



## CITY of NOVI CITY COUNCIL

**Agenda Item C**  
**March 27, 2017**

**SUBJECT:** Approval of Ordinance Review Committee recommendation resolution to eliminate fees charges for yearly re-inspections of Outdoor Seating installations and assignment of addresses.

**SUBMITTING DEPARTMENT:** Community Development

**CITY MANAGER APPROVAL:** 

### **BACKGROUND INFORMATION:**

Among the current City of Novi fees for service are a specific amounts charged for assignment of addresses and yearly re-inspection of approved outdoor seating areas. As outlined individually below, City Administration believes a reconsideration and potential elimination of these charges would be beneficial to our residents and businesses.

#### **Yearly re-inspections for Outdoor Seating**

Outdoor seating continues to grow in popularity and is an important aspect of both Placemaking and the nurturing of vibrant pedestrian friendly downtown areas. The Zoning Ordinance Outdoor Seating provisions last revision was in 2012. In parallel with an initial fee for review of the seating layout and arrangement, there is a charge of \$70 for a yearly inspection.

It remains appropriate to charge for the initial review as is important and sometimes time consuming to make sure appropriate sidewalk widths and building egress are maintained, needed licensing and liability insurance are in place and required barriers are proposed to allow service of alcohol. For the yearly inspection however, the Code Compliance staff are already visiting each site to verify installation of the seating each year to verify the need to invoice for the inspection. With the current digital field access to the approved seating layouts, there is limited reason to make a further visit each spring absent a complaint. Fall inspections would still occur to verify removal of fixtures for the winter season. Staff frequently hears from business owners that this yearly inspection fee is unappreciated.

As proposed fees for the review and approval of the **initial installations only** would remain at \$70 for less than 20 seats and \$400 for larger seating layouts. A total of 36 of the yearly re-inspections from Outdoor Seating were performed during calendar year 2016 a resulting in revenue of \$2,520.

#### **Assignment of addresses**

The Community Development staff assigns addresses to all new commercial and residential development projects. Addresses are also required for billing purposes for utility metering services including but not limited to; neighborhood common area irrigation systems, entryway lighting and off premises signage.

While assignment of addresses for a new residential subdivision or multifamily development can take a considerable amount of time, the cost of processing the current \$10 per address charge

**CITY OF NOVI**  
**COUNTY OF OAKLAND, MICHIGAN**

**RESOLUTION TO ELIMINATE FEES FOR YEARLY OUTDOOR SEATING INSPECTIONS AND  
ASSIGNMENT OF NEW ADDRESSES  
WITHIN THE CITY OF NOVI**

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on March 27, 2017, at \_\_\_\_o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

The following preamble and Resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

**WHEREAS**, the City of Novi currently requires payment of \$70.00 for yearly re-inspections of previously-approved Outdoor Seating installations, as well as a payment of \$10.00 for assignment of each new street addresses within the City; and

**WHEREAS**, Outdoor seating at restaurants and commercial establishments supports placemaking efforts, as well as facilitating pedestrian interactions; and

**WHEREAS**, outdoors seating and dining can contribute to the establishment and growth of sustainable and vibrant communities, as well as adding value to the Community; and

**WHEREAS**, the task of assignment of new addresses within the City of Novi comes primarily with new investment; and

**WHEREAS**, fees collected for individual addresses may not even cover the cost of processing the funds;

**NOW THEREFORE, IT IS THEREFORE RESOLVED** by the Novi City Council that the fees previously established for yearly re-inspection of previously approved Outdoor Seating installations and assignment of addresses be and hereby are eliminated.

**AYES:**

**NAYS:**

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Cortney Hanson, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this 27th day of March, 2017, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

\_\_\_\_\_  
Cortney Hanson, City Clerk  
City of Novi