

City of Novi
Corridor Improvement
Authority



Development Plan and
Tax Increment Financing Plan

Prepared By:
City of Novi

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1.0 Introduction

1.1 Corridor Improvement Authority Overview:

The 2005 State of Michigan Corridor Improvement Authority Act (Act 280 of 2005) allows for the establishment of a Corridor Improvement Authority (CIA) and District. The intention of the act is to support corridor based business districts through public improvements, historic preservation, and the encouragement of private investments. A CIA can utilize Tax Increment Financing (TIF) as a tool to fund improvements in the district. TIF is the capture of property tax revenue generated above the base amount established at the formation of the CIA.

1.2 Purpose of CIA & Need:

The Master Plan characterizes Grand River Avenue as one of the most influential and historic thoroughfares in Southeast Michigan, but also recognizes it as a corridor that now requires an intentional effort to help it transition from its industrial origins to meet the City's current and future needs.

Newer developments on the corridor, such as Providence Park Hospital and the Suburban Collection Showplace, reflect the beginning of a shift in the character of the corridor and land uses that better support today's economy. However, a large portion of the Grand River Corridor is still zoned for industrial or office uses, which limits further economic development opportunities. Additionally, the corridor currently lacks the amenities to promote the City of Novi's unique character, assets, and overall community image that the City wishes to portray.

As an implementation of the recommendations put forward in the City's Master Plan, and after determining that the Grand River Corridor meets the criteria for a CIA, the City formed the CIA, also known as the Authority.

The City and the Authority then embarked on the development of this Plan to provide direction on public investment that would spur private investment. Overall, the City and the Authority wish to:

1. Build on and reaffirm what has already been done as part of the master planning process.
2. Ensure the vision and goals for the corridor are grounded in market realities.
3. Create a unified district through a shared brand identity that includes signature gateways and streetscape elements.
4. Identify and plan for projects that can be catalysts for economic growth, further concepts presented in Master Plan.
5. Create a guide with clear priorities that aligns with future funding opportunities.
6. Generate stakeholder support for improvement to the corridor.

1.3 Formation of CIA:

On December 4, 2017 the City of Novi passed a resolution to create the Novi Grand River Corridor Improvement Authority and District (a copy of the resolution is found in Appendix A). Following this, in accordance with PA 280 of 2005, the City identified members of the Authority. Authority members include representatives of City administration, business owners along the corridor, and residents of the district.

1.4 Powers of the Authority

Section 11(1) of the Act details the powers of the Authority, as follows:

Plan and propose the construction, renovation, repair, remodeling, rehabilitation, restoration, preservation, or reconstruction of a public facility, an existing building, or a multiple-family dwelling unit which may be necessary or appropriate to the execution of a plan which, in the opinion of the board, aids in the economic growth of the development area.

- Plan, propose, and implement an improvement to a public facility within the development area to comply with the barrier free design requirements of the state construction code promulgated under the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MCL 125.1501 to 125.1531.
- Develop long-range plans, in cooperation with the agency that is chiefly responsible for planning in the municipality, designed to halt the deterioration of property values in the development area and to promote the economic growth of the development area, and take steps as may be necessary to persuade property owners to implement the plans to the fullest extent possible
- Implement any plan of development in the development area necessary to achieve the purposes of this act in accordance with the powers of the authority granted by this act. Make and enter into contracts necessary or incidental to the exercise of its powers and the performance of its duties.
- On terms and conditions and in a manner and for consideration the authority considers proper or for no consideration, acquire by purchaser otherwise, or own, convey, or otherwise dispose of, or lease as lessor or lessee, land and other property, real or personal, or rights or interests in the property, that the authority determines is reasonably necessary to achieve the purposes of this act, and to grant or acquire licenses, easements, and options.

- Improve land and construct, reconstruct, rehabilitate, restore and preserve, equip, improve, maintain, repair, and operate any building, including multiple-family dwellings, and any necessary or desirable appurtenances to those buildings, within the development area for the use, in whole or in part, of any public or private person or corporation, or a combination thereof.
- Fix, charge, and collect fees, rents, and charges for the use of any facility, building, or property under its control or any part of the facility, building, or property, and pledge the fees, rents, and charges for the payment of revenue bonds issued by the authority.
- Lease, in whole or in part, any facility, building, or property under its control.
- Accept grants and donations of property, labor, or other things of value from a public or private source.
- Acquire and construct public facilities.
- Conduct market research and public relations campaigns, develop, coordinate, and conduct retail and institutional promotions, and sponsor special events and related activities.
- Contract for broadband service and wireless technology service in a development area.

1.5 Planning Process

The Corridor Improvement Authority Act authorizes the Authority to develop long-range plans, designed to promote the economic growth of the development area, which is the intention of this Plan.

Additionally, Oakland County has adopted certain performance standards, which determine whether the County participates in the TIF. One of the standards requires the City to adopt/amend the Community Master Plan to accurately incorporate the Corridor Improvement Authority Plan. Accordingly, a specific section focused on the Grand River Corridor is included in the City's recently adopted Master Plan, which is presented in Appendix B.

Building from the work that had already been completed, the process for this Plan began with an examination of the Master Plan. The City's Master Plan planning process also served as the public engagement foundation for this effort, given the Master Plan process took place just prior to the development of this Plan. Finally, the goals for Grand River Corridor included in the Master Plan serve as this Plan's foundation.

This planning process also involved guidance, input, and approval from a Steering Committee consisting of representatives of various City departments, including administration, planning, assessing, geospatial applications, finance, and information technology. The consultant team worked with the Steering Committee to characterize the existing conditions of the corridor, develop design concepts for the gateways and streetscaping, establish a tax baseline, and prioritize projects for the next 20 years.

During the planning process, members of the Steering Committee and consultant team also met with representatives from City Council, the Planning Commission, Oakland County Road Commission, and Oakland County to ensure coordination and support of this Plan.

In addition, to solidify that the direction of this Plan is well supported, the Steering Committee and consultant team engaged business and property owner stakeholders along the corridor to gather input and test ideas. As part of this outreach, a business and property owner stakeholder meeting was held.

The business and property owner stakeholder meeting occurred on September 12, 2017. During this meeting, the consultant team presented the preliminary direction of the Plan and solicited feedback. Participants in the meeting emphasized interest in safer and more convenient pedestrian crossings, public gathering spaces, and place making as it relates to elevating an identity within corridor districts and the along the corridor as a whole. Input from this meeting was key to finalizing and prioritizing the projects proposed in the next section of this Plan.

1.6 District Boundary

The boundaries for the Corridor Improvement District extend the length of the City from Wixom Road to Haggerty Road as shown in the map included in Appendix C, which also contains a listing of parcels in the District.

1.7 District History & Character

Grand River Avenue is one of the principal pre-freeway roads in the state of Michigan. It originated as a foot pathway. In the middle of the 19th century, the state developed the trail into a plank road that formed the basis for M-16, one of the first state trunk line highways in the early 20th century.

Today, Grand River Avenue cuts across the Lower Peninsula in a northwest–southeast fashion from near Grand Rapids to Detroit. In Detroit, Grand River is one of five major avenues (along with Woodward, Michigan, Gratiot, and Jefferson) planned by Judge Augustus Woodward in 1805 that extended from Downtown Detroit

After completion of I-96 in 1962, Grand River Avenue lost its state highway status along most of its length. However, the roadway remains the “Main Street” of over a dozen Michigan cities and a scenic route through one of the states most populated corridors.

Within the City of Novi, Grand River Avenue is owned by the Oakland County Road Commission, parallels I-96 and is about .25 miles to the south of the freeway. Under the National Functional Classification scheme of rating highways, the corridor is designated a major arterial. Given the proximity of Grand River Avenue to I-96, the corridor services as a freeway overflow route when incidents block or congest I-96.

Originally, much of the length of Grand River Avenue in Novi was either 2-lanes or 3-lanes. However, the earlier advent of the 3-lane type of cross section, which originated in the 1930s, allowed motorists to pass slower vehicles by using the center lane. Given the known safety problems with the old 3-lane configurations, much of the corridor was widened to 4-lanes with two travel lanes in each direction. Eventually, the convention of having a continuous center lane for opposing left turns gained traction in the 1970s and a significant portion of Grand River Avenue was widened to 5-lanes. This wider cross section extends from west of Wixom Road to east of Novi Road.

Having been originally developed to serve as a freeway and following the typical road expansion standards of decades past, Grand River Avenue has limited non-motorized facilities, with the exception of sidewalks. However, the sidewalks are not fully connected, making pedestrian travel along the corridor difficult. Additionally, transit is not available along Grand River Avenue. This limits the use of the corridor primarily to private automobile users. Since the road functions as a major automobile thoroughfare, accessibility, vibrancy, and place making is hindered, which are elements vital to thriving in today's economy.

1.8 Looking Ahead

With the formation of the CIA and the adoption of this Plan, the City commits to ushering in a new era for the corridor that establishes Grand River Avenue as an economically thriving area and a destination-based, community centerpiece.

2.0 Development Plan

2.1 Master Plan Vision & Goals

The general vision for the corridor proposed in the Master Plan is to move it from an auto-oriented suburban roadway to a vibrant, thriving, artery for economic activity that utilizes land efficiently and provides housing, jobs, entertainment, and shopping for Novi residents. The City also envisions the Grand River Corridor as a gateway into the community that is welcoming to visitors and leaves a strong impression that Novi is a premier place to live, visit, and conduct business.

As a start to accomplishing this vision, the City wishes to link the six activity centers identified in the Master Plan with physical connections for motorized and non-motorized travel, as well as installing design elements that create a distinct, yet uniform identity for the corridor.

In addition to linking the activity centers, the Master Plan proposes the following nine goals for the corridor:

- *Goal 1: Improve Transportation Connections*
 - o Creating more effective and efficient connections throughout the corridor, as well as to and from other areas in Novi and I-96 will be important. To achieve this goal, the Plan supports the City's Non-Motorized Transportation Plan and identifies other opportunities to enhance Non-Motorized Travel in and around the corridor. The City should work with other communities along the corridor to extend regional transit, primarily bus rapid transit (BRT), from communities to the southeast through Novi and beyond.
- *Goal 2: Expand and Improve Open Spaces*
 - o Opportunities exist in the corridor to create a network of public and private open spaces. This will include the incorporation of construction and natural stormwater management and wetland areas as well as required landscape screening into plazas, pocket parks, and trails that encourage walking and cycling throughout the corridor. New development and redevelopment should allow creation and enhancements of usable, attractive, and welcoming public, quasi-public, and private spaces; include the spaces between buildings that provide pedestrian access. These spaces will contribute to community open spaces as well as contribute to the corridor's identity.
- *Goal 3: Create Pedestrian-Oriented Development*
 - o To encourage pedestrian and bicycle access throughout the corridor, as well as to create a unique identity for the corridor, development and redevelopment should ensure that buildings and sites are designed with people in mind and provide the scale, visual interest, and details that result in interesting, safe, comfortable, and attractive spaces.
- *Goal 4: Create Sustainable Development*
 - o The Grand River Corridor can serve as a model for highly sustainable and innovative development. Buildings and sites should be efficiently designed, minimizing impacts to stormwater and existing natural features. Infrastructure and site design should proactively address energy and water conservation.
- *Goal 5: Promote Economic Diversity*
 - o A diverse economic base is envisioned to ensure sustainability and long-term economic health of the area and the City. This should include a mix of office, research and development, light manufacturing, retail, services, hotels, entertainment, and residential uses. Smaller spaces for start-up businesses are also encouraged.
- *Goal 6: Promote Retail, Entertainment, and Culture*
 - o The Grand River Corridor will be a job center, but will also provide residential, retail, lodging, arts, and entertainment near the highest concentrations of jobs and along future transit routes, primarily in the Town Center, Showplace, and Hospital activity centers.
- *Goal 7: Provide Housing Options*
 - o The City of Novi is well known in the region for its thriving single-family neighborhoods, but alternative housing types can serve two segments of the population that may wish to live in a different setting: Millennials and Empty Nesters. Housing in the Grand River Corridor will provide small to medium-sized housing and will fit the low-maintenance needs of both age groups. Opportunities for social interaction will be an important feature of housing in the Grand River Corridor.
- *Goal 8: Maintain Standards for High Quality Building Design and Materials*
 - o Building design and materials will be similar to those found throughout the City. Brick, stone, glass, wood, and similar materials will be the primary building materials in the Grand River Corridor.
- *Goal 9: Create an Identity for the City*
 - o Through innovative and unique streetscape elements, unify the six activity centers to create a comprehensive corridor that encourages civic pride for Novi residents as well as creates an image of the city as a thriving, modern place to live, work, and play.

2.2 Development Plan Requirements

Section 21 of the Corridor Improvement Authority Act (Act 280 of 2005) requires certain information to be provided in the Development Plan. The subsections that follow address these requirements.

Requirement 1, Section 21(2)(a) - The designation of boundaries of the development area in relation to highways, streets, streams, or otherwise.

- The City established boundaries of the Grand River Development Area and these boundaries were approved by City Council in Resolution CM 17-12-183 on December 4, 2017, which is provided in Appendix A.
- The Development Area generally includes properties fronting Grand River Avenue from its border from Wixom to Haggerty Road. The legal description and map of the area is provided Appendix C. The map depicts the boundaries of the Development Area in relation to highways, streets, streams, or other aspects of the Area.

Requirement 2, Section 21(2)(b) - The location and extent of existing streets and other public facilities within the development area, designating the location, character, and extent of the categories of public and private land uses then existing and proposed for the development area, including residential, recreation, commercial, industrial, educational, and other uses, and including a legal description of the development area.

- Appendix C identifies the existing streets within the Development Area.
- The Master Plan characterizes existing land use along the corridor. Examining the corridor in two sections, the Master Plan's findings include:
 - o Wixom Road to Taft Road
 - Land use patterns tend to be less dense than the eastern segment of the corridor; newer development tends to feature large setbacks from the road.
 - Proximity of interstate highway interchanges provides regional access for this segment of the corridor. Newer land uses in this segment tend to serve a regional population.
 - Considerable vacant land provides opportunities for development; underutilized parcels exist, but may not be redeveloped as easily as vacant land.
 - There are not many housing developments in this portion of the corridor. Single-family developments exist to the south. There are opportunities to add denser housing types in this area.
 - o Taft Road to Haggerty Road
 - In the Town Center Area land use patterns tend to be denser with smaller buildings than in the western segment.
 - Land uses in this area tend to target a local market. There is limited interstate access in this section of the corridor.
 - Some vacant parcels could offer development opportunities. Development is more likely to occur on vacant parcels before redevelopment of underutilized or obsolete parcels.
 - o For future land use, the Master Plan identifies and proposes six land use activity centers along the corridor:
 - **Gateway Shopping West:** This activity center is at the western gateway to the City of Novi and contains discount department store shopping and automobile-oriented uses that serve the local and nearby populations with access to I-96. The center is generally developed with stand-alone uses and parking.
 - **Hospital Center:** This activity center is located between the Gateway Shopping West center and Beck Road. It contains Providence Park Hospital and medical-related uses, including offices, and clinics. It has a large community shopping center and senior living center. It is a regional destination with easy access to I-96.
 - **Showplace Center:** This activity center is located on Grand River, between Beck and Taft Roads, and contains the Suburban Collection Showplace, a regional convention center that draws thousands of visitors each year to the area. The center contains the exhibition/convention center, lodging, and fairgrounds for the Michigan State Fair. Office, industrial, and retail uses are nearby.
 - **Flexible Industry Center:** This activity center is located around Taft Road and is comprised of a variety of office, light industrial, and manufacturing uses that pre-date most of the development in the area of Grand River, west of Novi Road.
 - **Town Center District.** This activity center focuses on Novi Road and contains a mix of retail, restaurant office, and residential uses in a walkable setting.

- **Grand River East:** This activity center extends from Town Center to the eastern gateway to the City of Novi at Haggerty Road. Generally, uses in this area are a mix of office, restaurant, personal services, and retail aimed at Novi residents. North-south roads, including Meadowbrook and Haggerty Roads, provide the primary access to this area.
- o More details on the future land use proposed for the corridor is included in Appendix B, the Grand River Corridor section of the Master Plan. Additionally, the proposed Zoning Overlay found in Appendix D provides insight into planned land use from a regulatory standpoint.

Requirement 3, Section 21(2)(c) – A description of the improvements in the development area to be demolished repaired, or altered, a description of any repairs and alterations, and an estimate of the time required for completion.

- To accomplish the goals established for the District, the CIA has identified a variety of projects which are described in detail in Section 21 (2)(d).

Requirement 4, Section 21 (2)(d) – The location, extent, character, and estimated cost of the improvements including rehabilitation contemplated for the development area and an estimate of the time required for completion.

- Appendix E presents further detail on Catalyst Projects, Streetscaping & Strategies, Mobility Projects, Economic Development Projects, and Administration, including location and cost estimates. However, it should be noted that the estimated cost of improvements have been developed without detailed engineering design or specific knowledge of field conditions, which may affect project costs. Therefore, cost estimate and time frames are subject to change.

Requirement 5, Section 21(2)(e) – A statement of the construction planned, and the estimated time of completion of each stage.

- The projects outlined in Appendix E are categorized by priority. However, the exact timing of these projects will be dependent on the amount of incremental tax revenues generated in the District, the timing, amount, the potential issuance of bonds, if pursued, and/or the securing of applicable grant dollars from State, Federal, or other granting sources.

Requirement 6, Section 21(2)(f) – A description of any parts of the development area to be left as open space and the use contemplated for the space.

- The City and the Authority will work to create open, natural, and community gathering spaces along the corridor in concert with development. Open space requirements that add to the beautification, preservation of natural systems, and public enjoyment of the corridor will be tied to zoning and site plan approvals.
- Public gathering spaces will be activated by outdoor furniture, sculptures, and other attractions that will either be connected to businesses or created through a public private partnership. The City will encourage property owners and developers to include these types of spaces in their improvement or development plans, and the City will work with property owners and developers to optimize both private and public benefits

The City will also work to uphold Oakland County's Green Infrastructure Vision by applying protections and best stormwater management practices on the lands identified by the County as Green Infrastructure hubs, sites, and links. The Oakland County Green Infrastructure Vision is found online at:

https://www.oakgov.com/advantageoakland/resources/Documents/Maps/pl_gi_poster.pdf.

Requirement 7, Section 21(2)(g) – A description of any portion of the development area which the authority desires to sell, donate, exchange, or lease to or from the municipality and proposed terms.

- Not Applicable

Requirement 8, Section 21(2)(h) – A description of desired zoning changed and changes in streets, street levels, intersections, traffic flow modifications, or utilities.

- Within its five-mile length, there are thirteen separate zoning districts occupying frontage along Grand River. Two significant uses include Providence Medical Center and the Suburban Showplace, which generate substantial activity and will likely continue to be catalysts for further development. Industrial activity ranges from manufacturing plants to mining and warehousing concentrated near the center and at the east end of the corridor. Industrial zoning accounts for the largest zoning classification. Despite the intensity of existing development, a mature single-family neighborhood continues to occupy some frontage in the heart of the corridor and more recent multiple-family is found in the east end. Vacant parcels awaiting development also remain.

- This diversity in land uses is, in part, evidence of the evolution of the corridor. Its proximity to I-96 and relatively uncluttered setting brought industry to the area. Gradually, prime land near the interchanges was consumed and the demand for ever-expanding commercial opportunity spread along Grand River.
- With newer, more intense development, came updated land use regulations. Enhanced landscaping and screening, tighter sign controls, parking setbacks, and other requirements were added to previous regulations that had mainly been designed to control land use. As non-industrial uses began to dot the corridor, islands of improvement became evident. Some landscaping now provides a foreground for newer development but little has been done within the wide right-of-way, leaving the overall corridor unattractive for much of its length.
- Overall, the zoning challenges that face the corridor include:
 - o The corridor is diverse. Land use, parking location, age of structures, scale and aesthetic treatment vary widely along its length.
 - o Retrofitting the corridor to enhance its visual appeal will require both regulatory initiatives, requiring newly developed and redeveloped properties to adhere to a higher design standard, and a proactive approach by the City to initiate improvements within the right-of-way.
 - o Overhead power lines are a visual intrusion and dominate the view. Even the location of the poles and lines is inconsistent, crisscrossing the street along its length.
 - o Generally, separation of the walkways from Grand River is minimal, not allowing sufficient spacing for landscaping between the walk and the street. The exception to this is found in the Mixed Business segment where the wider separation appears to be the result of fewer lanes on Grand River. If the street is widened, the more generous street yard will be lost.
 - o Driveway spacing, especially in the Commercial Center Segment is generally poor. Even where parking lots are connected or alternate access is provided to cross-streets, individual driveways line the street.
- To address these concerns, this Plan proposes a Zoning Overlay. This is a fundamental change necessary to start meeting the stated goals for the corridor. The proposed Zoning Overlay is presented in Appendix D.
- Beyond zoning, the major street change proposed is connecting Crescent Road to Main Street, as described in Catalyst Projects, found in Appendix E
 Proposed intersection changes in this Plan are designed to allow for safer pedestrian crossing and presented in the Mobility Projects list. As the owner of the road, the Oakland County Road Commission will have the final authority to approve and implement intersection improvements.

Requirement 9, Section 21(2)(i) – An estimate of the cost of the development, as statement of the proposed method of financing the development, and the ability of the authority to arrange financing.

- The estimated total cost for the improvements is \$20,792,445-\$28,217,445. Projects will be funded through a combination of financial sources, such as:
 - o Donations and Grants
 - o Bonds: Should the City Council Authorize such funding
 - o Tax Increment Financing (TIF: Governed by this Plan and the CIA)
 - o Special Assessments: Subject to City Charter
 - o Other sources approved by the City.
- Appendix F provides a description of financing and a series of charts that details the cost of projects and estimated revenue generated from TIF.

Requirement 10, Section 21(2)(j) – Designation of the person or persons, natural or corporate, to whom all or a portion of the development is to be leased, sold, or conveyed in any manner and for whose benefit the project is being undertaken, if that information is available to the authority.

- The Authority does not currently have any information designating any person or persons, natural or corporate, to whom all or a portion of any development will be leased, sold, or conveyed in any manner.

Requirement 11, Section 21(2)(k) – The procedure for bidding for the leasing, purchasing, or conveying in any manner of all or a portion of the development upon its completion, if there is no express or implied agreement between the authority and persons, natural or corporate, that all or a portion of the development will be leased, sold or conveyed to these persons.

- In the event the Authority needs to employ procedures for leasing, purchasing, or conveying property, it will follow the

established procedures of the City and applicable laws. Any property purchased will focus on commercial properties, or vacant, foreclosed, or listed residential properties within the Development Area.

Requirement 12, Section 21(2)(l) – Estimates of the number of persons residing in the development area and the number of families and individuals to be displaced. If occupied residences are designated for acquisition and clearance by the authority, a development plan shall include a survey of families and individuals to be displaced, including their income and racial composition, a statistical description of the housing supply in the community, including the number of private and public units in existence or under construction, the condition of those units in existence, the number of owner-occupied and renter-occupied units, the annual rate of turnover of the various types of housing and the range of rents and sales prices, an estimate of the total demand for housing in the community, and the estimated capacity of private and public housing available to displaced families and individuals.

- Currently the district established has 511 residents within its borders.
- There will be no displacement of residents living within the development district. No occupied residential properties are currently designated for acquisition or clearance by the Authority. Acquisition of these properties will be reviewed on a case by case basis and only vacant, foreclosed, marketed, or listed properties will be considered.

Requirement 13, Section 21(2)(m) – A plan for establishing priority for the relocation of persons displaced by the development in any new housing in the development area.

- The Authority currently has no plans for the displacement of individuals within the District. Should any relocation of individuals or businesses be deemed necessary in the future, the City and the Authority will first adopt a formal relocation program.

Requirement 14, Section 21(2)(n) – Provision for the costs of relocating persons displaced by the development, and financial assistance and reimbursement of expenses, including litigation expenses, and expenses incidental to the transfer of title, in accordance with the standards and provision of the federal uniform relocation and real property acquisitions policies act of 1970, being Public Law 91-646, 42 USC sections 4601 et seq.

- Any relocation plan will require that adequate payments and other assistance be provided to displaced individuals. Should relocation be required, the Authority, in cooperation with the City, shall allocate appropriate relocation assistance within the Authority's budget and in compliance with Federal Uniform Relocation and Real Property Acquisitions Policies Act of 1970.

Requirement 15, Section 21(2)(o) – A plan for compliance with 1972 Act No. 227, MCL 213.321 to 213.332.

- Any acquisition and/or relocation activities that occur using Corridor Improvement Authority funds will comply with Act No. 227 of Public Acts of 1972 Compiled Laws.

Requirement 16, Section 21(2)(p) – The requirement that amendments to an approved development plan or tax increment plan must be submitted by the authority to the governing body for approval or rejection.

- The Authority will submit any amendments to the Development and/or TIF Plans to the City Council for approval or rejection, and the Authority will follow the procedures outlined in the Corridor Improvement Authority Act, including notice and a public hearing.

Requirement 17, Section 21(2)(q) – A schedule to periodically evaluate the effectiveness of the development plan..

- The Authority and the City will track progress on the implementation of this Plan on a yearly basis. Both the Development Plan and the Tax Increment Financing Plan will be reviewed every five years to identify any needs for revision.

Requirement 18, Section 21(2)(r) – Other material which the authority, public agency, or governing board considers pertinent.

- Oakland County has issued a set of performance standards for Corridor Improvement Authorities within Oakland County. The following addresses these standards.
 - o The CIA should be required to prepare and adopt a management plan.
 - The City of Novi's staff will provide administrative, clerical, and financial support to the CIA. The Authority will evaluate hiring a director if the needs of the Authority begin to surpass the City's staff capacity.
 - o The Community should be required to adopt/amend the Community Master Plan to accurately incorporate the Corridor Improvement Authority Plan.

- The City pro-actively included a section on the Grand River Corridor prior to creating the Corridor Improvement Authority and this Plan. A copy of that section is included in Appendix B.
- o The Community should commit that it will utilize all (100%) of TIF Revenue, for those activities specifically authorized within the Act, including operating expenses of the CIA.
 - The Authority commits to using 100 percent of the TIF revenue for activities specifically authorized by the Act and included in this Plan.
- o Under Section 19(3) of the CIA Act, the authority shall submit an annual report on the status of the TIF account.
 - The Authority will prepare an annual report and provide a copy to Oakland County. The report will document the status of the Authority's activities.
- o The TIF plan shall include an expiration date for the proposed district.
 - The Authority will develop a TIF plan that includes an expiration date for the proposed district.
- o The Community must acknowledge and disclose that it is aware of the impact on any voted millage.
 - The City of Novi is aware of the impact on its voted millages, existing and future, during the lifespan of the CIA.
- o The Community must disclose any agreements or proposed agreements that would alter the amount of lawfully captured revenue from other sources.
 - There are currently no agreements or proposed agreements that would alter the amount of revenue captured through tax increment financing.
- o The CIA must demonstrate recent or future local commitment and local funding for the corridor improvement program in addition to the funds provided through TIF capture.
 - With respect to maintenance the City of Novi along with RCOC will maintain Grand River Avenue, plow streets during the winter, and if necessary be responsible for changing out flags or other decorative items if they are ever installed.
- o The Community must demonstrate through financial projections, a positive return on investment of County incremental taxes proposed or for capture.
 - The City anticipates commercial and residential investment in the redevelopment areas along the corridor. Conceptually, once these areas are developed, the City would have over two million square feet in new commercial and residential uses.
 - In terms of employment, the City anticipates and estimate over 2,000 new jobs with the redevelopment of the key areas. Job types range from service and retail to professional office. This could generate over six hundred million in economic impact in the area.

Appendix A

CITY OF NOVI

COUNTY OF OAKLAND, MICHIGAN

RESOLUTION ESTABLISHING THE CORRIDOR IMPROVEMENT AUTHORITY FOR GRAND RIVER AVENUE

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on December 4, 2017, at 7:00 o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers Gatt, Staudt, Breen, Casey, Markham, Mutch

ABSENT: Wrobel

The following preamble and Resolution were offered by Councilmember Staudt and supported by Councilmember Casey.

WHEREAS, the City of Novi has determined that it is in the best interests of the public to revitalize and encourage redevelopment of commercial corridors in the City to promote economic growth, mixed uses, well-designed and environmentally responsible development, attractive streetscapes and landscapes, and new opportunities for pedestrian and bike access, consistent with the City's Master Plan for Future Land Use; and

WHEREAS, on December 19, 2005, the State of Michigan enacted Public Act 280 of 2005, known as the Corridor Improvement Authority Act (the "Act"), to provide for the establishment of Corridor Improvement Authorities as a tool to help correct and prevent deterioration in commercial corridor business districts, and promote the economic growth within the districts; and

WHEREAS, the City of Novi has facilitated a series of meetings and discussions about a Corridor Improvement Authority with business owners, key stakeholders, and interested citizens along the Grand River Avenue corridor; and

WHEREAS, the City of Novi recognizes that a corridor improvement authority, in accordance with the provisions of the Act, as amended, is one appropriate way to retain businesses and redevelop the Grand River commercial corridor, and the City desires to consider implementation of this tool within its boundaries; and

WHEREAS, from the above meetings and discussions, a proposed area for the authority has been identified in this corridor as described on the attached exhibit, generally located on both sides of Grand River Avenue between Haggerty Road on the

east and Wixom Road on the west, and this area meets the criteria in Section 5 of the Act for the establishment of what the Act calls a "development area"; and

WHEREAS, on September 25, 2017, a public hearing was held by City Council at which a full and complete opportunity for the receipt of comments was given to citizens, taxpayers, and property owners of the City, and from officials from taxing jurisdictions with a millage that would be subject to capture under the proposed Grand River commercial corridor development area, and comments were received.

NOW, THEREFORE, IT IS HEREBY RESOLVED that:

1. The Grand River Corridor Improvement Authority (referred to in this Resolution as the "Authority") is hereby created and established pursuant to the provisions of Act No. 280 of the Public Acts of 2005, as amended (referred to in this Resolution as the "Act").
2. The Authority shall be under the supervision and control of a board (referred to in this Resolution as the "Authority Board") consisting of the Mayor of the City or his or her assignee and eight (8) other members appointed by the Mayor in accordance with the Act, and subject to the approval of the City Council. Not less than two members of the Authority Board shall be residents of the Grand River Corridor Development Area or an area within one-half mile of any part of said area, and not less than a majority of the members shall be persons having an ownership or business interest in property located within the Grand River Corridor Development Area. The members of the Authority Board shall hold office and the Authority Board shall conduct itself in accordance with the terms and conditions of the Act. Before assuming the duties of office, a member shall qualify by taking and subscribing to the constitutional oath of office. The Authority Board shall elect a chairperson from its members.
3. The City Council hereby designates the boundaries of the corridor improvement authority development area (referred to in this Resolution as the "Grand River Corridor Development Area") as designated on the attached Development Area Description Exhibit, which is hereby incorporated as part of this Resolution by reference. The boundaries of the development area are subject to alteration or amendment as the City Council may deem appropriate in the future, subject to limitations provided by law.
4. The Grand River Corridor Development Area, as described in the attached Exhibit, meets all of the criteria under Section 5 of Public Act 280 of 2005, as amended, for the establishment of a corridor improvement authority, as follows:
 - It is centered around and adjacent to Grand River Avenue (M-5), which is a road classified as an arterial or collector road according to the Federal Highway Administration Manual "Highway Functional Classification – Concepts, Criteria and Procedures;"
 - It contains more than 10 contiguous parcels and more than 5 contiguous acres;

- More than ½ of the existing ground floor square footage in the proposed Grand River Corridor Development Area is classified as commercial real property under Section 34c of the General Property Tax Act, 1893 PA 206, MCL 211.34c;
- Residential use, commercial use, or industrial use has been allowed and conducted under the zoning ordinance or conducted in the entire proposed Grand River Corridor Development Area, for the immediately preceding 30 years;
- It is zoned in a manner that, pursuant to the City's planned unit development option, allows for potential mixed-use development including high density multiple-family residential use; and
- The City agrees to expedite the local permitting and inspection process in the proposed Grand River Corridor Development Area and to modify its master plan, if necessary, to provide for walkable non-motorized interconnections, including sidewalks and streetscapes throughout the proposed Grand River Corridor Development Area.

5. The Authority shall adopt bylaws governing its procedures and rules regarding the holding of its meetings, all in accordance with Section 8(3) of the Act, and other applicable provisions in the Act and any other applicable statute. The Authority shall immediately forward a copy of its proposed bylaws and rules to the City Council in care of the City Clerk. Such bylaws and rules, and amendments thereof, shall be subject to the approval of the City Council.

6. The Authority shall have the powers and duties as provided by and in accordance with the Act. The Authority shall not have power to: (a) Borrow money and issue bonds or notes without the approval of the City Council; or (b) Condemn private property.

7. The Clerk of the City is hereby directed to file a certified copy of this Resolution with the Secretary of State promptly after its adoption and to publish this Resolution in a newspaper of general circulation in the City.

AYES:	Gatt, Staudt, Breen, Casey, Markham (5)
NAYS:	Mutch (1)
ABSENT:	Wrobel (1)
ABSTENTIONS:	None (0)

THE RESOLUTION WAS DECLARED ADOPTED.

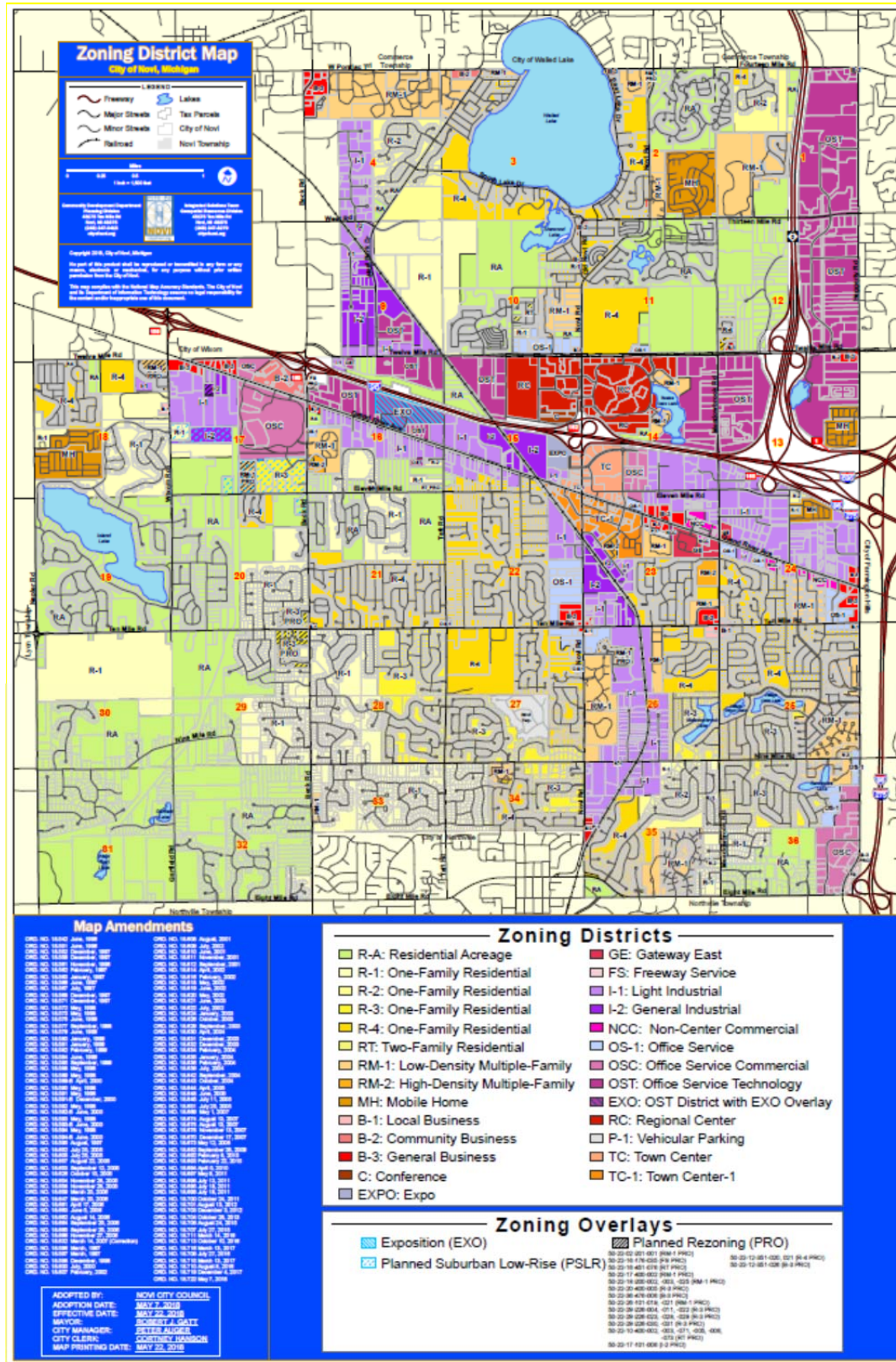
STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and acting City Clerk of the City of Novi, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi at a regular meeting held on December 4, 2017, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 4th day of December, 2017.


CORTNEY HANSON
City Clerk, City of Novi

Appendix B



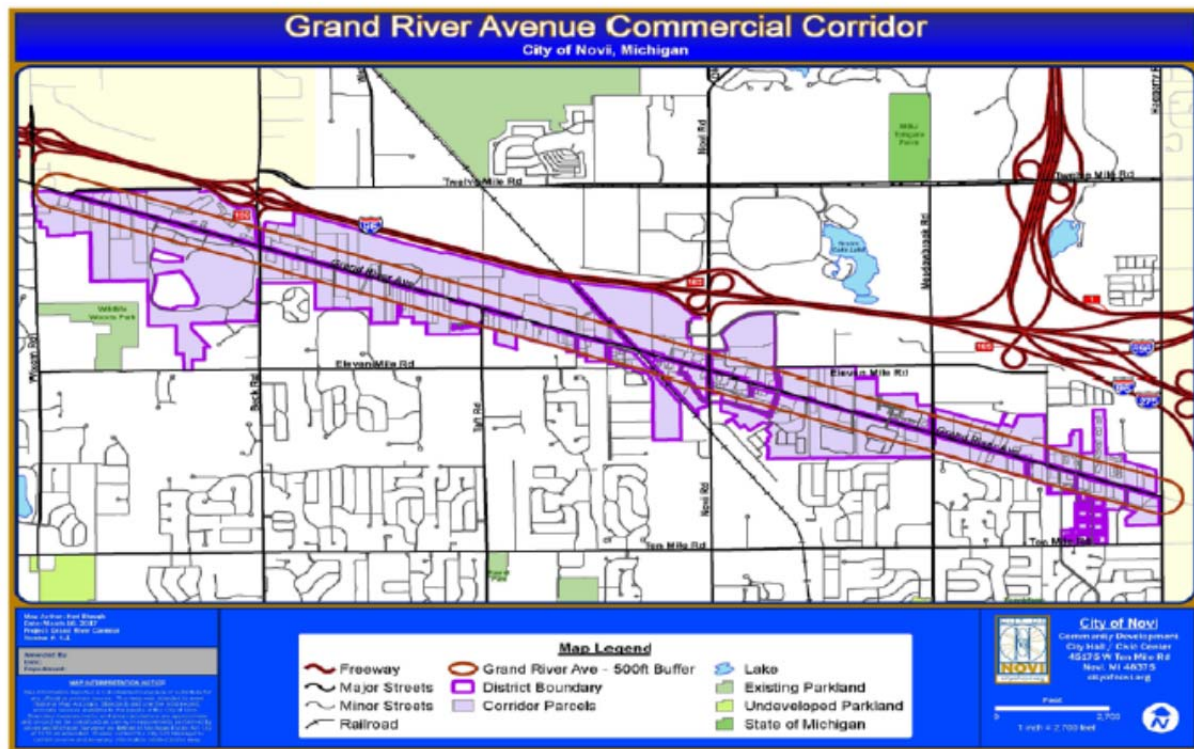
Appendix C

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50-99-00-008-003	50-99-00-009-171	50-99-00-012-033	50-99-00-013-213	50-99-00-015-112	50-99-00-016-092
50-99-00-008-010	50-99-00-009-174	50-99-00-012-038	50-99-00-013-225	50-99-00-015-113	50-99-00-016-093
50-99-00-008-011	50-99-00-009-178	50-99-00-012-040	50-99-00-014-009	50-99-00-015-123	50-99-00-016-094
50-99-00-008-014	50-99-00-009-179	50-99-00-012-057	50-99-00-014-010	50-99-00-015-124	50-99-00-016-112
50-99-00-008-027	50-99-00-009-185	50-99-00-012-066	50-99-00-014-011	50-99-00-015-125	50-99-00-016-113
50-99-00-008-040	50-99-00-009-186	50-99-00-012-068	50-99-00-014-027	50-99-00-015-126	50-99-00-016-114
50-99-00-008-043	50-99-00-009-201	50-99-00-012-072	50-99-00-014-028	50-99-00-015-136	50-99-00-016-173
50-99-00-008-069	50-99-00-009-249	50-99-00-012-075	50-99-00-014-030	50-99-00-015-138	50-99-00-016-179
50-99-00-008-094	50-99-00-009-258	50-99-00-012-078	50-99-00-014-048	50-99-00-015-139	50-99-00-016-184
50-99-00-008-096	50-99-00-010-011	50-99-00-012-079	50-99-00-014-079	50-99-00-015-171	50-99-00-016-187
50-99-00-008-228	50-99-00-010-031	50-99-00-012-113	50-99-00-014-080	50-99-00-015-172	50-99-00-016-198
50-99-00-008-232	50-99-00-010-033	50-99-00-012-142	50-99-00-014-081	50-99-00-015-183	50-99-00-016-206
50-99-00-009-021	50-99-00-010-034	50-99-00-012-167	50-99-00-014-082	50-99-00-015-193	50-99-00-016-225
50-99-00-009-071	50-99-00-010-036	50-99-00-012-210	50-99-00-014-083	50-99-00-015-195	50-99-00-017-001
50-99-00-009-075	50-99-00-010-050	50-99-00-012-238	50-99-00-014-101	50-99-00-015-206	50-99-00-017-002
50-99-00-009-077	50-99-00-010-052	50-99-00-013-011	50-99-00-014-104	50-99-00-015-226	50-99-00-017-003
50-99-00-009-078	50-99-00-010-053	50-99-00-013-014	50-99-00-014-107	50-99-00-016-025	50-99-00-017-004
50-99-00-009-079	50-99-00-010-054	50-99-00-013-015	50-99-00-014-111	50-99-00-016-030	50-99-00-017-005
50-99-00-009-080	50-99-00-010-055	50-99-00-013-017	50-99-00-014-120	50-99-00-016-031	50-99-00-017-006
50-99-00-009-081	50-99-00-010-126	50-99-00-013-022	50-99-00-014-121	50-99-00-016-034	50-99-00-017-008
50-99-00-009-082	50-99-00-011-036	50-99-00-013-025	50-99-00-014-137	50-99-00-016-035	50-99-00-017-010
50-99-00-009-083	50-99-00-011-037	50-99-00-013-026	50-99-00-014-139	50-99-00-016-036	50-99-00-017-012
50-99-00-009-084	50-99-00-011-062	50-99-00-013-027	50-99-00-014-141	50-99-00-016-041	50-99-00-017-013
50-99-00-009-086	50-99-00-011-063	50-99-00-013-029	50-99-00-014-142	50-99-00-016-042	50-99-00-017-014
50-99-00-009-087	50-99-00-011-064	50-99-00-013-030	50-99-00-014-144	50-99-00-016-043	50-99-00-017-015
50-99-00-009-089	50-99-00-011-069	50-99-00-013-031	50-99-00-014-161	50-99-00-016-044	50-99-00-017-016
50-99-00-009-090	50-99-00-011-070	50-99-00-013-033	50-99-00-014-166	50-99-00-016-045	50-99-00-017-017
50-99-00-009-091	50-99-00-011-071	50-99-00-013-052	50-99-00-014-168	50-99-00-016-058	50-99-00-017-018

50-99-00-017-020	50-99-00-017-283	50-99-01-130-200	50-99-01-198-660	50-99-01-930-100	50-99-01-980-095
50-99-00-017-025	50-99-00-017-285	50-99-01-131-801	50-99-01-200-900	50-99-01-930-143	50-99-01-980-101
50-99-00-017-026	50-99-00-017-286	50-99-01-132-100	50-99-01-201-600	50-99-01-930-241	50-99-01-980-102
50-99-00-017-027	50-99-00-017-287	50-99-01-132-700	50-99-01-202-400	50-99-01-930-276	50-99-01-980-103
50-99-00-017-028	50-99-00-017-288	50-99-01-133-502	50-99-01-205-200	50-99-01-940-016	50-99-01-980-141
50-99-00-017-032	50-99-00-017-289	50-99-01-133-700	50-99-01-205-870	50-99-01-940-022	50-99-01-990-081
50-99-00-017-033	50-99-00-017-290	50-99-01-134-550	50-99-01-219-000	50-99-01-940-042	50-99-01-990-085
50-99-00-017-034	50-99-00-017-291	50-99-01-136-100	50-99-01-219-002	50-99-01-940-084	50-99-01-990-118
50-99-00-017-035	50-99-00-017-292	50-99-01-136-301	50-99-01-219-049	50-99-01-940-104	
50-99-00-017-059	50-99-00-017-293	50-99-01-136-499	50-99-01-241-300	50-99-01-940-141	
50-99-00-017-060	50-99-00-017-342	50-99-01-136-940	50-99-01-242-500	50-99-01-940-145	
50-99-00-017-061	50-99-00-017-343	50-99-01-137-500	50-99-01-266-500	50-99-01-940-156	
50-99-00-017-063	50-99-00-017-344	50-99-01-138-701	50-99-01-890-030	50-99-01-940-195	
50-99-00-017-064	50-99-00-017-355	50-99-01-138-900	50-99-01-890-041	50-99-01-960-050	
50-99-00-017-065	50-99-00-017-356	50-99-01-139-701	50-99-01-890-058	50-99-01-960-055	
50-99-00-017-066	50-99-00-017-365	50-99-01-140-100	50-99-01-890-068	50-99-01-960-056	
50-99-00-017-068	50-99-00-017-366	50-99-01-140-901	50-99-01-890-076	50-99-01-960-058	
50-99-00-017-069	50-99-00-017-369	50-99-01-141-700	50-99-01-890-077	50-99-01-960-080	
50-99-00-017-070	50-99-00-017-373	50-99-01-142-500	50-99-01-890-091	50-99-01-960-084	
50-99-00-017-071	50-99-00-017-374	50-99-01-142-540	50-99-01-890-095	50-99-01-960-099	
50-99-00-017-072	50-99-00-017-388	50-99-01-142-900	50-99-01-890-111	50-99-01-970-000	
50-99-00-017-073	50-99-00-017-397	50-99-01-143-600	50-99-01-890-140	50-99-01-970-003	
50-99-00-017-074	50-99-00-017-398	50-99-01-145-100	50-99-01-890-155	50-99-01-970-010	
50-99-00-017-075	50-99-00-017-434	50-99-01-145-375	50-99-01-890-165	50-99-01-970-012	
50-99-00-017-076	50-99-00-017-435	50-99-01-146-100	50-99-01-890-202	50-99-01-970-013	
50-99-00-017-088	50-99-00-018-003	50-99-01-146-300	50-99-01-900-000	50-99-01-970-022	
50-99-00-017-104	50-99-00-018-044	50-99-01-146-901	50-99-01-900-091	50-99-01-970-034	
50-99-00-017-105	50-99-00-018-059	50-99-01-147-100	50-99-01-900-115	50-99-01-970-049	
50-99-00-017-106	50-99-00-018-068	50-99-01-147-300	50-99-01-910-038	50-99-01-970-052	
50-99-00-017-268	50-99-00-018-089	50-99-01-147-700	50-99-01-910-115	50-99-01-970-081	
50-99-00-017-269	50-99-00-018-114	50-99-01-149-900	50-99-01-910-192	50-99-01-970-122	
50-99-00-017-270	50-99-00-018-167	50-99-01-151-900	50-99-01-910-205	50-99-01-970-124	
50-99-00-017-271	50-99-00-018-269	50-99-01-152-500	50-99-01-910-213	50-99-01-980-000	
50-99-00-017-272	50-99-01-002-785	50-99-01-153-020	50-99-01-910-218	50-99-01-980-006	
50-99-00-017-273	50-99-01-013-600	50-99-01-153-999	50-99-01-920-076	50-99-01-980-023	
50-99-00-017-274	50-99-01-055-754	50-99-01-154-100	50-99-01-920-086	50-99-01-980-030	
50-99-00-017-275	50-99-01-055-800	50-99-01-154-300	50-99-01-920-117	50-99-01-980-061	
50-99-00-017-276	50-99-01-056-100	50-99-01-154-500	50-99-01-920-119	50-99-01-980-063	
50-99-00-017-277	50-99-01-061-600	50-99-01-157-100	50-99-01-920-132	50-99-01-980-070	
50-99-00-017-278	50-99-01-062-820	50-99-01-157-900	50-99-01-920-239	50-99-01-980-074	
50-99-00-017-280	50-99-01-068-400	50-99-01-160-201	50-99-01-930-032	50-99-01-980-082	
50-99-00-017-281	50-99-01-129-900	50-99-01-167-650	50-99-01-930-091	50-99-01-980-086	
50-99-00-017-282	50-99-01-130-130	50-99-01-180-020	50-99-01-930-094	50-99-01-980-092	



Appendix D

Proposed Zoning Overlay

Overview: A Zoning Overlay can bring a semblance of visual harmony to the corridor while still recognizing the uniqueness and individual character of specific segments in an overlay zoning district. The proposed overlay, which is included in the Appendix of this Plan, addresses improvements along the corridor frontage in a way that accommodates the varying uses, setbacks, development styles and long-range planning goals of discrete segments. Specifically, the overlay addresses the following four segments and associated concerns. This is designed to provide some overlap between the six activity centers defined by the Master Plan to ultimately create cohesiveness along the corridor:

Segment 1: Mixed Activity. The far western end of the corridor, from the City limits to Taft Road, comprises this segment. It is characterized by large buildings, relatively new development, attractive landscaping, uses that generate substantial employee and visitor traffic, and potential for more intense development. Access is well controlled, except for the area just west of Taft Road where driveway spacing is poor.

Segment 2: Employment Core. From Taft Road to the west end of the overpass above the railroad tracks, this segment is primarily a mature industrial area. Most of the frontage is developed and setbacks vary widely. Many parcels are fairly large and occupy significant frontage, particularly along the north side of the street. Aesthetic treatment varies from dense screening to open front yards and parking lots close to the street. Due to the relatively large parcel sizes, driveway spacing is generally acceptable on the north side of the street but multiple, closely spaced drives are prevalent on the south side.

Segment 3: Commercial Center. The Commercial Center segment extends from the west edge of the railroad overpass to Meadowbrook Road and is characterized by retail and service businesses, varying from clustered buildings near the Novi Road/Grand River intersection to suburban strip centers and free-standing businesses lining the majority of the corridor segment. Sites tend to be attractive, most containing brick buildings and well landscaped frontage. Many sites are bordered by parking lots, each individually accessed by separate driveways which, in some locations, results in poor spacing.

Segment 4: Mixed Business. Extending from Meadowbrook Road to Haggerty Road, this segment signals an abrupt shift from intense commercial to office, service and industrial uses. The street cross-section narrows from five-lanes to four. Much of the segment is well landscaped and framed with mature trees. Buildings are set back and most parking lots are on the side or rear of buildings. Driveway spacing, especially on the south side, is poor though uses tend not to be high traffic generators. Sidewalks, though intermittent, enjoy a wider separation from the street edge.

GRCO Language:

1. Intent

- a. The Grand River Avenue corridor is a diverse strip whose five-mile length is lined with an array of commercial, industrial, institutional, entertainment, and even residential uses. It is a regional arterial and an economic hub for the City of Novi, drawing customers, visitors, employees, and through traffic from a wide region. Despite its economic prominence, the corridor lacks the cohesion of a unified business district. Multiple zoning districts have yielded a random land use pattern. Islands of attractive, well-landscaped development are adjacent to aging industries and tired structures. Poorly spaced driveways interrupt the rhythm of traffic flow and add to traffic congestion.
- b. It is the intent of this overlay zoning district to establish minimum standards along the length of the corridor to:
 - Support the City's Master Plan and Corridor, improvement goals;
 - Improve traffic safety and protect the traffic-carrying capacity of the street;
 - Create a supportive environment for economic investment;
 - Protect existing businesses and ensure a complementary balance between current and future land uses;
 - Create a harmonious and welcoming image along the length of the corridor; and
 - Establish a pedestrian-friendly environment, where appropriate.

2. Applicability

- a. The overlay district applies to all property abutting the Grand River Avenue right-of-way. Requirements of the overlay district apply in addition to or supersede, as applicable, those of the underlying zoning district.
- b. The regulations of this overlay district shall apply as follows:
 - Construction of a new building on a vacant parcel or lot shall require full compliance with all requirements.
 - Expansion of an existing building at a cost of 60% of the value of the building at the time of expansion shall require full compliance with all requirements.
 - Expansion of an existing building at a cost of 40% to 60% of the value of the building at the time of expansion shall require compliance with installation of sidewalks and at least one-half of the greenbelt planting requirements.
 - Expansion of an existing building at a cost of 25% to 39% of the value of the building at the time of expansion shall require compliance with installation of sidewalks and at least one-third of the greenbelt planting requirements.

- An increase in the number of existing parking spaces by 50 % or more shall require compliance with the access management requirements and at least one-half of the greenbelt planting requirements.
- The above ranges applicable to expansion of existing buildings or parking areas shall be cumulative over a five (5) year period beginning with the first project. For example, a building expansion of 20% followed two years later by another expansion of 25% shall be considered a 45% expansion in the third year.

3. Principal Permitted and Special Uses. *All permitted and special land uses allowed within the underlying zoning district shall be allowed within this overlay district.*

4. Development Standards. *All development standards applicable to the underlying zoning district, unless specifically modified by this overlay district, shall be required.*

5. Corridor Segments. *Uniform regulation along the entire corridor is not reasonable due to the wide diversity of uses, varied right-of-way widths, dissimilar setbacks, and other disparate visual and functional elements. Despite this diversity, there exist contiguous geographic segments that share common traits and lend themselves to more consistent regulation. Four distinct segments are defined to create greater cohesion within specific areas of the corridor, as well as to collectively introduce overall harmony along the entire corridor in support of the intent of this overlay district.*

- Mixed Activity.** The far western end of the corridor, from the City limits to Taft Road, comprises this segment. It is characterized by large buildings, relatively new development, attractive landscaping, uses that generate substantial employee and visitor traffic, and potential for more intense development. Access is well controlled, except for the area just west of Taft Road where driveway spacing is poor.
- Employment Core.** From Taft Road to the west end of the overpass above the railroad tracks, this segment is primarily a mature industrial area. Most of the frontage is developed and setbacks vary widely. Many parcels are fairly large and occupy significant frontage, particularly along the
- Commercial Center.** The Commercial Center segment extends from the west edge of the railroad overpass to Meadowbrook Road and is characterized by retail and service businesses, varying from clustered buildings near the Novi Road/Grand River intersection to suburban strip centers and free-standing businesses lining the majority of the corridor segment. Sites tend to be attractive, most containing brick buildings and well landscaped frontage. Many sites are bordered by parking lots, each individually accessed by separate driveways which, in some locations, results in poor spacing.
- Mixed Business.** Extending from Meadowbrook Road to Haggerty Road, this segment signals an abrupt shift from intense commercial to office, service and industrial uses. The street cross-section narrows from five-lanes to four. Much of the segment is well landscaped and framed with mature trees. Buildings are set back and most parking lots are on the side or rear of buildings. Driveway spacing, especially on the south side, is poor though uses tend not to be high traffic generators. Sidewalks, though intermittent, enjoy a wider separation from the street edge.

6. Requirements

- Greenbelt.** These requirements are established to improve the appearance of the Grand River corridor, create a defined and attractive edge along the street, mitigate the visual impact of front yard parking areas, and achieve the goals of the Novi Master Plan to stimulate economic investment. To achieve these purposes, the following shall be required.

1. General Requirements.

- A landscaped greenbelt shall be established adjacent to the street right-of-way parallel to the front property line. If an easement parallels the right-of-way frontage and precludes the ability to meet the greenbelt requirement, the greenbelt shall be in addition to the easement or increased to the extent that planting requirements can be met. (Example: If a 15-foot power easement was directly adjacent to the right-of-way and did not permit trees within it, a 20-foot greenbelt would commence from the interior edge of the easement for a total of 35 feet).
- Off-street parking or loading shall not be located within any required greenbelt.
- All required greenbelts shall only contain living landscape materials; provided, the following may be located within the greenbelt when approved by the Planning Commission:
 - o Walls and fences;
 - o Vehicular access drives placed approximately perpendicular to the right-of-way;
 - o Electrical, telephone, gas, water supply, sewage disposal, and other utilities may be constructed to pass through or across the required greenbelt. If the installation of such services impacts the requirements of this section, additional landscaping and/or greenbelt area may be required to meet the intent and standards of this section, as specified in subsection 1.a. above;
 - o Pedestrian and bicycle paths (including sidewalks);
 - o Landscape sculpture, lighting fixtures, trellises, pedestrian amenities and arbors;
 - o Bus/transit shelters;
 - o Signs;
 - o Berming or mounding of soil; and

- o Bioretention and other heavily vegetated stormwater BMPs.
- When calculating lot frontage, driveways shall be subtracted from the linear foot total.
- Fractions shall be rounded up to the next whole number for the required number of trees and shrubs
- Where existing or created lagoons and drainage swales will occupy a substantial portion of the required greenbelt, additional depth may be required to achieve the intent of this section.
- Any area not otherwise planted shall be sodded.
- The minimum planted size for each plant type within a required greenbelt shall meet the minimum specifications cited in the City of Novi Landscape Design Manual.

2. Specific Requirements

- The required greenbelt shall be established in accordance with the following table, based on the corridor segment in which the property is located. In addition, the requirements of Ordinance 18.283 shall apply; provided, the following table shall supersede the provisions of Table 5.5.3.B.ii.f., as applicable.
 - For areas where overhead utilities preclude planting large trees, three (3) sub-canopy trees shall be provided for each one (1) required canopy tree. The minimum total mature canopy width of the sub-canopy trees shall equal or exceed 25 feet.
 - Vehicular entrances shall be defined using a mixture of trees, shrubs and groundcover that will create a sense of arrival and highlight the driveway. Clusters of flowering and other low ornamental plant species is strongly encouraged to denote the driveway while preserving vehicular sight lines. A minimum of 200 square feet shall be planted on each side of the entrance drive.
 - Sub-canopy trees may be in an informal or formal arrangement.
 - A wall may be used instead of a berm, if permitted by the Planning Commission. If a wall is erected in front of parking areas, a reduction of up to 33% of the required greenbelt plantings may be permitted; provided, no reduction to the number of required canopy trees nor more than 33% of required evergreens shall be allowed.
 - Freestanding walls shall be constructed of masonry or concrete with all exterior sides of face brick with a suitable cap.
 - An ornamental fence with shrubs and brick piers may be used in lieu of a berm, if approved by the Planning Commission.
 - View channels into the site are to be used for safety visibility. Sight lines to the building address shall be retained for approaching vehicles at an approximate angle of 20-40 degrees.
 - Tree requirements establish the quantity per linear footage of various trees along the right-of-way (ROW). They are not intended to dictate exact placement on the site within the greenbelt. Creative landscape design, including clustering, is encouraged; provided, the intent of the greenbelt requirement is satisfied.
 - Trees shall not be permitted within the 25-foot corner clearance zone at any intersection.
 - Sidewalks. Sidewalks shall be constructed according to City standards along the entire frontage of any property on which a new development is being built or on which an existing building is being modified, as specified in Section 2.B. of this district.
 - Parking Setbacks. Off-street parking areas, if allowed within a front yard, shall be set back a distance at least equal to the minimum required greenbelt for the street segment; provided, parking in the front setback shall not be permitted within the Mixed Business segment of the corridor.
 - Access Management. Control over the number and location of access points along the Grand River Corridor is necessary to reduce congestion, improve safety, maintain acceptable flow and minimize confusion. Experience has shown that implementation of these regulations will minimize traffic congestion and crashes, while creating more attractive, functional, and economically viable places. Therefore, the standards of this section shall apply to all development having frontage on and direct access to Grand River Avenue, as specified in Section 2, Applicability. The access management and driveway standards contained in this section shall be required in addition to, and, where permissible, shall supersede, the requirements of the Road Commission for Oakland County (RCOC).
- b. Sidewalks. Sidewalks shall be constructed according to City standards along the entire frontage of any property on which a new development is being built or on which an existing building is being modified, as specified in Section 2.B. of this district.
 - c. Parking Setbacks. Off-street parking areas, if allowed within a front yard, shall be set back a distance at least equal to the minimum required greenbelt for the street segment; provided, parking in the front setback shall not be permitted within the Mixed Business segment of the corridor.
 - d. Access Management. Control over the number and location of access points along the Grand River Corridor is necessary to reduce congestion, improve safety, maintain acceptable flow and minimize confusion. Experience has shown that implementation of these regulations will minimize traffic congestion and crashes, while creating

more attractive, functional, and economically viable places. Therefore, the standards of this section shall apply to all development having frontage on and direct access to Grand River Avenue, as specified in Section 2, Applicability. The access management and driveway standards contained in this section shall be required in addition to, and, where permissible, shall supersede, the requirements of the Road Commission for Oakland County (RCOC).

1. Requirements in General.

- All driveways serving and access roads shall comply with the requirements of this section.
- Driveways shall be located to minimize interference with the free movement of traffic, to ensure adequate sight distance, and to provide the most favorable driveway grade.
- Driveways, including the radii, but not including right turn lanes, passing lanes and tapers, shall be located entirely within the right- of-way frontage, unless otherwise approved by the City or the Road Commission of Oakland County (RORC), as applicable, and upon written certification from the adjacent property owner agreeing to such encroachment.
- A single means of direct or indirect access shall be provided for each separately owned parcel. Where possible, this access shall be by way of a local street, intersecting street, shared driveway or a marginal access (service) drive. Where it is not possible to provide shared or alternate access, direct access may be provided to an individual lot or parcel by a single driveway.
- A Traffic Impact Study, as required by the City of Novi Site Plan and Development Manual, shall be submitted in conjunction with any site plan required by Section 6.1 of the Zoning Ordinance.

2. Access Controls. The following requirements apply to all properties with frontage on and direct access to Grand River Avenue:

- Direct Access. The number of driveways shall be the minimum necessary to provide reasonable access for regular traffic and emergency vehicles, while preserving traffic operations and safety along the corridor. No more than one (1) driveway (or a one-way pair) shall be allowed per property, unless appropriate documentation is provided demonstrating the need for additional driveways, subject to compliance with the following:
 - o One (1) additional two-way driveway may be allowed for properties with a continuous frontage of over 500 feet, and one (1) additional two-way driveway for each 300 feet of frontage in excess of 1,000 feet, if the Planning Commission determines there are no other reasonable alternate access opportunities.
 - o Two (2) one-way driveways (a one-way pair) may be permitted along a frontage of at least 125 feet; provided, the driveways do not interfere with operations at other driveways or along the street.
- Indirect Access. The use of shared driveways, service roads, and cross access, in conjunction with driveway spacing, is intended to preserve traffic flow along the corridor and minimize traffic conflicts, while retaining reasonable access to the property. Where the Planning Commission determines that reducing the number of access points may have a beneficial impact on traffic operations and safety while preserving the property owner's right to reasonable access, a shared driveway, access from a side street, or a service drive or frontage road connecting two (2) or more properties or uses may be required. In particular, service drives, frontage roads, or parking lot maneuvering lane connections between lots or uses may be required in the following cases:
 - o Where the driveway spacing standards of this section cannot be met;
 - o When the driveway could potentially interfere with traffic operations at an existing or potential traffic signal location;
 - o The site is along a segment of the corridor where there is congestion or a relatively high number of crashes;
 - o The property frontage has limited sight distance; or
 - o The Fire Chief recommends a second means of emergency access.

3. Access Conflicts with Major Intersections. Driveways shall be located and designed to minimize interference with the operation of left-turn lanes at arterial street intersections along the corridor.

4. Spacing Between Driveways. The minimum spacing between two (2) driveways on the same side of the street shall be based upon posted speed limits along the parcel frontage. The minimum distances indicated in the table below are measured from centerline to centerline. For sites with insufficient street frontage to meet these criterion, the Planning Commission may require construction of: a driveway to a side street, a shared driveway with an adjacent property, a driveway along the property line farthest from the other driveway, or a service drive/frontage road.

5. Driveway Spacing from Intersections. A proposed driveway shall be located as far as practicable from an intersection, either adjacent to it or on the opposite side of the street. The distance may be set on a case-by-case basis by the Planning Commission during site plan review, but not less than the separation distances listed below (DRIVEWAY SPACING STANDARDS). For sites with insufficient street

frontage to meet the above criterion, the Planning Commission may require: construction of the driveway along an intersecting street, a shared driveway with an adjacent property, a driveway along the property line farthest from the intersection, or a service/ frontage road.

6. **Driveway Offsets.** To reduce left- turn conflicts, new driveways shall be aligned with driveways or streets on the opposite side of the street where possible. If alignment is not possible, driveways shall be offset a minimum of 250. Longer offsets may be required, depending on the expected inbound left-turn volumes of the driveways or sight distance limitations.
7. **Measuring Driveway Spacing and Offsets.** For the purposes of determining the distances between driveways, their offsets to one another, and the spacing to intersections, the measurement shall be based on extending the centerline of the driveway(s) out to the center of the traveled portion of the street, and measuring along the center of the street.
8. **Modifications of Requirements**
 - Given the variation in existing physical conditions along Grand River Avenue, modifications to the spacing and other requirements above may be permitted as part of the site plan review procedure. The Planning Commission shall consider the criteria in Subsection 8.b. when determining if there is a need for modification, in the following circumstances, and the degree to which any modification is necessary.
 - o The modification will allow an existing driveway to remain that does not meet the standards of this section but that has, or is expected to have, very low traffic volumes (less than 50 in- and out-bound trips per day) and is not expected to significantly impact safe traffic operations.
 - o The use is expected to generate a relatively high number of trips and an additional driveway will improve overall traffic operations.
 - o Practical difficulties exist on the site (sight distance limitations, existing development, topography, unique site configuration or shape) that make compliance unreasonable, or existing off-site driveways make it impractical to fully comply with the standards.
 - o Because of restricted turning movements, the driveway does not contribute to congestion or an unsafe situation.
 - The Planning Commission may waive certain requirements of this section upon consideration of the following:
 - o The proposed modification is consistent with the general intent of the standards of this section, the recommendations of the Novi Master Plan, and, if applicable, published RCOC guidelines.
 - o Driveway geometrics have been improved to the extent practical to reduce impacts on traffic flow. There is no other reasonable alternative means of access.
 - o Parcel frontage is insufficient to meet the dimensional standards.
 - o Shared access has been provided, or the applicant has demonstrated it is not practical.
 - o Such modification is the minimum necessary to provide reasonable access, will not impair public safety or prevent the logical development or redevelopment of adjacent sites, and is not simply for convenience of the development.
 - The Planning Commission may determine additional driveways are justified due to the amount of traffic generated by the use, without compromising traffic operations along the street, based upon a traffic impact study submitted by the applicant. Similarly, they may determine that additional driveways are required due to community interest, such as emergency vehicle access or to avoid unduly concentrating traffic into or out of the site at a single location.

MINIMUM GREENBELT PLANING REQUIREMENTS

Requirements	Corridor Segments			
	Mixed Activity	Employment Center	Commercial Core	Mixed Business
Min. Depth (ft.)	25	30	20	
Deciduous Canopy Trees	2	2	2	2
Large Evergreen Trees ¹	1	2	1	1
Deciduous Sub-canopy Trees ²	3	2	4	3
Shrubs	See footnote			
Berms, Walls and Fences	As required in Table 5.5.3.B.ii.f.			

^[1] The depth of the required greenbelt shall be measured from the front property line; or 50 feet from the centerline of Grand River Avenue, whichever is greater.

^[2] Equal to the required building setback line for the applicable zoning district. No parking shall be permitted in the front yard.

^[3] Number required per 50 feet of frontage measured along the front property line.

^[4] The Planning Commission may permit shrubs to be used in lieu of a berm, wall or fence to screen parking lots adjacent to the greenbelt. In such case, a double row, staggered shrub hedge, or otherwise approved continuous grouping of evergreen shrubs, shall be planted along the edge of the parking lot with a species capable of being maintained at a three (3) foot height within two (2) years of planting. Shrubs in front of parking areas shall provide minimum screening opacity of 80% in winter and 90% in summer.

DRIVEWAY (TWO-WAY) SPACING STANDARDS

Posted Speed Limit (MPH)	Minimum Driveway Spacing (In Feet)
40	200
45	230
50 or more	275

Appendix E**Projects**

Activity	Cost Estimate	Implementation and Priority
Catalyst Projects		
Sidewalk completion Complete gaps in sidewalk north and south along the full length of the corridor	\$600,000-800,000	High Priority
Ring Road-Crescent Blvd 650ft. 4-lane Blvd., 650ft industrial spur rd., and bridge over the Rouge River (2018 Estimates)	\$5,133,370	High Priority
Ring Road-Flint Street Road alignment and road redesign (2018 Estimates)	\$2,134,075	High Priority
Parking Garage Increased business growth along Novi rd. and Grand River warrants a parking garage within the Main Street. Estimate 200 parking spaces.	\$6,500,000-\$10,000,000	Low Priority
Total	\$14,367,445-\$18,067,445	

Activity	Cost Estimate	Implementation and Priority
Streetscape Projects & Strategies		
Pocket Park/Green Space Identify strategic unbuildable locations to purchase for pocket parks or green spaces along the corridor.	\$600,000-800,000	Medium Priority
Gateway Signage - Novi welcome signs along entrances to the corridor. - Develop landscaping gardens around signs.	\$300,000-\$350,000	High Priority
Wayfinding Signage Signage along the corridor for wayfinding to key attractions throughout the city.	\$300,000-\$500,000	Medium Priority
Beautification Program Work with the Novi Beautification Commission to upkeep gateway sign landscaping.	\$100,000-\$150,000	Medium Priority
Total	\$1,300,000-\$1,800,000	

Activity	Cost Estimate	Implementation and Priority
Mobility Projects		
Pedestrian Crossing Improvements Improve crosswalks; stamped concrete crosswalk indicators, improve crosswalk signals. Visible crosswalk signage.	\$800,000-\$1,000,000	High Priority
Bike Share Program Mobile bike share stations along corridor	\$100,000-\$150,000	Low Priority
Bus Shelters & Signage Development and maintenance of bus shelters in the event of Smart transit	\$500,000-\$800,000	Low Priority
Rideshare Program - Research and develop a rideshare program along the corridor utilizing transportation companies like Uber/Lyft. - Supplement cost to encourage utilization of system.	\$500,000-\$750,000	Low Priority
Total	\$1,900,000-\$2,700,000	

Activity	Cost Estimate	Implementation and Priority
Economic Development		
Façade grant & Sign Grant Program Matching grant program to facilitate the rehabilitation and redevelopment of aging storefronts. Assist business owners with renovation of sign grant incentive.	\$600,000-\$800,000	Low Priority
Create Business Co-working space Focus on emerging sectors to introduce to low cost co-working space within the core of the corridor	\$500,000-\$1,000,000	Low Priority
Site Selection/Promotion Promote and market available parcels along the corridor to potential developers and companies	\$25,000-\$50,000	High Priority
Property Acquisition Purchase properties to market for development.	\$1,000,000-\$2,000,000	Low Priority
Catalyst Project Incentive Program Design cash incentive program to assist in the development of strategic areas along the corridor for future development	\$800,000-\$1,000,000	Medium Priority
Total	\$2,925,000-\$4,850,000	

Activity	Cost Estimate	Implementation and Priority
Administration		
Administration Additional staff or professional services may be needed to administer programs as needed which could include: legal, consulting, planning, engineering, and marketing.	\$300,000-\$800,000	Medium Priority
Total	\$300,000-\$800,000	

Project Total	\$20,792,445-\$28,217,445	
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Note: The Development Plan Projects and Improvements list includes more projects/improvements beyond the projected CIA revenues. Where CCI revenues cannot be identified the Authority will work to fund efforts through other sources such as grants, donations, special assessments, and other public and/or private sources subjects to the approval by the City Council where required.

Implementation of this project list will be dependent on actual revenues realized. The projected CIA revenue will be focused on the high priority projects and then work toward the low priority projects. To the extent the CIA projections are higher than the revenue actually collected, funding levels for the projects may be reduced, or low priority dropped. To the extent revenue generated from the CIA exceeds the projections in the plan and/or other revenue sources result in additional revenues, they will be dedicated toward the projects in the same manner.

Implementation strategies may be pursued in response to changes in the economic conditions of the corridor or in other aspects of the corridor that may occur over time. If any such implementation strategies require amendments of the development plan, such amendments shall be implemented only after approval by City Council in the manner required by law.

Appendix F

ESTIMATED TAX INCREMENT REVENUE TOTALS												
	2018 SEV	2018 Taxable Value (Base Year)	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
REAL PROP. ESTIMATED TV:		202,135,660	205,167,695	208,245,210	211,368,888	214,539,422	217,757,513	221,023,876	224,339,234	227,704,322	231,119,887	234,586,686
PERSONAL PROP. ESTIMATED TV:		28,426,890	28,853,293	29,286,093	29,725,384	30,171,265	30,623,834	31,083,191	31,549,439	32,022,681	32,503,021	32,990,566
AGGREGATE TAXABLE VALUE:		230,562,550	234,020,988	237,531,303	241,094,273	244,710,687	248,381,347	252,107,067	255,888,673	259,727,003	263,622,908	267,577,252
CAPTURED TAXABLE VALUE OVER BASE YEAR:			3,458,438	6,968,753	10,531,723	14,148,137	17,818,797	21,544,517	25,326,123	29,164,453	33,060,358	37,014,702
EST. VALUE POTENTIAL PROJECTS:			14,472,209	33,038,251	49,954,917	60,950,750	61,865,011	62,792,986	63,734,881	64,690,904	65,661,268	66,646,187
CAPTURED TV INCLUDING POTENTIAL PROJECTS:			17,930,647	40,007,004	60,486,640	75,098,887	79,683,808	84,337,504	89,061,004	93,855,358	98,721,626	103,660,889
50%												
Millage Rate	Millage Rate	Jurisdiction										
0.00526880	0.0105376	Novi City**	\$94,473	\$210,789	\$318,692	\$395,681	\$419,838	\$444,357	\$469,245	\$494,505	\$502,335	\$527,468
0.00202000	0.00404	Oakland Co. Oper.	\$36,220	\$80,814	\$122,183	\$151,700	\$160,961	\$170,362	\$179,903	\$189,588	\$199,418	\$209,395
0.00077155	0.0015431	OCC	\$13,834	\$30,867	\$46,668	\$57,943	\$61,480	\$65,071	\$68,715	\$72,414	\$76,169	\$79,980
0.00011745	0.0002349	OC Parks	\$2,106	\$4,699	\$7,104	\$8,820	\$9,359	\$9,905	\$10,460	\$11,023	\$11,595	\$12,175
0.00010645	0.0002129	Oak. Co. HCMA	\$1,909	\$4,259	\$6,439	\$7,994	\$8,482	\$8,978	\$9,481	\$9,991	\$10,509	\$11,035
FORECAST TAXES CAPTURED, INCL. POTENTIAL PROJECTS:			\$148,542	\$331,428	\$501,086	\$622,138	\$660,121	\$698,673	\$737,804	\$777,521	\$800,025	\$840,052
ESTIMATED TAX INCREMENT REVENUE TOTALS												
	2018 SEV	2018 Taxable Value (Base Year)	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038
REAL PROP. ESTIMATED TV:		202,135,660	238,105,486	241,677,068	245,302,224	248,981,758	252,716,484	256,507,231	260,354,840	264,260,162	268,224,065	272,247,426
PERSONAL PROP. ESTIMATED TV:		28,426,890	33,485,425	33,987,706	34,497,522	35,014,985	35,540,209	36,073,313	36,614,412	37,163,628	37,721,083	38,286,899
AGGREGATE TAXABLE VALUE:		230,562,550	271,590,911	275,664,774	279,799,746	283,996,742	288,256,693	292,580,544	296,969,252	301,423,791	305,945,148	310,534,325
CAPTURED TAXABLE VALUE OVER BASE YEAR:			41,028,361	45,102,224	49,237,196	53,434,192	57,694,143	62,017,994	66,406,702	70,861,241	75,382,598	79,971,775
EST. VALUE POTENTIAL PROJECTS:			67,645,880	68,660,568	69,690,477	70,735,834	71,796,871	72,873,824	73,966,932	75,076,436	76,202,582	77,345,621
CAPTURED TV INCLUDING POTENTIAL PROJECTS:			108,674,241	113,762,792	118,927,673	124,170,026	129,491,015	134,891,818	140,373,634	145,937,676	151,585,180	157,317,396
50%												
Millage Rate	Millage Rate	Jurisdiction										
0.00526880	0.0105376	Novi City**	\$552,978	\$578,871	\$605,152	\$631,827	\$658,902	\$686,384	\$714,277	\$742,589	\$771,326	\$800,494
0.00202000	0.00404	Oakland Co. Oper.	\$219,522	\$229,801	\$240,234	\$250,823	\$261,572	\$272,481	\$283,555	\$294,794	\$306,202	\$317,781
0.00077155	0.0015431	OCC	\$83,848	\$87,774	\$91,759	\$95,803	\$99,909	\$104,076	\$108,305	\$112,598	\$116,956	\$121,378
0.00011745	0.0002349	OC Parks	\$12,764	\$13,361	\$13,968	\$14,584	\$15,209	\$15,843	\$16,487	\$17,140	\$17,804	\$18,477
0.00010645	0.0002129	Oak. Co. HCMA	\$11,568	\$12,110	\$12,660	\$13,218	\$13,784	\$14,359	\$14,943	\$15,535	\$16,136	\$16,746
FORECAST TAXES CAPTURED, INCL. POTENTIAL PROJECTS:			\$880,680	\$921,917	\$963,772	\$1,006,255	\$1,049,376	\$1,093,143	\$1,137,567	\$1,182,657	\$1,228,424	\$1,274,877
												TOTALS
												\$10,620,182
												\$4,177,309
												\$1,595,546
												\$242,884
												\$220,136
												\$16,856,057

ASSUMPTIONS: Real and Personal Property Taxable Value forecasted to increase 1.5% annually after base year.

** Years 2027 and later, 50% of the Novi City millage rate drops to 0.0050884, due to retired debt.

Captured taxes are based on 50% of millage rates.

The estimated value of potential projects forecasted to increase 1.5% annually beginning in year 2024.

CITY OF NOVI

GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
BYLAWS AND RULES OF PROCEDURE

ARTICLE I PURPOSE

The Grand River Corridor Improvement Authority (the “Authority”) was formed under the terms of Act 280 of the Public Acts of 2005, as amended (the “Act”) and by Resolution adopted by the City of Novi City Council on December 4, 2017, as it may be amended from time to time (the “Resolution”). Pursuant to the Resolution and Act, the Authority is under the supervision and control of a board (the “Authority Board”). The Authority exists to exercise those duties and powers provided under the Act, subject to the Resolution. These Bylaws and Rules of Procedure (“Bylaws”) are adopted for the purposes of establishing the membership and organization of the Authority Board, rules and procedures for the conduct of Authority Board meetings, and a means whereby the duties conferred upon the Authority Board may be effectively exercised.

ARTICLE II MEMBERS

Section 1. **Members; Eligibility**. The Authority Board shall consist of the number of members set forth in the Resolution. Membership shall meet or exceed the minimum requirements of the Act and Resolution.

ARTICLE III VOTING

Section 1. **Votes**. Each member of the Authority Board shall be entitled to one vote.

Section 2. **Eligibility to Vote**. No member shall be entitled to vote at any meeting of the Authority Board until the appointment of such member has been approved by the City Council and such member has taken the oath of office.

Section 3. **Quorum**. The presence of four (4) or more members of the Authority Board shall constitute a quorum for the transaction of business.

Section 4. **Voting**. Votes may be cast by a general voice vote, except where a roll call is requested by any member or required by law or other procedures established under these Bylaws. If there is a question as to the number of yea or nay votes a roll call shall be conducted.

Section 5. **Transaction of Business**. Unless otherwise required by law, the Resolution or other procedures established under these Bylaws, a vote of the majority is required for the transaction of all business and decisions of the Authority Board.

Section 6. **Majority**. Unless otherwise required by law, the Resolution or other procedures established under these Bylaws, a “majority” shall be construed to mean more than fifty percent (50%) of the votes cast by members present in person at the time of the vote.

ARTICLE IV MEETINGS

Section 1. Place of Meeting. Subject to the requirements of the Open Meetings Act, meetings of the Authority Board shall be held at the City Civic Center, or such other suitable place convenient to the members as may be designed by the City Manager.

Section 2. Rules of Parliamentary Procedure. Meetings of the Authority Board shall be conducted using the most recent edition of Roberts Rules of Order as a guideline in all cases to which they are applicable, provided they are not in conflict with the Act, Resolution, these Bylaws, or the laws of the State of Michigan.

Section 3. Meetings and Notice. In accordance with the Michigan Open Meetings Act, the Authority Board, within ten (10) days after its first meeting of each calendar year, shall establish and post a public notice stating the dates, times, and places of its regular meetings for the ensuing year, and shall post a notice of any changes in its schedule of regular meetings. Special meetings of the Authority Board may be called and noticed, per the requirements of the Open Meetings Act, by the Chairperson of the Board or the Mayor of the City. Notice of the time, place and subject matter of all meetings shall be given by telephone, electronic means, personal delivery or mailing the same to each member. Notice of each meeting also shall be provided to the public in compliance with the Michigan Open Meetings Act. It shall be the duty of the Secretary (or other Authority Board officer designated by the Chairperson in the Secretary's absence) to serve and post the notices described in this Section on behalf of the Board.

Section 4. Order of Business. The order of business at Authority Board meetings shall be as follows:

- Roll Call
- Approval of Agenda
- Approval of Minutes
- Unfinished Business
- New Business
- Public Comment
- Board Member Comment Adjournment

Section 5. Minutes: Presumption of Notice. Minutes, resolutions, and any other similar record of the proceedings of meetings of members, when signed by the President or Secretary, shall be presumed truthfully to evidence the matters set forth therein. A recitation in a resolution or the minutes of any such meeting that notice of the meeting was properly given shall be prima facie evidence that such notice was given.

Section 6. Open Meetings Act and Freedom of Information Act Compliance. The Authority Board is required to comply, in all respects, with the Michigan Open Meetings Act and Freedom of Information Act.

ARTICLE V OFFICERS

Section 1. Officers. The principle officers of the Authority Board shall be a Chairperson, Vice Chairperson and Secretary, who shall be members of the Authority Board. The members may appoint such other officers from time to time as in their judgment may be necessary.

Chairperson. The Chairperson shall be the chief executive officer of the Authority, and shall preside at all meetings of the Authority. The staff liaison designated by the City Manager shall work with the Chairperson to establish the agendas for the meetings of the Authority Board. The Chairperson shall have all of the general powers and duties which are usually vested in the office of the Chairperson of an Authority, including, but not limited to, the power to appoint committees from among the members of the Authority from time to time in the Chairperson's discretion as may be deemed appropriate to assist in the conduct of the affairs of the Authority. The Chairperson shall also perform such other tasks as may be delegated to him or her by decision of the Authority Board or by agreements binding upon the Authority. The Chairperson shall have a vote on all matters before the Authority Board.

Vice-Chairperson. The Vice-Chairperson shall preside and exercise the powers of the Chairperson in the Chairperson's absence, and shall perform such other tasks as may be delegated to him or her by decision of the Authority Board or by agreements binding upon the Authority.

Secretary. The Secretary, by and through the staff liaison designated by the City Manager to assist the Authority Board, shall cause a record to be kept of the minutes of all meetings of the Authority Board, shall cause a record to be kept of all plans, documents, books and papers approved by and brought before the Authority Board, shall provide copies of all such records to the City Clerk upon request, shall perform such other tasks as may be delegated to him or her by decision of the Authority Board or by agreements binding upon the Authority, and shall in general, perform all duties incident to the office of the Secretary.

Section 2. Election. The officers of the Authority Board shall be elected annually by a vote of the majority of the Authority Board members at the first meeting of each calendar year. The term of each officer shall be one (1) year with eligibility for reelection.

Section 3. Removal. Upon affirmative vote of a majority of the members of the Authority Board, any officer may be removed either with or without cause, and the officer's successor elected at any regular meeting of the Authority Board or at any special meeting of the Authority Board called for such purpose. No such removal action may be taken, however, unless the matter shall have been included in the notice of such meeting. The officer who is proposed to be removed shall be given an opportunity to be heard at the meeting. If an officer is removed, he or she shall remain

a member of the Authority Board, subject to removal from the Board in the manner provided by the Act.

ARTICLE VI FINANCE

Section 1. Fiscal Year. The fiscal year of the Authority shall be the same as the City of Novi. The commencement date of the fiscal year shall be subject to change by the Authority for accounting reasons or other good cause.

Section 2. Financing Sources. The Authority shall be financed by the capture of tax increment funds as set forth in the Act and such other sources as are permitted under the Act, subject to any limitations set forth in the Resolution or City Charter.

Section 3. Budget. After being reviewed by the Authority Board, any budget of the Authority shall be subject to approval by the City Council prior to adoption by the Authority Board pursuant to the Act.

Section 4. Reporting. Pursuant to the Act, the Authority Board shall submit an annual report to the City Council and State Tax Commission on the status of any tax increment financing account. The Authority shall report to the City Council on any other matter to the extent the City Council may request or require from time to time. The Authority shall also report to any other state and county agencies required by law or agreement entered into with any such state or county agency.

ARTICLE VII AMENDMENTS

Section 1. Method. These Bylaws may be amended by the Authority Board, at a duly constituted meeting, by the affirmative vote of a 2/3 majority of the members of the Authority Board.

Section 2. Proposed. Amendments to these Bylaws may be proposed by any active member of the Authority Board.

Section 3. Meeting. Upon any such amendment being proposed, the proposed amendment may be considered at the same or any subsequent regular meeting or a special meeting called for that purpose.

Section 4. City Council Approval. Pursuant to the Act and Resolution, the Authority Board's adoption and any amendment of these Bylaws is subject to approval of the City Council. Accordingly, upon adoption of these Bylaws and any amendments thereof, the Bylaws shall be immediately forwarded to the City Council in care of the City Clerk for approval.

Section 5. Distribution. A copy of these Bylaws and each amendment to these Bylaws shall be furnished to every member of the Authority Board after adoption, provided, however, that any amendment adopted in accordance with this Article shall be

binding upon all members irrespective of whether such persons actually receive a copy of the amendment.

ARTICLE VIII SEVERABILITY

In the event that any of the terms, provisions, or covenants of these Bylaws are held to be partially or wholly invalid or unenforceable for any reason whatsoever, such holding shall not affect, alter, modify, or impair in any manner whatsoever any of the other terms, provisions or covenants of these Bylaws or the remaining portions of any terms, provisions or covenants held to be partially invalid or unenforceable.

Adopted By:

Approved By: Amended: