

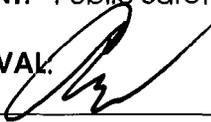


CITY of NOVI CITY COUNCIL

**Agenda Item 3
October 8, 2012**

SUBJECT: Approval to purchase replacement lockers for the Novi Police Department men's and women's locker rooms from Casper Corporation, Inc. in the amount of \$107,864.72 using the National Joint Powers Alliance (NJPA) cooperative purchasing contract.

SUBMITTING DEPARTMENT: Public Safety - Police 

CITY MANAGER APPROVAL: 

EXPENDITURE REQUIRED	\$107,864.72
AMOUNT BUDGETED	\$148,500
APPROPRIATION REQUIRED	N/A
LINE ITEM NUMBER	266-266.00-976.245 Building Improvements - State Forfeiture

BACKGROUND INFORMATION:

As part of the 2012-13 Budget, State Forfeiture Funds were allocated for the renovation of the men and women's locker room at the Police Department. The project included the replacement of 31 year old lockers, electrical upgrades, new toilets and partitions, new sinks and counter tops, and new flooring. This project is an example of leadership's commitment, which was recognized in the 2009 Public Safety Study International City/County Management Association (ICMA) Report, towards providing an adequate and well designed, clean and properly maintained facility for staff.

In June of 2012, a Locker Room Renovation Team was formed consisting of officers/sergeants who volunteered to work on this project. This team was charged with researching all available locker options, visiting local agencies to tour their locker room facilities, bringing sample lockers on site for evaluation, and ultimately determining the final locker configuration for purchase.

This specific request is for the purchase of sixty-six (66) men's lockers, nineteen (19) female lockers, fifteen (15) lockers for dispatchers and eight (8) storage units for the Special Response Team's (SRT) equipment. The purchase will be made through a National Joint Powers Alliance contract which affords us a 44.7% discount off list prices.

RECOMMENDED ACTION: Approval to purchase replacement lockers for the Novi Police Department men's and women's locker rooms from Casper Corporation, Inc. in the amount of \$107,864.72 using the National Joint Powers Alliance (NJPA) cooperative purchasing contract.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Wrobel				

MEMORANDUM



TO: DAVID E. MOLLOY
DIRECTOR OF PUBLIC SAFETY / CHIEF OF POLICE

FROM: VICTOR LAURIA, ASSISTANT CHIEF OF POLICE *VL*

SUBJECT: LOCKER ROOM RENOVATION PROJECT UPDATE

DATE: SEPTEMBER 25, 2012

As part of the 2012-13 Budget, State Forfeiture Funds were allocated for the renovation of the men's and women's locker rooms at the Police Department. The project includes the replacement of the existing lockers (72 male, 17 female), electrical upgrades, new toilets and partitions, new sinks and counter tops, and flooring. The majority of the lockers are over 31 years old. The existing lockers are damaged/defective, rusted, and all are showing signs of three decades of wear and tear. In addition, when the department added lockers in 2000 the color of the lockers and flooring were not consistent. The current condition of the restrooms and changing areas are damaged and missing wall and ceramic tiles, poor lighting, stained counter tops that are inconsistent in color, leaky and stained/rusted plumbing fixtures, damaged/defective and rusted toilets and urinal partitions, missing base cover ceramic tiles and different floor color tiles throughout.

In June of 2012 a Locker Room Renovation Team was formed consisting of officers and sergeants who volunteered to work on this project. This team was charged with researching all available locker options, visiting local agencies to tour their locker room facilities, bringing sample lockers on site for evaluation, and ultimately determining the final locker configuration to be purchased. In addition, this team met with vendors and obtained the necessary quotes for new flooring, toilets, plumbing, counter tops and the necessary electrical upgrade. They also secured a vendor to remove and dispose of the old lockers.

The total estimated costs associated with this project are as follows:

Novi Police Department Locker Room Renovation Project Cost Estimate			
	Budget	Quote	Variance
Lockers	\$ 111,677	\$ 107,865	\$ (3,812)
Electrical Upgrades	5,000	3,850	(1,150)
Flooring	20,000	14,900	(5,100)
Restrooms (toilets, sinks, partitions, etc)	11,400	13,039	1,639
Concrete Work	-	2,700	2,700
Miscellaneous (Paint, etc.)	-	3,000	3,000
	\$ 148,077	\$ 145,354	\$ (2,723)

The purchase of the lockers will be made through Casper Corporation, Inc. in the amount of \$107,864.72 using the National Joint Powers Alliance (NJPA) cooperative purchasing contract. The NJPA is a national municipal contracting agency committed to servicing its members purchasing needs. The City of Novi is a member of NJPA and the use of this contract has been approved by the City of Novi's Finance Department. NJPA offers a multitude of contracted products, equipment and service opportunities to education, government and non-profit entities. The contract with Casper Corporation, Inc. affords the City of Novi a 44/7% discount off list prices.

Three (3) quotes have been obtained for all other aspects of this project and the team is ready to move forward with the construction schedule once the locker purchase has been approved by Council. The Locker Room Renovation Team has done an excellent job in soliciting input from staff and keeping them informed on this project and a projected timeline.

While I was away at the FBI Academy this team took the lead on this project and has in my opinion done an outstanding job in understanding the scope of the project and securing the necessary information in order to make informed decisions. Once the construction is complete the staff will have well designed, clean and properly maintained locker rooms.



Your partner in storage.

Spacesaver® Corporation is proud to partner with The National Joint Powers Alliance® (NJPA), one of the nation's largest municipal contracting agencies, to offer NJPA members a competitively bid contract. Spacesaver is the innovator in storage solutions from short-term to long-term evidence storage, to weapons storage and personal gear lockers for secure storage for government and public safety.

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Contract Number
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 Phone: (248) 442-9000
 Fax: (248) 442-9010



Quote # 31339

Date: September 19, 2012

Project # 5207

Page 1 of 7

Supplied pricing is based on the current NJPA Contract No. 052910-KII
 44.7% Discount
 SSC Contract No. 4014

BILL TO:

City of Novi
 Police Department
 45125 W. Ten Mile
 Novi, MI 48375

SHIP TO:

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INSTALL TO:

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 Novi, MI 48375

SALESPERSON	QUOTE NAME	PAYMENT TERMS
Jeff DeYoung	Locker Rooms - September 2012	Upon Receipt

Mens Locker Room								
LINE	MODEL NO.	DESCRIPTION	QTY	UOM	UNIT LIST	DISC	UNIT COST	TOTAL
1	PSLELEDPX1	Duplex Receptacle - 1	39	EA	\$9.65		\$5.34	\$208.13
2	PSLELEDPX2	Duplex Receptacle - 2	19	EA	\$9.65		\$5.34	\$101.40
3	PSLELEP2P36	Cable - Plug To Plug 36"	26	EA	\$71.00		\$39.26	\$1,020.88
4	PSLELEP2P18	Cable - Plug To Plug 18"	2	EA	\$65.50		\$36.22	\$72.45
5	PSLELEP2P84	Cable - Plug To Plug 84"	1	EA	\$86.50		\$47.84	\$47.84
6	PSLELEDPX4	Duplex Receptacle - 4	8	EA	\$9.65		\$5.34	\$42.69
7	PSLELEPD	Cable - Power Distribution	32	EA	\$71.00		\$39.26	\$1,256.46
8	PSLELEPDDC	Cap - Power Distribution - Dus	10	EA	\$3.65		\$2.02	\$20.19
9	PSLELEPDH	Cable - Power Distribution - H	2	EA	\$75.00		\$41.48	\$82.95
10	PSLELEPF72	Cable - Power In Feed 72"	5	EA	\$147.00		\$81.29	\$406.47
11	SURCHARGE370	PDL Surcharge	1	EA	\$412.57		\$228.16	\$228.16
12	PDLBCF	Bench Corner Filler	1	EA	\$22.75		\$12.58	\$12.58
13	PDLWOOD	Bench Wood 9.5" X 72"	23	EA	\$300.00		\$165.91	\$3,815.84
14	PDVBC54	Vertical Bench Corner 54" high	1	EA	\$55.00		\$30.42	\$30.42
15	PSLDR24	Body Armor Drying Rack 24"	66	EA	\$103.00		\$56.96	\$3,759.44
16	PSL722424BDRS	PSL 72"x24"x24" w/Bench Drawer	62	EA	\$1,328.00		\$734.41	\$45,533.53
17	PSL722424DWRS	PSL 72"x24"x24" w/Drawer Singl	4	EA	\$1,290.00		\$713.40	\$2,853.59
18	PSLNLKLH	Lock Kit - No Lock (Hasp)	66	EA	\$24.75		\$13.69	\$903.36
19	PSLEPNLS1812	End Panels (for bench drawer)	10	EA	\$38.00		\$21.01	\$210.15
20	PSLEPNLS7224	PSL End Panel 72"Hx24"D	11	EA	\$64.50		\$35.67	\$392.37
21	PSLNUMTAG	FreeStyle Bag of Tags	66	EA	\$0.00		\$0.00	\$0.00
22	PSLST2448STR	Sloped Top Starter/End 48"L	5	EA	\$58.00		\$32.08	\$160.38
23	PSLST2424INT	Sloped Top Intermediate 24"L	2	EA	\$45.25		\$25.02	\$50.05
24	PSLST2424STR	Sloped Top Starter/End 24"L	3	EA	\$44.25		\$24.47	\$73.41

Casper Corporation, The
 24081 Research Drive
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Mens Locker Room

LINE	MODEL NO.	DESCRIPTION	QTY	UOM	UNIT LIST	DISC	UNIT COST	TOTAL
25	PSLFPP2424	Full Width Shelf - Perforated	66	EA	\$46.75		\$25.85	\$1,706.35
26	PSLST2472INT	Sloped Top Intermediate 72"L	9	EA	\$71.50		\$39.54	\$355.87
27	PSLST2472STR	Sloped Top Starter/End 72"L	8	EA	\$70.50		\$38.99	\$311.90
28	PSLST24ENDL	Sloped Top End Cap - Left	6	EA	\$20.75		\$11.48	\$68.85
29	PSLST24ENDR	Sloped Top End Cap - Right	6	EA	\$20.75		\$11.48	\$68.85
30	PSLSTS	Sloped Top Support	39	EA	\$19.50		\$10.78	\$420.57
31	PSLSTSPL2403	Sloped Top Splice Cover 3"	22	EA	\$20.00		\$11.06	\$243.33
32	PSLSTCF24L12	Sloped Top Corner Filler Left	1	EA	\$39.25		\$21.71	\$21.71
33	PSLSTCF24R12	Sloped Top Corner Filler Right	1	EA	\$39.25		\$21.71	\$21.71
34	SURCHARGE370	PDL Surcharge	1	EA	\$7,723.03		\$4,271.00	\$4,271.00
Mens Locker Room Total:								\$68,772.85

Womens Locker Room

LINE	MODEL NO.	DESCRIPTION	QTY	UOM	UNIT LIST	DISC	UNIT COST	TOTAL
35	PDLWOOD	Bench Wood 9.5" X 72"	5	EA	\$300.00		\$165.91	\$829.53
36	PSL722418DWRS	PSL 72"x24"x18" w/Drawer Singl	6	EA	\$1,061.00		\$586.76	\$3,520.53
37	PSLEPNLS1812	End Panels (for bench drawer)	3	EA	\$38.00		\$21.01	\$63.04
38	PSLDR18	Body Armor Drying Rack 18"	6	EA	\$88.00		\$48.67	\$292.00
39	PSLDR24	Body Armor Drying Rack 24"	13	EA	\$103.00		\$56.96	\$740.50
40	PSL722424BDRS	PSL 72"x24"x24" w/Bench Drawer	13	EA	\$1,328.00		\$734.41	\$9,547.35
41	PSLNLKLH	Lock Kit - No Lock (Hasp)	19	EA	\$24.75		\$13.69	\$260.06
42	PSLEPNLS7224	PSL End Panel 72"Hx24"D	4	EA	\$64.50		\$35.67	\$142.68
43	PSLFPP2418	Full Width Shelf - Perforated	6	EA	\$43.75		\$24.19	\$145.17
44	PSLNUMTAG	FreeStyle Bag of Tags	19	EA	\$0.00		\$0.00	\$0.00
45	PSLST2424INT	Sloped Top Intermediate 24"L	2	EA	\$45.25		\$25.02	\$50.05

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ALESPERSON	QUANTITY	DATE	PAYMENT TERMS
Jeff DeYoung	Locker Rooms - September 2012		Upon Receipt

Womens Locker Room

LINE	MODEL NO.	DESCRIPTION	QTY	UOM	UNIT LIST	DISC	UNIT COST	TOTAL
46	PSLST2418INT	Sloped Top Intermediate 18"L	1	EA	\$41.75		\$23.09	\$23.09
47	PSLST2418STR	Sloped Top Starter/End 18"L	1	EA	\$40.75		\$22.54	\$22.54
48	PSLFPF2424	Full Width Shelf - Perforated	13	EA	\$46.75		\$25.85	\$336.10
49	PSLST2472STR	Sloped Top Starter/End 72"L	4	EA	\$70.50		\$38.99	\$155.95
50	PSLST24ENDL	Sloped Top End Cap - Left	4	EA	\$20.75		\$11.48	\$45.90
51	PSLST24ENDR	Sloped Top End Cap - Right	4	EA	\$20.75		\$11.48	\$45.90
52	PSLSTS	Sloped Top Support	10	EA	\$19.50		\$10.78	\$107.84
53	PSLSTSPL2403	Sloped Top Splice Cover 3"	6	EA	\$20.00		\$11.06	\$66.36
54	PSLST2424STR	Sloped Top Starter/End 24"L	2	EA	\$44.25		\$24.47	\$48.94
55	SURCHARGE370	PDL Surcharge	1	EA	\$2,081.38		\$1,151.05	\$1,151.05
56	PSLELEDPX1	Duplex Receptacle - 1	19	EA	\$9.65		\$5.34	\$101.40
57	PSLELEP2P18	Cable - Plug To Plug 18"	3	EA	\$65.50		\$36.22	\$108.67
58	PSLELEP2P24	Cable - Plug To Plug 24"	2	EA	\$67.50		\$37.33	\$74.66
59	PSLELEP2P36	Cable - Plug To Plug 36"	2	EA	\$71.00		\$39.26	\$78.53
60	PSLELEPD	Cable - Power Distribution	8	EA	\$71.00		\$39.26	\$314.12
61	PSLELEPDDC	Cap - Power Distribution - Dus	8	EA	\$3.65		\$2.02	\$16.15
62	PSLELEPDH	Cable - Power Distribution - H	3	EA	\$75.00		\$41.48	\$124.43
63	PSLELEPF72	Cable - Power In Feed 72"	4	EA	\$147.00		\$81.29	\$325.18
64	SURCHARGE370	PDL Surcharge	1	EA	\$144.69		\$80.02	\$80.02
Womens Locker Room Total:								\$18,817.71

Womens Locker Room - Tier Lockers

LINE	MODEL NO.	DESCRIPTION	QTY	UOM	UNIT LIST	DISC	UNIT COST	TOTAL
65	TTS-182424-A	Assm Triple Tier 1 Wide 18 X 24 X 24 - no lock	1	EA	\$619.00		\$387.55	\$387.55

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Page 4 of 7

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Jeff DeYoung	Locker Rooms - September 2012	Upon Receipt

Womens Locker Room - 3 Tier Lockers

LINE	MODEL NO.	DESCRIPTION	QTY	UOM	UNIT LIST	DISC	UNIT COST	TOTAL
66	TTS-182424-B	Assm Triple Tier 2 Wide 18 X 24 X 24, No lock	2	EA	\$1,153.00		\$721.89	\$1,443.78
67	SC-1LKR	Set up charge for lockers	2	EA	\$300.00		\$187.83	\$375.66
68	KST-3624	KD LckrSlpngTop 36W X 24D X 4-1/8H	2	EA	\$149.00		\$93.29	\$186.59
69	KST-1824	KD LckrSlpngTop 18W X 24D	1	EA	\$129.00		\$80.77	\$80.77
70	Freight	Freight Charges for 3 Tier Lockers	1	EA	\$364.43		\$364.43	\$364.43
71	Installation	Installation of 3 tier lockers	1	EA	\$673.22		\$673.22	\$673.22

Womens Locker Room - 3 Tier Lockers Total: \$3,512.00

SWAT

LINE	MODEL NO.	DESCRIPTION	QTY	UOM	UNIT LIST	DISC	UNIT COST	TOTAL
72	UWRBSC	STOP ASSY-STOCK,BASE CUP PAIR,	6	EA	\$10.75		\$5.95	\$35.67
73	UWRBU	BASE-UNIVERSAL,SLOTTED,UWR (NS	1	EA	\$160.00		\$88.48	\$88.48
74	UWRSRHD42	Heavy Duty Support Rail - Std	1	EA	\$56.00		\$30.97	\$30.97
75	UWRC4245H	CABINET ASSEMBLY-44.75" (NSN #	1	EA	\$1,459.00		\$806.86	\$806.86
76	UWRSTS	SUPPORT-BARREL,TRANSPORT,STD (6	EA	\$28.75		\$15.90	\$95.40
77	US-2450.75-CA	4Post Upright, Closed Angle	2	EA	\$75.00		\$43.55	\$87.10
78	US-2450.75-CT	4Post Upright, Closed Tee	1	EA	\$83.00		\$48.20	\$48.20
79	BS-48-F	Back Stop	4	EA	\$8.65		\$5.02	\$20.09
80	SF-4824-S	Low Profile Shelf, Slotted	6	EA	\$41.00		\$23.81	\$142.85
81	SR-24-F	Shelf Reinforcement	8	EA	\$3.70		\$2.15	\$17.19
82	SS-4811-F	Shelf Support	12	EA	\$10.50		\$6.10	\$73.16
83	SURCHARGE200	4 Post and Case Surcharge	1	EA	\$54.05		\$31.39	\$31.39
84	BD-2424	Bin Divider	4	EA	\$25.75		\$14.95	\$59.81

SWAT Total: \$1,537.16

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SALESPERSON	QUOTE NAME	PAYMENT TERMS
Jeff DeYoung	Locker Rooms - September 2012	Upon Receipt

Delivery and Installation

LINE	MODEL NO.	DESCRIPTION	QTY	UOM	UNIT LIST	DISC	UNIT COST	TOTAL
85	Installation	Labor to receive, stage, install, and remove debris	1	EA	\$15,225.00		\$15,225.00	\$15,225.00
Delivery and Installation Total:								\$15,225.00
Total List:								\$181,338.53
Discount:								\$73,473.81
Subtotal:								\$107,864.72
Tax:								\$0.00
Total:								\$107,864.72

Authorized Signature: _____ Date: _____ P.O. #: _____

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Page 6 of 7

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Standard Terms and Conditions

Delivery (Dock, Elevator, and Dumpster): The Casper Corporation will notify your designated contact person twenty-four (24) hours prior to delivery. Dock space and /or elevator availability will be arranged by you and made available at no cost to The Casper Corporation. A dumpster for removal of all shipping and packing materials will be provided at no charge to The Casper Corporation. Dumpster must be conveniently located and easily accessible at all times during installation of the equipment.

Storage: If, for any reason, you are not ready to receive the materials and storage is required, storage and handling fees will be added to your invoice.

Space Requirements: The space shall be ready for installation and free and clear of all obstructions. If it is not and there is a resulting delay, then the additional man hours will be billed. The space shall be properly lighted. If additional lighting is required to perform the work safely, the additional cost will be invoiced. It is your responsibility to be certain the space is suitable for the installation of this equipment, i.e., adequate fire protection, clearances, and floor load capacity.

Electrical: Electrical power for tools, equipment and lighting will be supplied to The Casper Corporation at no cost.

Freight: Materials will be shipped pre-paid and added to the invoice.

Installation: Installation is in addition to the price of the materials. Labor is planned as straight time unless otherwise noted. Overtime occurring not at Casper's discretion will be added to your invoice.

Taxes: All applicable sales taxes, as required by law, will be billed.

Payment: This system has been specifically designed and will be specifically manufactured for your unique requirements. A non-refundable down payment of 50% of the contract amount is due within ten (10) calendar days of contract award. The balance will be invoiced upon substantial completion and is due net ten (10) days. One and one-half percent (1.5%) interest per month will be charged on any unpaid balance after thirty (30) days. If the installation is not totally complete upon final invoicing, a holdback of reasonable value is allowed without incurring interest charges.

Warranty: The system is warrantied against defects in materials and/or workmanship for a period of five (5) years from date of final invoice. All materials are covered. Labor is one year.

Insurance Certificates, Permits, and Fees: We reserve the right to pass on any additional costs to obtain insurance certificates, building permits, or miscellaneous fees that have not been previously identified and/or specified in our proposal but are required to complete the project.

Change Orders and / Or Cancellation: If, for any reason, you cancel the order, any cancellation, restocking and handling charges will be invoiced. Change orders requested after receipt of your purchase order may also incur additional charges.

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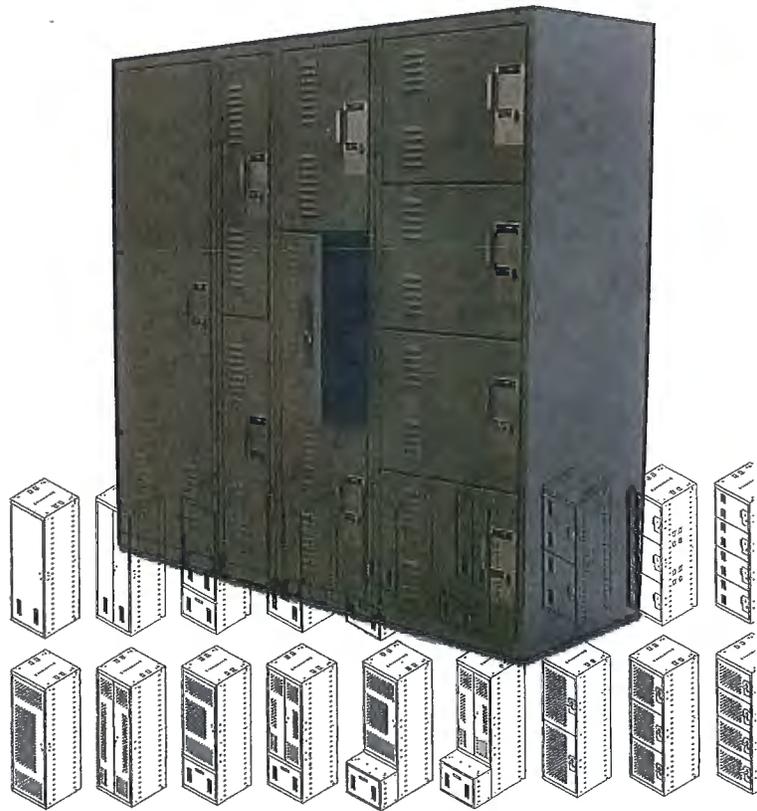
SALESPERSON	QUOTE NAME	PAYMENT TERMS
Jeff DeYoung	Locker Rooms - September 2012	Upon Receipt



CHANGE BEGINS WITH A FLEXIBLE RANGE OF SIZES AND OPTIONS

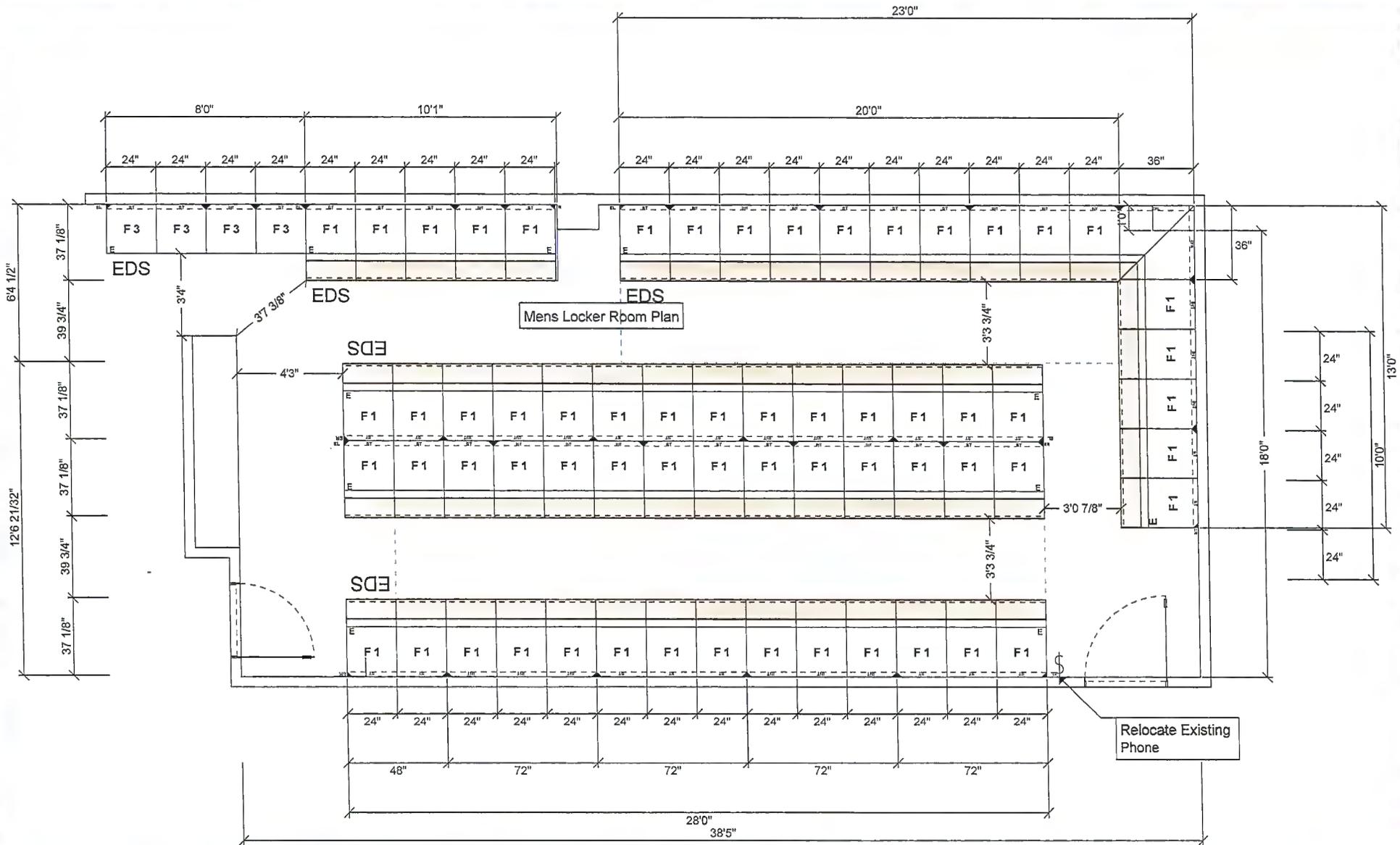
FreeStyle adapts to your needs, and your space, from the start. Here's a system that's available in a full range of dimensions: with three heights from 72* to 90 inches and five widths from 12 to 36 inches.**

FreeStyle is available with an external access drawer or a bench drawer; with single or double, plain or diamond perforated doors; and a broad range of accessories.



* Ask about our ADA compliant locker.

** 2-, 3- and 4-tier lockers available in 12, 18 and 24 inch widths (pictured above).



The Casper Corporation
 Corporate (Detroit) Headquarters (248) 442-9000
 Okemos (Lansing) Office (517) 321-4697
 Grand Rapids Office (616) 866-1606
 Kalamazoo Office (269) 344-7588
 Saginaw Office (989) 799-4312

Project Name:

Novi PD Personal Duty Lockers

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Saved Date:
07/19/2012

Project No:
JD5207-1G

Printed Date:
07/19/2012

Revision:

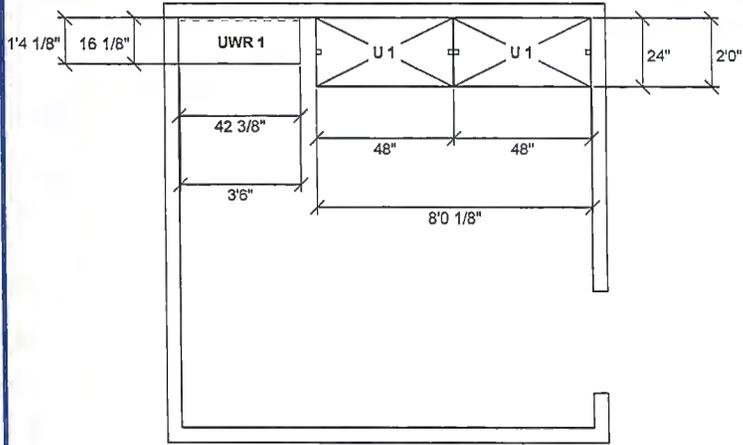
Scale:
3/16" = 1'

Total Actual LFI:
184 LFI

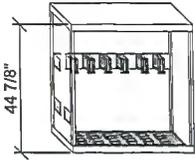
Rep:
Jeff DeYoung

Drwn by:
JRW

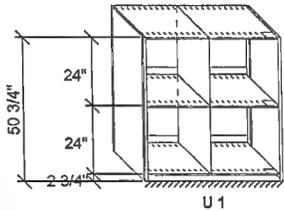
Sheet No:
1 of 2



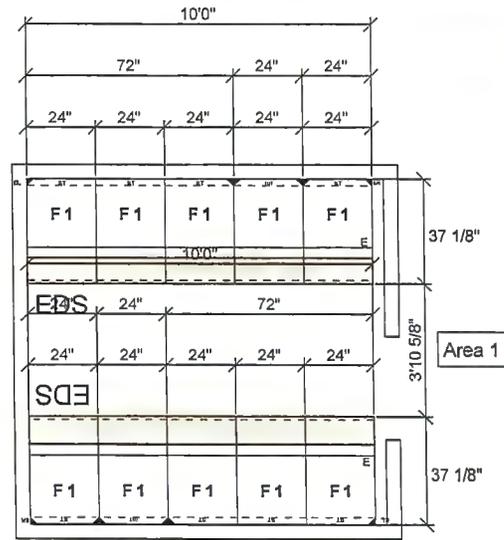
SWAT Locker Area Plan



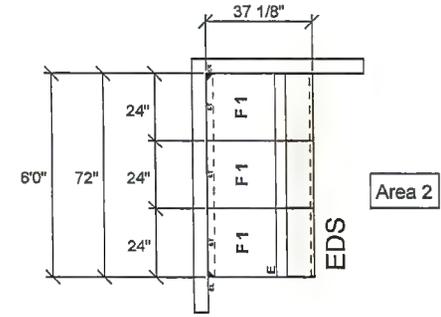
UWR 1



U 1

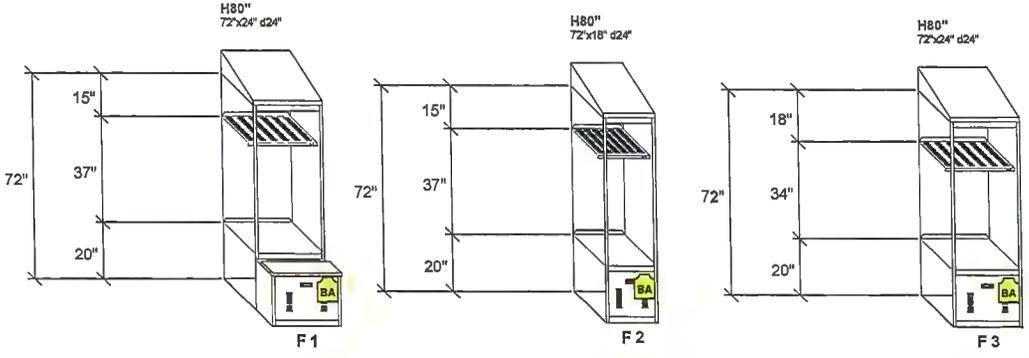


Area 1

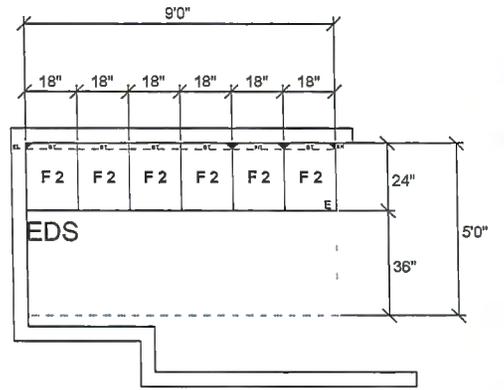


Area 2

Womens Locker Area Plan



Typical Elevations



Area 3



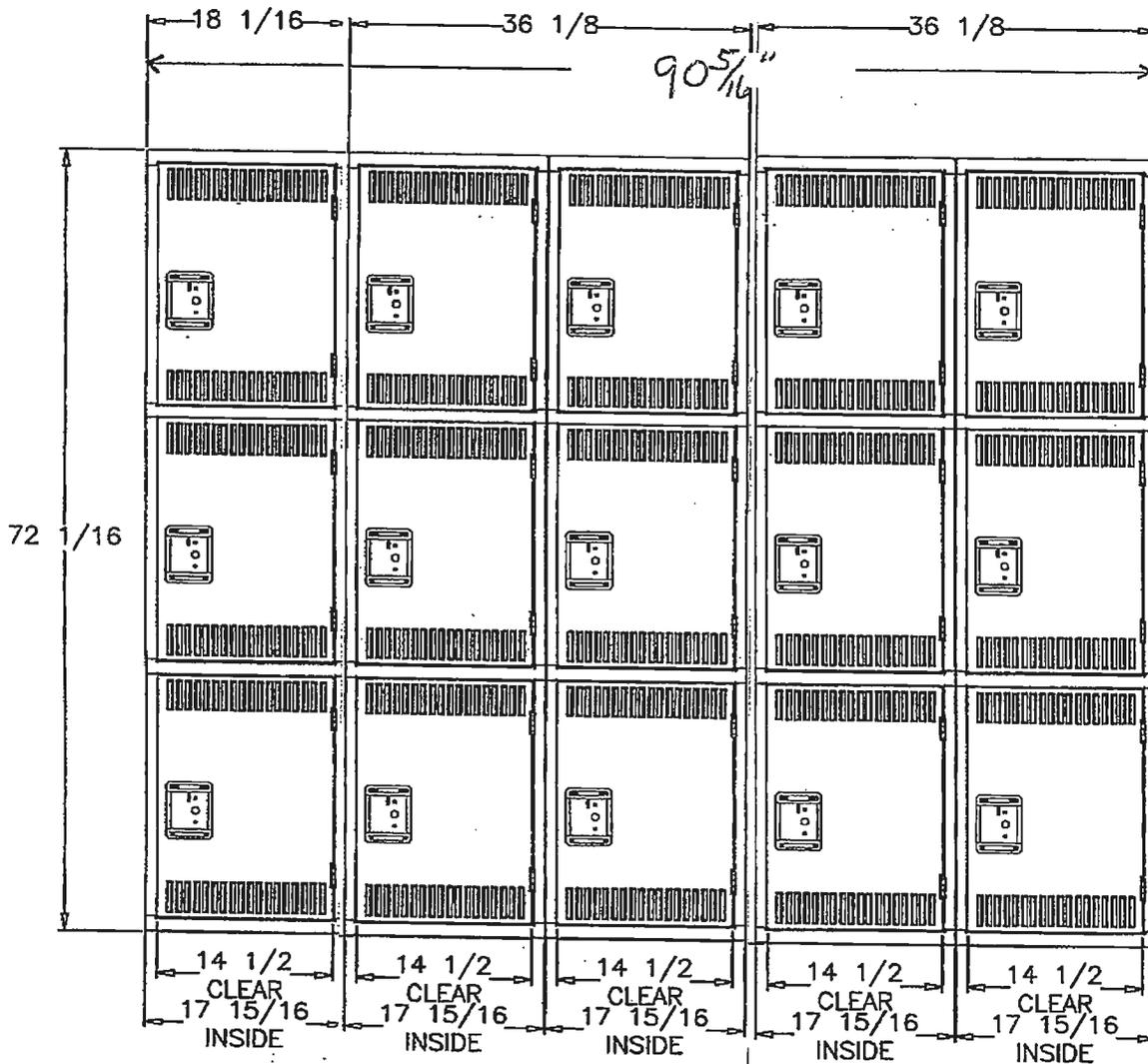
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Printed Date: 07/19/2012	Revision:
Scale: 3/16" = 1'	Total Actual LFI: 184 LFI
Rep: Jeff DeYoung	Drwn by: JRW
	Sheet No: 2 of 2

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Dispatch Lockers

SHEET 1 OF 1

NOVI PD

TTS-182424-A & B

PREPARED FOR
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DRAWN
08.29.12 JAP





