with the registered primary parent, guardian or caregiver and the child in attendance. They must provide their valid picture ID and proof of Novi residency. If they have a valid scannable library card, it must not be blocked to be added to their child's account.

All parents, guardians or caregivers who sign the child's card or who are added to a child's account will have access to account information and are responsible for all materials borrowed.

- **Novi Resident Sponsor**

Residents of Novi who are affected by special circumstances (i.e. temporarily or permanently homebound, exchange student or temporary resident residing in a host household of a Novi resident, etc.) may be eligible for library cards when an approved sponsor is added to their account.

- Exchange student or temporary resident residing in a host household of a Novi resident:
 - The hosted temporary resident must bring their valid picture ID, and the sponsor must bring their valid picture ID and proof of Novi residency to the Library. If the sponsor has a valid library card, it must not be blocked to register the hosted temporary resident for a card and to be added to their account. Sponsors who sign the hosted temporary resident's card will have access to account information and are responsible for materials.
- Temporarily or permanently homebound Novi resident:
 - The sponsor must bring their valid picture ID showing their current address and the homebound Novi resident's valid picture ID and proof of Novi residency to the Library. If the sponsor has a valid library card within the TLN shared system, it must not be blocked to register the homebound Novi resident for a card and to be added to their account. Sponsors who sign the homebound Novi resident's card will have access to account information and are responsible for materials.

Non-Standard Cards (Valid Only at Novi Public Library)

- **Novi Business Owner**

Novi business owners may register for a library card that is valid only at Novi Public Library by presenting a valid picture ID showing their current home address and proof of Novi business ownership, which includes either (a) incorporation papers that list the owner and business name or (b) a current tax bill that lists the owner and business name. Business documentation must show the Novi address. A Novi business owner whose home library is a member of TLN may choose to keep their home library card for personal use and register the Novi library card in the business name only for business use.

- **Non-Resident City of Novi Employees**

Non-resident City of Novi employees may register for a library card that is valid only at Novi Public Library by presenting a valid picture ID showing their current home address and their City of Novi employee badge. A City of Novi employee whose home library is a member of TLN must relinquish their home library card in exchange for an NPL card. They can only have one library card in the TLN shared system.

- **Non-Residents Employed in Novi (Excluding City of Novi Employees)**

Non-residents who are employed at a business located in Novi may register for a library card that is valid only at Novi Public Library. They must present a valid picture ID showing their current home address and either (a) an official business letter on company letterhead showing the Novi business address and signed by a company or Human Resources representative dated within the last ninety (90) days or (b) a paycheck showing the Novi business name and address dated within the last ninety (90) days. Non-

residents employed in Novi whose home library is a member of TLN are not eligible for an NPL card.

- **Non-Resident Library Card (Purchased) (Excluding City of Novi Employees and Non-Residents Employed in Novi)**

NPL cards are available for purchase for a period of one (1) year based on the following criteria:

- Non-Residents Whose Home Library is a Member of TLN
Non-residents whose home library is a member of TLN may choose to purchase an NPL card that is valid only at Novi Public Library for an annual fee instead, as stated in "Borrowing Periods, Renewal Limits, Holds, Fees & Guidelines" and must relinquish their home library card. They can only have one library card in the TLN shared system. Non-residents must present a valid picture ID showing their current home address.
- Non-Residents Whose Home Library is Not a Member of TLN
Non-residents whose home library is not a member of TLN may purchase an NPL card that is valid only at Novi Public Library for an annual fee as stated in "Borrowing Periods, Renewal Limits, Holds, Fees & Guidelines." Non-residents must present a valid picture ID showing their current home address.

Other Library Cards

- **Non-Residents Whose Home Library is a Member of TLN**

For a complete list of member libraries of TLN and their shared system or standalone classification, see TLN's website or the Library's TLN Phone Directory.

- Shared System Library
Non-residents whose home library is a member of the TLN shared system can use their valid home library card at the Novi Public Library with limited access based on each home library's policies.
- Standalone Library
Non-residents whose home library is a member of the TLN standalone system are eligible to register their valid home library card for limited access and guest privileges at Novi Public Library in the TLN shared system.

Northville District Library is a standalone library and not a member of the TLN shared system as of July 2025. Northville tax-paying residents are eligible to register their valid Northville home library card for limited access and guest privileges at Novi Public Library in the TLN shared system.

Library Card Renewal

Standard Cards

- **Novi Resident Adult**

- Novi Resident Adult library cards that are not blocked will automatically renew annually after the Library's third-party vendor system authenticates Novi residency and account status. A confirmation email is sent to let the patron know their card is valid for another year. At the time the system checks a patron's card (thirty-one (31) days prior to expiration), if their account is blocked or residency can't be verified, their library card will not automatically renew.

- If a Novi resident card fails to automatically renew, the patron must renew annually in person with their valid scannable library card, a valid picture ID and proof of Novi residency. All fees must be paid in full prior to renewal. A patron will be sent email notifications to renew in-person thirty (30) days before, seven (7) days before, seven (7) days after and thirty (30) days after their card's expiration date.
- **Novi Resident Youth**
 - Novi Resident Youth library cards do not automatically renew and must be renewed annually in-person. The registered parent, guardian or caregiver listed on the child's account must present their valid picture ID, proof of Novi residency and the child's valid scannable library card. If the parent, guardian or caregiver has a valid library card, it must not be blocked and must be presented to renew their child's card. All fees must be paid in full on both the child's card and the parent's, guardian's or caregiver's card prior to renewal.
 - If the parent, guardian or caregiver is not registered on the child's account, the child must be present and the parent, guardian or caregiver must present their valid picture ID and proof of Novi residency. If they have a valid scannable library card, it must not be blocked to be added to their child's account.
- **Novi Resident Sponsor**
 - Novi Resident Sponsor library cards do not automatically renew and must be renewed annually in-person.
 - Exchange student or temporary resident residing in a host household of a Novi resident:
 - The hosted temporary resident must bring their valid picture ID, and the sponsor listed on the account must present their valid picture ID, proof of Novi residency and the hosted temporary resident's valid scannable library card. If the sponsor has a valid library card, it must not be blocked and must be presented to renew the hosted temporary resident's card. All fees must be paid in full on both the hosted temporary resident's card and the sponsor's card prior to renewal.
 - Temporarily or permanently homebound Novi resident:
 - The sponsor listed on the account must present their valid picture ID showing their current address and the homebound Novi resident's valid picture ID, proof of Novi residency and their valid scannable library card. If the sponsor has a valid library card within the TLN shared system, it must not be blocked and must be presented to renew the homebound Novi resident's card. All fees must be paid in full on both the homebound Novi resident's card and the sponsor's card, if it is within the TLN shared system, prior to renewal.

Non-Standard Cards

- **Novi Business Owner, Non-Resident City of Novi Employee or Non-Resident Employed in Novi library cards** must be renewed annually in-person. Cardholders must present a valid picture ID showing their current home address, their valid scannable library card and the valid documentation that was required at registration. All fees must be paid in full prior to renewal.

- **Non-Resident Library Card (Purchased)** is valid for one (1) year with no renewal. Cards must be repurchased each year to maintain privileges.

Non-Residents Whose Home Library is a Member of TLN

- **Shared System Library**
Non-residents whose home library is a member of the TLN shared system must renew their library card at the home library where they were registered. Each library follows its own renewal schedule.
- **Standalone Library**
Non-residents whose home library is a member of the TLN standalone system and who have been registered as a guest in the TLN shared system must have their card renewed annually in-person at NPL. Non-residents must present their valid picture ID showing their current home address and their valid scannable home library card. All fees must be paid in full prior to renewal.

Borrowing, Renewing, Holds & Interloaned Materials

Library material loan periods and renewal and hold eligibility are listed in the current "Borrowing Periods, Renewal Limits, Holds, Fees & Guidelines" document, which is available at all service desks and is posted on the website. The Library Director has the authority to change the borrowing periods and fees information. The loan periods and renewal and hold eligibility of interloaned TLN materials are specified by the owning library.

Borrowing Materials

- Any materials borrowed from the Library must be checked out and fully processed on a valid scannable library card, which is required for all services involving access to a patron account in the Library.
- Patrons whose library cards are used by others are responsible for all charges and fees that may result from that use.

Renewing Materials

- **Automatic Item Renewal**
 - Materials that are eligible for renewal will automatically renew three (3) days before an item's due date as long as the item does not have a hold for another patron, has not reached its limit of two (2) renewals, the patron's account is not blocked and the item is not a Michigan Electronic Library Catalog (MeLCat) interloan.
 - Patrons may also renew materials in-person, by phone or through the Library's online catalog or app.

Holds

- Patrons may reserve materials ("place a hold") in-person, by phone or through the Library's online catalog or app. Patrons will be notified when the hold is available and can view their holds and availability in their account through the online catalog or app.
- The library card used to place a hold must be presented at checkout. Items will be held for pickup for seven (7) days.
- Items are not checked out to the requesting patron prior to being placed on the hold shelf. When picking up an item from the hold shelf, the item must be checked out by the

patron either at the Circulation Desk or one of the four (4) Self-Check stations in the Library.

Materials from Other Libraries

- The above policies pertain to materials owned by the Library and not necessarily to materials obtained from other member libraries of TLN or other libraries that share their materials with the Library.

Fees for Damaged, Destroyed or Lost Materials

- The Library is fine free. Due dates are meant to be followed and are intended to encourage patrons to bring back materials within a reasonable period of time.
- Patrons are charged fees for lost, damaged or destroyed materials, but not overdue fines on items returned past the due date. Overdue materials are considered lost and will be billed to the patron twenty-one (21) days after the due date. ~~If overdue materials are returned after they are considered lost and billed to the patron's account, the items will be removed from the patron's account and the fee for the replacement cost of the item will be waived so long as the replacement material fee has not been paid ordered.~~

When an overdue material is returned with a status of lost, and billed on a patron's account, the item is removed from the patron's account and the fee is waived.

Overdue materials that reach a "lost" status on a patron's account, and are not paid or waived, will remain on the patron's account, automatically blocking the account. The patron will not be able to access library materials (digital or otherwise) until the item is returned in good condition and the fee is waived OR the item is paid in full.

If a replacement fee has been paid for a lost item, a refund will not be issued. The item, once paid, is property of the patron and cannot be returned.

Payments are allocated to the Library's material fund to initiate replacement of the item at the discretion of the Library.

- If a patron claims an item that is charged to their account has been returned, they should contact the Library. Staff will search for the item over a period of three (3) weeks. The patron should simultaneously search for the item, contact the Library if found and return the item. If the item is not located after three (3) weeks, the item will remain on the patron's account and the patron will be held responsible for the replacement cost of the item. The replacement cost will be the original cost of the item as indicated in the Library's computer database.
- It is the responsibility of the patron to return materials in good condition. At the Library's discretion, if an item is lost or damaged/destroyed and deemed not to be shelf-worthy**, the patron must pay the replacement cost for the item. Replacement cost payments are non-refundable. If a lost item is found after the replacement cost is paid, it becomes the property of the patron.
 - **This may include highlighting, stamping, coloring, writing, rips/torn pages, soiling, liquid damage, pet/child/insect damage, stickiness, excessive odors or any other obvious damage as determined by staff. This list is meant to give examples and is not exhaustive of all types of damage that may occur.

- Once the replacement fee is paid, the destroyed/damaged material becomes the property of the patron. Due to space constraints and hygienic issues, the Library will keep billed, destroyed/damaged materials for thirty (30) days from the date the charge is added to the patron account. The Library reserves the right to immediately dispose of any materials in a condition deemed to be a risk of any kind.
- Interlibrary loan items that are lost, damaged or destroyed are subject to the policies of the owning library and/or the interlibrary loan network organization and must be addressed with the owning library.
- Failure to pay these fees may result in the suspension of borrowing privileges. Cancellation or suspension of borrowing privileges may also result from abuse of library materials, policies and procedures; repeated late return of materials; damage to or loss of materials by result of neglect or deliberate misuse or nonpayment of loss charges.
- All fees must be paid in full prior to library card renewal.
- The Library accepts payment by cash, check, debit card, credit card and contactless payment for fees. Payment may be made in-person or in the patron's account through the Library's online catalog.
- The Library requires a patron's signature for all card and contactless payment transactions at the Circulation Desk.
 - When paying with a card or contactless payment, patrons must provide a signature on the Library's copy of the receipt, even when the receipt states that "signature is not required."
- Circulation Desk transactions involving contactless payments must be handled by patrons on the patron-facing PIN pad unit and finished by staff on the staff-facing main credit card unit.
 - If a patron requires the assistance of a staff member with contactless payment on a patron-provided device, staff must receive permission from the patron to use their device.

Approved by the Novi Public Library Board of Trustees: June 12, 2025 (to include policies P1: Library Card Issuance/Renewal, P4: Miscellaneous Provisions, and Fees for Damaged, Destroyed or Lost Materials Policy); **Amended:** October 9, 2025; April 23, 2026; **August 13, 2026**

HR Committee – Next meeting: August 5

2026-2027 GOALS:

1. TBD

Summary for Meeting On: 8-5-26 by Chair, Dooley

- Salary structure discussion - including supplemental chart in upcoming packet that shows the breakdown hourly vs years of service/expertise.
- To compare with other libraries that fall under approved data points
- Data point discussion: Class VI, Community or District as long as they have 1 building only, 55k to 75k population range.
- Director's Goals discussion
- Committee needs to come up with goal for the fiscal year

Library Director Professional Goals for 2026-2027



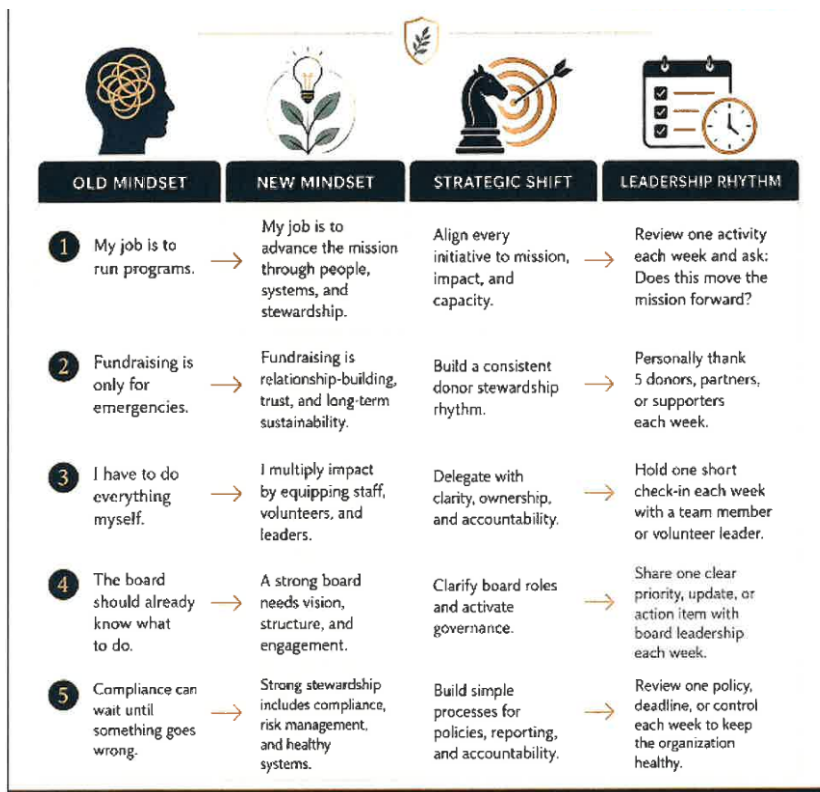
- (July 2026 – Jan/Feb 2027): **Salary structure review and recommendations** based on 26/27 budget discussions in Jan/Feb 2026 in response to the minimum wage increase of \$15.00 per hour for the Shelving position as well as years of service adjustments. Working with HR and Finance Committees.



- (July 2026 – June 2027): **Investigate a new performance evaluation tool** for the NPL organization. Use December 18th as a feedback session/training with all staff.



- (August 2026 – February 2027): **Communications/Marketing back-up for Communications Manager** while she is on maternity leave. This will entail updating and sending out the monthly public e-newsletter for October – January; meeting room rental needs; annual report presentation to library board – November and city council – December; monitoring communication requests, data and duties of the Administrative Assistant, evening management of the building one day a week; Friends liaison duties
- (July 2026 – October 2026): **Main door entrance project**. Working with Building & Grounds Committee.
- (Spring 2027): **Begin focus groups and future planning of the Youth Area/1st floor**. Working with the Building & Grounds Committee.
- **DEI initiatives that will support accessibility** for the public and staff and cultivate effective exercises for discussing DEI topics (book discussion, training, etc.).



I believe, based on information from the library board in the past, I am in the strategic and leadership rhythm of my performance for the Novi Library. These are the two areas that I will continue to focus on for 26/27.



I am using the above wheel to help drive my communication and the culture for NPL.

HR/Finance Ad-hoc Committee: Committee approved on July 9, 2026 by Library Board**Meeting held on:** July 23, 2026

The following discussions began:

1. Review current HR Information that was presented during the budget process in Jan/Feb 2026.
2. Define the expenditures for the personnel % used by the 271 account for indicating how much personnel is attributed to the overall budget.
3. Define how to compare data (class VI, population of community, # of branches, etc).

2026-2027 GOAL:

1. TBD

Building & Grounds Committee – Meeting held on: No meeting held**2026-2027 GOAL:**

1. TBD

As of 8/9/26: Director Farkas is waiting on the official start date from the Contractor for the main entrance door project. Sarah Mominee, Support Services Dept. Head, is currently working on staffing that will incorporate a patron touch point in the east meeting room for patrons entering/exiting the building. Since this will be an additional point of contact, this will lessen staff at the main circulation desk. Staff may be pulled from the Drive-up/Sorting Room to accommodate this, leaving the Drive-up without staffing at times (this will be communicated daily to patrons/as well as signage).

Question by Trustee Bartlett: What is the status of any warranty/service contract that we have with Envisionware on the kiosk? Since the kiosk has been there for 5 years I would expect some components could have problems or need replacement.

Answer: There is a current note for 28/29 for maintenance/extended warranty in the amount of \$20,000 annually that is included on the 272 approved budget document for 26/27. I have been told the current issues with the LLL would be covered under our current maintenance plan.

Question by Trustee Burke: What would repair costs have been had the maintenance agreement not been in place for the LLL?

Answer: From Eva Sabolcik, Support Services Supervisor - Per the Library Board's question about how much the PLC replacement would have cost without the maintenance contract, I did receive an answer from Micah, Joe's direct supervisor: "We don't currently have any customers that have opted to pay time and materials for their 24L support, so I don't know exactly how we would bill but here is a rough idea. For this latest failure and site visit the parts would have cost around \$1500 for the PLC and monitor. The site visit would have been around \$2500-3500 and the cost of working with the support rep to troubleshoot the issue at the start would be around \$195 per hour. Again these are rough figures." I was on the phone with Joe for just over an hour on-site troubleshooting at the start of this.

Estimated Cost: \$5,195.00

Bigger Isn't Always Better: Why Library Success Isn't Measured in Square Feet



[Carlos Baffigo](#)

Facilities & Operations Strategist, Coach and Trainer for Libraries, Schools, Municipal Agencies, Nonprofits & Companies | Technology, Safety, Security & Capital Planning
August 4, 2026

When communities begin discussing a new library or a major renovation, one question often dominates the conversation:

How much bigger should it be?

It's an understandable question. Communities grow. Services evolve. Expectations change. The assumption is often that a larger building automatically means a better library.

But that's not always true. The true measure of a successful library isn't its size. It's how effectively the building supports its mission, serves its community, and provides high-quality experiences for patrons and staff. Sometimes that means building more space. Sometimes it means building less.

The Building Exists to Support the Mission

A library building is a tool, not the mission itself. Its purpose is to support collections, programs, technology, collaboration, quiet study, staff operations, and community engagement. If the building does those things well, it is successful regardless of its square footage. More space only adds value if it improves service. Otherwise, it simply increases the amount of building that must be heated, cooled, cleaned, secured, maintained, and eventually repaired or replaced.

Bigger Comes with Bigger Costs

Every additional square foot carries long-term responsibilities.

Larger buildings require:

- More custodial services
- Higher utility costs
- Additional maintenance
- More roofing, flooring, and finishes to replace
- Larger HVAC systems
- Increased security needs
- Greater capital replacement costs

These expenses continue for decades after construction is complete.

A larger building isn't just a larger investment on opening day. It's a larger financial commitment for the life of the facility.

Right-Sizing Is Strategic Planning

One of the most valuable questions a planning team can ask is not, "How big can we build?"

It's, "How much space do we truly need to deliver exceptional service?"

Right-sizing means aligning the building with current operations, realistic future growth, and changing community needs. It doesn't mean making the library smaller for the sake of saving money. It means providing the right amount of space for the services the community values most.

- In some communities, that may mean expanding.
- In others, it may mean maintaining the current footprint.
- And in some cases, it may mean reducing space that no longer supports the library's mission.

Empty Space Isn't an Asset

Libraries sometimes assume that additional square footage will eventually be filled. But empty space is not, by itself, a sign of success.

Long rows of partially filled shelving, vacant service desks, and meeting rooms that sit unused for much of the day do little to demonstrate the value of the library. In fact, they can create the impression that the building was designed for a level of activity that never materialized. Libraries advocate most effectively when every area has a clear purpose and is actively supporting the community. Vibrant children's areas, well-used study rooms, busy meeting spaces, thoughtfully curated collections, and welcoming public spaces tell a much stronger story than unused square footage ever can.

Every square foot should earn its place by supporting services, collections, staff, or the community.

Quality Over Quantity

Library users rarely judge a building by its gross square footage. They remember whether they found a comfortable place to read, whether staff were easy to find, whether programs were engaging, whether technology worked, and whether the building felt welcoming.

A thoughtfully designed 20,000-square-foot library can often outperform a poorly organized 35,000-square-foot building. Good design is measured by functionality, flexibility, accessibility, and user experience—not by size alone.

Design for Adaptability

The most valuable space in a library is flexible space. Movable furniture, adaptable meeting rooms, multi-purpose programming areas, and infrastructure that can accommodate future technology often provide greater long-term value than simply increasing the size of the building.

A library that can evolve over the next 30 years is a better investment than one designed around today's assumptions alone.

Ask Better Questions

Instead of beginning every planning conversation with square footage, library leaders should ask:

- What services will our community need over the next 20 years?
 - Which spaces are heavily used, and which are underutilized?
 - How can we improve the patron experience?
 - What operational challenges should a renovation solve?
 - How much space do we need to operate efficiently?
 - How can we create a building that is flexible enough to adapt over time?
- These questions lead to better buildings than simply asking how much larger the next library should be.

The Bottom Line

A successful library is not defined by the size of its footprint. It is defined by the quality of the experiences it creates, the services it delivers, and the value it provides to its community.

Sometimes the best solution is to expand. Sometimes it is to renovate. And sometimes the most responsible decision is to right-size the building so every square foot contributes meaningfully to the library's mission.

The strongest argument for investing in libraries is not a bigger building. It is a building that is busy, well cared for, thoughtfully designed, and filled with people using outstanding collections, programs, and services.

The goal should never be to build the biggest library possible.

The goal should be to build the **right** library.

Join the LIBRARY WORKS Community to connect, learn, and network with fellow accidental, de facto, and interim facility managers:

<https://www.linkedin.com/groups/15167019/>

If you have questions or need assistance with this or other facility-related topics, please contact us at bb4libs@gmail.com or visit <https://bb4libs.com>.

You can also visit <https://buildingki.com> to learn more about library building assessments and facility information solutions.

LIBRARY WORKS is a newsletter dedicated to public facility management, safety and security, and technology in libraries and other public facilities. If you found this or other LIBRARY WORKS articles helpful or interesting, please subscribe, like, and share your comments. Thank you for your support!

Finance Committee – Meeting held on: No meeting held

2025 – 2026 GOALS:

1. Establish a reserve plan for the Library for future capital expenses - **COMPLETED**
2. Present the need to Novi City Council for additional capital funding beginning in Fiscal 26/27 – **COMPLETED**

Events/Marketing/Fundraising Committee – Meeting held on: No meeting held

2025 – 2026 GOALS:

1. Continuing support with Friends of Library; more board presence at their events - **ONGOING**
2. Support of the 65th Anniversary Event – October 2025 - **COMPLETED**
3. Providing support for telling the Library's story and future funding needs - **ONGOING**
4. Review the Marketing Plan in coordination with the new Strategic Plan - **COMPLETED**

***** Distribution of the NPL Lawn signs for residents of Novi



Strategic Planning Committee – Discussions through email and review of the current 25/26 progress report.

2020 – 2026 GOAL:

Continue to review and oversee the progress for the current Strategic Plan 2023 – 2028.

As of July 23, 2026: Edits that were considered

1. Page 100 in the lower left last bullet point I would spell out "bc" to "because".

We are keeping as written because it is a direct quote from a patron

2. Page 100. I would use 2025 / 2026 data if available for the e Books demand bullet point.

This will be used in the annual report for 25/26.

3. Page 100 in the last bullet point in the lower right I would add "and long-term" before the word "capital".

Yes, this was added to the SPlan document.

4. If appropriate for the document I would try to add the number of hard copy check outs for the year.

This will be used in the annual report for 25/26.

Trustee Burke's comment was for information provided in supplemental documentation and not on the actual reports that were provided for review. Dana and Lori are also working on a FAQ for the website as well.

Novi Public Library **STRATEGIC** **PLAN**

BUILDING ON PROGRESS **JULY 2025 - JUNE 2026**



**Align Funding
& Services**



**Improve Internal
Communications**



**Adapt Resources,
Services & Facilities**



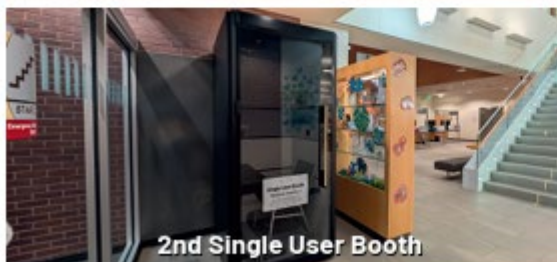
**Staff Investment
& Retention**



Automated Materials Handling System



Reminiscence Kits



2nd Single User Booth



\$65,000 Youth Renovation Reached



Cultivate Learning
Inspire Creativity
Foster Inclusivity



Engage | Envision | Evolve

Major Milestones

- Automated Materials Handling System installed
- On April 13, 2026, Novi City Council approved .2000 mills to begin on July 1, 2026
- Second single user booth opened
- \$65,000 raised toward Youth renovation
- Added new makerspace equipment

Maintaining Quality

Staff invested more than **1,700 hours** improving collection accuracy, physically verifying **141,481 items** and correcting more than **1,300 catalog records** from January 2024 to Spring 2026!

Listening and Improving

"At times, the staff can be helpful and at other times they seem disinterested in the patrons of the library."

Strengthening Service

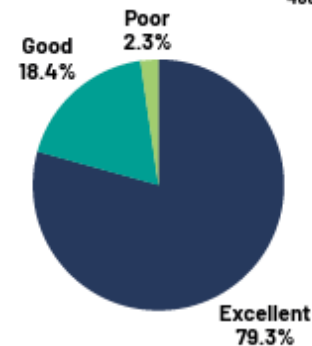
- Introduced a Customer Service Plan with tools to support consistent patron interactions
- Focused Staff Development Day on customer service training and expectations
- Integrated communication best practices into the Customer Service Plan

-Direct quote from Strategic Plan survey participant

2026 Patron Survey Result

How would you rate the service from Library staff?

488 responses



97.7% of respondents rated staff service excellent or good.



Align Funding & Services

Goal: Share with the community the current gap between service expectations/needs and funding levels and explore opportunities to align funding to the service needs and expectations of the community.

Solutions:

Funding Awareness

- **Conversations:** Worked with Novi City Manager on several memos that were sent to the City Council between April 2025 - April 2026, explaining the need for an additional millage of .2000 mills
- **Approval:** On April 13, 2026, City Council voted 7-0 in favor of .2000 mills for the Library to begin on July 1, 2026

Evaluate Funding for New & Existing Services

- **Patron Survey:** Gathered feedback from 488 patrons in April 2026 to inform future planning and decision-making
- **65th Anniversary Campaign:** A campaign was started to raise \$65,000 for renovations in the Youth Area; as of June 2026, \$65,000 has been raised

Library Board Goal

- **Reserve Plan:** Reserve plan for future capital expenses was established and presented to Library Board for review September 2025

Evaluate Funding for Technology Needs

- **Technology Plan:** A comprehensive Technology Plan was developed in May 2026 to keep the Library state-of-the-art

Telling Our Story

- **Marketing Plan:** Marketing Plan was completed to guide NPL's storytelling efforts



Improve Internal Communications

Goal: Improve processes and internal communications and expand decision input across the organization to keep service levels in-line with resources.

Internal Operations

- **Help Desk Ticket:** Implemented a new system to improve response times and staff support
- **Intercom:** Installed new intercom system to help better assist deliveries and vendors
- **Department Manuals:** HR, IT & Facilities continue working on and improving their department manuals

Improved Transparency

- **Digital Org Chart:** More detailed org chart with photos of staff available on internal website & in staff lounge
- **Policies:** Public library policies are reviewed by all staff for feedback



Adapt Resources, Services & Facilities

Goal: Explore & develop efforts that optimize the quality, usability and community alignment of Library resources and facilities and ensure the community's aware of these resources, services & programs.

Solutions:

Outreach

- **Community Events:** Attended community events to pass out information & host library card sign up opportunities (City of Novi Arbor Day, Fox Run Expo, Community Fest)
- **Engaging Local Organizations:** Brought back Novi's Caring Community group (novilibrary.org/ncc) for networking, partnerships & information in March 2026
- **Read Box:** Opened 6th Read Box location at Sakura Novi

Programming

- **North End Programming:** Increased programs at Fox Run and Lakeshore Park (Authors Live, Detroit Tigers Program, crafting programs)
- **Partnerships:** Continued programming partnerships with community organizations throughout the year (Neighborhood Library Association, Community Impact Day with the Novi Chamber, Novi Mental Health Alliance, Hinoki Foundation & Michigan Shiga Sister State Program)

Collections

- **Resources for Seniors:** Reminiscence Kits were added in December 2025 and CD Players were added in May 2026
- **VOX Books:** Adult & Teen collections of VOX Books were added in Spring 2026
- **Large Print for Teens & Tweens:** Collection was increased, supported by MSU Federal Credit Union
- **Inventory Project:** Completed a comprehensive inventory and catalog cleanup effort involving more than 1,700 staff hours
- **Read Japan Project:** Recipient of the 2026 Read Japan Project, adding 125 book to the collection that promote a deeper understanding of Japan

Technology

- **Automated Material Handling System:** The AMHS was installed in March 2026 to improve workflow and efficiency when returning materials to the shelf
- **Public Printing/Copying:** The 1st floor printer/copier was relocated to the 2nd floor to increase visibility and decrease wait times
- **iCube Makerspace:** New embroidery machine, 3D printer, Cricut Maker, button maker & P3 laser cutter/engraver were added to the space

Customer Service

- **Internal & External Training:** Staff Development Day in August 2025 focused on Customer Service
- **Customer Service Plan:** A plan with talking points and role playing exercises was presented to staff

Building Enhancements

- **Single User Space:** A 2nd single user booth was installed on the 1st Floor in June 2026, supported by the Friends of Novi Library
- **Teen Lounge:** Study supplies & activity kits were added for teens to use
- **Patio:** Folding tables & chairs were purchased for use during patio programs

Accessibility

- **Amplify DEI:** Library staff & Board Trustees read *Serving Patrons with Disabilities* in Fall 2025
- **Translation:** Translated Customer Service Policy bookmarks into Japanese, Korean, Hindi & Spanish



Staff Investment & Retention

Goal: Invest more in the Library staff to improve effectiveness, efficiency and job satisfaction to meet the current and future needs of the community.

Solutions:

Improved Training

- **Professional Development:** Offered training opportunities to staff throughout the year (Homeless De-Escalation)
- **Security Awareness:** Increased staff security awareness with training through KnowBe4
- **NPL University:** Created job shadowing program to increase cross-departmental understanding of roles

Organizational Culture

- **Staff Events:** Offered full-staff events to foster teamwork and camaraderie
- **Feedback:** Shared living feedback document with staff so they are aware of status updates
- **Tuition Reimbursement:** Awarded two staff tuition reimbursement for continuing education towards a masters in information services

Thank you to our partners!

Continued a partnership with the Friends of Novi Library that enhanced:

- **Programs:** 65th Anniversary Celebration, Summer Songfest, Tuesday Tunes, Authors Live, Summer Reading Program, Community Reads, Senior programming and more
- **Technology:** Embroidery machine, laser cutter/engraver, bluetooth speaker, Cricut Maker and button maker
- **Services:** Second single user booth, 1,000 Books Before Kindergarten and accessibility enhancements such as CD players, iCube accessibility tools, adult talking books and book club kit bags
- **Staff:** Staff training opportunities, National Library Week celebration & staff picnic table



Largest Program in 2025/2026

Native Roots: Indigenous History of Belle Isle
Wednesday, March 4, 2026

Continued a partnership with the Novi Historical Commission that enhanced:

- **Programs:** Provided spaces for history-inspired spring/fall programs, genealogy research, document donation days and more
- **Services:** Provided Local History Room hours
- **Internship:** Supported two students through the Betty Lang Local History Room Internship program. These Graduate students did vital digital preservation work to help make Novi's history more accessible to the public.
- **Projects:**
 - Annual "Wreaths Across Novi" project in the historic cemeteries honoring veterans buried in Novi
 - Created a detailed miniature of Matt Moeren's General Store to elevate historical storytelling for Novi



Largest Program in 2025/2026

The Sinking of the Edmund Fitzgerald
Wednesday, November 12, 2025

Stay up-to-date!



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Scan the QR code or visit novillibrary.org/enews to sign up to receive our monthly eNewsletter.

7/23/26

Novi Public Library 2026 Patron Survey Results

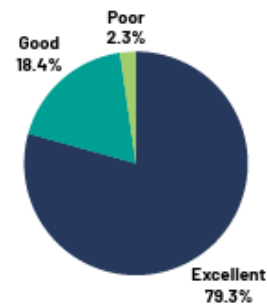


Cultivate Learning
Inspire Creativity
Foster Inclusivity



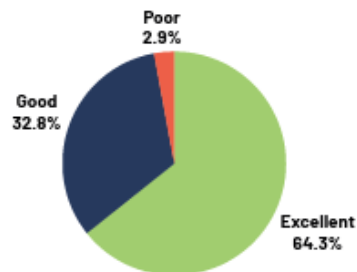
Our Strengths

How would you rate the service from Library staff?



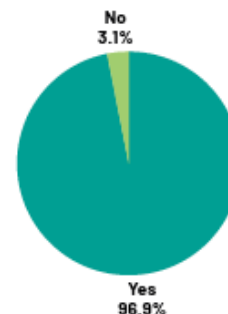
97.7% of respondents rated staff service excellent or good.

How would you rate the hours of operation in terms of convenience for you?



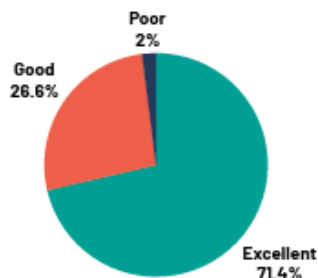
97.1% of respondents rated the hours of operation excellent or good.

Do you feel the Library is welcoming and inclusive for you?



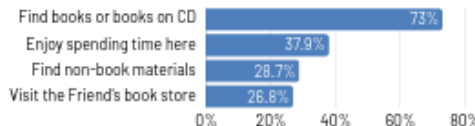
96.9% of respondents said yes.

Please rate the accessibility of the Library, including programs, services and activities.



98% of respondents rated accessibility of programs, services and activities excellent or good.

Why do you and your family visit the Novi Public Library?
Top four reasons listed



Are you aware of the following Library services?
Top four services listed



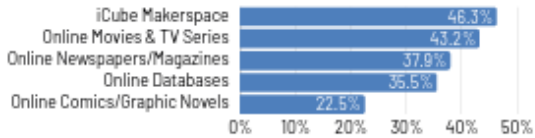
"I love the icube, I've been using the 8mm, VHS and photo scanners. Wish you had hi-8. But I'm happy with what you DO have!"

"Love the quick response in obtaining books not available at the Novi Library..... love the pleasant greetings of staff upon entering and helping if needed upon exiting."

"I have a deep love for the library. The Novi Library is our favorite in the area, and even my teenager drives there to study with friends. She feels comfortable there, and I feel comfortable that it's a safe environment for her and her friends."

"My family has especially enjoyed the growth of the Japanese language collection!"

Opportunities for Growth

What We Heard	How We Are Responding												
Awareness of certain services, online databases and some online collections (comics, movies, magazines & newspapers, TV series) is low.  <table border="1"> <thead> <tr> <th>Collection Type</th> <th>Awareness Percentage</th> </tr> </thead> <tbody> <tr> <td>iCube Makerspace</td> <td>46.3%</td> </tr> <tr> <td>Online Movies & TV Series</td> <td>43.2%</td> </tr> <tr> <td>Online Newspapers/Magazines</td> <td>37.9%</td> </tr> <tr> <td>Online Databases</td> <td>36.5%</td> </tr> <tr> <td>Online Comics/Graphic Novels</td> <td>22.5%</td> </tr> </tbody> </table>	Collection Type	Awareness Percentage	iCube Makerspace	46.3%	Online Movies & TV Series	43.2%	Online Newspapers/Magazines	37.9%	Online Databases	36.5%	Online Comics/Graphic Novels	22.5%	- Spotlighting these services and collections in segmented emails to cardholders as well as on our website - Developing technology assistance or group classes on these topics to increase awareness
Collection Type	Awareness Percentage												
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There is a demand in the community for technology assistance & group classes. Top 5 tasks or topics requested:  <table border="1"> <thead> <tr> <th>Task/Topic</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Using a cloud service</td> <td>43%</td> </tr> <tr> <td>Using Microsoft Office</td> <td>36.4%</td> </tr> <tr> <td>Accessing library eBooks/audiobooks</td> <td>35.1%</td> </tr> <tr> <td>Accessing online newspapers/magazines</td> <td>26.5%</td> </tr> <tr> <td>Using library databases</td> <td>25.2%</td> </tr> </tbody> </table> 152 respondents noted that they would like to see technology programs at NPL.	Task/Topic	Percentage	Using a cloud service	43%	Using Microsoft Office	36.4%	Accessing library eBooks/audiobooks	35.1%	Accessing online newspapers/magazines	26.5%	Using library databases	25.2%	- Technology classes for group instruction and one-on-one assistance is currently in development - Visit the event calendar and the Engage magazine for more information
Task/Topic	Percentage												
Using a cloud service	43%												
Using Microsoft Office	36.4%												
Accessing library eBooks/audiobooks	35.1%												
Accessing online newspapers/magazines	26.5%												
Using library databases	25.2%												
The Library's website is not the easiest to navigate. - NPL partners with the City of Novi for website services. 21.5% of the respondents noted that they either do not find our website easy to navigate or they do not use the Library's website.	- Working with the City to improve website accessibility and usability for all patrons - Bringing better visibility to the event calendar on the homepage - Implementing a "How can we help?" tab with most sought after links and services - Reevaluating homepage navigation												
Demand for eBooks is high. 72.7% of respondents are aware of NPL's digital collections. From July 2024 - June 2025, 175,523 digital items were checked out by NPL patrons.	eBook budget for Fiscal Year 2026/2027 has been increased to help meet the growing demand for eBooks												
Demand for library programming is high. 51% of the respondents said they or someone in their family attends programs at NPL. - New program suggestions include: environmental & nature, recycling & sustainability and cultures in the community	- Program suggestions were passed on to the Information Services Department - As staffing levels allow, the Library will evaluate opportunities to expand programming offerings on Fridays & Sundays - Visit the event calendar and the Engage magazine for more information												
Patron demand highlights the importance of capital and operational funding. "Couldn't live without my Novi Library and real printed books!!" "Craft classes. I love them." "I love coming to the library, attending programs designed for adults and kids." "I love the iCube, I've been using the 8mm, VHS and photo scanners." "Love it - couldn't live without the books I check out weekly or sometimes bi-weekly. Important for seniors like me!" "The library was one of the first places we visited before moving to Michigan bc libraries are important for us. And it weighed heavily into our decision to buy a house in Novi."	- On April 14, 2026, City Council voted 7-0 in favor of .2000 mills for the Library to begin on July 1, 2026. - This support is dedicated to meeting our essential, ongoing and longterm capital and operational needs. - By securing this funding, NPL can successfully keep the building running, maintain current hours and protect the core collections and resources Novi Library patrons rely on every day.												

Common Questions from the Survey

Many of the suggestions we received reflected services already available at NPL. We're committed to helping patrons discover everything their library card can do.

Visit novilibrary.org/faq or scan the QR code!

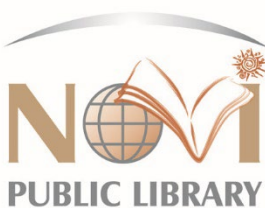
QR code

Bylaw Committee (Adhoc) – Meeting held on: No Meeting Held

As of 8/9/26: Information was sent to the Committee to review the language for section 7. Student Representative for coinciding to the new Student Representative Volunteer Application. The Bylaw Committee will recommend the changes to the Board Bylaws.

2026-2027 GOAL: This committee is ad-hoc. The main goal is to review bylaws annually.

Revised and Adopted by the Library Board November, 17, 2010; Revised September 21, 2016; Revised October 25, 2018; Revised January 24, 2019; December 21, 2023; November 13, 2025: **August 13, 2026**



**Sent to Bylaw Board Committee through email
on: August 6, 2026 for Review**

BYLAWS OF THE CITY OF NOVI LIBRARY BOARD NOVI PUBLIC LIBRARY

Article I Identification

The official name of this body shall be the City of Novi Library Board, and it shall be referred to herein as the "Library Board". The authority of the Library Board is established and defined under Chapter 16 of the Novi City Charter, Chapter 19 of the City of Novi Code of Ordinances, and Act Number 164 of the Public Acts of Michigan of 1877 as amended. The Library Board will exercise the powers and assume the duties granted or assigned to it under said statute and ordinances. All meetings and business of the Novi Public Library shall be conducted in accordance with the Michigan Open Meetings Act (Act No. 267 of Public Acts of 1976 as amended, MCL 15.261-15.275).

The Library Board has the responsibility of championing the cause of intellectual freedom.

Article II Membership

Section 1. Appointments and Terms of Office. The City of Novi Library Board shall consist of seven (7) members (a "member" or a "trustee"), appointed by the Mayor, with the approval of the City Council. Members shall serve terms of three (3) years each and shall hold office until their respective terms have expired and their successors have been duly appointed and qualified, or until they earlier resign.

Section 2. Meeting Attendance. Members shall attend all regular and special meetings of the Library Board. The Library Board may request the City Council to remove any member for neglect of duty who has two successive unexcused absences from regular or special meetings. An unexcused absence is one in which the Board member failed to notify the Library in advance of an anticipated absence

Section 3. Vote. Each Board member shall have one vote on any question being considered. Votes may only be cast in person, and Board members may not grant proxies to other Board members.

Section 4. Compensation. Members of the Board shall serve without compensation.

Section 5. Resignation. Resignations from the Library Board shall be submitted in writing to the Mayor and the City Council and shall be automatically effective upon delivery without need of acceptance.

Section 6. Vacancies. In the event of a vacancy on the Board, the Library Board will await appointment by the Mayor with the approval of City Council within the next appointment cycle.

Section 7. Student Representatives. The Mayor of the City of Novi may appoint two student representatives to attend all open meetings of the Library Board. The student representatives will act as liaison between the Library and student organizations of the schools in which they attend and will advise the Board and Library staff concerning youth and teen issues that are pertinent to the Library. Students serve ex-officio, as non-voting members of the Library Board. Appointment cycle runs January – December, serving two terms based on positive attendance records and engagement. (Refer to Resolution Regarding Terms of Youth Council Members and Appointment to Other Boards and Commission – August 8, 2016). Student Representative must be a resident of Novi, Michigan.

Section 7. Student Representative. The Library Board through the Library Director may appoint a student representative to attend all open meetings of the Library Board. The student representative will act as liaison between the Library and the Teen Advisory Board (TAB) and student organizations of the school in which they attend and will advise the Board and Library staff concerning teen ~~issues~~ **interests** that are pertinent to the Library. The student is encouraged to promote library programs that serve a teen audience, as well as attend various teen programs. The student serves ex-officio, as a non-voting member of the Library Board. The appointment cycle ~~will typically runs January – December~~ September - August, serving two terms based on positive attendance records and engagement. **Excessive unexcused absenteeism will result in the termination of the volunteer opportunity.** A student representative must be a resident of Novi. At monthly board meetings, the student will be asked to provide an update on the past month's teen programming initiatives, ~~and~~ teen space attendance and activities, as well as future teen events. Annually in July or August, the student will present a year in review to the Library Board. **Through an application process, a volunteer will be selected.**

Article III Officers

Section 1. The officers shall be a president, a vice president, a secretary, and a treasurer, elected from among the appointed trustees at the March annual meeting of the Library Board or if adjourned or cancelled, at the next regularly scheduled meeting of the Library Board. No member shall hold more than one office at a time.

Section 2. In the agenda packet for the annual meeting, the secretary shall present a slate of officers to the board for consideration. Additional nominations may be made by any member from the floor at that time.

Section 3. Officers shall serve until the next annual meeting and until their successors are duly elected.

Section 4. The president shall preside at meetings of the Board, call special meetings and authorize calls for special meetings, appoint all committees, execute all documents authorized by the Board, serve as an ex-officio voting member of all committees except the nominating committee, co-sign all checks drawn on Library funds (except at times that the Library funds are administered by the City of Novi), and generally perform all duties associated with the office of president.

Section 5. The vice president shall act as the president in the absence of the president. In the event of a vacancy in the office of president, the vice president shall assume the office of president for the remainder of the president's unexpired term. The vice president shall perform such other duties as may be assigned by the president.

Section 6. A member of the library staff designated by the Library Director shall be assigned to keep accurate minutes of all meetings of the Board and shall issue and post notice of all regular and special meetings. The designated employee will be compensated for performing library board minutes. The library board secretary shall perform the foregoing duties in the absence of library staff and shall perform such other duties as are generally associated with the office of secretary.

Section 7. The treasurer shall make monthly reports to the Board showing in summary detail the amount and investment of, and additions to and disbursements from the Library funds.

Section 8. In case of a vacancy in any office other than the office of president, the vacancy shall be filled by vote at the next regular meeting of the Library Board after the vacancy occurs.

Section 9. In the event that the Library Board fails, refuses or is otherwise unable to fill any office, officers shall be automatically appointed with the eligible members with the most seniority filling the offices in the order of president, vice president, treasurer and secretary. Seniority is measured from the date and time of the member was first sworn in as a member of the Library Board and has been serving continuously.

Section 10. At the meeting prior to City Council Board appointment, the secretary will prepare a list of members whose term of office is expiring, the office they hold, and positions affected by reappointment.

Article IV Meetings

Section 1. Regular Meetings. The regular meetings shall be held each month, the date and hour to be set by the Board.

Section 2. Annual Meetings. An annual meeting for the purpose of the election of officers shall be held at the time of the regular meeting in March of each year or at the next regular meeting thereafter if the regular meeting in March does not occur. The President shall schedule a meeting at least once each year for the purpose of setting annual goals.

Section 3. Agendas and Notices. The order of business for regular meetings shall be according to an agenda that shall indicate the time, date, and place of the meeting and indicate all subject matters intended for consideration at the meeting. The agenda shall be transmitted to Board members at least two days prior to the meeting. The agenda will provide time for public participation. The agenda may be amended by action of the Library Board during Library Board meetings.

Section 4. Minutes. Minutes of all meetings shall, at a minimum, indicate board members present, all items of business, all motions (except those that were withdrawn), and the result of all votes taken. Current board minutes shall be posted in the Library. Library staff shall make proposed minutes available for public inspection within 8 business days after the meeting to which the minutes refer. Library staff shall make approved minutes available for public inspection within 5 business days after the meeting at which the minutes are approved by the Board.

Section 5. Special Meetings. Special meetings may be called at the direction of the president, and shall be called at the written request of a majority of the members, for the transaction of business as stated in the call for the meeting. Except in cases of emergency, at least 48 hours notice shall be given. The purpose of the meeting shall be stated in the notice of the meeting.

Section 6. Quorum. A quorum for the transaction of business at any meeting shall consist of a majority of the members of the Board.

Section 8. Parliamentary Authority. The rules contained in Robert's Rules of Order, latest revised edition, shall govern the parliamentary procedure of the meetings, in all cases in which they are not inconsistent with these bylaws and any statutes applicable to this Board. The Library Board may appoint a parliamentarian.

Section 9. Public Participation. Members of the public may address the Board at any of its regular or special meetings, as provided for in the Open Meetings Act. Public comment is limited to three (3) minutes per person during each public comment period.

The president will present the following public comment guidelines prior to inviting guests to speak:

In order to hear all citizen comments at a reasonable hour, the Library Board requests that speakers respect the three (3) minute time limit. This is not a question-answer session, therefore, Library Board members will not respond to questions. It is an opportunity to voice your thoughts with the Novi Public Library Board of Trustees. All issues must be addressed to the Library Board, not to individual board members.

Guests will be asked to state their full name and address.

Section 10. Broadcast and Recording. Meetings of the Board shall be broadcast by a media generally available to the citizens of the City of Novi unless broadcast facilities are unavailable, inoperable or if it is otherwise impractical for broadcast to occur. Visual/audio recordings of all meetings shall be available at the Library and on the Library's internet site for a period of time determined by the Library Director but not less than 3 months after the meeting. Closed meetings shall not be broadcast or recorded.

Article V Committees

Section 1. Standing Committees. The following committees: Finance Committee, Human Resources Committee Events/Marketing/Fundraising Committee, Strategic Planning Committee, Building/Landscaping Committee, Diversity, Equity and Inclusion Committee, and Policy Committee and a chairperson for each shall be appointed by the president promptly after the annual meeting.

Section 2. Powers. Committees shall make recommendations to the Board as pertinent to Board meeting agenda items and no committee shall have other than advisory powers.

Section 3. Ad Hoc Committees. Ad hoc committees for the study of special circumstances shall be appointed by the president, with the approval of the Board, to serve until the final report of the work for which they were appointed has been filed.

Section 4. Board committees may be appointed by the President and may also consist of Novi citizens, Library staff and other qualified resource persons or experts.

Article VI

Duties of the Board of Trustees

Section 1. Responsibility for the operation of the Novi Public Library is vested in the Library Board. Subject to State law and City ordinance, the Board has the power and duty to determine the policies, rules and regulations governing Library operations and services.

Section 2. The Library Board shall select, appoint and supervise a Library Director. The Library Board shall annually review the performance of the Library Director and set the salary and benefits of the Library Director.

Section 3. The Library Board shall adopt and approve a budget for each fiscal year.

Section 4. The Library Board shall have exclusive control of the expenditure of all monies collected, donated or appropriated for the library fund and shall approve all library expenditures. The Board may delegate administration of any Library funds to the City of Novi.

Section 5. The Library Board regularly reviews various physical and building needs to see that they meet the requirements of the overall library program.

Section 6. The Library Board shall study and support legislation that will bring about the greatest good to the greatest number of library users.

Section 7. The Library Board shall cooperate with other public officials and boards and maintain vital public relations.

Section 8. The Library Board shall approve and submit an annual report of the operations of the Library to the Novi City Council.

Article VII Library Director

The Library Director shall be the chief officer of the Library and shall be responsible for the implementation of the rules and policies established by the Library Board. The Library Director shall be responsible for the day-to-day management and operation of the Library. The Library Director shall act as an advisor to the Board. The Library Director shall attend all Board meetings unless excused for good cause, and may be excused from closed sessions other than any closed session to review the performance of the Library Director, and shall have no vote.

Article VIII Conflict of Interest

Section 1. Board members may not in their private capacity negotiate, bid for, or enter into a contract with the Novi Public Library in which they have a direct or indirect financial interest.

Section 2. A board member shall withdraw from Board discussion, deliberation, and vote on any matter in which the Board member, an immediate family member, or an organization with which the Board member is associated has a financial interest.

Section 3. A board member may not receive anything of value that could reasonably be expected to influence a vote or other official action.

Article IX General

Section 1. An affirmative vote of the majority of all members of the Board present at a meeting at which a quorum is present shall be necessary to approve any action before the Board. The president may vote upon and may move or second a proposal before the Board.

Section 2. Any notice permitted or required to be given by these Bylaws may be given by personal delivery, first class mail, or by e-mail transmission. In the case of first class mail, then notice shall be deemed to have been given on the date of the postmark. It is the responsibility of each member to keep the Library Director informed of their current and accurate contact information.

Section 3. These bylaws may be amended at any regular meeting of the Library Board by majority vote of all members of the Board, provided that notice of the proposed amendment shall have been given to all members at least ten days prior to the meeting at which such action is proposed to be taken.

DEI Committee – Meeting held on: No meeting held

As of 8/9/26: Chair Halvangis met with Director Farkas to discuss a new opportunity for DEI engagement for library staff and the Board.

2025-2026 GOAL:

1. Bring forth recommendations that amplify DEI in new NPL Strategic Plan

Banned Books Week



About

Banned Books Week was launched in 1982 in response to a sudden surge in the number of challenges to books in libraries, bookstores, and schools. Held in the last week of September or first week of October, the annual event highlights the value of free and open access to information and brings together the entire book community — librarians, educators, authors, publishers, booksellers, and readers of all types — in shared support of the freedom to seek and to express ideas.

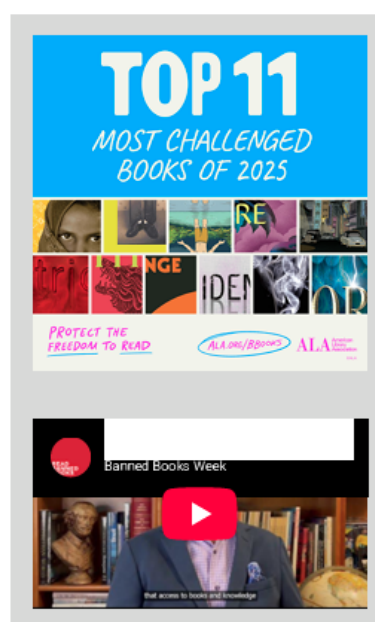
The next Banned Books Week will be held October 4–10, 2026. The theme of this year's event is Let Books Be — Protect the Freedom to Read.



By focusing on efforts across the country to remove or restrict access to books, Banned Books Week draws national attention to the harms of censorship. The ALA [Office for Intellectual Freedom](#) (OIF) compiles [lists of challenged books](#) as reported in the media and submitted by librarians and teachers across the country.

Below are the Top 11 Most Challenged Books of 2025:

1. ***Sold* by Patricia McCormick**
Why this book matters: bit.ly/soldBR
2. ***The Perks of Being a Wallflower* by Stephen Chbosky**
Why this book matters: bit.ly/wallflowerBR
3. ***Gender Queer* by Maia Kobabe**
Why this book matters: bit.ly/genderBR
4. ***Empire of Storms* by Sarah J. Maas**
Why this book matters: bit.ly/empireofstormsBR
5. (TIE) ***Last Night at the Telegraph Club* by Malinda Lo**
Why this book matters: bit.ly/telegraphclubBR
5. (TIE) ***Tricks* by Ellen Hopkins**
Why this book matters: bit.ly/tricksBR
7. ***A Court of Thorns and Roses* by Sarah J. Maas**
Why this book matters: bit.ly/thornsBR



8. (TIE) ***Identical*** by Ellen Hopkins

Why this book matters: bit.ly/identicalBR

8. (TIE) ***Looking for Alaska*** by John Green

Why this book matters: bit.ly/alaskaBR

8. (TIE) ***Storm and Fury*** by Jennifer L. Armentrout

Why this book matters: bit.ly/stormBR

The most common justifications for censorship provided by complainants were false claims of illegal obscenity for minors; inclusion of LGBTQIA+ characters or themes; and covering topics of race, racism, equity, and social justice.

Shareable social media assets for the Most Challenged Books list and censorship data are available [here](#).

The Most Challenged Books list is announced during National Library Week, which takes place annually during April. The 2026 list will be announced in April 2027.

Banned Books Week is @ American Library Association.

Questions about bannedbooksweek.org?

This website is maintained and updated by the Banned Books Week Coordinator and the ALA Office for Intellectual Freedom in partnership with the Banned Books Week Coalition. For questions concerning the website, please e-mail coordinator@bannedbooksweek.org



Sold by Patricia McCormick (2006): Thirteen-year-old Lakshmi leaves her poor mountain home in Nepal thinking that she is to work in the city as a maid only to find that she has been sold into the sex slave trade in India and that there is no hope of escape. (Fiction, Young Adult)



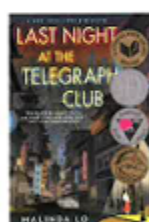
The Perks of Being a Wallflower by Stephen Chbosky (1999): A coming of age novel about Charlie, a freshman in high school who is a wallflower, shy and introspective, and very intelligent. He deals with the usual teen problems, but also with the suicide of his best friend. (Fiction, Young Adult)



Gender Queer by Maia Kobabe (2019): In 2014, Maia Kobabe, who uses e/em/eir pronouns, thought that a comic of reading statistics would be the last autobiographical comic e would ever write. At the time, it was the only thing e felt comfortable with strangers knowing about em. Now, Gender Queer is here. Maia's intensely cathartic autobiography charts eir journey of self-identity, which includes the mortification and confusion of adolescent crushes, grappling with how to come out to family and society, bonding with friends over erotic gay fanfiction, and facing the trauma and fundamental violation of pap smears... (Non-Fiction, Young Adult)



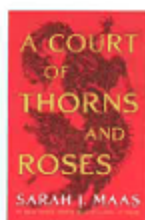
Empire of Storms by Sarah J. Maas (2016): The long path to the throne has only just begun for Aelin Galathynius. Loyalties have been broken and bought, friends have been lost and gained, and those who possess magic find themselves at odds with those who don't. As the kingdoms of Erilea fracture around her, enemies must become allies if Aelin is to keep those she loves from falling to the dark forces poised to claim her world. (Fiction, Young Adult)



Last Night at the Telegraph Club by Malinda Lo (2021): Seventeen-year-old Lily Hu can't remember exactly when the question took root, but the answer was in full bloom the moment she and Kathleen Miller walked under the flashing neon sign of a lesbian bar called the Telegraph Club. America in 1954 is not a safe place for two girls to fall in love, especially not in Chinatown. Red-Scare paranoia threatens everyone, including Chinese Americans like Lily. With deportation looming over her father—despite his hard-won citizenship—Lily and Kath risk everything to let their love see the light of day (Fiction, Young Adult)



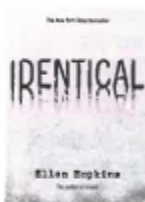
Tricks by Ellen Hopkins (2009): Tricks is a young adult verse novel by Ellen Hopkins, released in August 2009. It tells the converging narratives of five troubled teenage protagonists. (Fiction, Young Adult)



***A Court of Thorns and Roses* by Sarah J. Maas (2016):** Dragged to a treacherous magical land she only knows about from stories, Feyre discovers that her captor is not an animal, but Tamlin, a High Lord of the faeries. As her feelings toward him transform from hostility to a fiery passion, the threats against the faerie lands grow. Feyre must fight to break an ancient curse or she will lose Tamlin forever. (Fiction, Young Adult)



***A Clockwork Orange* by Anthony Burgess (1962):** In Anthony Burgess's influential nightmare vision of the future, where the criminals take over after dark, the story is told by the central character, Alex, a teen who talks in a fantastically inventive slang that evocatively renders his and his friends' intense reaction against their society. Dazzling and transgressive, *A Clockwork Orange* is a frightening fable about good and evil and the meaning of human freedom. (Fiction, Adult)



***Ellen Hopkins* (2008):** Sixteen-year-old identical twin daughters of a district court judge and a candidate for the United States House of Representatives, Kaeleigh and Raeanne Gardella desperately struggle with secrets that have already torn them and their family apart (Fiction, Young Adult)



***Looking for Alaska* by John Green (2005):** Sixteen-year-old Miles' first year at Culver Creek Preparatory School in Alabama includes good friends and great pranks, but is defined by the search for answers about life and death after a fatal car crash. (Fiction, Young Adult)



***Storm and Fury* by Jennifer L. Armentrout (2019):** Eighteen-year-old Trinity Marrow may be going blind, but she can see and communicate with ghosts and spirits. Her unique gift is part of a secret so dangerous that she's been in hiding for years in an isolated compound fiercely guarded by Wardens—gargoyle shape-shifters who protect humankind from demons. If the demons discover the truth about Trinity, they'll devour her, flesh and bone, to enhance their own powers. When Wardens from another clan arrive with disturbing reports that something out there is killing both demons and Wardens, Trinity's safe world implodes. Not the least because one of the outsiders is the most annoying and fascinating person she's ever met. Zayne has secrets of his own that will upend her world yet again—but working together becomes imperative once demons breach the compound and Trinity's secret comes to light. To save her family and maybe the world, she'll have to put her trust in Zayne. But all bets are off as a supernatural war is unleashed... (Fiction, Young Adult)



***All Boys Aren't Blue* by George M. Johnson (2021):** In a series of personal essays, prominent journalist and LGBTQIA+ activist George M. Johnson explores his childhood, adolescence, and college years in New Jersey and Virginia. From the memories of getting his teeth kicked out by bullies at age five, to flea marketing with his loving grandmother, to his first sexual relationships, this young-adult memoir weaves together the trials and triumphs faced by Black queer boys. (Non-Fiction, Young Adult)



The Bluest Eye by Toni Morrison (1994): Eleven-year-old Pecola Breedlove, an African-American girl in an America whose love for blonde, blue-eyed children can devastate all others, prays for her eyes to turn blue, so that she will be beautiful, people will notice her, and her world will be different. The story of eleven-year-old Pecola Breedlove, the tragic heroine of Toni Morrison's haunting first novel, grew out of her memory of a girlhood friend who wanted blue eyes. Shunned by the town's prosperous black families, as well as its white families, Pecola lives with her alcoholic father and embittered, overworked mother in a shabby two-room storefront that reeks of the hopeless destitution that overwhelms their lives. In awe of her clean well-groomed schoolmates, and certain of her own intense ugliness, Pecola tries to make herself disappear as she wishes fervently, desperately for the blue eyes of a white girl. **(Fiction, Adult)**



Me and Earl and the Dying Girl by Jesse Andrews (2015): Greg Gaines is the last master of high school espionage, able to disappear at will into any social environment. He has only one friend, Earl, and together they spend their time making movies, their own incomprehensible versions of Coppola and Herzog cult classics. Until Greg's mother forces him to rekindle his childhood friendship with Rachel. Rachel has been diagnosed with leukemia — cue extreme adolescent awkwardness — but a parental mandate has been issued and must be obeyed.... **(Fiction, Young Adult)**



The Absolutely True Diary of a Part-Time Indian by Sherman Alexie (2007): Budding cartoonist Junior leaves his troubled school on the Spokane Indian Reservation to attend an all-white farm town school where the only other Indian is the school mascot. **(Fiction, Young Adult)**



Flamer by Mike Curato (2020): "It's the summer between middle school and high school, and Aiden Navarro is away at camp. Everyone's going through changes—but for Aiden, the stakes feel higher. As he navigates friendships, deals with bullies, and spends time with Elias (a boy he can't stop thinking about), he finds himself on a path of self-discovery and acceptance." **(Fiction, Young Adult)**



Let's Talk About It by Erika Moen, Matthew Nolan (2021): How do you find the answers to all the questions you have about yourself, about your identity, and about your body? Let's Talk About It provides a comprehensive, thoughtful, well-researched graphic novel guide to everything you need to know but might not know how to talk about. Covering relationships, friendships, gender, sexuality, anatomy, body image, safe sex, sexting, jealousy, rejection, sex education, and more, this is the go-to handbook for every teen navigating adolescence, and the first in graphic novel form. **(Non-Fiction, Young Adult)**



This Book Is Gay by Juno Dawson (2015): Lesbian. Bisexual. Queer. Transgender. Straight. Curious. This book is for everyone, regardless of gender or sexual preference. This book is for anyone who's ever dared to wonder. This book is for YOU. There's a long-running joke that, after "coming out," a lesbian, gay guy, bisexual, or trans person should receive a membership card and instruction manual. THIS IS THAT INSTRUCTION MANUAL. You're welcome. Inside you'll find the answers to all the questions you ever wanted to ask: from sex to politics, hooking up to stereotypes, coming out and more. This candid and uncensored exploration of sexuality and what it's like to grow up LGBT also includes real stories from people across the gender and sexual spectrums, not to mention illustrations. "Originally published in 2014 in the United Kingdom by Hot Key Books"—Title page verso. **(Non-Fiction, Young Adult)**



Lawn Boy by Jonathan Evison (2018): "Mike Munoz is a young Mexican American not too many years out of high school—and just fired from his latest gig as a lawn boy on a landscaping crew. Though he tries time and again to get his foot on the first rung of that ladder to success, he can't seem to get a break. But then things start to change for Mike, and after a raucous, jarring, and challenging trip, he finds he can finally see the future and his place in it" (Fiction, Adult)



Melissa by Alex Gino (2015): When people look at George, they think they see a boy. But she knows she's not a boy. She knows she's a girl. George thinks she'll have to keep this a secret forever. Then her teacher announces that their class play is going to be Charlotte's Web. George really, really, REALLY wants to play Charlotte. But the teacher says she can't even try out for the part...because she's a boy. With the help of her best friend, Kelly, George comes up with a plan. Not just so she can be Charlotte — but so everyone can know who she is, once and for all. (Fiction, Children)



The Kite Runner by Khaled Hosseini (2014): An event that is to shatter their lives. After the Russians invade and the family is forced to flee to America, Amir realizes that one day he must return to Afghanistan under Taliban rule to find the one thing that his new world cannot grant him: redemption. (Fiction, Adult)



Nineteen Minutes by Jodi Picoult (2007): In Sterling, New Hampshire, 17-year-old high school student Peter Houghton has endured years of verbal and physical abuse at the hands of classmates. His best friend, Josie Cormier, succumbed to peer pressure and now hangs out with the popular crowd that often instigates the harassment. One final incident of bullying sends Peter over the edge and leads him to commit an act of violence that forever changes the lives of Sterling's residents. Even those who were not inside the school that morning find their lives in an upheaval, including Alex Cormier. The superior court judge assigned to the Houghton case, Alex — whose daughter, Josie, witnessed the events that unfolded — must decide whether or not to step down. She's torn between presiding over the biggest case of her career and knowing that doing so will cause an even wider chasm in her relationship with her emotionally fragile daughter. (Fiction, Adult)



Beyond Magenta: Transgender and Nonbinary Teens Speak Out by Susan Kuklin (2014): Author and photographer Susan Kuklin met and interviewed six transgender or gender-neutral young adults and used her considerable skills to represent them thoughtfully and respectfully before, during, and after their personal acknowledgment of gender preference. Portraits, family photographs, and candid images grace the pages, augmenting the emotional and physical journey each youth has taken. Each honest discussion and disclosure, whether joyful or heartbreaking, is completely different from the other because of family dynamics, living situations, gender, and the transition these teens make in recognition of their true selves. (Non-Fiction, Young Adult)



Slaughterhouse-Five by Kurt Vonnegut (1969): Kurt Vonnegut's absurdist classic Slaughterhouse-Five introduces us to Billy Pilgrim, a man who becomes 'unstuck in time' after he is abducted by aliens from the planet Tralfamadore. In a plot-scrambling display of virtuosity, we follow Pilgrim simultaneously through all phases of his life, concentrating on his (and Vonnegut's) shattering experience as an American prisoner of war who witnesses the firebombing of Dresden. Slaughterhouse-Five is not only Vonnegut's most powerful book, it is also as important as any written since 1945. Like Catch-22, it fashions the author's experiences in the Second World War into an eloquent and deeply funny plea against butchery in the service of authority. Slaughterhouse-Five boasts the same imagination, humanity, and gleeful appreciation of the absurd found in Vonnegut's other works, but the book's basis in rock-hard, tragic fact gives it unique poignancy-and humor. (Fiction, Adult)

From Digital Services Librarian – Mary Robinson:

We made it in the August Public Libraries magazine! By we, I mean the iCube and its accessibility programs. As you read the attached article "Designing Inclusive Makerspaces for Youth with Disabilities," section 2 may sound familiar. We are represented elsewhere in the article, but the images in Program Design: Designing Programs that Work are from a maker session where we made custom rubber stamps with student's names (Novi High School Students), allowing students who have difficulties writing to sign their artwork. 😊

Dear Making for Everyone Participants,

We hope you are doing well. We wanted to thank you for taking the time to participate in interviews for the IMLS Making for Everyone project. Your insights and experiences have been invaluable in helping us better understand how public libraries can create more inclusive makerspaces for youth with disabilities.

We are pleased to share that one of the project's publications, "Designing Inclusive Makerspaces for Youth with Disabilities", was recently published in PLA's most recent Public Libraries magazine issue. The article highlights practical design principles and strategies for developing inclusive makerspaces. The recommendations presented in the article would not have been possible without your willingness to discuss your experiences, and we wanted to share it with you so you can see the impact your insights have had on the project. Thank you again for your participation, and for your commitment to making libraries more inclusive for all youth.

Sincerely,

Azra Holland
Graduate Research Assistant, Making for Everyone Project
School of Library and Information Sciences
University of Oklahoma

DESIGNING INCLUSIVE MAKERSPACES FOR YOUTH WITH DISABILITIES



Moses Munyao, Ph.D. / mmunyao@uco.edu

Dr. Moses Munyao is the Coordinator of Undergraduate Research at the Max Chambers Library, University of Central Oklahoma, Edmond, Oklahoma, and Adjunct Faculty School of Library and Information Studies at the University of Oklahoma, Norman, Oklahoma.

 Dr. Munyao is reading *The Sun Is Also a Star* by Nicola Yoon.

**Yong Ju Jung, Ph.D.** / yongju@ou.edu

Dr. Yong Ju Jung is an Associate Professor in the School of Library and Information Studies at the University of Oklahoma, Norman, Oklahoma.

 Dr. Jung is reading *Amar! and the Night Brothers* by B. B. Alston.

**June Abbas, Ph.D.** / jmabbas@ou.edu

Dr. June Abbas is the Director and a Professor in the School of Library and Information Studies and Director of the Dodge Family College of Arts & Sciences Data Scholarship Program at the University of Oklahoma, Norman, Oklahoma.

 Dr. Abbas is reading *A Body at the Irish Book Club* by Lucy Connelly.



Public library makerspaces are designed to foster creativity, experimentation, and hands-on learning. But for many youth with disabilities, these spaces are not always fully accessible or designed with their needs in mind. As libraries continue to expand makerspace offerings, there is an opportunity to more intentionally create environments where all young people feel welcomed, supported, and able to participate, in line with broader commitments to equity, diversity, inclusion, and belonging in library services.¹ Makerspaces themselves have grown in prominence as spaces for informal learning and creative engagement,² and when designed with inclusion in mind, they can play a crucial role in supporting the educational and social development of youth with disabilities.

Despite this growing interest, little is known about inclusive makerspaces or programming designed for youth with disabilities. To better understand this gap, our three-year study, funded by the Institute of Museum and Library Services, examined the current state of programming, design, and accessibility in public library makerspaces

serving youth with disabilities. We drew on multiple sources of data, including a nationwide survey, virtual interviews with library professionals, field visits to five exemplar sites, and interviews with youth with disabilities and their caregivers. Together, these data informed the development of four iterative stages of program design and delivery, as well as a set of practical design principles to help library staff enhance the inclusivity and accessibility of their makerspaces and related programming. The sections that follow outline these stages and principles, offering practical guidance for libraries seeking to design more inclusive makerspaces and programs.

Design Principles and Strategies

We organized these findings into four iterative stages: getting ready, program design, promotion, and engagement. Within each stage, we identified design principles that libraries can use to support more inclusive makerspaces for youth with disabilities. **Table 1**, on page 26, provides a summary of these stages, principles, and strategies as a quick reference for implementation.

1. Getting Ready: Laying the Groundwork

The first stage focuses on preparing staff and ensuring the physical space is accessible.

Begin with a mindset of inclusion. Public libraries are intended to be inclusive spaces, and staff should approach their work with the belief that all patrons can participate meaningfully. One library professional emphasized that mindset is essential: "I think it's more mindset. I mean, the physical is really important, but the mindset, too, of how to be open to all types."

Consider a dedicated accessibility role, if possible. One library in our study employed a full-time accessibility coordinator whose primary responsibility was to support inclusive spaces and programs. Initially funded through external support, the role was later adopted as a permanent position. An accessibility coordinator can work across departments and with community organizations to strengthen inclusive programming.

Provide staff training on supporting youth with disabilities. Staff training should focus on inclusive

practices, communication, and accommodations. In one library, the accessibility coordinator led training that helped staff rethink how they use language in program materials and how they create welcoming environments.

Physical accessibility is just as important as staff readiness.

Ensure the route to the space is accessible. Public libraries should comply with the Americans with Disabilities Act (ADA) for accessible design, including entrances, elevators, signage, and parking.

Make equipment and furnishings accessible. Accessible design within the space may include drop-down power cables and adjustable-height tables and chairs. Some libraries also label equipment based on the level of assistance required, using color-coded systems to indicate whether staff support is needed. Though this approach benefits all users, it is especially helpful for youth with disabilities by promoting independence and confidence.



Four stages for designing and implementing inclusive makerspace programs.

FEATURE / DESIGNING INCLUSIVE MAKERSPACES FOR YOUTH WITH DISABILITIES

2. Program Design: Designing Programs That Work

Once the foundation is in place, libraries can begin designing programs that reflect community needs.

Conduct a needs assessment. Libraries should gather both formal and informal feedback through surveys, conversations, and follow-up communication. This feedback should go beyond attendance data to capture user experiences and needs.

Provide targeted programming. Targeted programming involves designing maker activities that respond to specific needs. Libraries may collaborate with educators or community partners to shape programs. In one example, makerspace staff partnered with a teacher to create a stamp-making project for students who had difficulty writing their names, demonstrating how flexible approaches can support meaningful participation.



Images from a stamp-making project designed to support students with writing challenges.

Collaborate with partners and staff. Libraries can work with schools, special education teachers, and community organizations to identify needs and

share resources. Collaboration can also support funding opportunities and enable offsite or mobile makerspace programs. Internal collaboration across library departments is equally important.



Mobile makerspace used to extend programming beyond the library.

3. Promotion: Making Programs Visible and Accessible

Once programs are developed, thoughtful promotion ensures they reach the intended audience.

Strengthen outreach and communication. Marketing helps communicate what the library offers and who it serves. Many libraries maintained a strong online presence, including accessibility statements that outline available accommodations. Social media, multilingual materials, and print outreach such as newsletters can all help reach broader audiences.

Use tagging systems to describe programs. Some libraries used tagging systems on calendars or websites to indicate accessibility features. Labels such as “high sensory stimulation,” “low sensory stimulation,” and “sensory friendly” help patrons determine whether a program meets their needs.

4. Engagement: Creating Meaningful Participation

The final stage focuses on how programs are delivered and experienced by participants.

Communicate and remain flexible. Libraries should actively engage with youth with disabilities and adapt programming to meet individual needs. In one example, a staff member incorporated a

child's interest in Mickey Mouse into a drawing activity, helping the child feel included and engaged.

Cocreate with participants. Makerspace activities should encourage creativity, experimentation, and collaboration. Projects such as button making or introductory coding allow participants to personalize their work while building confidence and independence.

Table 1. Design Principles and Strategies for Inclusive Makerspaces

STAGE	DESIGN PRINCIPLE	STRATEGIES AND EXAMPLES
Getting Ready	Begin with a mindset of inclusion	Be open to all users and believe in their abilities
	Consider a dedicated accessibility role, if possible	Seek funding to support accessibility roles; collaborate with community organizations
	Provide staff training on supporting youth with disabilities	Train staff in inclusive practices and communication; support accommodations
	Ensure the route to the space is accessible	Comply with ADA standards; evaluate entrances, signage, elevators, and parking
	Make equipment and furnishings accessible	Use adjustable furniture; label equipment by level of assistance
Program Design	Conduct a needs assessment	Gather feedback through surveys and conversations
	Provide targeted programming	Design programs based on specific needs; use adaptable activities
	Collaborate with partners and staff	Work with schools and organizations; develop mobile programs; collaborate internally
Promotion	Strengthen outreach and communication	Share accessibility information; use digital and print outreach
	Use tagging systems to describe programs	Label programs by accessibility features such as sensory levels
Engagement	Communicate and remain flexible	Adapt programming and provide individualized support
	Cocreate with participants	Encourage exploration, creativity, and collaboration

FEATURE / DESIGNING INCLUSIVE MAKERSPACES FOR YOUTH WITH DISABILITIES

From Principles to Practice

This article presents design principles and strategies for library makerspaces and programming for youth with disabilities. When makerspaces are designed with accessibility and inclusion in mind, youth with disabilities can participate fully in creative and educational activities. Inclusive makerspaces not only support individual learning and confidence but also challenge assumptions about ability and participation.

Libraries operate within different constraints, including funding, staffing, and community needs. As a result, not every principle may be implemented at once. However, even small, intentional changes can make a meaningful difference. By approaching makerspace design as an ongoing process, libraries can continue to expand access, support participation, and create environments where all youth can engage, create, and thrive. 

ACKNOWLEDGMENT

This project was made possible in part by the Institute of Museum and Library Services (IMLS # LG-252323-OLS-22). More information about this project can be found at <https://sites.google.com/view/makingforeveryone>.

REFERENCES

1. "Equity, Diversity, Inclusion, and Belonging: An Interpretation of the Library Bill of Rights | ALA." Accessed April 2, 2026, <https://www.ala.org/advocacy/intfreedom/librarybill/interpretations/EDI>.
2. Erica Rosenfeld Halverson and Kimberly Sheridan, "The Maker Movement in Education," *Harvard Educational Review* 84, no. 4 (2014): 495–504.

FURTHER READING

- Anderson, Amelia, and Philips L. Abigail. "Makerspaces Designed for All: Creating Equitable and Inclusive Learning Environments in Libraries." *Proceedings of the Association for Information Science and Technology*, October 2021.
- Kim, Soo Hyeon, Gi Woong Choi, and Yong Ju Jung. "Design Principles for Transforming Making Programs into Online Settings at Public Libraries." *Information and Learning Science (West Yorkshire)* 121, no. 7/8 (2020): 619–630.
- Li, Xiaofeng, and Ross J. Todd. "Makerspace Opportunities and Desired Outcomes: Voices from Young People." *The Library Quarterly (Chicago)* 89, no. 4 (2019): 316–332. <https://doi.org/10.1086/704964>.



COMMUNICATIONS

To: Renee Pall
From: Julie Farkas
Re: Visit to NPL
Date: July 22, 2026

Hello Renee-

Thank you so much for sharing your thoughts with me regarding the interaction you and your nephew had at NPL on 7/18. I was out of the office, but instantly took the time to share your comments with my staff. My team and I try really hard to make the library a welcoming place for everyone. So glad you found Novi Library to be a place to enjoy! We hope you visit often!

Sincerely,
Julie

To: Julie Farkas
From: Renee Pall
Re: Visit to NPL
Date: July 22, 2026

Message

I want to thank the Novi Public Library for making everyone feel welcomed and cared for. Today, July 18th, I brought my autistic nephew to the library. He is ten and exploring new behaviors some of which we consider dangerous. He breaks away from us and goes exploring. Today he did that by running into the book collecting room. The assistant at the desk was great with both of us. She said, "We understand. He is curious." That was a relief to me that he was seen not as someone being "bad". And it helped to calm my fears in general that assistance was available in what was a stressful moment for me.



Library Board Monthly Meetings

Meetings will occur on the 2nd Thursday of the month

Exceptions: March 26th (Board Elections) and April 16th (Director Conflict)

2026

January	2 Budget Planning Sessions at Novi Public Library: Saturday, January 17th 10am-2pm and Thursday, February 5th 6pm-8pm
January 8	Library Board Regular Meeting, Council Chambers Library Director Mid-Year Review
February 12	Library Board Regular Meeting, Council Chambers 2025-2026 Budget Approval
March 26	Library Board Regular Meeting, Council Chambers Board Elections
April 19-25	National Library Week 2026
April 23	Library Board Regular Meeting, Novi Public Library (instead of April 16)
May 14	Library Board Regular Meeting, Council Chambers
June 11	Library Board Regular Meeting, Council Chambers Library Director Annual Review
July 9	Library Board Regular Meeting, Council Chambers
August 13	Library Board Regular Meeting, Council Chambers
September 10	Library Board Regular Meeting, Council Chambers
October 8	Library Board Regular Meeting, Council Chambers
November 12	Library Board Regular Meeting, Council Chambers
December 10	Library Board Regular Meeting, Council Chambers

Friends Board Meetings: second Wednesday of the month, 7 p.m. at Novi Public Library

City of Novi Historical Commission Meetings: third Wednesday of the month, 7 p.m. at Novi Public Library

Approved: July 10, 2025



Library Board Monthly Meetings

Meetings occur on the 2nd Thursday of the month

****Exceptions: March 25th (Board Elections) and April 15th (Director Conflict)**

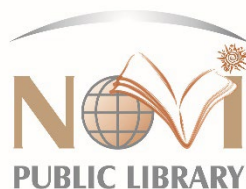
2027

January	<u>2 Budget Planning Sessions at Novi Public Library:</u> Saturday, January 16 ^h 10am-2pm Thursday, February 5 th 6pm-8pm (5:30pm dinner)
January 14	Library Board Regular Meeting, Council Chambers Library Director Mid-Year Review
February 11	Library Board Regular Meeting, Council Chambers 2026-2027 Budget Approval
March 25	**Library Board Regular Meeting, Novi Public Library Board Elections
April 11-17	National Library Week 2027
April 15	**Library Board Regular Meeting, Novi Public Library
May 13	Library Board Regular Meeting, Council Chambers
June 10	Library Board Regular Meeting, Council Chambers Library Director Annual Review
July 8	Library Board Regular Meeting, Council Chambers
August 12	Library Board Regular Meeting, Council Chambers
September 9	Library Board Regular Meeting, Council Chambers
October 14	Library Board Regular Meeting, Council Chambers
November 11	Library Board Regular Meeting, Council Chambers
December 9	Library Board Regular Meeting, Council Chambers

Friends Board Meetings: second Wednesday of the month, 7 p.m. at Novi Public Library

City of Novi Historical Commission Meetings: third Wednesday of the month, 7 p.m. at Novi Public Library

Approved: June 11, 2026



LIBRARY CLOSINGS 2026

- Thursday, January 1st (New Year's Day) **H**
- Monday, January 19th (MLK Day) **H**
- Saturday, April 4th (Easter Weekend)
- Sunday, April 5th (Easter) **H**
- Sunday, May 10th (Mother's Day)
- Saturday, May 23rd (Memorial Day Weekend)
- Sunday, May 24th
- Monday, May 25th (Memorial Day) **H**
- Friday, June 19th (Juneteenth) **H**
- Sunday, June 21st (Father's Day)
- Friday, July 3rd (Independence Day Weekend)
- Saturday, July 4th (Independence Day) **H**
- Sunday, July 5th
- Sunday, July 19th (Festival of Chariots)
- Friday, August 14th (Staff Professional Development Day)
- Saturday, September 5th (Labor Day Weekend)
- Sunday September 6th
- Monday, September 7th (Labor Day) **H**
- Wednesday, November 25th (Day before Thanksgiving, close at 5 p.m.)
- Thursday, November 26th (Thanksgiving Day) **H**
- Friday, November 27th (Thanksgiving Weekend)
- Saturday, November 28th
- Sunday, November 29th
- Friday, December 18th (Staff Professional Development 8:30am-12:30pm/City of Novi Staff Holiday Event 1-4pm)
- Wednesday, December 23rd (Day before Christmas Eve, close at 5 p.m.)
- Thursday, December 24th (Christmas Eve Day) **H**
- Friday, December 25th (Christmas Day) **H**
- Saturday, December 26th (Weekend following Christmas holiday)
- Thursday, December 31st (New Year's Eve Day) **H**
- Friday, January 1st (New Year's Day) **H**

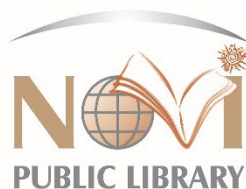
H – Paid Holiday for Employee (12 Total; 1 Floating Holiday for Veteran's Day in November)

LIBRARY BOARD MEETINGS

Second Thursday of the month @ 7:00 P.M; Location: Novi Civic Center

Exceptions: March 26th in Council Chambers and April 16th (Director Conflict) at Novi Library

Approved: July 10, 2025, Revised June 11, 2026



LIBRARY CLOSINGS 2027

- Friday, January 1st (New Year's Day) **H**
- Monday, January 18th (MLK Day) **H**
- Saturday, March 27th (Easter Weekend)
- Sunday, March 28th (Easter) **H**
- Sunday, May 9th (Mother's Day)
- Saturday, May 29th (Memorial Day Weekend)
- Sunday, May 30th
- Monday, May 31st (Memorial Day) **H**
- Saturday, June 19th (Juneteenth) **H**
- Sunday, June 20th (Father's Day)
- Saturday, July 3rd (Independence Day Weekend)
- Sunday, July 4th (Independence Day) **H**
- Friday, August 13th (Staff Professional Development Day)
- Saturday, September 4th (Labor Day Weekend)
- Sunday September 5th
- Monday, September 6th (Labor Day) **H**
- Wednesday, November 24th (Day before Thanksgiving, close at 5 p.m.)
- Thursday, November 25th (Thanksgiving Day) **H**
- Friday, November 26th (Thanksgiving Weekend)
- Saturday, November 27th
- Sunday, November 28th
- Thursday, December 23rd (Day before Christmas Eve, close at 5 p.m.)
- Friday, December 24th (Christmas Eve Day) **H**
- Saturday, December 25th (Christmas Day) **H**
- Sunday, December 26th (Weekend following Christmas holiday)
- Friday, December 31st (New Year's Eve Day) **H**
- Saturday, January 1st (New Year's Day) **H**

H – Paid Holiday for Employees (12 Total; 1 Floating Holiday for Veteran's Day in November)

LIBRARY BOARD MEETINGS

Second Thursday of the month @ 7:00 P.M; Location: Novi Civic Center

Exceptions: March 25th – 4th Thursday (Board Elections) and April 15th Director Conflict

Approved: June 11, 2026