



CITY OF NOVI
Consultant Review Committee Meeting
Monday, December 6, 2021 5:30 p.m.
Mayor's Conference Room | Novi Civic Center | 45175 Ten Mile Road
(248) 347-0445

CALL TO ORDER

ROLL CALL: Mayor Pro Tem Staudt, Council Members Crawford, Fischer

STAFF LIAISON: Victor Cardenas, Assistant City Manager

OTHERS PRESENT: Pete Auger, City Manager
Barb McBeth, City Planner
Katherine Oppermann, Executive Assistant

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Tuesday, October 19, 2021 Meeting Minutes

PURPOSE OF THE MEETING

1. Traffic Consultant – AECOM
2. Masterplan Consultant – Beckett & Raeder Inc (BRI)
3. Broadband Consultant –
 - a. Merit/Fujitsu
 - b. Foresite Group
4. Scope of Committee – added at request of Member Fischer

City Planner Barb McBeth introduced the first item on the agenda, the Traffic Consultant contract. The expiration of the current contract with AECOM, established in 2018, is nearing expiration and was put out to bid with three respondents returning proposals. She stated that staff recommends AECOM be granted a new contract, as proposed, for an additional two years with an additional two, one-year optional extensions.

Motion made by Member Fischer that for the Consultant Review Committee support the City Staff recommendation of AECOM to be awarded the Traffic Consultant contract as proposed. Motion was supported by Member Crawford and carried unanimously; motion passed 3:0.

City Manager Pete Auger introduced the third item on the agenda, with the re-ordering of items being granted by Mayor Pro Tem Staudt, for an Internet Connectivity and Broadband Study consultant. The contract was put out to bid with two respondents. Staff and the

Municipal Broadband Committee recommends the Foresite Group be granted the contract, as proposed for \$105,000.00.

Motion made by Member Fischer that for the Consultant Review Committee support the City Staff recommendation that the Foresite Group be awarded the proposed new Broadband Consultant contract with the addition of the optional study of the identification of incumbent telco assets within the city. Motion was supported by Member Crawford and carried unanimously; motion passed 3:0.

City Planner Barb McBeth spoke again to introduce the second item on the agenda, a Master Plan Consultant contract. The current City of Novi Master Plan was adopted in 2017 and needs to be reexamined and updated. The contract was put out to bid with only one timely respondent. Staff recommends Beckett & Raeder Inc (BRI) be granted the contract, as proposed, for \$206,445.00 to complete a 16-month study.

Motion made by Member Fischer that for the Consultant Review Committee support the City Staff recommendation of Beckett & Raeder Inc (BRI) to be awarded the proposed Master Plan Consultant contract. Motion was supported by Mayor Pro Tem Staudt and carried; motion passed 2:1, member Crawford dissenting.

AUDIENCE COMMENTS

Keason Sanvordenker, of Merit, stated that he and Merit are here to support the city and spoke briefly on the wide variety of approaches taken towards broadband solutions in other municipalities and regions.

Dorothy Duscheneau said she and Mr. Duscheneau had attended out of general interest and also commented that if any of the proposed work is to be undertaken in the Twelve Mile Corridor, she would like attention to be given to the Taft bridge to improve her commute.

ADJOURNMENT

The meeting was adjourned at 6:40p.m. Moved by Mayor Pro Tem Staudt, supported by Member Crawford and carried unanimously to adjourn the meeting.