

# MEMORANDUM



**TO:** MEMBERS OF THE ELECTION COMMISSION  
**FROM:** CORTNEY HANSON, CITY CLERK  
**SUBJECT:** 2025 PRECINCT CHANGES  
**DATE:** APRIL 25, 2025

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1. Novi Meadows has served as a polling location for many years. Due to the years of construction, we have continually had to temporarily relocate the precinct to St. James. After hearing feedback from voters and St. James agreeing to continue hosting a second precinct, **I am proposing we permanently move to polling location for Precinct 23 to St. James Catholic Church.**
  2. Due to the passing of Proposal 2 by the electors in November 2022, significant changes have been made to Michigan Election law and how we conduct elections. This includes the implementation of nine (9) days of Early Voting, increasing the number of registered voters assigned to a single precinct from 2,999 to 4,999 and the growing popularity of the permanent ballot list. **I am proposing we permanently combine Precincts 16 and 17 into one single precinct called Precinct 16.** Voters previously in Precinct 17 will be mailed new voter ID cards alerting them that the polling location is still at the Novi Civic Center, but their precinct number has changed.
  3. The last proposal is to temporarily consolidate precincts for the August and November elections in 2025. Temporarily consolidating these precincts will have no effect on voters as their polling location does not change. **I am proposing we temporarily consolidate Precincts 4 & 6, 9 & 14, 20 & 21, and 23 & 24 for the August 5, 2025 Special Election and November 4, 2025 Election.** This would eliminate the need to operate, supply, and staff four additional precincts on Election Day and result in cost savings of more than \$5,000.

**CITY OF NOVI**

**COUNTY OF OAKLAND, MICHIGAN**

**RESOLUTION OF THE ELECTION COMMISSION TO  
RELOCATE PRECINCT 23 POLLING LOCATION IN THE CITY OF NOVI**

At a meeting of the City of Novi Election Commission, Oakland County, Michigan, held in the City Hall at 45175 Ten Mile Road, Novi, Michigan 48375, on the 30<sup>th</sup> day of April, 2025 at 3:30 p.m.

PRESENT:

ABSENT:

The following preamble and Resolution were offered by Commissioner \_\_\_\_ and supported by Commissioner \_\_\_\_.

**WHEREAS**, the City of Novi has 25 voting precincts and 21 polling locations, as established in 2019; and

**WHEREAS**, the arrangement of election precincts is governed under Michigan Election Law, MCL 168.654-661; and

**WHEREAS**, all precinct changes must be approved by the local Election Commission and by the City Council; and

**WHEREAS**, Novi Meadows has hosted Precinct 23 for several years; however the school has been under construction for the past two years, which necessitated temporarily moving the polling location; and

**WHEREAS**, Novi Meadows is still under construction for the 2025 elections and school representatives have indicated a desire to not host a precinct in Novi Meadows in the future; and

**WHEREAS**, St. James Catholic Church has agreed to permanently host Precinct 23 in addition to Precinct 24; and

**NOW, THEREFORE, BE IT RESOLVED**, the City of Novi Election Commission approves establishing St. James Catholic Church as the polling location for Precinct 23.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

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CORTNEY HANSON, CITY CLERK

**CERTIFICATION**

I, Cortney Hanson, Clerk of the City of Novi, State of Michigan, do hereby certify that the foregoing is a true and correct copy of the resolution duly adopted by the City of Novi Election Commission at a regular meeting held on the 30<sup>th</sup> day of April 2025.

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CORTNEY HANSON, CITY CLERK