



NOVI HISTORICAL COMMISSION MINUTES

Wednesday, December 16, 2020 7pm

ZOOM

Call to Order...via ZOOM 7:00pm

Attendance: Kathy Crawford, Kelly Kasper, Rae Manela, Kim Nice, Tammy-Lee Knopp

Dhara Sanghavi attempted to join the meeting but was unable to due to technical difficulties.

Introductions of guests: Betty Lang (Library Liaison), Kathy Mutch

Approval of Agenda ALL APPROVED

Approval of Minutes- November 2020 ALL APPROVED

Treasurer's report –Kim (Approval of expenses)

NOVI HISTORICAL COMMISSION
FINANCIAL SUMMARY REPORT - 2020/2021 Fiscal Year

	BUDGET	EXPENDITURES	
		Through December 16, 2020	
Display Cabinet Exhibit	\$ 900	\$ (50.66)	
Marketing/Brochures/Engage	\$ 1,200	0.00	
Equipment/Supplies/Office	\$ 1,200	\$ -	
Program/Speaker Fees	\$ 1,600	\$ -	
Storage Unit	\$ 2,300	\$ (1,146.00)	
Acquisition	\$ 900	\$ (152.00)	
Conference/Continuing Education	\$ 2,500	\$ (69.00)	
Special Projects	\$ 3,400	\$ (225.90)	
Examples: (Villa Barr, Photography, Veterans Sign, Oral Histories, Veterans Wreaths, Motor City Marker)			
Revenue Received:			
Villa Barr Book Sales YTD		\$ -	
Wreaths Across Novi Project		\$ 2,050.00	
Total:	\$ 14,000	\$ (1,643.56)	\$ 12,356

Invoice for legal fees: \$649.50 ALL APPROVED

Approval of 2021-2022 budget:

\$14,000 2021-2022 Fiscal Year Budget, with change to allocate \$1,000 for legal fees.

Motion to approve: Rae, 2nd: Kim Nice. ALL APPROVED

Expenses: pre-approved for the holiday lights.

Some expenses will be paid in January.

Tammy-Lee has one pre-approved receipt to send to Kim.



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Communications: An invoice for the storage unit. Betty will send it to Kim to see if we've already paid it.

Library Liaison Report, Betty Lang

None

Upcoming Conferences/Programs

None

Share Your Covid Story

Only 2 stories have come in so far.

Commissioner interviews

Kelly: 3 people interviewed for the commission.

Discussion items:

Tollgate Farms Light-up project, Kim & Kelly

Rae, Kelly, Kim, Kathy, [Sue, Debbie, Phil, Volunteers] helped set up

Dhara made some signs for the display.

Teardown: tentative date 12/27 at noon

2020 Veteran Wreath project wrap up

Thank you's went out to our sponsors

Invoice from Begonia's: Original Quote: \$1,737 gave us a discount: \$1,637

9 mile cemetery and Novi Road

Kelly's suggestion regarding Veteran/scout presentations

Proposed Presentation to the scouts at a Scout meeting before the event about some of the soldiers.



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Cemetery Preservation Talk, Tammy Lee

The Do Not's

Do not seal markers, Monument markers need to breathe

Don't clean more than once a year

Once every 10 years is sufficient

Don't use abrasive pads, don't power wash them

DO LIST

Use Distilled bottled water to clean and rinse the stones

Nylon Bristle Brushes

Reading stones:

Use a large mirror, read the reflection

Tracing paper and a tennis ball, do a rubbing that way. A rubbing with a crayon can be too abrasive

Idea: Posted procedures in the cemetery. Much of the public don't know how to engage with the cemetery

By Laws/Procedures status

Made one changes based on Lawyer suggestion to attendance policy. Will send to Julie Farkas before sending to the city.

Virtual meetings/programs

On Hold until Spring

Veterans Memorial

On Hold



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BACK BURNER PROJECTS Discussion

David Barr presentations
Novi Rd. Cemetery Sign- Removal
Memorial sign options sub-committee
Historical sites brochure
Storage Unit
Novi Rd. Cemetery improvements

DISPLAY CABINET DOWNSTAIRS

None

PUBLIC COMMENT

Kathy Mutch said hi to Betty Lang

NEW BUSINESS/Other Business

None

WEBSITE UPDATES : Facebook link/Instagram

Will add photos from wreath ceremony and Tollgate Light show.

NOTE: Next MEETING: Wednesday, JANUARY 20, 2021 7pm

YAY...Say goodbye to that challenging 2020

Adjourn: 8:22pm