



CITY OF NOVI  
Public Utilities & Technology Committee Meeting  
**December 10, 2024, 5:30 p.m.**  
Novi Depot Conference Room | Novi Civic Center | 45175 Ten Mile Road  
(248) 347-0445

**CALL TO ORDER** 5:37 PM

**ROLL CALL:** Council Members Heintz, Smith, and Thomas

**PRESENT** Council Members Heintz, Smith, and Thomas

**STAFF LIAISON:** Rob Petty, Chief Information Officer (CIO)

**APPROVAL OF AGENDA**

Motioned by: Member Smith; Seconded by Heintz

**APPROVAL OF MINUTES**

Approval of October 22, 2024, Minutes and November 19, 2024: Motioned by Member Heintz; Seconded by Smith. Approved 3:0

**REMARKS FROM THE CHAIRPERSON**

Chair Thomas introduced City Planner Barbara McBeth and laid the foundation for her presentation.

**MATTERS FOR COMMITTEE DISCUSSION**

**1. Presentation by Novi City Planner Barbara McBeth.**

The following are the bullet points of Barbara McBeth's presentation.

- Barb McBeth explained the master land-use plan, including comprehensive and specific plans like the active mobility plan and parks and recreation plan.
- A master plan also considers trends and demographics, including population growth, housing preferences, and building construction trends.
- Barb McBeth explains the process of selecting a consultant, including identifying goals and objectives for the plan.
- Surveys and online feedback tools are used to gather community input.
- Planning staff could collect information on fiber and cable installation during the review process.
- The idea of including fiber installation as a public benefit in new developments was discussed.

**ROUNDTABLE DISCUSSION**

- The group discusses the need to prepare for an RFP or RFQ for the broadband master plan.
- The team stressed the importance of clearly defining goals and objectives before engaging a consultant.

- The group agreed to focus on these goals and objectives in the next meeting to prepare for the RFP process.
- The group reviewed action items, including exploring potential funding sources and understanding the capabilities of FlashVote.

#### **REVIEW OF ACTION ITEMS**

N/A

#### **PUBLIC COMMENT**

None

#### **ADJOURNMENT**

Motion by: Member Heintz; Seconded by Member Smith  
Approved 3:0 (6:44 PM)