



CITY of NOVI CITY COUNCIL

Agenda Item I
April 22, 2013

SUBJECT: Approval to award the contract for office supplies to Global Office Solutions, through the Michigan Association of Counties (MAC) CoPro+ shared services program for one year with two renewal options in one year increments for the estimated annual amount of \$61,000.

SUBMITTING DEPARTMENT: Finance

CITY MANAGER APPROVAL: 

EXPENDITURE REQUIRED	Estimated \$61,000
AMOUNT BUDGETED	Approximately \$114,000 (line items include other purchases)
LINE ITEM NUMBER	Various department 727 accounts

BACKGROUND INFORMATION:

The City has been purchasing office supplies from Global Office Solutions for the last three years using the Wayne County Schools Purchasing Council (WCSPC) cooperative purchasing contract. Global's online ordering, service, and responsiveness have been excellent.

Global has been awarded a cooperative purchasing contract by CoPro+ which is a shared services/cooperative purchasing program of the Michigan Association of Counties (MAC). Montcalm County was the lead agency who posted the bid on behalf of themselves and any other municipalities who wish to use it. The contract consists of 456 core items and we are able to add 50 more of our choosing.

We did a price comparison of the top 100 spend items from 2012. In 2012, the top 100 spend items cost the City \$26,168.88 under the WCSPC contract through Global Office Solutions. The same items would cost \$20,153.48 using the CoPro+ contract, for a savings of \$6,015. In order to do our due diligence, we also obtained pricing on these items from Staples using the National Joint Powers Alliance (NJPA) cooperative purchasing program. Their pricing was slightly lower at \$20,150.95. While Staples' pricing was a few dollars lower, City administration recommends staying with Global through their new CoPro+ agreement because City staff are already set up for ordering on the Global website and are familiar with the ordering process. In addition, they have provided a high level of customer service and their offices and warehouse are located in Novi.

We are not including furniture, file cabinets, and printer ink/toners as part of this contract.

RECOMMENDED ACTION: Approval to award the contract for office supplies to Global Office Solutions, through the Michigan Association of Counties (MAC) CoPro+ shared services program for one year with two renewal options in one year increments for the estimated annual amount of \$61,000.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Wrobel				

MASTER AGREEMENT FOR OFFICE SUPPLIES
COPRO+ SHARED SERVICES PROGRAM

KEY CONTRACT TERMS
For
Master Agreement 2012-MC-615

<u>Contract Between:</u>	Montcalm County and Global Office Solutions
<u>Contract Purpose:</u>	Master Agreement for Office Supplies, Toner & Paper for Montcalm County and authorized CoPro+ members
<u>Contract Number:</u>	2012-MC-615
<u>RFP Number:</u>	MC-615100512
<u>Contractor Name:</u>	Global Office Solutions
<u>Contractor Address:</u>	22759 Heslip Drive, Novi, Mi, 48375
<u>Contractor Telephone:</u>	800-331-8990
<u>Contract Administrator:</u>	Montcalm County Controller Designee/CoPro+
<u>Contract Period:</u>	3 Base Years and 2 one-year options
<u>Base Contract Years:</u>	January 1, 2013 through December 31, 2015
<u>Option Years:</u>	2 one-year options: Jan. 1, 2016 – Dec. 31, 2016 Jan. 1, 2017 - Dec. 31, 2017
<u>Delivery/Shipment:</u>	Refer to Section 1.3.1
<u>Pricing:</u>	Refer to Section 2 and Attachment A
<u>Terms & Conditions:</u>	Refer to Section 3
<u>F.O.B.:</u>	Destination
<u>Ordering Options:</u>	Online Catalog, Fax, Phone or Written Order
<u>Payment Options:</u>	Purchase Order, P-Card or Direct Voucher

MASTER AGREEMENT FOR OFFICE SUPPLIES

COPRO+ SHARED SERVICES PROGRAM

Minimum Delivery Order: ~~\$75.00~~ *N/A*
Discounts/Rebates: Refer to Section 2.2

Miscellaneous Information: THIS AGREEMENT IS EXTENDED TO AUTHORIZED COPRO+ MEMBERS
In order to get best in class pricing this is a full buy program.

Signature of Contractor's Duly Authorized Representative

THIS CONTRACT MUST BE SIGNED IN INK BY AN AUTHORIZED REPRESENTATIVE OF THE CONTRACTOR; ANY ALTERATIONS OR ERASURES TO THE OFFER MUST BE INITIALED IN INK BY THE UNDERSIGNED AUTHORIZED REPRESENTATIVE.

The undersigned acknowledges, attests and certifies individually an on behalf of the Contractor that:


- (1) He/she is an Authorized Representative of the Contractor, has been authorized by Contractor to make all representations, attestations, and certifications contained in this Contract, if any, issued, and to execute this Contract on behalf of Contractor;
- (2) Contractor is bound by and will comply with all requirements, specifications, and terms and conditions contained in this Contract (including all listed attachments and Addenda, if any, issued);
- (3) Contractor will furnish the designated Goods in accordance with the Contract specifications and requirements, and will comply in all respects with the terms of the resulting Contract upon award; and
- (4) All affirmations contained in the RFP are true and correct.

CONTRACTOR:

MONTCALM COUNTY:

Global Office Solutions
Firm Name

Chris Hyzer, Montcalm County Controller
Name/Title


Authorized Representative Signature


Authorized Signature

Reuben S. Levy, President
Print Name/Title

January 22, 2013
Date

2/1/13
Date

**OFFICE SUPPLIES MARKET BASKET
FOR EVALUATION PURPOSES - 150 ITEMS**

ALL OTHER CORE OFFICE SUPPLIES WILL BE ESTABLISHED AFTER SELECTION BUT PRIOR TO AWARD

000035854901821	CARD,INDEX,RLD,HRZ,3X5,5C,WHT	ESSELTE CORP	90182	PK	BSN65259	\$ 8.45	\$ 1.75	79.3%	*
000077711478473	PORTFOLIO,FLEXVW,2PKT,2/PK,BLK	AVERY DENNISON OFFICE	47847	PK	AVE47847	\$ 8.59	\$ 2.64	69.3%	
000072782112004	DIVIDER,INDEX,5TAB,MULTI-COLOR	AVERY DENNISON OFFICE	11200	ST	AVE11200	\$ 4.34	\$ 1.52	65.0%	
000071709980733	GLUESTIC,1.27OZ,6/PK	AVERY DENNISON OFFICE	98073	PK/6	AVE98073	\$ 16.08	\$ 4.60	71.4%	
000030402295612	WASTEBASKET,28QT,BLK	RUBBERMAID COMMERCIAL	29561	EA	RCP295600BK	\$ 10.25	\$ 3.87	62.2%	
000078910362488	BINDER,OVERLAY,CLEAR,3",BLK	ACCO BRANDS USA LLC	W362-49B	EA	WU36249B	\$ 16.33	\$ 3.15	80.7%	
000051115036811	TAPE, MASKING,1"X60,BLUE	3M CO	2090-1	RL	MMM20901A	\$ 7.50	\$ 2.73	63.6%	
000735854785789	PORTFOLIO,POCKET,TWIN,10PK,RED	NINGBO GUANGBO IMP & EXP	OD433656	PK	ESS57511	\$ 8.59	\$ 2.04	76.3%	*
000735854792374	GLUESTICK,0.70OZ,SINGLE,WHITE	ZHEJIANG ORIENT GROUP LIGHT	95186-OD	EA	BSN15787	\$ 1.75	\$ 0.22	87.4%	*
000078910390139	BINDER,HNG,POLY,1",BLUE	ACCO BRANDS USA LLC	390-14-BL	EA	WLJ39014BL	\$ 8.99	\$ 2.68	70.2%	
000022473453329	COVER,DOCUMENT,6CT,NAVY	ROYAL CONSUMER PRODUCTS LLC	45332	PK	GEO45332	\$ 16.38	\$ 6.36	61.2%	*
000078910368145	BINDER,3RG,11X8.5,2"C,LH,BLACK	ACCO BRANDS USA LLC	368-44NHBA	EA	WLJ36844NHB	\$ 9.69	\$ 1.98	79.6%	
000086486751247	POCKET,STRT ET LTR 3.5" MLA.	SMEAD MFG CO	ETM1524FEA	EA	SMD75124	\$ 3.43	\$ 1.22	64.4%	
000078910386118	BINDER,D-RING,1",VUE,WHITE	ACCO BRANDS USA LLC	386-14W	EA	WLJ38614W	\$ 9.60	\$ 2.76	71.3%	
000034707045811	CD-R,SPINDLE,80 MIN,100/PK	MEMOREX PRODUCTS INC	32024581	PK	MEM04581	\$ 44.99	\$ 22.59	49.8%	
000026900909557	ENVELOPE,CLASP,28LB,#55,100BX	MEADWESTVACO CORP	CO955	BX	QUA37855	\$ 24.68	\$ 3.65	85.2%	
000036000260809	KLEENEX,LOTION,FACIAL,BOX80	BUNZL DISTRIBUTION USA INC	26080	EA	KIM258298X	\$ 4.81	\$ 1.63	66.1%	
000041540841012	PEN,FLAIR,W/PNTGRD,BLUE,DZ	SANFORD LP	84101	DZ	PAP8410152	\$ 23.28	\$ 6.50	72.1%	
000082657844411	WATER,BOTTLES,24/CASE	NESTLE WATERS NORTH AMERICA	7343086654	CA	GOSWATER	\$ 10.29	\$ 2.90	71.8%	
000071815214050	RUBBERBAND,PCG,#117B,7",1#	ALLIANCE RUBBER CO	21405	BX	ALL21405	\$ 18.99	\$ 3.57	81.2%	
000735854611002	LABEL,ADDR,OD,LSR,3000CT,WHITE 1X2 5/8	NCR CORP	904737	PK	BSN21050	\$ 38.78	\$ 8.98	76.8%	*
000735854994006	PAD,PERF,8.5X11,OD,12PK,LGL RL	TOPS BUSINESS FORMS INC	99400	DZ	TOP7532	\$ 50.23	\$ 5.66	88.7%	*
000039800022103	BATTERY,EVEREADY,ALKLN,AAA,16P	ENERGIZER BATTERY INC	A92-16/A92BP-16	PK	EVEEN92	\$ 16.16	\$ 3.11	80.8%	
000036000210057	KLEENEX,FACIAL TISSUE,BUNDLE	BUNZL DISTRIBUTION USA INC	21005-40	PK	KIM03076	\$ 15.05	\$ 6.25	58.5%	
000735854108465	FOLDER,LGL,1/3CUT,100BX,MANILA	SMEAD MFG CO	810846	BX	BSN17526	\$ 36.26	\$ 10.28	71.6%	*
000021200471896	TAPE,MGC,SCTH,3/4"X100",10PK	3M CO	810P10K	PK	MMM810P10KD5	\$ 40.48	\$ 14.20	64.9%	
000021200073823	TAPE,BOOK MENDING 1.5X15	3M CO	MMM845-1-1/2	RL	MMM845112	\$ 7.48	\$ 2.62	65.0%	
000073852009392	SANITIZER,HAND,PURELL,Aloe,8OZ	BUNZL DISTRIBUTION USA INC	9674-12-CMR	EA	GOJ363912	\$ 5.88	\$ 2.50	57.5%	
000086486103008	FOLDER,LTR,STR,CUT,100BX,MNLA	SMEAD MFG CO	150L	BX	SMD10300	\$ 29.69	\$ 7.58	74.5%	
000735854789107	ENVELOPE,CLASP,12X15.5,100BX	MEADWESTVACO CORP	78910	BX	BSN36667	\$ 45.64	\$ 8.69	81.0%	*
000041540842019	PEN,FLAIR,W/POINTGUARD,DZ,RED	SANFORD LP	84201	DZ	PAP8420152	\$ 23.28	\$ 6.50	72.1%	
000070530643268	HIGHLIGHTER,4009,YELLOW	SANFORD LP	64326	DZ	SAN64324	\$ 10.32	\$ 2.38	76.9%	
000071662078089	MARKER,WASHABLE,BROAD,8CT,SET	CRAYOLA LLC	58-7808	ST	BIN587808	\$ 5.18	\$ 2.04	60.6%	
000026900907904	ENVELOPE,CLSP,9X12",HVYDTY,KRF	MEADWESTVACO CORP	CO790	BX/100	QUA37890	\$ 30.64	\$ 4.88	84.1%	
000735854778514	ENVELOPE,CD,50PK,WHITE	CHIAT HIN ENVELOPE MFG	955050W-OD1	PK	CCS26500	\$ 8.50	\$ 1.70	80.0%	*
000735854781255	ENVELOPE,#10,PLN,24#,500CT,WHT	MEADWESTVACO CORP	78125	BX	BSN42250	\$ 39.35	\$ 9.69	75.4%	*
000735854786809	INDEX,ERASABLE,5-TAB,SET,WHT	ASIA FILE PRODUCTS SDN BHD	OD360669	ST	BSN20072	\$ 1.70	\$ 0.24	85.9%	*
000735854786021	COVER,PORTFOLIO,11.75X9.5,DBLU	NINGBO GUANGBO IMP & EXP	OD698878	BX/25	BSN78492	\$ 19.77	\$ 3.60	81.8%	*
000735854100575	IDEAL CLAMPS,#2,SMALL,BX50	OFFICEMATE INTL	OD10057	BX	OIC99957	\$ 3.03	\$ 0.73	75.9%	*
000074711747714	STAPLER,FULLSTRIP,ACCO 747,BLK	ACCO BRANDS USA LLC	74771	EA	SWI74771	\$ 31.97	\$ 7.96	75.1%	
000020356164218	TAPE,AUDIO,D90,4PK	MEMOREX PRODUCTS INC	20356164218	PK	MAX102211	\$ 7.20	\$ 2.84	60.6%	

**OFFICE SUPPLIES MARKET BASKET
FOR EVALUATION PURPOSES - 150 ITEMS**

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UPC Number	Description	Manufacturer	Manufacturer Product Code	UOM	Vendor SKU	LIST PRICE	Offer Price	Discount %	Generic/private brand product
00007751127700	FILE,STRGE,ECOLOGIC,12X10X15	FELLOWES MFG CO	12770EA	EA	FEL12770	\$ 6.70	\$ 1.79	73.3%	
000041540333111	PEN,BALL PT,MEDIUM,STICK,BLK	SANFORD LP	33311	DZ	PAP3331131	\$ 4.40	\$ 0.81	81.6%	
000078910362143	BINDER,VUE,3RG,11X8.5,1"C,WHT	ACCO BRANDS USA LLC	W362-14W	EA	WLJ36214W	\$ 7.89	\$ 0.95	88.0%	
000086486103305	FOLDER,LTR,1/3CUT,100BX,MANILA	SMEAD MFG CO	153L	BX	SMD10330	\$ 29.05	\$ 7.14	75.4%	
000026000213721	GLUE,ELMERS,4OZ,WHITE	ELMERS PRODUCTS INC	E372NR	EA	HUNE372NR	\$ 1.98	\$ 0.32	83.8%	
000071709001667	GLUE STICK,.29OZ	AVERY DENNISON OFFICE	166	EA	AVE00166	\$ 1.04	\$ 0.28	73.1%	
000041540333117	PEN,BALL PT,MEDIUM,STICK,BLUE	SANFORD LP	33111	DZ	PAP3311131	\$ 4.40	\$ 0.81	81.6%	
000074711351089	STAPLE,1/4",SF1,15-25SHT,5M/BX	ACCO BRANDS USA LLC	SWI35108	BX	SWI35108	\$ 3.88	\$ 0.44	88.7%	
000735854108380	FOLDER,LTR,1/3CUT,100BX,MANILA	SMEAD MFG CO	810838	BX	BSN17525	\$ 28.18	\$ 4.15	85.3%	*
000078910362341	BINDER,OVERLAY,CLEAR,1.5",WHT	ACCO BRANDS USA LLC	W362-34W	EA	WLJ36234W	\$ 9.71	\$ 1.28	86.8%	
000084512010009	DUSTER,AIR,10OZ	QPL INC	QPL0100	EA	CCS24305	\$ 12.99	\$ 4.75	63.4%	*
000021200075674	TAPE,INVISIBLE,3/4"X36YD	3M CO	620034X1296	RL	MMM6200341296	\$ 2.54	\$ 0.67	73.6%	
000078910362440	BINDER,OVERLAY,CLEAR,2",WHT	ACCO BRANDS USA LLC	W362-44W	EA	WLJ36244W	\$ 11.73	\$ 1.55	86.8%	
000035854901944	CARD,INDX,RLD,3X5,8PT,1C/P,WHT	ESSELTE CORP	90194	PK	BSN65259	\$ 1.69	\$ 0.35	79.3%	*
000071709001964	Glue Stic, Permanent,1Oz	AVERY DENNISON OFFICE	196	EA	AVE00196	\$ 2.68	\$ 0.82	69.4%	
000735854786649	dividers,ins,5,clear,od,bigtab	ASIA FILE PRODUCTS SDN BHD	OD574789	ST	BSN20066	\$ 1.26	\$ 0.27	78.6%	*
000078910368152	BINDER,3RG,VNL,11X8.5,1"BLK	ACCO BRANDS USA LLC	368-14NB	EA	WLJ36814NB	\$ 4.67	\$ 0.97	79.2%	
000071641818033	CLEANER,BOARD,DRY ERASE,8 OZ	SANFORD LP	81803	EA	SAN81803	\$ 4.39	\$ 1.58	64.0%	
000078787031043	CARD,INDX,WHITE,RLD,3X5,100PK	ESSELTE CORP	31	PK	ES531	\$ 1.72	\$ 0.40	76.7%	
000085014686204	TAPE,CORRECTION,MONO	AMERICAN TOMBOW INC	68620	EA	TOM68620	\$ 4.10	\$ 1.42	65.4%	
000735854995560	NOTEBOOK,SPL,15B,100,CR,11X8.5	CARDINAL BRANDS INC	995560D	EA	MEA05512	\$ 4.13	\$ 0.74	82.1%	*
000735854786700	DIVIDER,INS,8TAB,ASTD,OD,BIGTA	ASIA FILE PRODUCTS SDN BHD	OD574852	ST	BSN20067	\$ 1.82	\$ 0.36	80.2%	*
000735854786687	DIVIDER,INS,8TAB,CLR,OD,BIGTAB	ASIA FILE PRODUCTS SDN BHD	OD574817	ST	BSN36691	\$ 1.82	\$ 0.36	80.2%	*
000735854789909	ENVELOPE,CLSP,RCYCL,9X12,100BX	MEADWESTVACO CORP	78990	BX	BSN36663	\$ 29.57	\$ 4.62	84.4%	*
000735854768294	PAPER,FLR,11X8.5,CR,150CT,3HP	TOP FLIGHT INC	4170611	PK	MEA17208	\$ 5.32	\$ 0.30	94.4%	*
000072782051600	LABEL,LSR,ADDR,WHT,3000CT	AVERY DENNISON OFFICE	5160	BX	AVES160	\$ 44.56	\$ 18.90	57.6%	
000078910362495	BINDER,VUE,3RG,11X8.5,3"C,WHT	ACCO BRANDS USA LLC	W362-49W	EA	WLJ36249W	\$ 16.33	\$ 3.15	80.7%	
000021200834356	TAPE,MASKING,2X60YD,HILND	3M CO	2600-2	RL	MMM26002RL	\$ 4.74	\$ 1.63	65.6%	
000735854994013	PAD,PERF,8.5X11,OD,LGL RLD,12P/50 sheets	TOPS BUSINESS FORMS INC	99401	DZ	TOP7533	\$ 50.23	\$ 6.44	87.2%	*
000021200186752	DISPENSER,HAND,TAPE,3/4",SMOKE	3M CO	H-127	EA	MMM127	\$ 1.43	\$ 0.50	65.0%	
000735854980542	TAPE,ACITAPE,.75X1296",OD,10PK	3M CO	OD420	PK	BSN32953	\$ 22.85	\$ 5.84	74.4%	*
000078910362112	BINDER,OVERLAY,CLEAR,1",BLACK	ACCO BRANDS USA LLC	W362-14B	EA	WLJ36214B	\$ 7.89	\$ 1.25	84.2%	
000072067203977	PENCIL,GOLF,3.5,12PKS OF 12,YW	DIXON TICONDEROGA INC	20397	PK/144	ITA30980	\$ 30.35	\$ 3.57	88.2%	
000078910362044	BINDER,OVERLAY,CLEAR,1/2",WHT	ACCO BRANDS USA LLC	W362-13W	EA	WLJ36213W	\$ 7.89	\$ 1.25	84.2%	
000735854995362	PAPER,FLR,10.5X8,150CT,WD RLD	TOPS BUSINESS FORMS INC	995360D	PK	MEA17208	\$ 5.32	\$ 0.30	94.4%	*
000070530380118	PEN,EF,FELT TIP,DZ,BLACK	SANFORD LP	38011	DZ	LIQ11201	\$ 7.00	\$ 1.46	79.1%	
000077511007729	FILE,STORAGE,LTR,LGL,ECONO 10X12X15	FELLOWES MFG CO	12772EA	EA	FEL12772	\$ 8.35	\$ 2.32	72.2%	
000070530705027	ERASER,PCL,MED,PNK PEARL,3PK	SANFORD LP	70502	PK	PAP70502	\$ 1.94	\$ 0.72	62.9%	
000735854792329	GLUESTICK,SINGLE,.32OZ,WHITE	ZHEJIANG ORIENT GROUP LIGHT	95091-OD	EA	BSN15786	\$ 0.89	\$ 0.11	87.6%	*
000051135208700	PAD,NOTE,HIGHLAND,3"X3",12PK,Y	3M CO	6549YW	DZ	MMM6549YW	\$ 8.60	\$ 2.33	72.9%	
000078787051041	CARD,INDX,RLD,5X8,8PT,WHT,100PK	ESSELTE CORP	51	PK	BSN65263	\$ 4.85	\$ 0.80	83.5%	*
010039800019193	BATTERY,SIZE AA,ALKALINE,24BOX	ENERGIZER BATTERY INC	EN91	BX	EVEEN91	\$ 24.24	\$ 4.53	81.3%	
000735854582128	SHEET PROTECT,OD,STD,CLR,100/BX	ACCO BRANDS USA LLC	WOD58212	BX	BSN74551	\$ 19.13	\$ 4.58	76.1%	*
000079412444610	TAPE,MASK,OD,1"x60YD,3PK	LEPAGES INC	40212-OD	PK	MMM260024A	\$ 9.69	\$ 2.78	71.3%	*
000735854168810	PAPER,THRML,3-1/8X230,OD,10PK	NCR CORP	9078-0514	PK	SPR25346	\$ 24.04	\$ 7.97	66.8%	*
000078910386323	BINDER,D-RING,2",VUE,WHITE	ACCO BRANDS USA LLC	386-44W	EA	WLJ38644W	\$ 13.84	\$ 4.24	69.4%	
000021200661044	DISPENSER,TAPE,DSKTOP,3/4",BLK	3M CO	C38-BK	EA	MMM38BK	\$ 8.76	\$ 1.85	78.9%	
000072782054441	LABEL,P/S,4"X2",WHT,100/PK	AVERY DENNISON OFFICE	5444	PK	AVE05444	\$ 6.81	\$ 1.68	75.3%	
000021200834332	TAPE,MASKING,HIGHLAND,1"x60YD	3M CO	2600-1	RL	MMM26001RL	\$ 2.74	\$ 0.76	72.3%	
000021200003226	PAD,NTE,POST,1.5"X2",12PK,YEL	3M CO	653YW	PK	MMM653YW	\$ 10.05	\$ 3.53	64.9%	
000051131971769	TAPE,BOOK,TRANS,2"X15YD	3M CO	845-R2	RL	MMM8452	\$ 9.90	\$ 3.74	62.2%	
000073852016550	HAND SANTZR,INSTANT,8OZ,PUMP	BUNZL DISTRIBUTION USA INC	9652-12-CMR	EA	GOJ965212CMREA	\$ 6.59	\$ 2.95	55.2%	
000041540332114	PEN,BALL PT,MEDIUM,STICK,RED	SANFORD LP	33211	DZ	PAP3321131	\$ 4.40	\$ 1.29	70.7%	

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000070530121025	PENCIL,#2,OD,72/BX	DIXON TICONDEROGA INC	20395	BX/72	DIX14402	\$ 12.66	\$ 2.87	77.3%	*
000050505150564	FOLDER,PSBD,RECY,6PRT/2CTR,GRY	ACCO BRANDS USA LLC	15056	EA	ACC15056	\$ 7.38	\$ 1.83	75.2%	
000012502617938	TAPE,LETTERING,,5",BLACK/WHITE	BROTHER INTL CORP	TZ-231	EA	BRTTZE231	\$ 18.99	\$ 4.38	76.9%	
000065513843322	PEN,FLAIR,PNTGRD,DZ,BLK	SANFORD LP	84301	DZ	PAP8430152	\$ 23.28	\$ 5.36	77.0%	
000078484635087	SCISSORS,GOOD QUAL CAST,8",BLK	FISKARS INC	35087297	EA	FSK01004253	\$ 6.87	\$ 1.44	79.0%	
000735854786595	DIVIDER,INSRT,OD,4ST,8T,ML-CLR	ASIA FILE PRODUCTS SDN BHD	OD369952	PK	BSN36693	\$ 6.60	\$ 2.21	66.5%	*
000735854994709	PAD,STENO,6X9,GREGG,DOZ,70SHT	TOPS BUSINESS FORMS INC	99470	DZ	MEA43080	\$ 32.28	\$ 7.33	77.3%	*
000735854785444	PORTFOLIO,POLY,BLACK	FOREVER HONOUR IND LTD	OD448991	EA	GOS448991	\$ 5.25	\$ 1.83	65.1%	*
010039800016871	BATTERY,AAA,ENERGIZER,24/BX	ENERGIZER BATTERY INC	EN92	BX	EVEEN92	\$ 24.24	\$ 4.66	80.8%	
000074711354509	STAPLE,1/4",15-25 SHT,5000BX	ACCO BRANDS USA LLC	35450	BX	SWI35450	\$ 4.42	\$ 1.49	66.3%	
000041540338116	PEN,BALL PT,FINE,STICK,BLACK	SANFORD LP	33811	DZ	PAP3381131	\$ 4.40	\$ 0.75	83.0%	
000072067128720	PENCIL,LEAD,"ORIOLE",SOFT	DIXON TICONDEROGA INC	12872	DZ	DIX12872	\$ 3.95	\$ 0.75	81.0%	
000021200073786	TAPE,MAGIC,3M,3/4X1296	3M CO	810-3/4X1296	RL	MMM810341296	\$ 4.88	\$ 1.71	65.0%	
000735854883591	PAD,EASEL,1",RULE,2PK,OD,WHITE	BI SILQUE VISUAL COMM	FL2318002	PK	BSN38590	\$ 58.18	\$ 10.91	81.2%	*
000078787100220	CARD,INDEX,RLD,3X5,300PK,WHITE	ESSELTE CORP	10022	PK	BSN65259	\$ 5.07	\$ 1.05	79.3%	
000078787730229	CARD,INDEX,BLANK,3X5,CAN,100PK	ESSELTE CORP	7320CAN	PK	ESS7320CAN	\$ 2.78	\$ 0.68	75.5%	
000021200155772	NOTE,CANARY,YELLOW,3X3,12PACK	3M CO	654YW-12	PK/12	MMM654YW	\$ 23.40	\$ 8.83	62.3%	
000072067138620	PENCIL,LEAD,TICONDEROGA,SOFT	DIXON TICONDEROGA INC	13882	DZ	DIX13882	\$ 4.88	\$ 1.23	74.8%	
000021200003257	PAD,NOTE,HIGHLAND,1.5X2,YEL,12	3M CO	6539YW	PK	MMM6539YW	\$ 3.86	\$ 1.07	72.3%	
000086486140751	FOLDER,CLASS,LETTER,2DIV	SMEAD MFG CO	C402-5A-2D-EA	EA	SMD14030	\$ 7.25	\$ 2.53	65.1%	
000078787730113	CARD,INDEX,BLANK,3X5,CHY,100PK	ESSELTE CORP	7320CHE	PK	ESS7320CHE	\$ 2.78	\$ 0.68	75.5%	
000735854785819	PORTFOLIO,POCKET,TWIN,10PK,LTB	NINGBO GUANGBO IMP & EXP	OD433680	PK	BSN78491	\$ 7.91	\$ 1.44	81.8%	*
000735854785796	PORTFOLIO,POCKET,TWIN,10PK,BLU	NINGBO GUANGBO IMP & EXP	OD433664	PK	BSN78492	\$ 7.91	\$ 1.44	81.8%	*
000078910363768	BINDER,OVERLAY,CLEAR,2",BLK	ACCO BRANDS USA LLC	362-44B	EA	WLJ36244B	\$ 11.73	\$ 2.13	81.8%	
000735854703028	BOARD,DISPLAY,PROJECT,36X48,WH	ELMERS PRODUCTS INC	730205-OD	EA	PAC37634	\$ 5.15	\$ 1.81	64.8%	*
000078910362310	BINDER,OVERLAY,CLEAR,1.5",BLK	ACCO BRANDS USA LLC	W362-34B	EA	WLJ36234B	\$ 9.71	\$ 1.70	82.5%	
000019200771825	WIPES,LYSOL,CITRUS SCENT,80CT	BUNZL DISTRIBUTION USA INC	77182	EA	RAC77182EA	\$ 8.90	\$ 3.94	55.7%	
000735854789978	ENVELOPE,CLASP,28LB,#97,100BX	MEADWESTVACO CORP	78997	BX	BSN36665	\$ 35.66	\$ 5.47	84.7%	*
000078787041042	CARD,INDX,RLD,WHI,4X6,100CT	ESSELTE CORP	ESS41	PK	ESS41	\$ 3.28	\$ 0.69	79.0%	
000072782232818	DIVIDER,PREM,CPPR,REINF,5CLEAR	AVERY DENNISON OFFICE	23281	ST	AVE23281	\$ 1.82	\$ 0.63	65.4%	
000735854789558	ENVELOPE,CLASP,KRAFT,6X9,100BX	MEADWESTVACO CORP	78955	BX	BSN36660	\$ 23.82	\$ 4.11	82.7%	*
000044600159492	WIPES,DISINFECTANT,CLOROX	BUNZL DISTRIBUTION USA INC	15949	EA	COX15949EA	\$ 10.57	\$ 3.78	64.2%	
000073852009866	WIPES,HND,PURELL SNTZNG,100CT	BUNZL DISTRIBUTION USA INC	9022-10	PK	GOJ902210	\$ 7.68	\$ 3.44	55.2%	
000070530380132	PEN,EF,FELT TIP,DZ,BLUE	SANFORD LP	38013	DZ	LIQ11203	\$ 5.18	\$ 1.46	71.8%	
000026900909908	ENVELOPE,CLASP,9X12,BRN,100/BX	MEADWESTVACO CORP	CO990	BX	QUA37890	\$ 30.64	\$ 4.88	84.1%	
000735854774011	Desktop,Mthly,22x17,Blk	MEADWESTVACO CORP	SP24D0010	EA	RED1731	\$ 7.69	\$ 1.14	85.2%	
000735854785918	PORTFOLIO,POCKET,TWIN,10PK,YEL	NINGBO GUANGBO IMP & EXP	OD988212	PK	ESS57509	\$ 8.59	\$ 2.11	75.4%	*
000026426900755	BOARD,DRY-ERASE,9X12,UNLINED	ACCO BRANDS USA LLC	12-900962	EA	QRTB12900962A	\$ 3.36	\$ 1.26	62.5%	
000078910386415	BINDER,D-RING,3",VUE,WHITE	ACCO BRANDS USA LLC	386-49W	EA	WLJ38649W	\$ 18.80	\$ 3.35	82.2%	
000070530380125	PEN,EF,FELT TIP,DZ,RED	SANFORD LP	38012	DZ	LIQ11207	\$ 5.18	\$ 1.46	71.8%	
000026900901254	ENVELOPE,#10,24.LB,WHI,500BX	MEADWESTVACO CORP	CO125	BX	QUA42250	\$ 36.48	\$ 5.66	84.5%	
000051125608886	FILM,TRNSP,W/O STR,BK/CL,100BX	3M CO	PP2500	BX	MMMPP2500	\$ 45.42	\$ 13.09	71.2%	
000079412444337	TAPE,MASK,OD,1.40"x60YD,2/PK	LEPAGES INC	40211-OD	PK	MMM260036A	\$ 9.72	\$ 2.70	72.2%	*
000735854980832	STAPLER,FULL STRIP,PLASTIC	MAPED USA INC	7531OD	EA	BSN62835	\$ 14.05	\$ 1.67	88.1%	*
010045888222103	PEN,Z-GRIP,BP,RTRCT,MED,DZ,BLK	ZEBRA PEN CORP	22210	DZ	ZEB22210	\$ 7.08	\$ 2.47	65.1%	
000070530642919	MARKER,PERM,3000,CHISEL PT,BLK	SANFORD LP	64291	DZ	SAN64291	\$ 10.80	\$ 2.29	78.8%	
000735854785826	PORTFOLIO,PCKT,TWIN,10PK,ASTD	NINGBO GUANGBO IMP & EXP	OD438366	PK	BSN78502	\$ 7.91	\$ 1.44	81.8%	*
000735854785895	PORTFOLIO,PCKT,TWIN,10PK,L/GRN	NINGBO GUANGBO IMP & EXP	OD988089	PK	BSN78493	\$ 7.91	\$ 1.44	81.8%	*
000086486103862	FOLDER,LTR,11PT,DBL,2/SRT,MAN.	SMEAD MFG CO	10386	BX	SMD10386	\$ 43.06	\$ 11.76	72.7%	
000051141232904	PAD,NTE,HIGHLAND,3"X5",12PK,Y	3M CO	6559YW	PK	MMM6559YW	\$ 11.83	\$ 3.19	73.0%	
000071641800045	MARKER,CHISEL TIP,EXO,2,GREEN	SANFORD LP	80004	DZ	SAN80004	\$ 23.40	\$ 7.37	68.5%	
000078910361368	BINDER,2" PWS LOCK,RRVW,WHITE	ACCO BRANDS USA LLC	W36136	EA	WLJ87908	\$ 16.61	\$ 5.25	68.4%	
000074711444019	STAPLER,DESK,STD,FULL,BLACK	ACCO BRANDS USA LLC	44401	EA	SWH444015	\$ 25.26	\$ 4.53	82.1%	
000735854748104	NOTE,OD,1.5"X2",12PK,YELLOW	3M CO	OD-152Y	PK	BSN86610	\$ 8.55	\$ 1.95	77.2%	*
000079946010312	SHARPENER,PENCIL,MODEL,KS	ELMERS PRODUCTS INC	1031	EA	EPI1031	\$ 20.99	\$ 6.19	70.5%	



Collaborative Procurement PLUS financial return

935 North Washington Avenue
Lansing, MI 48906
1-800-258-1152
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Bid Synopsis For Office Supplies, Toner Cartridges & Paper

Lead Public Agency: Montcalm County
Solicitation: RFP-MC-615-100512
RFP Due Date: November 19, 2012
Evaluation Period: 11/20/12 thru 1/2/13

RFP Issued & Publically Posted: October 24, 2012
Public Posting: Montcalm County Website
Proposals Received: 1

Montcalm County and CoPro+, a Michigan Association of Counties shared services program, partnered in an effort to provide a publically bid and competitively priced contract to public entities across the State of Michigan. The solicitation process began in September 2012. The solicitation was issued October 24, 2012 and publically advertised on the Montcalm website.

Three companies reviewed the solicitation. Two of the companies presented questions and one of the companies, Office Max, encouraged Montcalm County to review the MiDEAL contract, which they indicated was the contract they currently hold with the State of Michigan. One company, Global Office Solutions, submitted a bid. There were no requests for extending the RFP proposal due date.

Despite the receipt of only one bid a decision was made to evaluate and review the bid to determine whether the bidder was a responsive and responsible bidder. After the initial review of the proposal it was determined that the bidder was responsive to the requirements of the RFP. It was also determined through the forms requested and reviewed, please see list of forms below, that the bidder was responsible bidder.

- Form 1: Proposer's Organization Questionnaire/Affidavit
- Form 2: Prospective Supplier References
- Form 3: Prospective Supplier List of Contracts
- Form 4: Prospective Supplier List of Terminated Contracts
- Form 5: Certifications:
 - Equal Employment Opportunity (EEO)
 - Debarment
 - Disclosure of Litigation
 - No Conflict of Interest
- Form 6: Independent Price Determination
- Form 7: Signed Acknowledgement of Terms and Conditions

Once a determination was made that Global Office Solutions was a responsive and responsible bidder along with meeting the minimum qualifications a decision was made to proceed with the scoring of the proposal against the evaluation criteria established in the RFP. There were three main evaluation components to the bid. The Business Proposal, which was worth a total of 25 points. The Cost Proposal was worth 65 points. Ten points



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for evaluation criteria based on local economic impact factors such as job creation and economic impact. The total possible points available was 100. The score achieved by G.O.S. was the following:

Business Proposal:	23 out of 25
Cost Proposal:	57 out of 65
Michigan Preference:	<u>10 out of 10</u>
 Total Scored	 90 out of 100

Business Proposal Scoring: On the business proposal 1 point was deducted for management and staffing resumes provided. One point was also deducted for the delivery period for potential ordering entities in northern Michigan. Customer Service & Quality Control Plan submitted received the maximum points allowed. Ordering & Fill Rate responses and Green initiative responses both received the maximum points allowed.

Cost Proposal: Since there was only one bid received the cost proposal's were benchmarked against both the MiDEAL and US Communities Office Supply contracts. A comparative bid analysis was performed on the most utilized items. Global Office Solutions was lower on 63 out of 65 when compared to the MiDEAL program. When comparing G.O.S. to US Communities their pricing was lower on 44 out of the 65 items compared.



When reviewing the market basket cost proposal, 80% plus items were priced at a lower cost than both consortium contracts. Paper was priced at a lower rate on all paper items identified when compared to the US Communities pricing and paper was priced at a lower or equal cost against all of the MiDEAL paper pricing. Remanufactured toner cartridges were priced lower than both consortium programs but OEM toner cartridges were priced at higher rates than the MiDEAL program, therefore 8 points were deducted out of a possible 15 in this category.

The full 20 points was provided for discounts. Global Office Solutions offered administrative discounts, prompt payment discounts, volume tiered incentives and e-Commerce discounts.

The last category of evaluation to be scored was the Michigan requirements. Global Office Solutions received the full 4 points for having significant operations located in Michigan. They received the full points for validating and verifying current compliance with the Michigan Business Tax and they received the 2 points available for registering with Pure Michigan Business Connect.

RECOMMENDATION: Award Global Office Solutions the Montcalm County Office Supplies Blanket Purchase Agreement. The solicitation was publically bid and competitively priced against two of the most recognized public purchasing consortiums. The average savings ranges from 8% to 12%. Global Office Solutions offers the best value to Montcalm County and public ordering entities that will utilize the CoPro+ shared services program.

**CITY OF NOVI
TOP 100 SPEND ITEMS**

	Item Number	Description	Unit	Quantity	Global Office 2012		Global Office 2013	
					Unit cost	Extended cost	Unit Cost	Extended Cost
1	GOSCOPYL	Copy Paper, Letter Size 20lb 92brt	CT	298	\$ 33.86	\$ 9,936.28	\$ 32.99	\$ 9,831.02
2	BSN36550	CLIP,BINDER,SM,12EA	DZ	112	\$ 0.69	\$ 77.28	\$ 0.12	\$ 13.44
3	BICCSM11BK	PEN,BP,RT,CLICSTIC,MED,BK	DZ	110	\$ 4.08	\$ 448.80	\$ 4.39	\$ 482.90
4	DAXN15786NT	FRAME,DOCUMENT,8.5X11,RWD	EA	75	\$ 6.49	\$ 486.75	\$ 5.28	\$ 396.00
5	HAM102467	PAPER,COLORCPR,PHWE	RM	56	\$ 7.36	\$ 406.88	\$ 7.84	\$ 439.04
6	MMM810341296	TAPE,TRANS,MAGIC.75"-1"CO	RL	42	\$ 2.20	\$ 92.40	\$ 0.48	\$ 20.16
7	KIM21271	TISSUE,FACIAL,6PK,BNDL	PK	40	\$ 11.49	\$ 459.60	\$ 6.83	\$ 273.20
8	CRD21830	HOLDER,LBL,SS,4X2-3/16,6	PK	40	\$ 5.49	\$ 219.60	\$ 4.69	\$ 187.60
9	SAN69024	PEN,RB,VSN,UNI,8MM,BE	EA	39	\$ 2.49	\$ 97.11	\$ 2.38	\$ 92.82
10	CRD21820	HOLDER,LBL,SS,3X1-3/8,12	PK	31	\$ 5.49	\$ 170.19	\$ 2.54	\$ 78.74
11	BSN09978	BINDER,3-RNG,3",BK	EA	30	\$ 6.06	\$ 181.80	\$ 4.55	\$ 136.50
12	BSN90651	BOOK, MEMO, 3X5, NRW, 50 SH	DZ	26	\$ 5.88	\$ 209.40	\$ 3.20	\$ 83.20
13	RAC77182EA	WIPES,DSNFCT,LYSOL,LEM/LIME	EA	26	\$ 4.42	\$ 114.92	\$ 5.62	\$ 146.12
14	CRD61213	INDEX,3-RNG,1-STEP,1-12,CL	ST	25	\$ 4.39	\$ 109.75	\$ 2.07	\$ 51.75
15	PIL31020	PEN,ROLLBALL,G-2,FN,BK	DZ	24	\$ 11.10	\$ 266.40	\$ 11.71	\$ 281.04
16	CRD21810	HOLDER,LBL,SS,3X1,12	PK	22	\$ 4.49	\$ 98.78	\$ 2.04	\$ 44.88
17	PIL31021	PEN,ROLLBALL,G-2,FN,BE	DZ	21	\$ 10.36	\$ 217.56	\$ 11.71	\$ 245.91
18	BSN65795	PKT,FILE,LGL,5.25,EXP,RD	BX	21	\$ 7.80	\$ 163.80	\$ 11.15	\$ 234.15
19	AAGSK32G00	PAD,DESK,2COLOR,RECYCLED	EA	20	\$ 11.29	\$ 225.80	\$ 7.50	\$ 150.00
20	TOP7533	PAD,LGL,RDL,PERF,LTR,WE	DZ	17	\$ 4.86	\$ 82.62	\$ 4.30	\$ 73.10
21	AVE5160	LABEL,LSR,ADD,1X2-5/8,WE	BX	14	\$ 28.49	\$ 391.86	\$ 6.83	\$ 95.62
22	AAGSW20000	PAD,DESK,MO,22X17,BEGY	EA	14	\$ 6.73	\$ 94.22	\$ 6.37	\$ 89.18
23	MCL48152	MOTRIN,MEDICINE,2/PK	BX	13	\$ 10.56	\$ 166.93	\$ 9.09	\$ 118.17
24	MMM654AST	NOTES,POST-IT,3X3PASTEL	PK	13	\$ 9.83	\$ 125.89	\$ 10.58	\$ 137.54
25	FEL00724	FILE,STOR,R-KIVE,LTR/LGL,WE	CT	12	\$ 35.88	\$ 430.56	\$ 35.70	\$ 428.40
26	SPR02328	AWARD-A-PLAQUE,8.5X11,MY	EA	12	\$ 17.89	\$ 214.68	\$ 8.30	\$ 99.60
27	AVE5689	POSTCARD,INKJET,4.25X5.5	BX	12	\$ 21.99	\$ 204.48	\$ 7.45	\$ 89.40
28	WAU40311	INDEX,EXACT WHITE,90#	PK	12	\$ 12.49	\$ 149.88	\$ 6.13	\$ 73.56
29	AVE09500	BINDER,VIEW,S-RNG,2"-BK	EA	12	\$ 8.21	\$ 98.52	\$ 4.64	\$ 55.68
30	BSN28448	BINDER,VUE,D-RING,2",BK	EA	12	\$ 7.19	\$ 86.28	\$ 4.65	\$ 55.80
31	SPR02321	FRAME,T,8.5X11	EA	11	\$ 10.59	\$ 116.49	\$ 1.52	\$ 16.72
32	ALL27405	RUBBERBANDS,ADVNTG,#117,1LB	BX	11	\$ 9.86	\$ 99.75	\$ 2.54	\$ 27.94
33	NES30212	CREAMR,CFFEEMT,22OZ	EA	11	\$ 6.29	\$ 70.79	\$ 4.66	\$ 51.26
34	DXE5338CD	CUP,""PERFECT TOUCH""-8OZ	CT	10	\$ 91.62	\$ 916.20	\$ 67.30	\$ 673.00
35	DYM30252	LABEL,ADD,HICAP,WE,350EA2RL	BX	10	\$ 25.49	\$ 254.90	\$ 15.32	\$ 153.20
36	MEM09087	DRIVE,TRAVEL,4GB	EA	10	\$ 24.79	\$ 247.90	\$ 5.45	\$ 54.50
37	HAM103382	PAPER,FORE DP,8.5X11,PK	PK	10	\$ 8.79	\$ 87.90	\$ 3.72	\$ 37.20
38	VER95098	DVD+R,4.7GB,16X,100 SPINDLE	PK	9	\$ 39.99	\$ 365.25	\$ 20.48	\$ 184.32
39	CCS60669	BAGS,SHREDDER,26X22X48	BX	8	\$ 54.99	\$ 439.92	\$ 37.69	\$ 301.52
40	BSN16515	FOLDER,LTR,14PT,1/3 MLA	BX	8	\$ 15.69	\$ 125.52	\$ 8.26	\$ 66.08
41	TOP4151	FORM,RAPID MEMO,8.5X8,CBNLS	EA	8	\$ 12.29	\$ 98.32	\$ 5.14	\$ 41.12
42	SMD67372	LABEL,COLOR CODE,"2"-500/RL	RL	8	\$ 12.19	\$ 97.52	\$ 4.74	\$ 37.92
43	ABFS8714	BOOK,LOG,VM,7.5X8.5	PK	8	\$ 10.29	\$ 82.32	\$ 4.70	\$ 37.60
44	AVE79695	BINDER,VUE,EZD,1TCH,1.5"-BK	EA	8	\$ 9.39	\$ 75.12	\$ 4.88	\$ 39.04
45	COX15949CT	WIPES,DISINFECTING,FRESH	CT	7	\$ 25.25	\$ 176.75	\$ 15.24	\$ 106.68
46	SMD64220	PKT,HANG,EXP.3.5,LTR,GN	BX	6	\$ 42.59	\$ 255.54	\$ 32.12	\$ 192.72
47	QUAR7050	SLEEVE,CD ROM,W/WIN,100 EA	BX	6	\$ 33.99	\$ 203.94	\$ 21.77	\$ 130.62
48	SPR42000	FLDR,FILE,1PLY,1/3,LTR,RD	BX	6	\$ 29.97	\$ 179.82	\$ 11.25	\$ 67.50
49	AVE8387	CARDS,POST,INKJT,5.75X4.5WE	BX	6	\$ 21.99	\$ 131.94	\$ 7.01	\$ 42.06
50	RTG91002	REFILL,TAG,SIGN HERE,RD	BX	6	\$ 18.99	\$ 113.94	\$ 10.94	\$ 65.64
51	MMM654144B	3X3 NOTE VALUE PACK	PK	6	\$ 15.99	\$ 95.94	\$ 12.22	\$ 73.32
52	TOP3801	FORM,LTR,3PT,8.5X7,CBNLS	PK	6	\$ 12.39	\$ 74.34	\$ 10.17	\$ 61.02
53	RCP295700BK	WASTEBASKET,RECT,LARGE,BK	EA	6	\$ 11.49	\$ 68.94	\$ 5.98	\$ 35.88
54	LLR02158	MAT,CHAIR,46X60,RECT,CLR	EA	5	\$ 49.89	\$ 249.45	\$ 35.27	\$ 176.35
55	VER95252	CDR,PRT,IJ,HUB,WE,100PK	PK	5	\$ 37.99	\$ 194.51	\$ 19.94	\$ 99.70
56	MAX648200	CDR,700MB,80"-100 SPNDL	PK	5	\$ 35.89	\$ 179.45	\$ 14.24	\$ 71.20
57	WLJ36549BL	BINDER,RNG,HANGN,3"-BE	EA	5	\$ 34.99	\$ 174.95	\$ 17.82	\$ 89.10
58	SAN14075	MARKER,BRIGHTSTICK,5CLR	ST	5	\$ 20.69	\$ 104.85	\$ 12.82	\$ 64.10
59	AVE09800	BINDER,VIEW,S-RNG,4"-BK	EA	5	\$ 20.17	\$ 100.85	\$ 9.31	\$ 46.55
60	GJO10427	PLATES,RND,PLASTIC,6"-BLK	PK	5	\$ 19.99	\$ 99.95	\$ 16.48	\$ 82.40
61	FALDSXLPW	DUSTOFF,10 OZ,2PK,W/WIPE	PK	5	\$ 19.99	\$ 99.95	\$ 6.19	\$ 30.95
62	HAM102475	PAPER,CPY,CLR,LGL,WE	RM	5	\$ 17.42	\$ 87.10	\$ 9.49	\$ 47.45

**CITY OF NOVI
TOP 100 SPEND ITEMS**

	Item Number	Description	Unit	Quantity	Global Office 2012		Global Office 2013	
					Unit cost	Extended cost	Unit Cost	Extended Cost
63	SMD12934	FLDR,LTR,11PT,1/3,YW	BX	5	\$ 15.62	\$ 78.10	\$ 15.12	\$ 75.60
64	MMM6605SSCY	POST-IT,LINED,SPRSTICKY,4X6	PK	5	\$ 15.39	\$ 76.95	\$ 9.58	\$ 47.90
65	SWI3200587	LAMINATING POUCH, LTR, 5 MIL	BX	4	\$ 64.99	\$ 259.96	\$ 11.32	\$ 45.28
66	FEL00703	FILE,STOR,ECONO,LID,LT/LG	CT	4	\$ 39.99	\$ 159.96	\$ 20.49	\$ 81.96
67	LLR02156	MAT,CHAIR,36X48,W/LIP,GRPPR	EA	4	\$ 36.89	\$ 147.56	\$ 24.25	\$ 97.00
68	ESS21300R	BOOK,RCRD,10-3/8X8-3/8	EA	4	\$ 36.47	\$ 145.88	\$ 13.57	\$ 54.28
69	FALDPS	CLEANER,DUSTOFF PLUS	EA	4	\$ 34.99	\$ 139.96	\$ 20.70	\$ 82.80
70	AAGPM30028	CALENDAR,WALL,HOR,MRK,48X32	EA	4	\$ 29.99	\$ 119.96	\$ 15.73	\$ 62.92
71	TOM68720	MONO CORRECTION TAPE, 10PK	PK	4	\$ 29.99	\$ 119.96	\$ 5.24	\$ 20.96
72	AAG760105	MGMT,Q/NOTE,WK/MO,8X10,BK	EA	4	\$ 24.99	\$ 99.96	\$ 21.02	\$ 84.08
73	MEM32509080	DRIVE,4GB TRAVEL	EA	4	\$ 24.79	\$ 99.16	\$ 5.45	\$ 21.80
74	MMM635YW	POST-IT,RULED,3X5,YW	PK	4	\$ 23.29	\$ 93.16	\$ 14.77	\$ 59.08
75	AVE5309	CARDS,LSR,INKJT,TENT,LG,WE	BX	4	\$ 21.99	\$ 87.96	\$ 11.83	\$ 47.32
76	HAM162024	PAPER,TDP,20#,11X17,WE,92BR	PK	4	\$ 18.99	\$ 75.96	\$ 8.26	\$ 33.04
77	SMD64855	FRAME,HANG,FLDR,LTR/LGL	BX	4	\$ 18.89	\$ 75.56	\$ 17.49	\$ 69.96
78	ESS90164	POCKET,FLE,100% RCY,LTR,AST	PK	4	\$ 18.19	\$ 72.76	\$ 8.45	\$ 33.80
79	AVE11446	INDEX,MAKER,LSR,PCH,5TAB	BX	3	\$ 99.99	\$ 288.77	\$ 28.19	\$ 84.57
80	LLR25756	MAT,CHAIR,45X53,WIDE LIP	EA	3	\$ 65.89	\$ 197.67	\$ 28.81	\$ 86.43
81	GOSCOPYC	PAPER,COPY,LEGAL,HIGH BRIGHT	CT	3	\$ 45.52	\$ 136.56	\$ 47.95	\$ 143.85
82	GOSCOPYB	PAPER,COPY,11X17,2500/CN	CT	3	\$ 38.66	\$ 113.18	\$ 41.25	\$ 123.75
83	PMC05208	ROLL,MACH,CREDIT CARD,WE	CT	3	\$ 34.79	\$ 104.37	\$ 29.34	\$ 88.02
84	BRTTZE2312PK	CRTDG,TAPE,BK ON WE,2 PK	PK	3	\$ 28.99	\$ 86.97	\$ 18.00	\$ 54.00
85	BSN65796	PKT,FILE,LTR,FLAT,MLA	BX	3	\$ 27.19	\$ 81.57	\$ 16.96	\$ 50.88
86	CCS26501	ENVELOPE,CD,WINDOW,WE,250PK	BX	3	\$ 24.89	\$ 74.67	\$ 5.77	\$ 17.31
87	FEL00721	FILE,DRWR,ECONOSTOR,LTR SZ (6/ct)	CT	2	\$ 129.99	\$ 259.98	\$ 64.13	\$ 128.26
88	FLRECO4860EP	ECOTEXMAT,HARD FLOORS,48X60	EA	2	\$ 92.89	\$ 185.78	\$ 39.45	\$ 78.90
89	PMC09225	ROLL,SC,2PLY,2.25X70	CT	2	\$ 91.99	\$ 183.98	\$ 86.48	\$ 172.96
90	QRT7693G	BOARD,FAB,24X36,GY	EA	2	\$ 69.99	\$ 139.98	\$ 40.19	\$ 80.38
91	LLR69157	CHAIRMAT,36X48,ST/LIP 20X12	EA	2	\$ 44.89	\$ 89.78	\$ 24.29	\$ 48.58
92	VER96808	SDHC CARD,PREMIUM,16GB	EA	2	\$ 43.19	\$ 86.38	\$ 12.16	\$ 24.32
93	BSN42050	BOX,STRGE,12X24X10,25,	CT	2	\$ 42.00	\$ 84.00	\$ 62.64	\$ 125.28
94	GJO60463	CONTAINER,32GL,GY	EA	2	\$ 37.99	\$ 75.98	\$ 26.92	\$ 53.84
95	SAU10017	HOLDER,FORM,ALUM,8.5X12	EA	2	\$ 36.99	\$ 73.98	\$ 11.52	\$ 23.04
96	AVE5164	LABEL,LSR,SHPG,3-1/3X4WE600	BX	2	\$ 35.99	\$ 71.98	\$ 6.82	\$ 13.64
97	MMM65424SSCYN	SUPER STICKY OFFICE PACK	PK	2	\$ 35.59	\$ 71.18	\$ 20.83	\$ 41.66
98	VER94797	CDR,700MB,SHINY SR,100PK	PK	2	\$ 35.36	\$ 70.72	\$ 13.56	\$ 27.13
99	ESS20070	PAD,LGL,GLDFIBR,8.5X11,WE	DZ	2	\$ 36.29	\$ 70.28	\$ 15.47	\$ 30.94
100	FALDPSJMB2	CLEANER,DUSTOFF,JBO,17OZ2PK	PK	2	\$ 34.49	\$ 68.98	\$ 14.39	\$ 28.78
TOTAL						\$ 26,168.68		\$ 20,153.48



Pricing Proposal for: City of Novi
 Bid Number: 205014

Original Customer Information					Proposed Item Offering					
Seq Num	Customer Item Number	Customer Item Description	Cust Uom	Cust Qty	Proposed Price In Cust Uom	Extended Price	Item Number	Description	Min Sell Uom	Unit Factor vs. Cust Unit
1	GOSCOPYL	copy paper letter 20lb 92br	CT	298	\$32.99	\$9,831.02	135848	SPLS 8.5X11 COPY CS	CT	1
2	BSN36550	CLIP,BINDER,SM,12EA	DZ	112	\$0.12	\$13.44	103523	SMALL BINDER CLIPS 12-CT.	DZ	1
3	BICCSM11BK	PEN,BP,RT,CLICSTIC,MED,BK	DZ	110	\$4.44	\$488.40	202028	PEN RETRCT BALCLIC STIC MED BK	DZ	1
4	DAXN15786NT	FRAME,DOCUMENT,8.5X11,RWD	EA	75	\$5.12	\$384.00	810900	PLSTC FRAME LTR REDWOOD ACCENT	EA	1
5	HAM102467	PAPER,COLORCPR,PHWE	RM	56	\$7.45	\$417.20	913261	HAM 8.5X11 CLR LASER 28/100 RM	RM	1
6	MMM810341296	TAPE,TRANS,MAGIC.75""-1""CO	RL	42	\$0.49	\$20.58	495221	TAPE STAPLES ROLL 3/4X1296	RL	1
7	KIM21271	TISSUE,FACIAL,6PK,BNDL	PK	40	\$6.61	\$264.40	887833	FACIAL TISSUES CUBE 2PLY WHITE	PK	1
8	CRD21830	HOLDER,LBL,SS,4X2-3/16,6	PK	40	\$4.74	\$189.60	CRD21830	HOLDER,LBL,SS,4X2-3/16,6	PK	1
9	SAN69024	PEN,RB,VSN,UNI,8MM,BE	EA	39	\$2.41	\$93.99	812117	PEN UNIBALL VISION ELITE 8MM	EA	1
10	CRD21820	HOLDER,LBL,SS,3X1-3/8,12	PK	31	\$2.55	\$79.05	408088	LABEL HOLDER HOLDIT 1-3/8X3	EA	1
11	BSN09978	BINDER,3-RNG,3",BK	EA	30	\$4.66	\$139.80	113886	BINDER RING 3 BK	EA	1
12	BSN90651	BOOK, MEMO, 3X5, NRW, 50 SH	DZ	26	\$1.34	\$34.84	199984	MEMO BOOK 3X5 TOP OPEN 10455	PK	2.4
13	RAC77182EA	WIPES,DSNFCT,LYSOL,LEM/LIME	EA	26	\$5.69	\$147.94	599668	WIPE SANTZ LEMN/LIME 80PK	PK	1
14	CRD61213	INDEX,3-RNG,1-STEP,1-12,CL	ST	25	\$2.12	\$53.00	463091	INDX DIVIDR 1-12 TAB BKWE	ST	1
15	PIL31020	PEN,ROLLBALL,G-2,FN,BK	DZ	24	\$11.85	\$284.40	429174	PILOT G2 RET FINE BLACK 12	DZ	1
16	CRD21810	HOLDER,LBL,SS,3X1,12	PK	22	\$2.05	\$45.10	408096	LABEL HOLDER HOLDIT 1IN X 3IN	EA	1
17	PIL31021	PEN,ROLLBALL,G-2,FN,BE	DZ	21	\$11.85	\$248.85	424575	PILOT G2 RT FINE BLU 12	DZ	1
18	BSN65795	PKT,FILE,LGL,5.25,EXP,RD	BX	21	\$11.29	\$237.09	418343	LGL 5.25 EXP. POCKETS 10PK	BX	1
19	AAGSK32G00	PAD,DESK,2COLOR,RECYCLED	EA	20	\$7.59	\$151.80	858043	RTS 922344 RY 2013	EA	1
20	TOP7533	PAD,LGL,RLD,PERF,LTR,WE	DZ	17	\$4.32	\$73.44	163865	STAPLES PAD PERF LTR WHITE 12	DZ	1
21	AVE5160	LABEL,LSR,ADD,1X2-5/8,WE	BX	14	\$6.87	\$96.18	479880	MULTI WHT LBL 1X2 5/8 3000PK	BX	1
22	AAGSW20000	PAD,DESK,MO,22X17,BEGY	EA	14	\$6.40	\$89.60	922363	2013 MNTH ATAGLNC DESKPD 22X17	EA	1
23	MCL48152	MOTRIN,MEDICINE,2/PK	BX	13	\$9.13	\$118.69	447419	MOTRIN IB CAPLETS 50 X 2	BX	1
24	MMM654AST	NOTES,POST-IT,3X3PASTEL	PK	13	\$10.70	\$139.10	490610	NOTES 3X3 12PK ASST PASTEL	PK	1
25	FEL00724	FILE,STOR,R-KIVE,LTR/LGL,WE	CT	12	\$35.86	\$430.32	076030	FILE,STOR,LTR/LGL,CTN12	CT	1
26	SPR02328	AWARD-A-PLAQUE,8.5X11,MY	EA	12	\$8.33	\$99.96	512497	AWARD-A-PLAQUES MAHOGANY	EA	1
27	AVE5689	POSTCARD,INKJET,4.25X5.5	BX	12	\$7.48	\$89.76	610400	SPLS POSTCARD MATTEWHITE 200CT	BX	1
28	WAU40311	INDEX,EXACT WHITE,90#	PK	12	\$6.15	\$73.80	599532	EXACT INDEX 90 LB	PK	1
29	AVE09500	BINDER,VIEW,S-RNG,2"-BK	EA	12	\$4.66	\$55.92	059139	BINDER SLANTRING VIEW 2IN BLK	EA	1

Original Customer Information					Proposed Item Offering					
Seq Num	Customer Item Number	Customer Item Description	Cust Uom	Cust Qty	Proposed Price In Cust Uom	Extended Price	Item Number	Description	Min Sell Uom	Unit Factor vs. Cust Unit
30	BSN28448	BINDER,VUE,D-RING,2",BK	EA	12	\$4.66	\$55.92	059139	BINDER SLANTRING VIEW 2IN BLK	EA	1
31	SPR02321	FRAME,T,8.5X11	EA	11	\$1.52	\$16.72	665596	11X8.5STANDUP SIGN HOLDER	EA	1
32	ALL27405	RUBBERBANDS,ADVNTG,#117,11	BX	11	\$2.55	\$28.05	808017	RUBBERBAND #117B 1 LB	PK	1
33	NES30212	CREAMR,CFEEMT,22OZ	EA	11	\$4.68	\$51.48	616673	COFFEE MATE ORIGINAL 22OZ SZ	EA	1
34	DXE5338CD	CUP,""PERFECT TOUCH""-8OZ	CT	10	\$67.60	\$676.00	478406	CUP HOT PERFECT TOUCH 8OZ	PK	20
35	DYM30252	LABEL,ADD,HICAP,WE,350EA2RL	BX	10	\$15.50	\$155.00	377179	LABELS ADDRESS LABELWRITER WE	BX	1
36	MEM09087	DRIVE,TRAVEL,4GB	EA	10	\$5.46	\$54.60	445525	4GB USB DRIVE	EA	1
37	HAM103382	PAPER,FORE DP,8.5X11,PK	PK	10	\$3.79	\$37.90	490935	PASTELS 8.5X11 PINK PAPER RM	RM	1
38	VER95098	DVD+R,4.7GB,16X,100 SPINDLE	PK	9	\$20.57	\$185.13	618936	MEMOREX 16X DVD+R 100PK	PK	1
39	CCS60669	BAGS,SHREDDER,26X22X48	BX	8	\$38.46	\$307.68	735172	BAG SHREDDER 28X22X48	CT	1
40	BSN16515	FOLDER,LTR,14PT,1/3 MLA	BX	8	\$8.31	\$66.48	744100	3TAB 14PT MAN FF LTR 50CT	BX	1
41	TOP4151	FORM,RAPID MEMO,8.5X8,CBNLS	EA	8	\$5.17	\$41.36	431482	RAPID MEMO BOOK 2-PART	EA	1
42	SMD67372	LABEL,COLOR CODE,"2"-500/RL	RL	8	\$4.75	\$38.00	727446	LABEL NUMERIC COLOR CODED	RL	1
43	ABFS8714	BOOK,LOG,VM,7.5X8.5	PK	8	\$4.74	\$37.92	484045	VOICE-MAIL LOG BOOK - 2 PACK	PK	1
44	AVE79695	BINDER,VUE,EZD,1TCH,1.5"-BK	EA	8	\$4.91	\$39.28	436626	BINDER EZD VIEW 11/2 BK	EA	1
45	COX15949CT	WIPES,DISINFECTING,FRESH	CT	7	\$15.30	\$107.10	886640	WIPE,DISINFECTING 75PK	PK	6
46	SMD64220	PKT,HANG,EXP.3.5,LTR,GN	BX	6	\$32.60	\$195.60	478978	HANG POCKET LTR SIZE 3.5IN EX	BX	1
47	QUAR7050	SLEEVE,CD ROM,W/WIN,100 EA	BX	6	\$22.01	\$132.06	516908	TYVEK CD SLEEVE	BX	1
48	SPR42000	FLDR,FILE,1PLY,1/3,LTR,RD	BX	6	\$11.31	\$67.86	224519	FOLDR SNGL TOP LTR 1/3 RD	BX	1
49	AVE8387	CARDS,POST,INKJT,5.75X4.5WE	BX	6	\$7.06	\$42.36	610400	SPLS POSTCARD MATTEWHITE 200CT	BX	1
50	RTG91002	REFILL,TAG,SIGN HERE,RD	BX	6	\$10.99	\$65.94	875650	TAG REF SIGN HERE-2X9/16 RD	BX	1
51	MMM654144B	3X3 NOTE VALUE PACK	PK	6	\$12.27	\$73.62	797549	POST IT NOTES 3X3 18 PAD PK	PK	1
52	TOP3801	FORM,LTR,3PT,8.5X7,CBNLS	PK	6	\$10.18	\$61.08	588293	MEMO D23801 TRP8.5X7NCR 50SHT	PK	1
53	RCP295700BK	WASTEBASKET,RECT,LARGE,BK	EA	6	\$6.02	\$36.12	125039	10 GAL. WASTEBASKET BLACK	EA	1
54	LLR02158	MAT,CHAIR,46X60,RECT,CLR	EA	5	\$35.69	\$178.45	567300	46X60 ECOMY RECT CHRMAT	EA	1
55	VER95252	CDR,PRT,IJ,HUB,WE,100PK	PK	5	\$20.16	\$100.80	599014	STAPLES PRINTABLE CD-R 50PK	PK	2
56	MAX648200	CDR,700MB,80"-100 SPNDL	PK	5	\$14.29	\$71.45	452556	STAPLES CDR SPINDLE 100PK	PK	1
57	WLJ36549BL	BINDER,RNG,HANGN,3"-BE	EA	5	\$17.94	\$89.70	518134	BINDER RING HANGING 3 BLE	EA	1
58	SAN14075	MARKER,BRIGHTSTICK,5CLR	ST	5	\$12.88	\$64.40	683870	EXPO BRIGHT STICKS ASST 5PK	PK	1
59	AVE09800	BINDER,VIEW,S-RNG,4"-BK	EA	5	\$9.69	\$48.45	065628	4IN D-RING VIEW BINDER BLACK	EA	1
60	GJO10427	PLATES,RND,PLASTIC,6"-BLK	PK	5	\$16.72	\$83.60	GJO10427	PLATES,RND,PLASTIC,6"-BLK	PK	1
61	FALDSXLPW	DUSTOFF,10 OZ,2PK,W/WIPE	PK	5	\$6.20	\$31.00	326196	DUST DESTROYER 7OZ 2PK	PK	1.4286
62	HAM102475	PAPER,CPY,CLR,LGL,WE	RM	5	\$9.56	\$47.80	487225	HAM COLOR COPY 8.5X14 28/98 RM	RM	1
63	SMD12934	FLDR,LTR,11PT,1/3,YW	BX	5	\$15.21	\$76.05	508903	FOLDR DBLE TOP LTR 1/3 YW	BX	1
64	MMM6605SSCY	POST-IT,LINED,SPRSTICKY,4X6	PK	5	\$9.62	\$48.10	558253	POST-IT SPR STICKY 4X6 RLD YLW	PK	1
65	SWI3200587	LAMINATING POUCH, LTR, 5 MIL	BX	4	\$11.34	\$45.36	489526	SPLS LTR SIZE 5MIL POUCH 100PK	PK	1
66	FEL00703	FILE,STOR,ECONO,LID,LT/LG	CT	4	\$20.57	\$82.28	478887	BOX FILE LTR/LGL WHITE 12/CT	CT	1

Original Customer Information					Proposed Item Offering						
Seq Num	Customer Item Number	Customer Item Description	Cust Uom	Cust Qty	Proposed Price In Cust Uom	Extended Price	Item Number	Description	Min Sell Uom	Unit Factor vs. Cust Unit	
67	LLR02156	MAT, CHAIR, 36X48, W/LIP, GRPPR	EA	4	\$24.40	\$97.60	447139	36X48 ECNMY STD LIP CHRMAT	EA	1	
68	ESS21300R	BOOK, RCRD, 10-3/8X8-3/8	EA	4	\$13.63	\$54.52	790429	TEXHIDE SERIES ACCOUNT BK	EA	1	
69	FALDPS	CLEANER, DUSTOFF PLUS	EA	4	\$20.77	\$83.08	446468	DUST-OFF 360 VALUE SYSTEM	EA	1	
70	AAGPM30028	CALENDAR, WALL, HOR, MRK, 48X32	EA	4	\$15.80	\$63.20	795217	11 AAG YRLY ERASBL 48X32	EA	1	
71	TOM68720	MONO CORRECTION TAPE, 10PK	PK	4	\$5.25	\$21.00	519018	STAPLES CORRECTION TAPE 10PK	PK	1	
72	AAG760105	MGMT, Q/NOTE, WK/MO, 8X10, BK	EA	4	\$21.29	\$85.16	922222	2013 WKLY ATAGLNC QN BLK 8X10	EA	1	
73	MEM32509080	DRIVE, 4GB TRAVEL	EA	4	\$5.46	\$21.84	445525	4GB USB DRIVE	EA	1	
74	MMM635YW	POST-IT, RULED, 3X5, YW	PK	4	\$14.83	\$59.32	197368	POST-IT 3X5 RULED YELLOW 12PK	PK	1	
75	AVE5309	CARDS, LSR/INKJT, TENT, LG, WE	BX	4	\$11.91	\$47.64	466045	LABEL LSR TENT CARD 3.5X11	BX	1	
76	HAM162024	PAPER, TDP, 20#, 11X17, WE, 92BR	PK	4	\$8.50	\$34.00	512211	SPLS 11X17 COPY RM	RM	1	
77	SMD64855	FRAME, HANG, FLDR, LTR/LGL	BX	4	\$17.71	\$70.84	596869	H FILE FRAME LTR/LGL 2PK	PK	1	
78	ESS90164	POCKET, FLE, 100% RCY, LTR, AST	PK	4	\$8.51	\$34.04	498319	100% RECYCLED COLORED FILE PKT	PK	1	
79	AVE11446	INDEX, MAKER, LSR, PCH, STAB	BX	3	\$30.01	\$90.03	379096	CUSTOM INDX SYSTEM WH 5TB 25BX	BX	1	
80	LLR25756	MAT, CHAIR, 45X53, WIDE LIP	EA	3	\$28.91	\$86.73	567297	45X53 ECNMY STD LIP CHRMAT	EA	1	
81	GOSCOPYC	PAPER, COPY, LEGAL, HIGH BRIGH	CT	3	\$48.59	\$145.77	126987	SPLS 8.5X14 COPY CS	CT	1	
82	GOSCOPYB	PAPER, COPY, 11X17, 2500/CN	CT	3	\$42.16	\$126.48	512215	SPLS 11X17 COPY CS	CT	1	
83	PMC05208	ROLL, MACH, CREDIT CARD, WE	CT	3	\$29.77	\$89.31	386547	ROLL THERMAL 2 1/4 X 80	CT	1	
84	BRTTZE2312PK	CRTDG, TAPE, BK ON WE, 2 PK	PK	3	\$18.08	\$54.24	917881	BROTHER TZE-2312PK 12MM BKWHT	PK	1	
85	BSN65796	PKT, FILE, LTR, FLAT, MLA	BX	3	\$16.98	\$50.94	399451	VERTICAL FILING JACKETS 100PK	BX	1	
86	CCS26501	ENVELOPE, CD, WINDOW, WE, 250	BX	3	\$5.90	\$17.70	459599	ENVELOPE CD/DVD 5X5 WHITE	BX	5	
87	FEL00721	FILE, DRWR, ECONOSTOR, LTR SZ	CT	2	\$64.44	\$128.88	892796	STORAGE DRAWER LTR 24" WHT	EA	6	
88	FLRECO4860EP	ECOTEXMAT, HARD FLOORS, 48X60	EA	2	\$39.64	\$79.28	567295	46X60 HARDWD RECT CHRMAT	EA	1	
89	PMC09225	ROLL, SC, 2PLY, 2.25X70	CT	2	\$87.52	\$175.04	PMC09225	ROLL, 2.25X70, 2PLY, WE/CA	CT	1	
90	QRT7693G	BOARD, FAB, 24X36, GY	EA	2	\$40.34	\$80.68	518696	BOARD BULLTN FABRC 2 X 3 GY	EA	1	
91	LLR69157	CHAIRMAT, 36X48, ST/LIP 20X12	EA	2	\$24.40	\$48.80	447139	36X48 ECNMY STD LIP CHRMAT	EA	1	
92	VER96808	SDHC CARD, PREMIUM, 16GB	EA	2	\$12.21	\$24.42	782614	SANDISK 16GB SDHC CARD	EA	1	
93	BSN42050	BOX, STRGE, 12X24X10.25,	CT	2	\$64.02	\$128.04	804204	STRING&BUTTON LETTER 4/PK	PK	3	
94	GJO60463	CONTAINER, 32GL, GY	EA	2	\$27.07	\$54.14	432463	CONTAINER ROUND 32GAL GREY	EA	1	
95	SAU10017	HOLDER, FORM, ALUM, 8.5X12	EA	2	\$11.59	\$23.18	046313	FORM HOLDER ALUM 8.5 X 12 BOTT	EA	1	
96	AVE5164	LABEL, LSR, SHPG, 3-1/3X4WE600	BX	2	\$6.85	\$13.70	479876	MULTI WHT LBL 3 1/3X4 600PK	BX	1	
97	MMM65424SSCYN	SUPER STICKY OFFICE PACK	PK	2	\$20.99	\$41.98	653412	POST-IT SS 3X3 OFFICE PACK	PK	1	
98	VER94797	CDR, 700MB, SHINY SR, 100PK	PK	2	\$13.66	\$27.32	452556	STAPLES CDR SPINDLE 100PK	PK	1	
99	ESS20070	PAD, LGL, GLDFIBR, 8.5X11, WE	DZ	2	\$15.57	\$31.14	534073	PAD RULED GLD FBR 8.5X11.75 WE	DZ	1	
100	FALDPSJMB2	CLEANER, DUSTOFF, JBO, 17OZ2PI	PK	2	\$14.47	\$28.94	608529	CLEANER, DUSTOFF, 17OZ, 2PK	PK	1	

* Unit Factor = to 1 means prices quoted are in the requested UOM. Unit Factor > Or < 1 means purchase UOMs may vary. Actual prices may vary slightly based on unit of measure conversions.

Original Customer Information					Proposed Item Offering					
Seq Num	Customer Item Number	Customer Item Description	Cust Uom	Cust Qty	Proposed Price In Cust Uom	Extended Price	Item Number	Description	Min Sell Uom	Unit Factor vs. Cust Unit

* Pricing on cut sheet paper and petroleum-based products are subject to market fluctuations.

Total Proposed Price \$20,150.95
