



CITY OF NOVI CITY COUNCIL
SEPTEMBER 13, 2021

SUBJECT: Consideration of approval of resolution recognizing Living and Learning Enrichment Center as a nonprofit organization operating in the City of Novi for the purpose of obtaining a charitable gaming license from the State of Michigan.

SUBMITTING DEPARTMENT: City Clerk

BACKGROUND INFORMATION: The Living and Learning Enrichment Center is a nonprofit organization based in Novi which supports teens and adults with autism or other related challenges. They are applying for a Charitable Gaming License from the State of Michigan and are required by the State Act 382 of 1972 to request a resolution recognizing them as a non-profit organization from the jurisdiction where they are based. Such a resolution carries no obligation from or endorsement by the City of Novi.

The Police Department has reviewed their submission and finds no reason to deny the request.

RECOMMENDED ACTION: Approval of resolution recognizing Living and Learning Enrichment Center as a nonprofit organization operating in the City of Novi for the purpose of obtaining a charitable gaming license from the State of Michigan.



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

RAFFLE LICENSE APPLICATION

For Bureau Use Only

PLEASE PRINT OR TYPE IN BLUE OR BLACK INK.

QUALIFICATION INFORMATION	1. Organization Name Living and Learning Enrichment Center			2. Organization ID Number or Last License Number Issued	
	3. Organization Street Address 801 Griswold St.		City Northville	State MI	Zip Code 48167
	Organization Mailing Address Same		City	State	Zip Code
					County 63 Oakland <input type="checkbox"/>
4. Has your organization ever received a license such as bingo, raffle or charity game ticket? <input type="checkbox"/> Yes - Complete application and submit with the appropriate fee. <input checked="" type="checkbox"/> No - You must submit the documentation requested on the Qualification Requirements sheet and become qualified before any licenses can be issued. The Qualification Requirements sheet can be obtained from our website at www.michigan.gov/cg or by calling our office at (517) 335-5780.					
5. Is your organization a candidate committee, political committee, political party committee, ballot question committee, independent committee or any other committee as defined by, and organized pursuant to, the Michigan Campaign Finance Act 388 of the Public Acts of 1976, as amended, being sections 169.201 to 169.282 of the Michigan Compiled Laws? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			6. Has your organization received contributions or made expenditures of \$500 or more in the last calendar year for the purpose of influencing or attempting to influence the action of voters for or against the nomination or election of a candidate, or the qualification, passage, or defeat of a ballot question? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

SIGNATURE(S)	7. Provide name, title, home address, and telephone numbers for the PRINCIPAL OFFICER, e.g., president, grand knight, worthy matron, etc., and the vice president or equivalent and one other officer of the organization. SIGNATURE OF PRINCIPAL OFFICER REQUIRED - OR - signatures of the vice president or equivalent and one other officer. NOTE: Executive director signature not acceptable.		
	Name and Title	Street, City, State, ZIP Code	Telephone Numbers
	Principal Officer Eric D. Smith		1
	Title President		
	Signature of Principal Officer <i>[Signature]</i>		Date 8/17/21
	- OR -		
	Name and Title	Street, City, State, ZIP Code	Telephone Numbers
	Vice President or Equivalent Karen L. Osinski		Day ()
	Title Vice President		Evening ()
	Signature of Vice President or Equivalent <i>[Signature]</i>		Date 8/18/21
Name and Title	Street, City, State, ZIP Code	Telephone Numbers	
Other Officer Ronald E. Hoder		Day	
Title Secretary		Evening	
Signature of Other Officer <i>[Signature]</i>		Date	
By signing above, I CERTIFY that I am at least 18 years of age, the organization applying is a NONPROFIT organization, I have examined this application and there is no misrepresentation or falsification in the information stated or attached, and the facts underlying our original qualification status remain unchanged. I CERTIFY that ALL chairpersons associated with this raffle will read and understand the duties and responsibilities of a Raffle Chairperson as described in the Raffle Guide and Raffle Rules before performing any duties as a chairperson. I FURTHER CERTIFY that I am aware that false or misleading statements will be cause for rejection of this application or revocation of the right to obtain any future licenses and I AM AWARE OF AND AGREE TO the conditions of Act 382 of the Public Acts of 1972, as amended, and the rules and directives of the Michigan Bureau of State Lottery.			

COMPLETE THE ENTIRE APPLICATION AND MAKE A COPY FOR YOUR RECORDS



RAFFLE INFORMATION	8. Contact Person LuAnn Warren			9. Raffle Location (building name, if any) LLEC Main Campus		
	Mailing Address Where License Should Be Sent 801 Griswold St.			Street Address 801 Griswold St.		
	City Northville	State MI	ZIP Code 48167	City Northville		
	Telephone Number (Dav)	Email Address lwarren@livingandlearning		ZIP Code 48167	County 63 Oakland <input type="checkbox"/>	
10. List name, home address, and telephone numbers of the raffle chairperson(s). Must be a member for 6 months. If your organization does not have general membership, chairperson must be a board member for 6 months. Playing card progressive raffles require at least 2 chairpersons. Attach additional list if necessary.						
Raffle Chairperson		Street, City, State, ZIP Code		Telephone Numbers		
Name Rachelle Vartanian		801 Griswold St.		Day (248) 308-3592		
		Northville, MI 48167		Evening		
Name				Day ()		
				Evening ()		
11. Dates when total value of all prizes awarded in one day is \$500 or LESS.						
SMALL	Drawing Date(s) and Time(s) (Must be between the hours of 8 a.m.-2 a.m.)					
	Date _____	Time	a.m.	to _____ a.m.		
	Date _____	Time	a.m.	to _____ a.m.		
	Date _____	Time	a.m.	to _____ a.m.		
<input type="checkbox"/> Check here if there are additional drawing dates and attach list.						
12. License Fee						
All drawing dates included on this application must be at the same location.						
Small Raffle Drawings - \$15 for 1, 2, or 3 dates plus \$5 for each additional drawing date.						
Large Raffle Drawings - \$50 for each drawing date.						
a. 1, 2, or 3 small drawing dates \$15 = _____						
b. Additional small drawing dates _____ x \$5 = _____						
c. Large drawing dates <u>1</u> x \$50 = <u>50</u>						
FEE (total lines a, b and c)				\$ 50		
11. Dates when total value of all prizes awarded in one day is MORE than \$500.						
LARGE	Drawing Date(s) and Time(s) (Must be between the hours of 8 a.m.-2 a.m.)					
	Date <u>02/22/22</u>	Time	<u>p.m.</u> <input type="checkbox"/> <u>01:00</u> to <u>10:00</u> <u>p.m.</u> <input type="checkbox"/>			
	Date _____	Time	a.m.	to _____ a.m.		
	<input type="checkbox"/> Check here if there are additional drawing dates and attach list.					
13. If you are conducting an in-house raffle ONLY where there is no presale of the raffle tickets before the event, there is no need to complete the raffle ticket below.						
14. ● If you are preselling tickets before the event, complete the boxes below in ink; ensure the ticket is printed with all of the required items according to Raffle Rule 506.						
● Indicate any additional information that will appear on the actual tickets.						
TICKET INFORMATION	RAFFLE			001 Ticket #		
	Living & Learning Enrichment Center <small>Name of Licensee</small>			Purchaser's Name		
	February 22, 2022 <small>Drawing Date(s)</small>		8:00 p.m. <input type="checkbox"/> <small>Drawing Time(s)</small>		Purchaser's Address	
	2021 Chevrolet Corvette <small>First Prize *</small>			Purchaser's Phone #		
	\$300 <small>Ticket Price</small>					
	801 Griswold St. Northville, MI <small>Raffle Location</small>					
				<small>(to be added when issued)</small> License Number		
	* For large prizes, you may want to include a disclaimer that states "If xxx (indicate number) tickets are not sold, the drawing will revert to a 50/50 raffle with the minimum prize of \$xxx (indicate dollar amount) awarded."					

Make checks payable to: STATE OF MICHIGAN
 Submit completed application, supporting documents, and license fee to:
 Charitable Gaming Division, Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY: 101 E. Hillsdale, Lansing, MI 48933

For Internal Use Only

QUALIFICATION INFORMATION

Complete this form and submit with the required qualification documents listed on the attached Qualification Requirements sheet. A Bingo, Raffle, or Charity Game Ticket license application and fee may also be submitted with this information. See box #5 below for mailing instructions.

1. ORGANIZATION INFORMATION

Organization Name <i>Living and Learning Enrichment Center</i>			
Organization Physical Street Address <i>801 Griswold Street</i>			
City <i>Northville</i>	State <i>MI</i>	Zip Code <i>48167</i>	County <i>Oakland</i>
Organization Mailing Address			<input checked="" type="checkbox"/> Same as Physical Address
City	State	Zip Code	County
Organization Telephone Number <i>(248) 308-3592</i>			

2. ORGANIZATION PURPOSE

Briefly describe the purpose of your organization.

To support teens and adults with autism or related challenges reach their full potential in work, relationships, and in the community.

3. LICENSE APPLICATION

Enclosed is a completed application and fee for a Bingo Raffle Charity Game Ticket license
 Make checks payable to STATE OF MICHIGAN.

4. AUTHORIZED CONTACT PERSON

First Name <i>Rachelle</i>		Last Name <i>Vartanian</i>		Position/Role with Organization <i>President</i>	
Mailing Address <i>801 Griswold Street</i>				City <i>Northville</i>	
State <i>MI</i>	Zip Code <i>48167</i>	Telephone Number (Day) <i>(248) 308-3592</i>	Telephone Number (Evening)		
By signing below, I hereby certify that the representations, information, and data presented are true, accurate, and complete to the best of my knowledge. I understand that failure to answer truthfully, completely, and accurately could preclude the organization from receiving an approval to obtain a gaming license.					
Authorized Contact Person Signature <i>Rachelle Vartanian</i>				Date <i>6/23/21</i>	
Print Authorized Contact Name and Title <i>Rachelle Vartanian, President</i>					

5. MAILING INSTRUCTIONS

Mail this completed Qualification Information form, the required qualification documentation listed on the Qualification Requirements sheet, and the completed license application and fee (if also applying for a gaming license) to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909. If submitting by overnight carrier (FedEx, UPS, etc.), send to Charitable Gaming Division, 101 East Hillsdale, Lansing, MI 48933.



Living and Learning Enrichment Center

EIN: 82-2324359

Attachment 1
Articles of Incorporation

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU

Date Received

JUL 18 2017

This document is effective on the date filed unless a subsequent effective date within 90 days after received date is stated in the document

TranInfo 1 2256916- 07/11/17
CHAM 1672 AM 20 00
TO RACHELLE K VARTANIAN

Name
Rachelle Vartanian
Address

City State ZIP Code

FILED
JUL 27 2017

EFFECTIVE DATE ADMINISTRATOR
CORPORATIONS DIVISION

Document will be returned to the name and address you enter above
 If left blank document will be returned to the registered office

71959J

ARTICLES OF INCORPORATION
For use by Domestic Nonprofit Corporations
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982 the undersigned corporation executes the following Articles

ARTICLE I

The name of the corporation is
Living and Learning Enrichment Center

ARTICLE II

The purpose or purposes for which the corporation is formed are
Said organization is organized exclusively for charitable religious, educational, and scientific purposes, including, for such purposes the making of distributions to organizations that qualify as exempt organizations under 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code
Specific purpose is to help individuals with special needs reach their personal best through teaching them social skills and providing assistance programs to families

ARTICLE III

1 The corporation is formed upon a Nonstock basis
(Stock or Nonstock)
2 If formed on a stock basis the total number of shares the corporation has authority to issue is _____
_____ if the shares are or are to be divided into classes, the designation of each class the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class to the extent that the designations numbers relative rights preferences and limitations have been determined are as follows

MS

Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

Article VI is being added

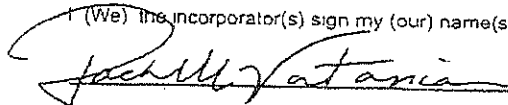
Upon dissolution of the Corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government or to a state or local government for a public purpose. Any such assets not disposed of shall be disposed of by a Court of Competent Jurisdiction of the County in which the principal office of the Corporation is then located, exclusively for such purposes or to such organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Article VII is being added

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of section 501(c)(3) purposes. No substantial part of the activities of the corporation shall be carrying on of propaganda, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170 (c)(2) of the Internal Revenue Code or the corresponding section of any future federal tax code.

I (We) the incorporator(s) sign my (our) name(s) this 13th day of July 2017



Living and Learning Enrichment Center

EIN: 82-2324359

Attachment 2

BYLAWS

Living and Learning Enrichment Center

EIN: 82-2324359

Attachment 2, Bylaws

ARTICLE I – NAME, PURPOSE

Section 1: The name of the organization shall be Living and Learning Enrichment Center.

Section 2: The Organization is organized exclusively for religious, charitable, scientific and educational purposes.

ARTICLE II – MEMBERS

Membership shall only consist of the board of directors.

ARTICLE III - ANNUAL MEETING

Section 1: Annual Meeting. The date of the regular annual meeting shall be set by the Board of Directors who shall also set the time and place.

Section 2: Special Meetings. Special meetings may be called by the President.

Section 3: Notice. Notice of each meeting shall be given to each board member, by mail or email, not less than ten days before the meeting.

ARTICLE IV - BOARD OF DIRECTORS

Section 1: Board Role, Size, Compensation. The Board is responsible for overall policy and direction of the Organization, and delegates' responsibility for day-to-day operations to the Officers. The Board shall have up to 9 and not fewer than 3 members. The board may receive a reasonable compensation.

Section 2: Meetings. The Board shall meet at least quarterly, at an agreed upon time and place.

Section 3: Board Elections. Election of new directors or election of current directors to a second term will occur as the first item of business at the annual meeting of the corporation. Directors will be elected by a majority vote of the current directors.

Section 4: Terms. All Board members shall serve 3 year terms, but are eligible for re-election.

Section 5: Quorum. A quorum must be attended by at least 51% percent of the Board members before business can be transacted or motions made or passed.

Section 6: Notice. An official Board meeting requires that each Board member have written notice ten days in advance.

Living and Learning Enrichment Center

EIN: 82-2324359

Section 7. Officers and Duties. There shall be three officers of the Board consisting of a President, Treasurer, and Secretary. Their duties are as follows:

The President shall convene regularly scheduled Board meetings, shall preside or arrange for other members to preside at each meeting.

The Secretary shall be responsible for keeping records of Board actions, including overseeing the taking of minutes at all board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each Board members, and assuring that corporate records are maintained.

The Treasurer shall make a report at each Board meeting. Treasurer shall chair the finance committee, assist in the preparation of the budget, help develop fundraising plans, and make financial information available to Board members and the public.

Section 8: Vacancies. When a vacancy on the Board exists, nominations for new members may be received from present Board members by the Secretary two weeks in advance of a Board meeting. These nominations shall be sent out to Board members with the regular Board meeting announcement, to be voted upon at the next Board meeting. These vacancies will be filled only to the end of the particular Board member's term.

Section 9: Resignation, Termination and Absences. Resignation from the Board must be in writing and received by the Secretary. A Board member shall be dropped for excess absences from the Board if s/he has three unexcused absences from Board meetings in a year. A Board member may be removed for other reasons by a three-fourths vote of the remaining directors.

Section 10: Special Meetings. Special meetings of the Board shall be called upon the request of the President or one-third of the Board. Notices of special meetings shall be sent out by the Secretary to each Board member postmarked two weeks in advance.

ARTICLE V - COMMITTEES

Section 1: The Board may create committees as needed.

Section 2: The three officers serve as the members of the Executive Committee. Except for the power to amend the Articles of Incorporation and Bylaws, the Executive Committee shall have all of the powers and authority of the Board of Directors in the intervals between meetings of the Board of Directors, subject to the direction and control of the Board of Directors.

ARTICLE VI - AMENDMENTS

These Bylaws may be amended when necessary by a two-thirds majority of the Board of Directors. Proposed amendments must be submitted to the Secretary to be sent out with regular Board announcements.

ARTICLE VII – ADOPTION

These bylaws were approved and adopted at a meeting of the Board of Directors on August 1, 2017.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 26 2017

LIVING AND LEARNING ENRICHMENT
CENTER
C/O FLOYD GREEN JR
3114 MERCER UNIVERSITY DR STE 200
ATLANTA, GA 30341

Employer Identification Number:
82-2324359
DLN:
17053219321007
Contact Person:
RENEE RAILEY NORTON ID# 31172
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
July 27, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

LIVING AND LEARNING ENRICHMENT

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

William W. Johnston

Director, Exempt Organizations
Rulings and Agreements

MEMORANDUM



TO: CORTNEY HANSON / CITY CLERK
FROM: DAVID E. MOLLOY / CHIEF OF POLICE *Dem*
SUBJECT: CHARITABLE GAMING LICENSE / LIVINGLEARNING ENRICHMENT
DATE: SEPTEMBER 7, 2021

An application for a charitable gaming permit for Luann Warren on behalf of Living and Learning Enrichment, requesting raffle sales at an event, located at 801 Griswold St, in the City of Novi. This event takes place on February 22, 2022 from 1:00pm to 10:00pm. Contact information for Luann: 248-408-6552

This application has been reviewed and with this we find no reason to deny this request.



State of Michigan
 Michigan Gaming Control Board
 Office of the Executive Director
 P.O. Box 30786
 Lansing, MI 48909
 Phone: (313) 456-4940
 Fax: (313) 456-3405
 Email: Millionaireparty@michigan.gov
 www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103(k)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be
 considered for _____
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted
 by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL
 meeting held on _____.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

Organization Information: _____
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP
 _____ () _____
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER