

## **ORDINANCE REVIEW COMMITTEE**

**April 21, 2025 | 5:30 p.m.**

**Mayor Fischer called the meeting to order at 5:30 P.M.**

**ROLL CALL:** Mayor Fischer, Mayor Pro Tem Casey\*, Council Member Staudt

**ALSO PRESENT:** Victor Cardenas, City Manager  
Thomas Schultz, City Attorney  
Cortney Hanson, City Clerk  
Charles Boulard, Community Development Director  
John Martin, Fire Chief  
Barb McBeth, City Planner  
Lindsay Bell, Senior Planner

### **APPROVAL OF AGENDA:**

**ORCM 25-04-01 Moved by Staudt, seconded by Fischer; CARRIED UNANIMOUSLY:**

**To approve the agenda as presented.**

**AUDIENCE COMMENT:** None

### **MATTERS FOR DISCUSSION:**

#### **1. Approval of minutes from December 2, 2024:**

**ORCM 25-04-02 Moved by Staudt, seconded by Fischer; CARRIED UNANIMOUSLY:**

**To approve the Ordinance Review Committee meeting minutes from December 2, 2024.**

#### **2. Discussion on a proposed Fireworks Ordinance.**

Clerk Hanson spoke about the need for a permitting process for fireworks displays and the draft ordinance provided by Attorney Schultz. The committee requested updated wording about the frequency of requests.

**ORCM 25-04-03 Moved by Fischer, seconded by Staudt; CARRIED UNANIMOUSLY:**

**To set the initial Fireworks Permit Application fee at \$750 and the second permit fee at \$1,000.**

**ORCM 25-04-04 Moved by Staudt, seconded by Fischer; CARRIED UNANIMOUSLY:**

**To refer the amendments to the Fireworks Ordinance to City Council.**

*\*Member Casey arrived at 5:35pm*

**3. Discussion on Zoning Text Amendment 18.305 related to Day Care Centers and Adult Day Care Centers.**

City Planner McBeth reviewed how the request came to be and explained the need for more acreage, space, and distance from residential if there were more kids allowed in a childcare center. She said while this addressed one business's request, it did not adversely affect any other childcare center. Many other childcare centers were associated with churches and schools. She also explained that with the increase in number of kids, they looked at things like car trips per day, so they wanted these types of businesses to be located on a major thoroughfare and not in the middle of the subdivision. That was a big aspect, ensuring there wouldn't be a negative effect on neighboring residential.

Member Staudt said the issue wasn't specific to the childcare part, but that it was tie-barred to adult daycare centers. He asked if they could split them into separate amendments. City Planner McBeth said that wouldn't be hard. She added that there are no adult daycare centers in Novi currently and only a few in Oakland County.

Mayor Fischer asked why we were regulating the number of kids in a daycare if the state has an agency with rules they can enforce. City Attorney Schultz said the state doesn't care about land use and how a daycare center affects the uses next to it. City Planner McBeth said they were trying to protect the residential areas around commercial daycares.

Mayor Pro Tem Casey asked if this included in-home childcare. City Planner McBeth said our ordinance relates to state law. Mayor Pro Tem Casey said one of her concerns was about requirements on outdoor space. City Planner McBeth said there had been a text amendment previously to require more outdoor space than the state required. Mayor Pro Tem Casey said she was more comfortable with the childcare aspect but was concerned about the adult daycare. She hoped they could separate them. She added that since we don't currently have any adult daycares, there may not be a need to change it right now. Planner Bell said they can remove the adult daycare amendments altogether for now.

**ORCM 25-04-05      Moved by Staudt, seconded by Casey; CARRIED UNANIMOUSLY:**

**To refer Zoning Text Amendment 18.305 to City Council without the amendments to the adult daycare regulations.**

**4. Review permitted uses under the B-3 Zoning Classification.**

Planner Bell said they provided information on car washes because they've had a lot of interest lately. The chart provided shows the various locations of existing car washes. The current ordinance considers them principal permitted use only in the B-3 District and they must be in an enclosed building. City Attorney Schultz said the question was whether they were interested in limiting the number of car washes. The committee considered various ways to limit them, including requiring a special land use permit or changing the zoning district they are permitted in and asked staff to work with the City Attorney on what districts may be a better fit for car washes to be permitted under.

The meeting was adjourned at 6:16 p.m.

Recorded by: Cortney Hanson, City Clerk