



CITY of NOVI CITY COUNCIL

Agenda Item B
April 8, 2013

SUBJECT: Approval to award contract for the 2013 Spring Tree & Landscape Planting to R.C. Tuttle Refinishing Co., the lowest bidder in the amount of \$ 41,490.

SUBMITTING DEPARTMENT: Community Development

CITY MANAGER APPROVAL:

EXPENDITURE REQUIRED	\$ 41,490
AMOUNT BUDGETED	\$ 60,000
LINE ITEM NUMBER	209-000.00-972.100 City Tree Fund

BACKGROUND INFORMATION:

The annual spring planting for 2013 includes a wide variety of tree species in multiple locations. Each new location was chosen in keeping with the City's commitment to the natural environment, as well as the continued effort to expand on the positive community image. Two hundred and twenty plants will be installed under this contract. Included are the following locations:

- Residential Street Trees. Over 70 residences will be planted with street trees to enhance their homes and streetscapes throughout the City. Residents will be notified before the plantings commence. Locations are most often selected through ongoing monitoring by forestry staff as needing a new tree due to plant age, health concerns or accidental injuries. City staff also responds to resident concerns about the state of City street trees and takes appropriate care, monitoring and replacement if warranted.
- Department of Public Services Entry and Lee BeGole Drive. This fairly open streetscape will receive numerous deciduous trees to help create a sense of entry to the facility. The mix of species is designed to create seasonal interest and to promote environmental diversity.
- Ten Mile Road. Plantings were undertaken this past fall along Ten Mile between Novi Road and Meadowbrook Road. This spring will see a continuation of these plantings between Meadowbrook and Haggerty.
- Wildlife Woods Park. This public park will receive extensive plantings to improve aesthetics and create habitat. The plantings will be a nice addition to this park which currently features play fields and a pavilion. The park is situated adjacent to Deerfield Elementary.

A total of 20 different plant species will be used to assure ecological diversity. Staff based tree selection on pertinent site factors, such as soil types, proximity to adjacent vegetation, locations of overhead and underground utilities, site exposure and growing space available to assure healthy tree growth and sustainability. In conjunction with Community Development, the Public Services Department has been preparing all planned planting sites for the new installations. The work included removing any dead, damaged or

diseased trees and stump grinding. The City's Landscape Architect will be staking all locations prior to commencement of plantings. All trees will be selected by staff prior to planting to ensure specimen quality.

Plantings are expected to commence in May and will be complete in June. This is an optimum time period for the planting of new trees. All plantings will be warranted by the contractor for a period of two years. Bids were received and opened on March 27, 2013. Bid submittals were reviewed by staff within the Department of Community Development and the Department of Public Services. R.C. Tuttle Refinishing Co. is the lowest bidder and has all qualifications required under the contract. This contractor's bid is recommended as being in the best interest of the City and the company has proven responsive and fully capable on past planting contracts. Please see the attached bid tabulation sheet for detailed bid information.

The source of the funding is the City Tree Fund. The Fund is provided by developer payments for regulated woodlands that are removed during development projects and that cannot be replaced on the project site. Over past decades the City's Woodland Ordinance has helped the City of Novi set a strong pace of private development coupled with the preservation and creation of diverse woodlands. New and existing plantings are tracked with the Tree Keeper software program as an asset management system.

RECOMMENDED ACTION: Approval to award contract for the 2013 Spring Tree & Landscape Planting to R.C. Tuttle Refinishing Co., the lowest bidder in the amount of \$ 41,490.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Wrobel				

**BID #1 - SUBDIVISION TREE PLANTING
(2 YR WARRANTY)**

			RC Tuttle		Agroscaping		MBV Prop Maint		Chas F. Irish	
			Unit Price	TOTAL	Unit Price	TOTAL	Unit Price	TOTAL	Unit Price	TOTAL
	Common Name	Qty								
SYRINGA 'Americana' 2.5" caliper	Japanese Tree Lilac	20	220.00	4,400.00	225.00	4,500.00	236.23	4,724.60	461.00	9,220.00
ULMUS X 'Homestead' 2.5" caliper	Homestead Elm	20	230.00	4,600.00	235.00	4,700.00	221.23	4,424.60	369.00	7,380.00
ZELKOVA serrata 'Village Green' 3" caliper	Village Green Zelkova	20	225.00	4,500.00	215.00	4,300.00	231.23	4,624.60	487.00	9,740.00
GLEDITSIA t. 'Skycole' 2.5" caliper	Skyline Honeylocust	15	200.00	3,000.00	215.00	3,225.00	221.23	3,318.45	364.00	5,460.00
TOTAL BID 1		75		\$ 16,500.00		\$ 16,725.00		\$ 17,092.25		\$ 31,800.00

BID #2 - DEPARTMENT OF PUBLIC SERVICES (2 YR WARRANTY)

		Qty	Unit Price	TOTAL	Unit Price	TOTAL	Unit Price	TOTAL	Unit Price	TOTAL
BETULA nigra 6-8' clump	River Birch	7	210.00	1,470.00	215.00	1,505.00	196.23	1,373.61	280.00	1,960.00
TAXODIUM distichum, 2.5" caliper	Bald Cypress	5	220.00	1,100.00	265.00	1,325.00	236.23	1,181.15	491.00	2,455.00
QUERCUS bicolor 2.5" caliper	Swamp White Oak	5	220.00	1,100.00	225.00	1,125.00	266.23	1,331.15	325.00	1,625.00
MALUS 'Centzam' 2" caliper	Centurian Crabapple	9	210.00	1,890.00	215.00	1,935.00	181.23	1,631.07	377.00	3,393.00
AMELANCHIER canadensis 8' height	Shadblow Serviceberry	7	210.00	1,470.00	250.00	1,750.00	211.23	1,478.61	267.00	1,869.00
CENTIS occidentalis 2.5" caliper	Hackberry	9	220.00	1,980.00	215.00	1,935.00	251.23	2,261.07	312.00	2,808.00
THUJA occidentalis 'Techny' 6' height	Mission Arborvitae	7	150.00	1,050.00	135.00	945.00	151.23	1,058.61	163.00	1,141.00
BERBERIS thunbergia 'Crimson Pygmy' 24" height	Crimson Pygmy Barberry	9	40.00	360.00	42.50	382.50	99.98	899.82	46.80	421.20
HEMEROCALIS 'Stella D'Oro' 2 gallon	Stella D'Oro Daylily	12	10.00	120.00	11.75	141.00	93.73	1,124.76	15.00	180.00
TOTAL BID 2		70		\$ 10,540.00		\$ 11,043.50		\$ 12,339.85		\$ 15,852.20

BID #3 - TEN MILE - MEADOWBROOK TO HAGGERTY (2 YR WARRANTY)			RC Tuttle		Agroscaping		MBV Prop Maint		Chas F. Irish	
	Common Name	Qty	Unit Price	TOTAL	Unit Price	TOTAL	Unit Price	TOTAL	Unit Price	TOTAL
MALUS 'Prairiefire' 2" caliper	Prairiefire Crabapple	15	180.00	2,700.00	215.00	3,225.00	181.23	2,718.45	277.00	4,155.00
CRATAEGUS c.inermis 'Crusader' 2.5" caliper	Crusader Hawthorne	15	220.00	3,300.00	235.00	3,525.00	221.23	3,318.45	390.00	5,850.00
SORBUS rufoferruginea 'Longwood Sunset' 2.5" caliper	Sunset Mountain Ash	10	210.00	2,100.00	245.00	2,450.00	n/a	-	572.00	5,720.00
TOTAL BID 3				\$ 8,100.00		\$ 9,200.00		\$ 6,036.90		\$ 15,725.00

BID #4 - WILDLIFE WOODS PARK (2 YR WARRANTY)										
	Common Name	Qty	Unit Price	TOTAL	Unit Price	TOTAL	Unit Price	TOTAL	Unit Price	TOTAL
PINUS strobus 6'-8' height	White Pine	15	150.00	2,250.00	235.00	3,525.00	176.23	2,643.45	195.00	2,925.00
ULMUS x 'Pioneer' 2.5" caliper	Pioneer Elm	10	210.00	2,100.00	235.00	2,350.00	221.23	2,212.30	442.00	4,420.00
QUERCUS bicolor 2.5" caliper	Swamp Oak	10	200.00	2,000.00	225.00	2,250.00	266.23	2,662.30	546.00	5,460.00
TOTAL BID 4				\$ 6,350.00		\$ 8,125.00		\$ 7,518.05		\$ 12,805.00

TOTAL BID 1-4				\$ 41,490.00		\$ 45,093.50		\$ 42,987.05		\$ 76,182.20
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CITY OF NOVI

2013 SPRING LANDSCAPE PLANTING

CONTRACTOR QUESTIONNAIRE

Firm Name: R C Tuttle Refinishing Co.

Address: 2475 S Hickory Ridge Tr.

City: Milford State: MI Zip: 48380

Telephone Number: 248-361-1815 Fax Number: 248-685-9157

Email Address:

Firm Established: 1980 Years in Business: 32 years

Type of Organization: (please circle) a. Individual b. Partnership c. Corporation d. Joint Venture e. Other

How many full time employees? 4 How many part time employees? 3

Provide information relative to the experience your company has had working with municipalities. Please provide the names of municipalities where service was provided.

City of Riverview - Judy Batcher 281-4224

City of Novi field Operations - Matt Wiktorowski 248-735-5634

Oakland County - Ryan Dividock 248-858-4071

Provide information relative to the experience and financial capability of your company to carry out the terms of this contract.

Comerica Bank - Brighton - Kathi Witt 810-227-0863

Identify those in your firm who would be responsible, including on-site supervision for this project, and submit copies of their certifications. Include educational background of principals and those who will be working on the project.

Robert Sopsich; been running tree projects for the last 17 years.

Donald Sopsich

How many clients does your company currently serve with the type of services described?
Provide a list.

Four different communities

Please provide a list of client references (**minimum of 3**) for projects similar in scope to this project, **other than the City of Novi**. Include name, address, phone number and contact person. Please include any municipalities (or other governmental agencies) that you worked for.

Company Oakland County - Development Services
Address 1200 N Telegraph rd, Pontiac, MI 48341
Phone 248-858-4071 Contact name Ryan Dividock

Company West Bloomfield
Address 4640 Walnut Lake rd, West Bloomfield, MI 48323
Phone 248-640-2756 Contact name Chris Frey

Company Farmington Hills
Address 3811 Interchange dr, Farmington Hills, MI 48335
Phone 248-473-1884 Contact name Randy C. Lovett

Please identify which professional organizations your company is a good standing member of:
(please check all that apply)

International Society of Arboriculture Tree Care Industry Association

Arboricultural Society of Michigan Michigan Green Industry Association

Provide an Equipment List that for equipment will be on site and available for use by the crew performing tree planting, including skid loaders, trucks, tractors, trailers, etc. Include additional sheet if necessary.

5 Trucks, 7 trailers, 3 skid loaders, 2 tractors,
1 Spade truck

Based on your current resources, are you available to plant the quantity of plant material identified within the timeframe allocated? Please explain.


yes, 30 - 40 trees planted a day

Provide a description of your company's philosophy relative to tree/shrub planting.

Being a family run company and licensed nursery grower, we take pride in the quality of our stock and work from seedlings to final acceptance of the customer. We water and fertilize to keep the stock healthy.

THE FOREGOING QUESTIONNAIRE IS A TRUE STATEMENT OF FACTS:

Authorized Company Representative (please print): Robert Sopsich

Representative Signature: 

Date 3-25-13



CITY OF NOVI

2013 SPRING LANDSCAPE PLANTING

OFFICIAL BID FORM

We, the undersigned as bidder, propose to furnish to the City of Novi, according to the specifications, terms, conditions and instructions attached hereto and made a part thereof:

BID #1: Subdivision Tree Plantings

Acceptable species of Plant Material	# of Trees	Source /Phone #	Unit Price (2 Yr.)	TOTAL
SYRINGA 'Americana' Japanese Tree Lilac 2.5" caliper	20		220	4400
ULMUS X 'Homestead' Homestead Elm 2.5" caliper	20		230	4600
ZELKOVA serrata 'Village Green' Village Green Zelkova 3" caliper	20		225	4500
GLEDITSIA t. 'Skycote' Skyline Honeylocust 2.5" caliper	15		200	3000
TOTAL	75			\$16,500

BID #2: Department of Public Services – Lee BeGole Drive

Acceptable species of Plant Material	# of Plants	Source /Phone #	Unit Price (2 Yr.)	TOTAL
BETULA nigra River Birch 6-8' clump	7		210	1470
TAXODIUM distichum Bald Cypress 2.5" caliper	5		220	1100
QUERCUS bicolor Swamp White Oak 2.5" caliper	5		220	1100
MALUS 'Centzam' Centurian Crabapple 2" caliper	9		210	1890

Acceptable species of Plant Material	# of Plants	Source /Phone #	Unit Price (2 Yr.)	TOTAL
AMELANCHIER canadensis Shadblow Serviceberry 8' height	7		210	1470
CELTIS occidentalis Hackberry 2.5" caliper	9		220	1980
THUJA occidenatllis 'Techny' Mission Arborvitae 6' height	7		150	1050
BERBERIS thunbergia "Crimson Pygmy" Crimson Pygmy Barberry 24" height	9		40	360
HEMEROCALIS 'Stella D'Oro' Stella D'Oro Daylilly 2 gallon	12		10	120
TOTAL	70			\$ 4980 PDS 10540

BID #3: Ten Mile – Meadowbrook to Haggerty

Acceptable species of Plant Material	# of Trees	Source /Phone #	Unit Price (2 Yr.)	TOTAL
MALUS 'Prariefire' Prariefire Crabapple 2" Caliper	15		180	2700
CRATAEGUS c. inermis 'Crusader' Crusader Hawthorn 2.5" caliper	15		220	3300
SORBUS rufoferruginea 'Longwood Sunset' Sunset Mountain Ash 2.5" caliper	10		210	2100
TOTAL	40			\$ 8100

BID #4: Wildlife Woods Park

Acceptable species of Plant Material	# of Trees	Source /Phone #	Unit Price (2 Yr.)	TOTAL
PINUS strobus White Pine 6'-8' height	15		150	2250
ULMUS x 'Pioneer' Pioneer Elm 2.5" caliper	10		210	2100
QUERCUS bicolor Swamp Oak 2.5" caliper	10		200	2000
TOTAL	35			\$ 6350

NOTE: The above plant list is for the Contractor's information only, and no guarantee is expressed or implied that quantities therein are correct or that the list is complete.

Unit Prices:

Unit prices prevail. The City of Novi Purchasing Department will correct all extension errors

COMMENTS: We have other trees in stock, that
can be used for job, for a reduced price.

We have read & understand Specifications Section 19 & 24 relating to warranty and payment terms.

Yes X No _____

We acknowledge receipt of the following Addenda: 1

(please indicate numbers)

THIS BID SUBMITTED BY:

Company (Legal Registration) RC Tuttle Refinishing Co

Address 2475 S Hickory Ridge Tr

City Wixom State MI Zip 48380

Telephone 248-361-1815 Fax 248 685 9150

Representative's Name (please print) Robert Sopsich

Representative's Title Pres

Representative's Signature 

E-mail _____

Date 3-25-13