

MEMORANDUM



TO: Members of the Planning Commission
FROM: ^{Baer} Barbara McBeth, AICP, Community Development
SUBJECT: Local Model Showcase Sustainability Partnership
DATE: August 16, 2010

As a part of a grant application offered by Oakland County, City Administration is seeking a resolution of support from the Planning Commission for the submittal of an application for funds to develop a **Local Model Showcase Sustainability Partnership** sustainability plan, as a joint effort and in collaboration with the City of Farmington Hills. The City Council has also been asked to support a similar resolution at the August 23rd Council meeting. The City of Farmington Hills is also expected to approve resolutions of support.

Through its Oak Green Initiative, Oakland County has issued a request for proposals to award \$50,000 in contracted professional planning services and \$20,000 in County staff resources to geographically contiguous communities that have demonstrated a commitment to environmental sustainability and want to collaborate to create and adopt an inter-jurisdictional sustainability plan. Both the City of Novi and Farmington Hills are committed to the development of such a partnership to advance existing efforts and identify opportunities to further community development, transportation enhancements, local energy and environmental sustainability as well as the redevelopment of existing corridors.

Both communities have already begun addressing sustainability related issues and have a proven track record of successfully implementing the requirements of the Energy Efficiency Conservation Block Grant Program as well as an established partnership to provide shared services for the 2010 Pathway Gap project. Novi and Farmington Hills were recently awarded the Oakland County Green Community Excellence Awards. Both Novi and Farmington Hills' Master Plan for Land Use have long held goals and recommendations for environmental sustainability within the community.

If awarded, Oakland County anticipates the planning process to begin October 1, 2010, and conclude June 30, 2012. The contractor that will provide planning services would be chosen with input from the selected communities. A commitment of 150 staff-hours per community is required. Any additional financial resources are optional. Attached are letters from non-profit partners as well as AKT Peerless offering their cooperation and support to our efforts.

The Planning Commission is asked to adopt the attached resolution of support for approval to submit a joint application to the Oakland County Local Model Showcase Sustainability Partnership Grant Program, in collaboration with the City of Farmington Hills.

RESOLUTION

Support for the Submittal a Joint Application to the Oakland County Local Model Showcase Sustainability Partnership Grant Program with the City of Farmington Hills

WHEREAS, the City of Novi and the City of Farmington Hills have both been active proponents of energy and environmental sustainability and were recently awarded the Oakland County Green Community Excellence Award;

WHEREAS, both the City of Novi and Farmington Hills are committed to the development of a **Local Model Showcase Sustainability Partnership** which would integrate economic, community and environmental goals and identify needed efforts for advancing local sustainability through the development of an action plan that identifies synergistic opportunities amid community development, transportation, local energy and environmental sustainability and the redevelopment of existing corridors;

WHEREAS, the City's of Novi and Farmington Hills are committed to using this partnership to advance the Environmental Protection Agency's Livability Principals including: more transportation choices, promoting equitable and affordable housing, enhancing economic competitiveness, supporting redevelopment in existing communities, leveraging federal policies and investment, and promoting the value of our two communities and its neighborhoods;

WHEREAS, the City of Farmington Hills and Novi both have a proven track record of successfully implementing the requirements of the Energy Efficiency Conservation Block Grant Program and have an established partnership to provide shared services for the 2010 Pathway Gap project;

NOW THEREFORE BE IT RESOLVED, that the City of Novi Planning Commission offers its support for the submission of a joint application with the City of Farmington Hills to the Local Model Showcase Sustainability Partnership Grant program offered by Oakland County.

CERTIFICATION

I, Maryanne Cornelius, the duly appointed Clerk of the City of Novi, Oakland County, Michigan, hereby certify that the above is a true and complete copy of a resolution adopted by the Planning Commission of the City of Novi at a regular meeting held on August 25, 2010 at which time a quorum was present.

Maryanne Cornelius
City Clerk

AKTPEERLESS

environmental & energy services

August 16, 2010

Mr. Dan Hunter, Manager
Oakland County Planning &
Economic Development Services
2100 Pontiac Lake Rd.
Waterford, MI 48328

Dear Mr. Hunter,

On behalf of AKT Peerless Environmental and Energy Services (AKT Peerless), I want to express our support for the joint application by the Cities of Farmington Hills and Novi to the Oakland County Local Model Showcase Sustainability Partnership Program. As a Principal and Co-founder of AKT Peerless and a 14 year resident of Novi, I have a vested interest in success of the region. The issue of sustainability is not unique to any one community and it is absolutely critical that partnerships span jurisdictional boundaries and work together to enhance communities.

AKT Peerless has been working with municipalities throughout Michigan for over 20 years. This work has included environmental, economic development and energy consulting. It has become very clear that local units of government must work together to integrate economic, community and environmental goals to enhance the vitality of their region. In order for Michigan to move forward, sustainability planning must be addressed.

Both Farmington Hills and Novi have made significant sustainability strides already. In particular, the Energy Efficiency and Conservation Block Grant (EECBG) program goals for each community will reduce energy costs, energy use and greenhouse gas emissions. AKT Peerless has been working with the City of Novi from the development of the Energy Efficiency and Conservation Strategy (EECS) to implementation. Each community is uniquely positioned to develop a sustainability action plan, which will expand current efforts and find commonalities across municipal borders.

AKT Peerless commends Oakland County for their efforts to foster partnerships amongst communities; especially when these efforts address such issues as community sustainability planning. Many of the challenges that Michigan faces can be addressed within the context of sustainability.

The results of the Farmington Hills and Novi partnership could provide a valuable case study in suburban sustainability. How do today's suburbs stay viable and sustainable? How do we continue to attract new investment in existing suburbs rather than in undeveloped areas of the region and State, thus saving valuable natural and agricultural resources? How do we work together to foster energy independence and environmental consciousness? Farmington Hills and Novi, with resources and support from Oakland County, can help address these questions.

Sincerely,



Tony R. Anthony, CPG, CHMM, LEED AP
Principal

CHICAGO

216 W. Jackson, Ste. 1060
Chicago, IL 60606

LANSING

P.O. Box 23174
Lansing, MI 48909-3174

DETROIT

6200 Second Ave., Ste. 114
Detroit, MI 48202

SAGINAW

214 Janes Ave.
Saginaw, MI 48607

FARMINGTON

22725 Orchard Lake Rd.
Farmington, MI 48336

TRAVERSE CITY

1693 Carlisle Road
Traverse City, MI 49696



August 16, 2010

Oakland Livingston Human Service Agency
A Community Action Agency Since 1964
Helping people. Changing lives.
"Equal Opportunity Employer/Program"

Mr. Dan Hunter, Manager
Oakland County Planning &
Economic Development Services
2100 Pontiac Lake Rd.
Waterford, MI 48328

Ronald B. Borngesser
Chief Executive Officer

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48220-1719
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Livingston County

2300 E. Grand River
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48843-7574
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e livingston@olhsa.org

Dear Mr. Hunter:

On behalf of the State of Michigan Bureau of Energy Systems, I want to express our support for the joint application by the Cities of Farmington Hills and Novi to the Oakland County Local Model Showcase Sustainability Partnership Program. The issue of sustainability is not unique to any one community. The Bureau of Energy Systems is supportive of efforts that span jurisdictional boundaries and where commonalities can be recognized and harnessed.

We recognize that these two communities have already begun addressing sustainability related issues in their respective communities. However, working in partnership, it is clear that these two communities can have a larger, regional impact. The Bureau of Energy Systems is always supportive of partnerships such as this that strive to integrate economic, community and environmental goals.

We commend Oakland County for their efforts to foster partnerships amongst communities; especially when these efforts address such issues as community sustainability planning. Many of the challenges that Michigan faces can be addressed within the context of sustainability.

With Michigan's history of automobiles and suburban development, it is the Bureau of Energy Systems opinion that fostering this collaborative relationship between Farmington Hills and Novi could provide a valuable case study in suburban sustainability. How do today's suburbs stay viable and sustainable? How do we continue to attract new investment in existing suburbs rather than in undeveloped areas of the region and State, thus saving valuable natural and agricultural resources? How do we work together to foster energy independence and environmental consciousness? We feel this partnership between Farmington Hills and Novi, with resources and support from Oakland County, can help address these questions.

Sincerely,

A handwritten signature in black ink that reads "Joan Leshley". The signature is written in a cursive, flowing style.

Joan Leshley
Director of Energy Services



**Local Model Showcase
Sustainability
Partnership
REQUEST FOR PROPOSALS
July 29th, 2010**

Proposals due Tuesday, August 31st, 2010 at 4 pm. Please submit five copies to:

Nina Misuraca Ignaczak, Senior Planner
Oakland County Planning & Economic Development Services
2100 Pontiac Lake Rd. Waterford, MI 48328
ph. 248-858-2470 fax. 248-975-9555

For questions, please contact Nina at 248-858-2470 or at misuracan@oakgov.com:

As part of the County's OakGreen Initiative (www.oakgov.com/oakgreen), Oakland County Planning & Economic Development Services seeks to work with two or three geographically contiguous communities that have demonstrated a commitment to sustainability and want to take the next step by collaborating to create and adopt an inter-jurisdictional sustainability plan through the formation of a Local Model Showcase Sustainability Partnership. Such a partnership will integrate economic, community and environmental goals and identify and prioritize existing and needed efforts for advancing local sustainability through the development of an action plan. We anticipate the planning process to begin October 1st, 2010, and conclude June 30th, 2012.

The sustainability plan will follow guidelines set forth by ICLEI-USA in their Sustainability Toolkit including:

1. Conduct a Sustainability Assessment
2. Establish Sustainability Goals
3. Develop a Local Sustainability Plan
4. Implement Policies and Measures
5. Evaluate Progress and Report results

The goal of the sustainability plan is to inventory existing community efforts that support sustainability, identify gaps and opportunities, and prioritize actions. Special attention for synergistic efforts between the communities will be paid. The final product will integrate these components into a single joint planning document. The criteria the county shall use for selecting which communities work together to create a collaborative sustainability plan will include:

1. Identification of a primary contact person for each community
2. Commitment of chief elected and administrative official with intent for resolutions
3. Quality of Narrative
4. Commitment of staff resources
5. Commitment of financial resources
6. Commitment of community non-governmental partners

Oakland County will contribute \$50,000 in contracted professional planning services and \$20,000 in staff resources to this effort. The contractor that will provide planning services will be selected with input from the selected communities.

Please Submit One Joint Application

1. Primary Contact

List a primary contact for each community applying for the Local Model Showcase Sustainability Partnership including name, position, phone, and email.

2. Commitment of chief elected and/or administrative official

Enclose letters of commitment from each community's chief elected official and chief administrative officer, outlining resources committed to the partnership. The letter should express an understanding that resolutions of the elected body and planning commission supporting this sustainability planning process will be required by the selected applicants before work is to begin.

Please address letters to:

Dan Hunter, Manager
 Oakland County Planning & Economic Development Services
 2100 Pontiac Lake Rd. Waterford, MI 48328
 ph. 248-858-2470 fax. 248-975-9555

3. Narrative

Please address the following items in no more than 2500 words:

- Why have you chosen this group of partners with which to collaborate?
- What history of collaboration do you have together?
- What do you hope this plan will do for your communities?
- What existing plans, policies, and program will this plan relate to?
- Describe how your community partnership exhibits commitment to sustainability
 - Evidence of commitment to sustainability (e.g., adopted alternative energy ordinance)
 - Commitment to an established downtown center
 - Evidence of commitment to and alignment with the EPA Livability Principles http://www.sustainablecommunitiesandstates.org/resources_library/principles.pdf

4. Commitment of staff resources (required)

List in-kind resources (indicate whether staff or volunteer) committed to supporting this sustainability planning project, specifying the person, position, and hours. Minimum of 150 staff-hours per community is required. Example Table:

Name	Staff or Volunteer	Position	Hours
TOTAL			

5. Commitment of financial resources (optional)

List any financial resources or planned expenditures that would support or complement the sustainability planning project. Example Table:

Purpose	Amount
TOTAL	

6. Commitment of community non-governmental partners

List any public or non-profit partners which will cooperate in this effort, and describe their expected roles.