

CITY OF NOVI  
ELECTION COMMISSION MEETING  
JULY 9, 2020  
MAYOR'S CONFERENCE ROOM

The meeting was called to order at 3:33 p.m. with City Clerk Hanson presiding.

PRESENT: Copes, Hanson

ABSENT: Superfisky

A quorum being present, the Commission was declared in session.

APPROVAL OF AGENDA:

Moved by Copes, seconded by Hanson; MOTION CARRIED  
To approve the agenda as presented.

AUDIENCE COMMENT: None

PURPOSE OF MEETING:

1. Approval of minutes from May 26, 2020 meeting.

Moved by Copes, seconded by Hanson; MOTION CARRIED  
To approve the minutes from May 26, 2020.

2. Review Sample ballots for August 4, 2020 Election.

Sample ballots for Precinct 21-A and 21-B were reviewed.

3. Approval of election inspectors and receiving teams for Election to be held August 4, 2020.

Moved by Copes, seconded by Hanson; MOTION CARRIED  
To approve the list of election inspectors and receiving teams for Election to be held August 4, 2020.

4. Approve the establishment of Absent Voter Counting Board (AVCB) for the August 4, 2020 Election.

Moved by Copes, seconded by Hanson; MOTION CARRIED  
To approve the establishment of Absent Voter Counting Board (AVCB) for the August 4, 2020 Election.

5. Approval for the City Clerk or designee to appoint on-call and emergency election inspectors for Election to be held August 4, 2020.

Moved by Copes, seconded by Hanson; MOTION CARRIED

Approval to allow the City Clerk or designee to appoint on-call and emergency election inspectors for Election to be held August 4, 2020.

6. Approval for the City Clerk or designee to perform the Preliminary and Public Accuracy Tests.

Moved by Copes, seconded by Hanson; MOTION CARRIED

Approval to allow the City Clerk or designee to perform the Preliminary and Public Accuracy Tests.

7. Consideration of the adjustment of Election Inspector pay rates.

Clerk Hanson explained the proposed rates and why the change was being suggested. The last change in pay rates occurred in 2016. In order to stay competitive with surrounding communities, it was recommended that the rate for workers in the precincts be increased by \$15. Additionally, it addresses prorating the pay in the event a worker doesn't work a full day. Clerk Hanson said the workers in the Absent Voter Counting Board should be paid an hourly rate. They don't necessarily work a set number of hours and should be compensated for the hours worked instead of a set rate. There is also the potential for the law to change and allow the absentee ballots envelopes to be opened, but not removed from the secrecy sleeves, the day before the election. Our current pay schedule doesn't account for that. Commissioner Copes agreed with the reasoning for the change. Clerk Hanson suggested they consider waiting on approving any change to the way Receiving Team Members are paid. She wanted to do more research into what other communities do, since it was not included on the survey.

Moved by Copes, seconded by Hanson; MOTION WITHDRAWN

To approve the proposed adjustment to Election Inspector pay rates with no change to Receiving Team Member pay.

Commissioner Copes suggested they look at increasing the pay rate for attending training sessions. Clerk Hanson agreed. They reviewed the survey from surrounding communities and recommended increasing that from \$10 to \$20.

Moved by Copes, seconded by Hanson; MOTION CARRIED

To approve the proposed adjustment to Election Inspector pay rates with no change to Receiving Team Member pay and an increase from \$10 to \$20 for training sessions.

8. Perform Public Accuracy Test beginning at 4:00 p.m.

The official Public Accuracy Test began at 4:01 p.m. Precinct 7 was chosen. The Commission confirmed the tabulator was set to zero for the zero report to indicate that there were no votes previously reported by the machine. Clerk Hanson explained the ballots as they were run through, including over-voting, under-voting, stray marks and other voting situations. The tape was reviewed and confirmed against the test deck

spreadsheet. The Commission signed the Optical Scan Program Testing and Security Certification and re-sealed the ballot container.

The meeting was adjourned at 4:31 p.m.

Minutes approved: 10/09/2020

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Cortney Hanson, City Clerk