



NOVI HISTORICAL COMMISSION

September Minutes
Wednesday, September 17, 2025
Novi Library Local History Room

CALL TO ORDER: 7:08 p.m.

ATTENDANCE: Kim Nice, Randy Van Wagnen, Debbie Wrobel, Kathy Crawford and Kelly Kasper

ABSENT: Sharon Larson and Daniel Pierce

INTRODUCTION OF GUESTS: Rae Manela (Library Liaison)

APPROVAL OF AGENDA: APPROVED

APPROVAL OF AUGUST MINUTES: APPROVED

NOVI HISTORICAL COMMISSION FINANCIAL SUMMARY REPORT - 2025/2026 Fiscal Year			
	BUDGET	EXPENDITURES Thru Sep 17, 2025	
Display Cabinet Exhibit	\$ 700.00	\$ -	
Marketing/Brochures/Engage/Name Badges	\$ 900.00	\$ -	
Equipment/Supplies/Office/Upgrades/Repairs	\$ 3,000.00	\$ -	
Program/Speaker Fees	\$ 1,700.00	\$ -	
Storage Unit	\$ 2,750.00	\$ (2,220.00)	
Acquisition (Books/Materials/Subscriptions)	\$ 2,800.00	\$ -	
Conference/Continuing Education	\$ 1,300.00	\$ -	
Legal Fees	\$ 700.00	\$ -	
Special Project Items			
Betty Lang Internships		\$ -	
Oral Histories		\$ -	
City/Community Event		\$ (90.08)	
Four Corners Project		\$ (99.17)	
Photography		\$ -	
Special Projects Total	\$ 5,500.00	\$ (189.25)	
TOTAL:	\$ 19,350.00	\$ (2,409.25)	\$ 16,940.75
Equitable Projects	<u>Expenditures</u>	<u>Revenue Rec'd</u>	
Villa Barr Book Sales YTD			
Wreaths Across Novi Project			

Treasurer's Report: APPROVED – There was only one expense last month from Community Fest. Kim shared a spreadsheet of the budget

LIBRARY LIAISON REPORT:

History Room Office Hours:

Monday, Oct. 6 (10:30 a.m. – 12:30 p.m.): Debbie Wrobel and Kim Nice

Monday, Oct. 6 10 a.m. – 3 p.m. (Senior Day at NPL): Debbie Wrobel, Kim Nice and Sharon Larson

Monday, Oct. 20 (6-8 p.m.): Kim Nice (possibly Kelly Kasper)

Monday, Nov. 3 (10:30 a.m. – 12:30 p.m.): Kim Nice and Rae Manela

Monday, Nov. 17 (6-8 p.m.): Kelly Kasper

Historical Commission Library Internship: A new intern has been hired. Her name is Sarah and she will be working from 10 a.m. – 6 p.m. on Fridays. Sarah will be digitizing photos using the previously established process to organize and archive.

Historical Commission Library Internship Scholarship: Rae is asking for the Historical Commission to consider increasing the Fall intern scholarship from \$1,500 to \$2,000 due to the increase in tuition at universities. The Commission is trying to cover a three-hour course. The topic will be added to next month's agenda.

Historical Commission Budget: Julie Farkas wants to make sure that the Historical Commission vote on the annual budget during the December meeting as normally planned.

Community Read Author: A Community Read Author is coming to the Novi Public Library on Nov. 10. More details to come.

DISCUSSION ITEMS:

Novi Public Library 65th Anniversary Event: The Library's 65th Anniversary event will take place Oct. 25 from 1-5 p.m. The Commission is participating in the library anniversary organizing committee meetings. The next planning meeting is scheduled for Sept. 23.

Pumpkinfest at Toll Gate: Pumpkinfest will take place on Oct. 4 from 11 a.m. – 5 p.m. The Historical Commission is looking at focusing on the Novi Special Race Car as a topic. Kim, Debbie and Sharon to be lead on the event from the Historical Commission.

Library Open House: The Novi Public Library will have an open house on Sept. 21 from 2- 4 p.m. Kathy, Kim, Kelly and possibly Debbie will staff the Local History Room.

Document Donation Day: Document Donation Day will take place at the Novi Public Library on Saturday, Oct. 18 from 2 – 4 p.m.

Wreaths Across Novi: The annual Wreaths Across Novi will take place at 1 p.m. on Nov. 8. Kim and Kelly are working on the next steps. The VFW reached out to Kim re: replacing the flag at the Novi Road Cemetery. Kim will contact Jeff Muck to see if Parks & Rec will handle.

Four Corners Miniature Project: The project will be on display at the Novi Public Library Open House. The display will also be taken to Fox Run on November 26 at 10 a.m. for the Four Corners program.

Speaker's Series: No one is scheduled for the first quarter yet but we are booked for May with the Ernie Harwell program. Flyer due dates: Dec 2025 for JAN-MAY Programs, verbiage from Kim by mid-October. Rae needs to get everything to ENGAGE by October 24. Kim will provide Kelly with programming information by October 24 so flyers can be complete by Nov. 12.

Wixom Historical Society: The Wixom Historical Society called Kathy Crawford to request a presentation on Villa Barr on February 16 at 7 p.m.

ONGOING PROJECTS:

Villa Barr Book Sales: No new book sales.

Display Case: The Novi Special display case got a lot of attention. Kim and Sue are working on the next display case for the upcoming program.

NEW BUSINESS: NONE

PUBLIC COMMENT: NONE

NEXT MEETING: October 15, 2025 at 7 p.m.

ADJOURN: 8:29 p.m.