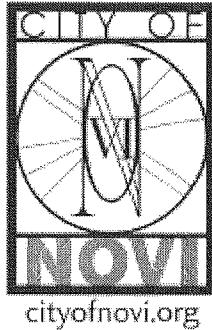


MEMORANDUM



TO: MAYOR GATT AND COUNCIL MEMBERS
FROM: MARYANNE CORNELIUS, CITY CLERK *mc*
SUBJECT: APPOINTMENTS TO BOARDS AND COMMISSIONS
DATE: AUGUST 28, 2013

*8/28/13
To: Mayor & City
Council Members*

*Per questions on
Monday.*

At the Council meeting of August 26, 2013, it was requested that Administration bring back a plan for appointments to Boards and Commissions whereby interviews are held much like those of the Youth Council, excluding EDC, Library Board, Planning Commission (those appointed by the Mayor) and the Zoning Board of Appeals.

Attached is a matrix denoting the authority by which each Board or Commission is established, terms of expiration, dates notices are sent to current members, the scheduled annual dates for interviews and those appointed by the Mayor.

It would be necessary to amend Council Rules to include regular Boards and Commissions as the next regularly scheduled interviews would normally be held during the last meeting of November 2013. It appears that only the ZBA would interview with City Council and all other Boards and Commissions could be interviewed by the subcommittee at a date to be determined. Any appointments made during December 2013 would become effective January 1, 2014.

Boards and Commissions Schedule

Board or Commission	Established by	January	February	March	April	May	June	July	August	September	October	November	December
Beautification Commission	City Code	N	I A	E									
Board of Review	City Charter	E									N	I	A
Building Authority	Articles of Incorporation												
Construction Board of Appeals	City Code	N	I A	E									
Economic Development Corporation *	EDC Articles of Incorporation	N	I A	E									
Election Commission	City Charter	E									N	I	A
Historical Commission	City Code	E									N	I	A
Housing & Community Development Advisory Committee	Advisory Committee established by Council	E									N	I	A
Library Board *	City Code	N	I A	E									
Parks, Recreation & Cultural Services	City Code				N	I A	E						
Planning Commission *	City Code				N	I A	E						
Public Access Promotion Committee	Advisory Committee established by Council	E									N	I	A
Youth Council	Established by Council				N	I A	E						
Zoning Board of Appeals	City Code - Zoning Ordinance	E									N	I	A

- E = Terms expire
- N = Send notices
- I = Interviews
- A = Appointments
- * = Appointed by Mayor