



MEMORANDUM

TO: Members of the Planning Commission

FROM: Barbara McBeth, AICP, City Planner

SUBJECT: Appointments to Committees - replace vacancies

DATE: September 21, 2017

The Planning Commission made appointments to Committees for the 2017-2018 Fiscal Year in July. Planning Commission member Rob Giacobetti resigned his position in early September, so there are two committees that will need an additional member, and one committee that needs an alternate member.

- Environmental/Walkable Novi Committee
- Master Plan and Zoning Committee
- CIP/Budget Committee (Alternate)

The Planning Commission is asked to consider filling these vacancies, as Committee meetings will be coming up before the end of the year, and at the beginning of 2018. It is tentatively expected that the vacancy on the Planning Commission will be filled near the end of 2017, or the beginning of 2018.

Attached is the updated Selection matrix for your use at the meeting on October 11, 2017. Please feel free to contact me if there are any questions.

2017-18 Planning Commission Committees SELECTION

Member	Adminis- trative Liaison		CIP & Budget & Planning Studies		Environ- mental and Walkable Novi		Implemen- tation		Master Plan & Zoning		Rules	
	2017-18	2018-19	2017-18	2018-19	2017-18	2018-19	2017-18	2018-19	2017-18	2018-19	2017-18	2018-19
Anthony							X		X			
Avdoulos					X				X		X	
Giacopetti			A		X				X			
Greco	Vice- Chair						X				X	
Lynch	Secre- tary		X						A			
Pehrson	Chair						X				X	
Zuchlewski			X		X							
	Required	Vacant	Required	Vacant	Required	Vacant	Required	Vacant	Required	Vacant	Required	Vacant
Committee Size	3	3	2 + A	2+A	3	3	3	3	3	3	3	3
Liaison	McBeth		McBeth		Komaragiri		McBeth		McBeth		Komaragiri	

KEY: X = Member; A = Alternate

Required: Committee size based on Planning Commission Rules

Vacant: Number of vacancies