



cityofnovi.org

# CITY of NOVI CITY COUNCIL

**Agenda Item G**  
**September 12, 2011**

**SUBJECT:** Approval to award the first contract renewal option to Impressive Promotional Products for youth and adult sports apparel, with an estimated annual cost of \$35,000.

**SUBMITTING DEPARTMENT:** Parks, Recreation & Cultural Services *ISU*

**CITY MANAGER APPROVAL:** *[Signature]*

<b>EXPENDITURE REQUIRED</b>	<b>\$35,000</b>
<b>AMOUNT BUDGETED</b>	<b>\$35,000</b>
<b>APPROPRIATION REQUIRED</b>	<b>N/A</b>
<b>LINE ITEM NUMBER</b>	<b>Allocated (208-693-960.001, 003, 005, 006, 007, 009, 010, 305, 319)</b>

**BACKGROUND INFORMATION:**

In 2010, the City of Novi awarded the bid for T-shirts & Sports Apparel to Impressive Promotional Products, the low bidder. This contract provides uniforms, T-shirts, and participation awards for youth and adult sports. Impressive Promotional Products has provided satisfactory service, high quality merchandise, and fulfilled orders in a timely manner.

Therefore, based on performance, price, and the vendor's willingness to renew at the same terms and conditions, City staff recommends approving the first contract renewal option.

**RECOMMENDED ACTION:** Approval to award the first contract renewal option to Impressive Promotional Products for youth and adult sports apparel, with an estimated annual cost of \$35,000.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Gatt				
Council Member Fischer				
Council Member Margolis				

	1	2	Y	N
Council Member Mutch				
Council Member Staudt				
Council Member Wrobel				



**IMPRESSIVE PROMOTIONAL PRODUCTS, LLC**  
**645 North Rochester Road, Clawson, MI 48017.**  
**Tel: (248) 589-3595 Fax: (248) 589-1131**  
**Email: [ipproducts@sbcglobal.net](mailto:ipproducts@sbcglobal.net)**

\* Imprinted & Embroidered T-Shirts, Polo Shirts, Sweat Shirts & Sweaters. \* School, Cheerleading & Team Uniforms. \* Blazers, Jackets & Jogging Suits. \* Gifts, Advertising Specialty & Promotional Items.

August 10, 2011

Sue Morianti  
City of Novi  
Purchasing Manager  
45175 W. Ten Mile Road,  
Novi, MI 48375

**Re: RENEWAL OF CONTRACT FOR T-SHIRTS & SPORTS APPAREL**

Dear Sue:

In reference to the above, and your email dated August 9, 2011 we confirm that Impressive Promotional Products is interested in renewing the contract under the same prices, terms and conditions for one additional year.

It was a pleasure and we look forward to working with you.

Should you have any questions or need further information, feel free to call me at (248) 589-3595.

Thanking you in the meanwhile.

Sincerely

Shoeb Ali  
(Owner)



CITY OF NOVI  
PROPOSAL FORM

SPORT CLOTHING AND APPAREL

We the undersigned as bidder, propose to furnish to the City of Novi, according to the conditions and instructions attached hereto and made a part thereof according to the attached terms and conditions.

	<u>PRICE</u>
<u>Setup/Artwork</u>	
1. Logo Setup/Artwork Fee (City/Department logo)	\$ <u>10.00</u>
2. Logo Setup/Artwork Fee (Sponsor logo)	\$ <u>10.00</u>
 <u>Printing costs</u>	
3. Numerals on back of shirt (1-2 per location)	\$ <u>0.50</u> PER LOCATION
4. 1 color logo/1 location	\$ <u>0.30</u> PER SHIRT/ITEM
5. 2 color logo/1 location	\$ <u>0.50</u> PER SHIRT/ITEM
6. 1 color logo/2 locations	\$ <u>0.60</u> PER SHIRT
7. 2 color logo/2 locations	\$ <u>1.00</u> PER SHIRT
8. "Supervisor", "Staff" or "Coach" on back of shirt	\$ <u>0.30</u> PER SHIRT
 <u>Embroidery Costs</u>	
9. 1 color embroidered logo/1 location	\$ <u>5.25</u> PER SHIRT/ITEM
10. 2 color embroidered logo/1 location	\$ <u>5.25</u> PER SHIRT/ITEM
Stitch Count <u>7,250</u>	

FLAG FOOTBALL

11. Mesh Football Jersey

Brand & Style number <u>Augusta 283/284</u>	
Youth Med – Youth XL	\$ <u>9.95</u> EA
Adult Small – Adult XL	\$ <u>10.35</u> EA
Adult 2XL	\$ <u>11.95</u> EA
Adult 3XL	\$ <u>13.15</u> EA

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12. Sport Socks

<u>Augusta</u> <u>6026, 6027, 6028</u>	\$ <u>3.25</u> PR
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EXHIBIT-A  
PAGE 2

**BASKETBALL**

**13. Reversible Jersey, tank style (100% polyester mesh)**

Brand & Style number	<u>Augusta 197/198</u>	
Youth Med – Youth XL		\$ <u>8.40</u> EA
Adult Small – Adult XL		\$ <u>9.05</u> EA
Adult 2XL		\$ <u>10.35</u> EA
Adult 3XL		\$ <u>11.60</u> EA

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**VOLLEYBALL, Ladies' only**

**14. Sleeveless Volleyball shirt, collared, V-neck, moisture wicking polyester mesh)**

Brand & Style number	<u>Augusta 5059</u>	
Youth Med – Youth XL		\$ <u>N/A</u> EA
Adult Small – Adult XL		\$ <u>17.20</u> EA
Adult 2XL		\$ <u>18.45</u> EA
Adult 3XL		\$ <u>N/A</u> EA

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**BASEBALL**

**15. Complete Uniform package (2 button henley, pants, socks, cap)**

Youth Med – Youth XL	\$ <u>19.55</u> EA
Adult Small – Adult XL	\$ <u>25.50</u> EA
Adult 2XL	\$ <u>29.05</u> EA
Adult 3XL	\$ <u>30.35</u> EA

**16. 2 button Henley Shirt** (<sup>50/50 Poly.</sup>~~100%~~ cotton)

Brand & Style number	<u>Augusta 580/581</u>	
Youth Med – Youth XL		\$ <u>5.70</u> EA
Adult Small – Adult XL		\$ <u>7.80</u> EA
Adult 2XL		\$ <u>9.15</u> EA
Adult 3XL		\$ <u>10.45</u> EA

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**17. Pants**

Brand & Style number	<u>Augusta 801/811</u>	
Youth Med – Youth XL		\$ <u>9.10</u> EA

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	Adult Small – Adult XL	\$ <u>12.95</u> EA
	Adult 2XL	\$ <u>15.15</u> EA
	Adult 3XL	\$ <u>N/A</u> EA
18. Socks	Augusta 6026, 6027, 6028	\$ <u>3.25</u> PR
19. Cap	Harrington M880	\$ <u>1.50</u> EA

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**FASTPITCH SOFTBALL, Ladies' only**

**20. Complete Uniform package (sleeveless jersey, shorts, socks, visor)**

	Youth Med – Youth XL	\$ <u>20.85</u> EA
	Adult Small – Adult XL	\$ <u>22.50</u> EA
	Adult 2XL	\$ <u>24.45</u> EA
	Adult 3XL	\$ <u>N/A</u> EA

**21. Sleeveless Jersey, polyester shiny "dazzle" fabric**

Brand & Style number Augusta 577/578

	Youth Med – Youth XL	\$ <u>7.45</u> EA
	Adult Small – Adult XL	\$ <u>8.40</u> EA
	Adult 2XL	\$ <u>9.35</u> EA
	Adult 3XL	\$ <u>N/A</u> EA

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PAGE 8

**22. Shorts**

Brand & Style number Augusta 941/942

	Youth Med – Youth XL	\$ <u>7.70</u> EA
	Adult Small – Adult XL	\$ <u>8.40</u> EA
	Adult 2XL	\$ <u>9.40</u> EA
	Adult 3XL	\$ <u>N/A</u> EA

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23. Socks	Augusta 6026, 6027, 6028	\$ <u>3.25</u> PR
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EXHIBIT A, PAGE 2

24. Visor	Augusta 6242	\$ <u>2.45</u> EA
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PAGE 10

**ADULT SOFTBALL / COACH APPAREL / THEATRE / STAFF**

**25. Tees – short sleeve (50-50 cotton/poly)**

Brand & Style number Gildan 8000

Adult Small – Adult XL + YOUTH SIZES \$ 2.35 EA  
Adult 2XL \$ 4.50 EA  
Adult 3XL \$ 4.60 EA  
Adult 4XL \$ 4.75 EA

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**26. Tees – long sleeve (50-50 cotton/poly)**

Brand & Style number Gildan 8400

Adult Small – Adult XL \$ 4.50 EA  
Adult 2XL \$ 6.25 EA  
Adult 3XL \$ 6.45 EA  
Adult 4XL \$ N/A EA

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PAGE 12

**27. Polo Shirt – short sleeve (100% cotton)**

Brand & Style number Gildan 3800

Adult Small – Adult XL \$ 6.40 EA  
Adult 2XL \$ 9.25 EA  
Adult 3XL \$ 9.55 EA  
Adult 4XL \$ N/A EA

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**28. Hoodie, Men's & Ladies (12 oz., cotton/poly)**

Brand & Style numbers F.O.L. 82130

Adult Small – Adult XL \$ 15.50 EA  
Adult 2XL \$ 19.05 EA  
Adult 3XL \$ 19.70 EA  
Adult 4XL \$ N/A EA

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**29. Wind Shirt, long sleeve, unlined, V-neck**

Brand & Style number Hacitan M700

Adult Small – Adult XL \$ 16.25 EA  
Adult 2XL \$ 19.60 EA  
Adult 3XL \$ 20.90 EA  
Adult 4XL \$ 22.25 EA

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30. Polo Shirt, wicking fabric, Men's & Ladies'

Brand & Style numbers Harrington M315

Adult Small – Adult XL	\$ <u>13.00</u> EA
Adult 2XL	\$ <u>14.90</u> EA
Adult 3XL	\$ <u>16.15</u> EA
Adult 4XL	\$ <u>17.50</u> EA

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31. Fleece Jacket, full zip, Men's & Ladies' (100% Polyester)

Brand & Style numbers Harrington M990

Adult Small – Adult XL	\$ <u>14.75</u> EA
Adult 2XL	\$ <u>16.75</u> EA
Adult 3XL	\$ <u>18.25</u> EA
Adult 4XL	\$ <u>19.50</u> EA

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32. Baseball cap

Brand & Style number Harrington M880

\$ 1.50 EA

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MISCELLANEOUS (OPTIONAL, you are not required to bid on these items)

33. Cinch Sack Backpack (1 logo, 1 color, 1 location)

Brand & Style number Bagworld 3400

\$ 1.95 EA

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PAGE 18.

34. Dry erase Clipboard with 1 color Logo

\$ — EA

DELIVERY We will meet your deadline days after receipt of purchase order

Comments/Exceptions: "None"  
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We acknowledge the following addendums #1 & #2

References: Please provide at least three (3) current references for which you provide a similar scope of service:

Company City of Troy  
Address 3179 Livernois, Troy MI 48083  
Phone (248) 524-3484 Contact name Barbara Rupas  
Recreation Supervisor

Company City of Rochester Hills  
Address 1000 Rochester Hills Drive, Rochester Hills, MI 48309  
Phone (248) 841-2537 Contact name Lisa Cummins, Purchasing

Company Ann Arbor Public Schools Community Education +  
Address 1515 South 7th Street, Ann Arbor MI 48103 Recreation  
Phone (734) 994-2300 Contact name Larry Dishman, Coordinator  
X 53226 Sally Searels, X 53219  
Sean Williams, X 53214

Company (Legal Registration) Impressive Promotional Products, LLC  
Address 645 N. Rochester Rd  
City Clawson State MI Zip 48017  
Telephone (248) 589-3595 Fax (248) 589-1131  
Representative's Name (please print) Shoeb Ali  
Representative's Title Owner, CEO Shoeb Ali  
Representative's Signature \_\_\_\_\_  
E-mail sales @ ippteam.com  
Date \_\_\_\_\_