



cityofnovi.org

CITY of NOVI CITY COUNCIL

Agenda Item 2 May 7, 2012

SUBJECT: Approval of Resolution for 2012-13 Budget

SUBMITTING DEPARTMENT: City Manager/Finance

CITY MANAGER APPROVAL: 

BACKGROUND INFORMATION:

Attached for your consideration is the adopting resolution for the 2012-13 Budget.

The budget resolution includes the actions taken by City Council through the Special Budget meetings held on April 14, 2012 and May 2, 2012.

RECOMMENDED ACTION: Approval of Resolution for 2012-13 Budget

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Wrobel				

Resolution of Adoption 2012-13 Budget

WHEREAS, the City Manager's recommended budget is based upon the August 31, 2011 Administrative and Management Staff Team Strategic Planning Session, the December 19, 2011, 2012 Assessments – Property Tax Base Primer as presented by the City Assessor to City Council, and updated in February 2012, and January 7, 2012 City Council early budget input session with goals and objectives adopted by City Council, and

WHEREAS, recognizing Governor Snyder's March 21, 2011 vision of local government, the City's budget is consistent with this vision through our adherence to principles of shared services, transparency and public employee cost containment, and

WHEREAS, this budget takes into consideration the City's Multi-Year Budget and financial planning through 2014-15, and

WHEREAS, during the Special City Council Meeting held on April 14, 2012 and May 2, 2012 City Council has made adjustments included in this resolution to align the City's resources consistent with the City's strategic plan, and

WHEREAS, pursuant to Section 8.3 of the Novi City Charter, a detailed revenue and expenditure plan has been presented in accordance with all applicable City, State and Federal Statutes, and

WHEREAS, a public hearing was held on May 7, 2012 on the proposed budget, and

NOW, THEREFORE, BE IT RESOLVED, that the attached budget is adopted and made a part of this resolution.

I certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Novi at a regular Meeting held on this 7th day of May 2012.

Maryanne Cornelius, City Clerk

GENERAL FUND
REVENUE

DESCRIPTION	2012-13 Budget
Taxes	\$ 14,626,900
Licenses, Permits & Charges for Services	3,327,221
State Sources	3,930,780
Other Revenue	727,270
Fines and Forfeitures	485,000
Interest Income	204,000
Transfers In	5,300,000
Appropriation - Fund Balance	1,185,395
	<u>\$ 29,786,566</u>

GENERAL FUND
APPROPRIATION SUMMARY

DESCRIPTION	2012-13 Budget
CITY COUNCIL	
Personnel Services	\$ 4,620
Other Services and Charges	6,200
	<u>\$ 10,820</u>
CITY MANAGER	
Personnel Services	\$ 411,050
Supplies	425
Other Services and Charges	18,475
	<u>\$ 429,950</u>
FINANCE DEPARTMENT	
Personnel Services	\$ 687,970
Other Services and Charges	70,995
	<u>\$ 758,965</u>
INFORMATION TECHNOLOGY	
Personnel Services	\$ 546,380
Supplies	25,100
Other Services and Charges	103,660
Capital Outlay	40,670
	<u>\$ 715,810</u>

GENERAL FUND
 APPROPRIATION SUMMARY (continued)

DESCRIPTION	2012-13 Budget
ASSESSING	
Personnel Services	\$ 446,410
Supplies	11,100
Other Services and Charges	294,120
	\$ 751,630
 CITY ATTORNEY	
Other Services and Charges	\$ 373,500
 CITY CLERK	
Personnel Services	\$ 469,150
Supplies	16,000
Other Services and Charges	20,510
	\$ 505,660
 TREASURY	
Personnel Services	\$ 228,720
Supplies	22,650
Other Services and Charges	54,325
	\$ 305,695
 FACILITY OPERATIONS	
Personnel Services	\$ 202,880
Supplies	21,800
Other Services and Charges	414,720
Capital Outlay	274,380
	\$ 913,780
 HUMAN RESOURCES	
Personnel Services	\$ 351,770
Other Services and Charges	53,850
	\$ 405,620

GENERAL FUND
 APPROPRIATION SUMMARY (continued)

DESCRIPTION	2012-13 Budget
NEIGHBORHOOD & BUSINESS RELATIONS GROUP	
Personnel Services	\$ 349,050
Supplies	9,700
Other Services and Charges	395,770
Capital Outlay	280,000
	\$ 1,034,520
 GENERAL ADMINISTRATION	
Personnel Services	\$ 1,077,610
Supplies	46,500
Other Services and Charges	471,800
	\$ 1,595,910
 PUBLIC SAFETY	
Personnel Services	\$ 14,464,580
Supplies	291,440
Other Services and Charges	1,526,611
Capital Outlay	876,350
	\$ 17,158,981
 COMMUNITY DEVELOPMENT	
Personnel Services	\$ 1,671,710
Supplies	48,700
Other Services and Charges	181,420
Capital Outlay	25,000
	\$ 1,926,830

GENERAL FUND
 APPROPRIATION SUMMARY (continued)

DESCRIPTION	2012-13 Budget
DEPARTMENT OF PUBLIC SERVICES	
Personnel Services	\$ 3,061,920
Supplies	108,170
Other Services and Charges	896,625
Capital Outlay	675,960
	4,742,675
Allocated to Other Funds	(2,140,120)
	\$ 2,602,555
PLANNING COMMISSION	
Supplies	\$ 400
Other Services and Charges	13,440
	\$ 13,840
TRANSFERS OUT	\$ 282,500
	\$ 29,786,566

MAJOR STREET FUND
REVENUE

DESCRIPTION	2012-13 Budget
Gas and Weight Tax	\$ 2,440,600
Interest Income	1,500
Appropriation - Fund Balance	(635,690)
	\$ 1,806,410

APPROPRIATIONS

DESCRIPTION	2012-13 Budget
Construction	\$ 8,330
Routine & Capital Preventive Maintenance	655,500
Traffic Services	261,920
Winter Maintenance	270,000
Administration	510
Transfer to Other Funds	610,150
	\$ 1,806,410

LOCAL STREET FUND
REVENUE

DESCRIPTION	2012-13 Budget
Gas and Weight Tax	\$ 863,100
Interest Income	800
Transfer from Other Funds	1,910,150
Appropriation - Fund Balance	(60,470)
	\$ 2,713,580

APPROPRIATIONS

DESCRIPTION	2012-13 Budget
Construction	\$ 1,513,320
Routine & Capital Preventive Maintenance	780,500
Traffic Services	162,000
Winter Maintenance	257,250
Administration	510
	\$ 2,713,580

MUNICIPAL STREET FUND
REVENUE

DESCRIPTION	2012-13 Budget
Special Assessments Levied	\$ 1,571,560
Taxes	2,219,000
Interest Income	431,600
Other	223,390
Appropriation - Fund Balance	398,129
	\$ 4,843,679

APPROPRIATIONS

DESCRIPTION	2012-13 Budget
Construction	\$ 748,145
Maintenance	502,030
Administration	1,720
Street Lighting	21,520
Transfer to Other Funds	1,300,000
Bike Trails & Sidewalks	571,794
Debt Service	1,698,470
	\$ 4,843,679

POLICE AND FIRE FUND
REVENUE

DESCRIPTION	2012-13 Budget
Taxes	\$ 4,106,000
Interest Income	25,100
Appropriation - Fund Balance	1,168,900
	\$ 5,300,000

APPROPRIATIONS

DESCRIPTION	2012-13 Budget
Transfer to General Fund	\$ 5,300,000

PARKS, RECREATION & CULTURAL SERVICES FUND
REVENUE

DESCRIPTION	2012-13 Budget
Property Taxes	\$ 1,109,000
Community Development Block Grant	85,920
Park Development Grant	437,500
Program Revenue	1,002,250
Older Adults Program Revenue	190,470
Interest Income	5,000
Other Revenue	5,000
Transfer from Other Funds	50,000
Appropriation - Fund Balance	175,500
	\$ 3,060,640

APPROPRIATIONS

DESCRIPTION	2012-13 Budget
Personnel Services	\$ 905,330
Supplies	57,860
Other Services and Charges	1,482,370
Capital Outlay	615,080
	\$ 3,060,640

TREE FUND
REVENUE

DESCRIPTION	2012-13 Budget
Interest Income	\$ 10,500
Tree Fund Revenue	75,000
Tree Fund Maintenance Revenue	500
Appropriation - Fund Balance	34,000
	\$ 120,000

APPROPRIATIONS

DESCRIPTION	2012-13 Budget
Tree Fund Expenditures	\$ 120,000

DRAIN REVENUE FUND
REVENUE

DESCRIPTION	2012-13 Budget
Property Taxes	\$ 987,000
Interest Income	54,800
Appropriation - Fund Balance	(34,910)
	\$ 1,006,890

APPROPRIATIONS

DESCRIPTION	2012-13 Budget
Construction	\$ 373,590
Maintenance	633,300
	\$ 1,006,890

DRAIN PERPETUAL MAINTENANCE FUND
REVENUE

DESCRIPTION	2012-13 Budget
Interest Income	\$ 89,500
Appropriation - Fund Balance	(89,500)
	\$ -

SPECIAL ASSESSMENT REVOLVING FUND
REVENUE

DESCRIPTION	2012-13 Budget
Interest Income	\$ 10,000
Appropriation - Fund Balance	(9,590)
	\$ 410

APPROPRIATIONS

DESCRIPTION	2012-13 Budget
Independent Audit	\$ 410

CONTRIBUTIONS AND DONATIONS FUND
REVENUE

DESCRIPTION	2012-13 Budget
Interest Income	\$ 1,500
Donations	50,000
	\$ 51,500

APPROPRIATIONS

DESCRIPTION	2012-13 Budget
Gift and Donation Expenditures	\$ 1,500
Transfer to Other Funds	50,000
	\$ 51,500

FORFEITURE FUNDS
REVENUE

DESCRIPTION	2012-13 Budget
Federal Forfeiture Funds	\$ 20,500
State Forfeiture Funds	40,000
OWI Forfeiture Funds	1,000
Appropriation - Fund Balance	334,945
	\$ 396,445

APPROPRIATIONS

DESCRIPTION	2012-13 Budget
Supplies	\$ 49,200
Other Services & Charges	29,810
Capital Outlay	317,435
	\$ 396,445

LIBRARY
REVENUE

DESCRIPTION	2012-13 Budget
Property Taxes	\$ 2,219,000
State Sources	17,500
Fines	122,500
Interest Income	25,000
Donations	5,000
Other Revenue	44,780
Appropriation - Fund Balance	290,120
	\$ 2,723,900

APPROPRIATIONS

DESCRIPTION	2012-13 Budget
Personnel Services	\$ 1,821,300
Supplies	485,500
Other Services and Charges	417,100
	\$ 2,723,900

WALKER LIBRARY FUND
REVENUE

DESCRIPTION	2012-13 Budget
Interest Income	\$ 16,000
Appropriation - Fund Balance	(16,000)
	\$ -