

CITY OF NOVI
ELECTION COMMISSION MEETING
MONDAY, OCTOBER 2, 2017
CITY CLERK'S OFFICE

The meeting was called to order at 3:37 p.m. with City Clerk Hanson presiding.

PRESENT: Hanson, Copes

ABSENT: Superfisky

A quorum being present, the Commission was declared in session.

PURPOSE OF MEETING:

1. Approval of minutes from October 5, 2016 meeting.

Moved by Copes, seconded by Hanson; MOTION CARRIED
To approve the minutes of the October 5, 2016 meeting.

2. Approve the establishment of Absent Voter Counting Board (AVCB) for the November 7, 2017 Election.

Moved by Copes, seconded by Hanson; MOTION CARRIED
To approve the establishment of Absent Voter Counting Board (AVCB) for the November 7, 2017 Election.

3. Approval of election inspectors and receiving teams for Election to be held November 7, 2017.

Moved by Copes, seconded by Hanson; MOTION CARRIED
To approve election inspectors and receiving teams for Election to be held November 7, 2017

4. Approval for the City Clerk or designee to appoint on-call and emergency election inspectors for Election to be held November 7, 2017.

Moved by Copes, seconded by Hanson; MOTION CARRIED
To approve the City Clerk or designee to appoint on-call and emergency election inspectors for Election to be held November 7, 2017

5. Review Sample ballots for November 7, 2017 Election. Reviewed.

6. Approval for the City Clerk or designee to perform the Preliminary Accuracy Tests.

Moved by Copes, seconded by Hanson; MOTION CARRIED

To approve the City Clerk or designee to perform the Preliminary Accuracy Tests.

7. Perform Public Accuracy Test.

The official Public Accuracy Test began at 4:00 p.m. Precinct 18 was chosen. The Commission confirmed the tabulator was set to zero for the zero report to indicate that there were no votes previously reported by the machine. Every candidate appeared on the zero tape and there were no votes recorded. Clerk Hanson explained the ballots as they were run through, including over-voting, under-voting, stray marks and other voting situations. 18 ballots total were run. The tape was reviewed and confirmed against the test deck spreadsheet. The Commission signed the Optical Scan Program Testing and Security Certification and re-sealed the ballot container.

The meeting was adjourned at 4:40 p.m.

Minutes approved: July 9, 2018

Cortney Hanson, City Clerk