



MOBILITY COMMITTEE

Meeting Minutes

May 15, 2025 at 6:00 p.m.

Council Conference Room

CALL TO ORDER

The meeting was called to order at 6:00 pm.

ROLL CALL

Present: Brian Smith (Chair), Justin Fischer, Ericka Thomas, Gary Becker, Jay Dooley, Ed Roney, Salene Riggins (for Joe Tolkacz)

Absent: Joe Tolkacz (excused)

Staff Present: Jeff Herczeg, Director of Public Works, DPW
Rebecca Runkel, Project Engineer, DPW
Barb McBeth, City Planner, Community Development
Lindsay Bell, Senior Planner, Community Development

APPROVAL OF AGENDA

There was a motion to approve the agenda. The motion was seconded and passed 7-0.

APPROVAL OF MINUTES

There was a motion to approve the minutes from February 20, 2025. The motion was seconded and passed 7-0.

DISCUSSION

Chair Smith called the meeting to order at 6:00 pm and made a motion to approve the agenda and minutes, both of which were supported. Director Herczeg gave updates on the Road Report Update, which are summarized in a memo to Council that was posted today. Director Herczeg gave background on the original road report, with an updated report due to TAMC in 2026. The update includes some new updated information on road conditions. Director Herczeg listed types of road projects that have been done to improve road conditions and said that Council would see a final draft next year. Director Herczeg reviewed the percentages of roads in good vs poor condition. He then went on to list some of the upcoming road construction projects: 13 Mile Rd, West Park Rd, Meadowbrook Rd, 9 Mile Rd, which are all rehabilitation projects. West Park and 13 Mile are out to bid right now, so we'll see what those come back at, West Park might not start until next year due to length of construction.

Director Herczeg moved to the next update on the Safe Streets for All grant, which is a grant we got through SEMCOG for a safety grant, so we'll plug in crash data and produce high priority intersections, segments of roads, which are on the slide show:

systemic and high risk locations, which will go into a draft form, you'll see it at final version. In the interim, there's a public component that we need to meet the criteria. Director Herczeg listed the members of the Safety Action Planning Committee, which will prepare the information. Director Herczeg went through the steps that will be taken while preparing the safety action plan and mentioned that the RCOC is also doing a Safety Action Plan with assistance from OHM, and they won't be covering all of the intersections in Novi, so we may take on some of those. Director Herczeg noted the preliminary list of locations identified and a QR code for a public survey to get feedback which is linked to our GIS. Member Thomas clarified with Director Herczeg that the public will be able to point out specific locations on a map through the survey. It will be available at Community Fest and other community events. Director Herczeg then explained how the information collected will be used and directed committee members to review the attached commitment statement, which is part of the safety action plan. Director Herczeg asked if the committee would like to have OHM come in and present the information in June. Chair Smith answered affirmatively. The Committee set the date for the next meeting to June 26th. Mayor Fischer brought up the Napier Rd and 9 Mile intersection and asked about the timeline for that project. Mayor Fischer expressed interest in bringing that project forward, fronting the cost, and having RCOC reimburse the City. Director Herczeg said he would look into it. The committee continued to discuss past and upcoming projects, and the safety grant.

Engineer Runkel reviewed the next agenda item, the ITC Trail to Bosco Fields Connector Pathway, which was awarded a Transportation Alternative Program (TAP) grant from SEMCOG. The project will require a boardwalk over a wetland area. Engineer Runkel described a 60% plan review meeting with MDOT where MDOT staff told the City the boardwalk would need to meet higher loading requirements to accommodate emergency vehicles. City staff tried to push back on that, but MDOT is holding firm on that requirement. Engineer Runkel stated that our consultant, AECOM, would work up a new estimate for that loading and send it to SEMCOG, since SEMCOG said they may be able to provide additional grant funding to help with the added cost. The committee discussed the specifics of the boardwalk loading requirements and how it will be handled.

Engineer Runkel gave an update on the sidewalk survey and described the survey. The timeline was discussed, with a final report expected around October, which will be used for a 2026 construction project. Engineer Runkel described how the data will be used and the scope of the survey. Director Herczeg told the committee we would bring the data back for their information.

Engineer Runkel continued to the next agenda item, referring to a memo in the packet that describes how the Active Mobility Plan (AMP) lines up with the City's Capital Improvement Program (CIP). Engineer Runkel reviewed the memo and the upcoming CIP projects with AMP recommendations. Project scopes were discussed and clarified by the Committee. Segment prioritization was mentioned as a next step, but design and construction of the segments is limited by funding. Planner Bell reviewed updates on the 9 Mile multi-community pathway project, which is being branded the 9 Line. Mayor Fischer mentioned that the CIP fund could be a potential funding source for priority segments. Chair Smith asked committee members to review the AMP on their own.

Chair Smith brought up transit stops and the City's need for a consistent design of those stops to recommend to developers that are proposing transit stops for PROs. Mayor Fischer directed staff to work with the City Manager's office, which is working on this issue. The Committee discussed placement and design of transit stops.

Chair Smith reviewed the meeting and mentioned a SEMCOG Trails Summit in June which he plans to attend and bring information back to the committee.

REVIEW OF ACTION ITEMS

Action items were reviewed.

PUBLIC COMMENT

No public comment.

ADJOURNMENT

A motion was made to adjourn. The motion was seconded.

The meeting was adjourned at 6:45 pm.