



CITY OF NOVI CITY COUNCIL
MAY 9, 2022

SUBJECT: Adoption of Resolution seeking reimbursement from Oakland County for expenses associated with the City of Novi's annual Mosquito Control Program.

SUBMITTING DEPARTMENT: Department of Public Works, Field Operations Division

BACKGROUND INFORMATION:

The Department of Public Works continues to work with Oakland County Health Division officials to identify and destroy mosquito habitats to prevent the spread of the West Nile Virus (and incidentally, the Zika Virus). By participating in the County's program, DPW's Field Operations Division has been effectively treating catch basins and standing water areas with chemical pesticide briquettes. The briquettes are distributed annually in late spring, and are effective for 180 days.

County health officials continue to emphasize the importance of public education on mosquito control, early source reduction, and strong personal protection measures. City staff promotes public awareness of these topics on the City's website, and at City events.

The Oakland County Board of Commissioners has approved this year's reimbursement for West Nile Virus expenses incurred by cities, villages and townships (CVT). Each qualifying CVT receives funds according to a formula established by the County (75% for populations/25% for total square miles). This year the City's reimbursement will be \$9,092.68. The cost to purchase the required amount of chemical briquettes was \$14,363.20, for a difference of \$5,270.52, which was expensed against the Drain Fund.

RECOMMENDED ACTION: Adoption of Resolution seeking reimbursement from Oakland County for expenses associated with the City of Novi's annual Mosquito Control Program.

PROJECT PLAN

For the past 19 years, the Public Works Field Operations Division has executed a larvicide briquette program. The program consists of distributing briquettes/tablets into catch basins and public ponds as recommended by Oakland County. Each application is effective for approximately 180 days.

Currently, the City has 3 cases of Natular XRT tablets in stock from the prior application. An additional 16 cases will be purchased and distributed into catch basins and public ponds during the month of May.

The City of Novi continually promotes mosquito control activities through public education, basin cleaning, and monitoring for potential mosquito breeding areas.



April 27, 2022

VIA E-MAIL

CITY COUNCIL

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Bob Gatt

Mayor Pro Tem
Dave Staudt

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Ericka Thomas

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Director of Public Works
Jeffrey Herczeg

Deputy Director of Public Works
Megan Mikus

City Engineer
Ben Croy, P.E.

Ms. Genessa Doolittle
Oakland County Health Department
1200 N. Telegraph, 34-E
Pontiac MI 48341

Re: Reimbursement from the West Nile Virus Fund Request

Dear Ms. Doolittle:

The City of Novi would like to request reimbursement for expenses we expect to incur this year to purchase larvicide tablets for distribution into catch basins and public ponds. Attached for your review is the City of Novi's mosquito control project description and a quote for 16 cases of Natular XRT tablets (\$14,363.20).

If you have any questions regarding our program, please contact me.

Sincerely,

Matt Wiktorowski
Field Operations Senior Manager

Enclosures

cc: Jeff Herczeg, Director of Public Works
Carl Johnson, Finance Director
Jerry Tremblay, Roadway Asset Manager

Department of Public Works
26300 Lee BeGole Drive
Novi, Michigan 48375
248.735.5640
248.735.5659 fax

cityofnovi.org



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Page: 1(1)

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QUOTATION

B City of Novi Public Works Department (004749)
I Matt Wiktorowski
L 45175 W. Ten Mile Road
L Finance Department
Novi, MI 48375-3006
T 248-735-5640
O 248-735-5659

S City of Novi Public Works Department
H Matt Wiktorowski
I 26300 Lee BeGole Drive
P Formerly Delwal Drive
Novi, MI 48375-1247
T 248-735-5640
O

Address ID: 000002

| Quotation # | Quote Date | Salesperson | Written by | Valid to |
|-------------|------------|-------------|----------------------------|----------|
| 0002027954 | 03/29/22 | Chris Novak | Gabriela - Sales Associate | 03/31/22 |

| Delivery Method | Terms |
|--------------------|-------------|
| United Parcel Post | Net 30 Days |

| Item # | Item Description | Qty Ordered | Unit Price | Extended Price |
|--------|--------------------|-------------|-------------|----------------|
| 11850 | NATULAR XRT TABLET | 16 cs | 955.0000/cs | 14,363.20 |

** Extended Price reflects a discount of: 916.80

US EPA Current Label

| | |
|--------------------|------------------|
| Order Total | 14,363.20 |
| Total | <u>14,363.20</u> |

* For your convenience we also accept Visa and MasterCard

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

* A 15% restocking fee plus freight costs may be assessed to any returned items.
Items must be returned within 120 days of shipment and in an acceptable condition.



CITY OF NOVI
COUNTY OF OAKLAND, MICHIGAN

RESOLUTION
AUTHORIZING WEST NILE VIRUS FUND EXPENSE
REIMBURSEMENT REQUEST

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on May 9, 2022, at 7 o'clock P.M. Prevailing Eastern Time.

PRESENT: Council members _____

ABSENT: Council members _____

The following preamble and Resolution were offered by Council member _____ and supported by Council member _____.

WHEREAS; the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages, and townships in addressing mosquito control activities; and,

WHEREAS; Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages, and townships to apply for reimbursement of expenses incurred in connection with mosquito protection activities, mosquito larviciding; and,

WHEREAS; the City of Novi has incurred expenses in connection with mosquito control activities; and,

WHEREAS; the City of Novi is eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE, BE IT RESOLVED, that the Novi City Council authorizes the Department of Public Works, Field Operations Senior Manager, Matt Wiktorowski, as agent for the City of Novi, to request reimbursement for mosquito control activities under Oakland County's West Nile Virus Fund Program.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Cortney Hanson, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this ninth day of May, 2022, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

Cortney Hanson, City Clerk
City of Novi