

cityofnovi.org

CITY of NOVI CITY COUNCIL

Agenda Item 2
April 19, 2010

SUBJECT: Approval to award a contract for fabrication and installation of signage to complete the City of Novi Exterior Welcome Signage project, including six entryway signs, six Civic Center campus wayfinding signs, a Department of Public Services wayfinding sign, an Ice Arena sign and fascia for building sign, and a Meadowbrook Commons/Novi Senior Center sign for a total of \$59,132 (before \$5,428 developer contribution) and six Parks entryway signs for \$13,305 to the Beacon Sign Company, the low bidder, for a combined total of \$72,437.

SUBMITTING DEPARTMENT: Neighborhood and Business Relations

CITY MANAGER APPROVAL: *DM*

AMOUNT BUDGETED	\$95,131 General Fund <i>(remains for signs, electrical & landscape)</i> \$30,469 Parks Fund
APPROPRIATION REQUIRED	N/A
LINE ITEM NUMBER	101-265.00-971.200 (\$59,132 General Fund) 208-691.00-974.085 (\$13,305 Parks Fund)

BACKGROUND INFORMATION:

The FY 2009/2010 Budget includes approved funding for the **completion** of the entryway signage, parks signage, and the way finding project. In total, \$125,600 remains available in the budget, \$95,131 in the General Fund and \$30,469 in the Parks Fund.

Monument signs (6') are proposed at the following locations:

- Thirteen Mile and Haggerty Roads
- Ten Mile and Haggerty Roads
- Grand River Avenue and Wixom Road
- Eight Mile and Beck Roads
- West Park Drive and Pontiac Trail
- Fourteen Mile and Novi Roads (to be reimbursed by the developer)

Wayfinding signage is proposed on the Civic Center Campus, Department of Public Services Complex, the Novi Ice Arena, and Meadowbrook Commons. **The total for completion of these signs is \$59,132. The \$5,428 cost for the entryway sign at Fourteen Mile and Novi Roads will be reimbursed to the City of Novi by the developer.** Electrical connectivity and landscaping are not including in this contract. These components are being provided by Great Lakes Power and Lighting, the City's electrical contractor, and the Green Meadows Lawnscape, Inc., the City's building and grounds landscaping contractor.

New park signage is proposed at Power Park, Lakeshore Park, Brookfarm Park, Rotary Park, and Orchard Hills West. **The total cost for completion of the Park signs is \$13,305.**

On February 26, 2010, the City of Novi placed an Invitation to Bid on Bid Net for all proposed remaining signage. Nine qualified bids were received (10 were received, but one was not complete and deemed invalid). *A complete tabulation sheet is attached.*

After reviewing all proposals and calling references, a phone interview was conducted with the Beacon Sign Company, the low bidder. The \$72,437 bid includes \$5,428 for the entryway sign at Fourteen Mile and Novi Roads which will be reimbursed by the developer. The Beacon Sign Company has performed work for the Ann Arbor Downtown Development Authority, as well as several private organizations, and is confident they can meet the targeted completion date for installation of all signs by June 30, 2010.

RECOMMENDED ACTION: Approval to award a contract for fabrication and installation of signage to complete the City of Novi Exterior Welcome Signage project, including six entryway signs, six Civic Center campus wayfinding signs, a Department of Public Services wayfinding sign, an Ice Arena sign and fascia for building sign, and a Meadowbrook Commons/Novi Senior Center sign for a total of \$59,132 (before \$5,428 developer contribution) and six Parks entryway signs for \$13,305 to the Beacon Sign Company, the low bidder, for a combined total of \$72,437.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Gatt				
Council Member Crawford				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Staudt				

	Quantity	MLS SIGN		ASI		EUKO DESIGN/SIGNS		UNIVERSAL SIGN		BEACON SIGN CO.		SIGNGRAPHIX, INC		HARMON SIGN		HURON SIGN		VALLEY CITY SIGN		ADCON	
		Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total
BASE BID																					
Sign Type A	5	\$ 6,212	\$ 31,059	\$ 4,954	\$ 24,770	\$ 6,074	\$ 30,370	\$ 5,458	\$ 27,290	\$ 4,250	\$ 21,250	\$ 6,779	\$ 33,895	\$ 6,419	\$ 32,094	\$ 4,613	\$ 23,065	\$ 3,551	\$ 17,755	\$ 3,280	\$ 16,400
Sign Type B	2	5,392	10,783	4,354	8,708	5,508	11,016	3,404	6,808	2,500	5,000	4,269	8,538	6,463	12,925	3,218	6,432	4,171	8,342	2,780	5,560
Sign Type C	4	3,606	14,423	3,442	13,768	4,260	17,040	2,754	11,016	1,750	7,000	3,069	12,276	5,656	22,622	2,680	10,720	2,680	10,720	2,750	11,000
Installation Materials	1	3,060	3,060	1,485	1,485	3,300	3,300	450	450	-	-	700	700	320	320	8,240	8,240	693	693	-	-
Delivery & Installation	1	9,568	9,568	9,384	9,384	12,600	12,600	3,400	3,400	10,183	10,183	6,830	6,830	6,841	6,841	5,760	5,760	7,434	7,434	12,500	12,500
Total Base Bid		68,894	68,894	58,115	58,115	74,326	74,326	48,964	48,964	44,213	44,213	64,239	64,239	74,803	74,803	54,217	54,217	46,164	45,460	45,460	45,460
ALTERNATE #1- Entryway																					
Sign Type A	1	6,212	6,212	4,954	4,954	6,074	6,074	5,458	5,458	4,250	4,250	7,998	7,998	6,405	6,405	4,856	4,856	3,885	3,885	3,200	3,200
Installation Materials	1	398	398	135	135	300	300	100	100	-	-	75	75	40	40	515	515	63	63	-	-
Delivery & Installation	1	1,206	1,206	864	864	1,100	1,100	750	750	1,178	1,178	1,790	1,790	800	800	720	720	963	963	2,300	2,300
Total Alternate #1		7,816	7,816	5,953	5,953	7,474	7,474	6,308	6,308	5,428	5,428	9,863	9,863	7,245	7,245	6,091	6,091	5,111	5,111	5,500	5,500
ALTERNATE #2 - Parks																					
Sign Type D	6	1,531	9,186	2,248	13,488	5,366	32,196	1,854	11,124	1,650	9,900	2,959	17,754	2,782	16,690	2,128	12,768	2,081	12,486	1,530	9,180
Installation Materials	1	2,505	2,505	810	810	1,800	1,800	250	250	-	-	350	350	240	240	6,180	6,180	378	378	-	-
Delivery & Installation	1	2,143	2,143	4,464	4,464	6,600	6,600	1,200	1,200	3,405	3,405	9,350	9,350	2,753	2,753	4,320	4,320	7,350	7,350	4,500	4,500
Total Alternate #2		13,833	13,833	18,762	18,762	40,596	40,596	12,574	12,574	13,305	13,305	27,454	27,454	19,883	19,883	23,268	23,268	20,964	13,680	13,680	13,680
ALTERNATE #3 - DPS																					
Sign Type D	1	1,531	1,531	2,248	2,248	5,366	5,366	1,854	1,854	1,650	1,650	2,987	2,987	2,782	2,782	2,263	2,263	2,290	2,290	1,630	1,630
Installation Materials	1	418	418	135	135	300	300	75	75	-	-	75	75	40	40	1,030	1,030	63	63	-	-
Delivery & Installation	1	646	646	744	744	1,100	1,100	300	300	668	668	1,575	1,575	459	459	720	720	1,225	1,225	850	850
Total Alternate #3		2,595	2,595	3,127	3,127	6,766	6,766	2,229	2,229	2,310	2,310	4,637	4,637	3,281	3,281	4,013	4,013	3,778	2,480	2,480	2,480
ALTERNATE #4 - Senior Cb																					
Replacement Panel	1	1,607	1,607	550	550	4,238	4,238	1,888	1,888	2,400	2,400	2,795	2,795	2,219	2,219	2,750	2,750	1,850	1,850	710	710
Installation Materials	1	31	31	-	-	160	160	25	25	-	-	35	35	-	-	50	50	-	-	-	-
Delivery & Installation	1	700	700	300	300	300	300	250	250	705	705	480	480	982	982	360	360	511	511	550	550
Total Alternate #4		2,338	2,338	850	850	4,698	4,698	2,173	2,173	3,105	3,105	3,311	3,311	3,201	3,201	3,160	3,160	2,561	1,260	1,260	1,260
ALTERNATE #5 - Ice Arena																					
Sign Type D	1	1,531	1,531	2,248	2,248	5,366	5,366	1,854	1,854	1,650	1,650	2,897	2,897	2,782	2,782	2,263	2,263	2,290	2,290	1,995	1,995
Replacement Cover Fascia	1	1,424	1,424	679	679	1,584	1,584	1,421	1,421	1,550	1,550	1,379	1,379	1,435	1,435	960	960	1,163	1,163	-	-
Installation Materials	1	393	393	135	135	525	525	50	50	-	-	95	95	40	40	1,206	1,206	63	63	-	-
Delivery & Installation	1	1,120	1,120	1,104	1,104	1,600	1,600	450	450	668	668	1,260	1,260	910	910	990	990	1,454	1,454	1,000	1,000
Total Alternate #5		4,468	4,468	4,166	4,166	9,075	9,075	3,775	3,775	4,068	4,068	5,631	5,631	5,168	5,168	5,419	5,419	5,270	2,995	2,995	2,995
ALTERNATE #6 - Library																					
Sign Type C	4	3,606	14,423	3,442	13,768	4,260	17,040	2,754	11,016	1,750	7,000	3,088	12,392	5,643	22,573	2,780	11,120	2,680	10,720	-	-
Single Sided Sign	3	2,308	6,923	3,150	9,450	4,060	12,180	2,354	7,062	2,700	8,100	2,732	8,196	4,086	14,958	2,439	7,317	2,215	6,645	-	-
Installation Materials	1	1,339	1,339	945	945	2,100	2,100	325	325	-	-	225	225	80	80	3,605	3,605	441	441	-	-
Delivery & Installation	1	5,153	5,153	5,208	5,208	7,700	7,700	1,550	1,550	5,985	5,985	4,045	4,045	3,375	3,375	2,520	2,520	4,137	4,137	-	-
Total Alternate #6		27,838	27,838	29,371	29,371	39,020	39,020	19,953	19,953	21,085	21,085	24,688	24,688	40,986	40,986	24,662	24,662	22,217	-	-	-
TOTAL BASE BID + ALL ALTERNATES			\$ 127,781		\$ 120,344		\$ 161,945		\$ 95,976		\$ 83,520		\$ 139,993		\$ 154,365		\$ 120,730		\$ 100,543		\$ 71,375



Mathematical transposition error corrected
 Adcon did not include Alternate #6 for the Library
 Total as read includes Permit fees as noted on the bid (additional costs range from \$200 to \$1,200 for each sign type category)



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**NOTICE - CITY OF NOVI
INVITATION TO BID**

**EXTERIOR WELCOME & WAYFINDING SIGNAGE –
FABRICATION & INSTALLATION**

The City of Novi will receive sealed bids for **Exterior Welcome & Wayfinding Signage – Fabrication & Installation** according to the specifications of the City of Novi.

Sealed bids will be received until **3:00 P.M.** prevailing Eastern Time, **Monday, March 22, 2010** at which time bids will be opened and read. Bids shall be addressed as follows:

**CITY OF NOVI
CITY CLERK'S OFFICE
45175 W. Ten Mile Rd.
Novi, MI 48375-3024**

All bids must be signed by a legally authorized agent of the bidding firm. **ENVELOPES MUST BE PLAINLY MARKED**

**"EXTERIOR WELCOME & WAYFINDING SIGNAGE –
FABRICATION & INSTALLATION"**

AND MUST BEAR THE NAME OF THE BIDDER.

The City reserves the right to accept any or all alternative bids and award a contract to other than the lowest bidder, to waive any irregularities or informalities or both; to reject any or all bids; to subdivide the award, and in general to make the award of the contract in any manner deemed by the City, in its sole discretion, to be in the best interest of the City of Novi.

Sue Morianti
Purchasing Manager
smorianti@cityofnovi.org

Notice Dated: February 26, 2010

The City of Novi officially distributes bid documents through the Michigan Intergovernmental Trade Network (MITN). Copies of bid documents obtained from any other source are not considered official copies. The City of Novi cannot guarantee the accuracy of any information not obtained from the MITN website and is not responsible for any errors contained by any information received from alternate sources. Only those vendors who obtain bid documents from the MITN system are guaranteed access to receive addendum information, if such information is issued.

If you obtained this document from a source other than the source indicated, it is recommended that you register on the MITN site, www.mitn.info, and obtain an official copy.



cityofnovi.org

CITY OF NOVI

EXTERIOR WELCOME & WAYFINDING SIGNAGE – FABRICATION & INSTALLATION

INSTRUCTIONS TO BIDDERS

This section is intended to provide interested contractors with sufficient information to enable them to prepare and submit proposals for consideration by the City of Novi.

IMPORTANT DATES

Bid Issue Date	February 26, 2010
Last Date for Questions	Monday, March 15, 2010 by 12 Noon Please email questions to: Sue Morianti, Purchasing Manager smorianti@cityofnovi.org
Response Due Date	Monday, March 22, 2010 by 3:00 P.M.
Anticipated Award Date	April 5, 2010
Project Completion Date	June 15, 2010

BID SUBMITTALS

A **COMPLETED ORIGINAL** and **Three (3) copies** of each bid must be submitted. No other distribution of the bids will be made by the Contractor. Bids must be signed by an official authorized to bind the Contractor to its provisions.

FAILURE TO SUBMIT PRICING ON THE BID FORM PROVIDED BY THE CITY OF NOVI MAY CAUSE THE BID TO BE CONSIDERED NON-RESPONSIVE AND INELIGIBLE FOR AWARD.

CHANGES TO THE BID/ADDENDUM

Should any prospective Bidder be in doubt as to the true meaning of any portion of the ITB, or should the Bidder find any patent ambiguity, inconsistency, or omission therein, the Bidder shall make a written request (via email) for official interpretation or correction. Such request shall be submitted to the staff member indicated above. The individual making the request shall be held responsible for its prompt delivery.

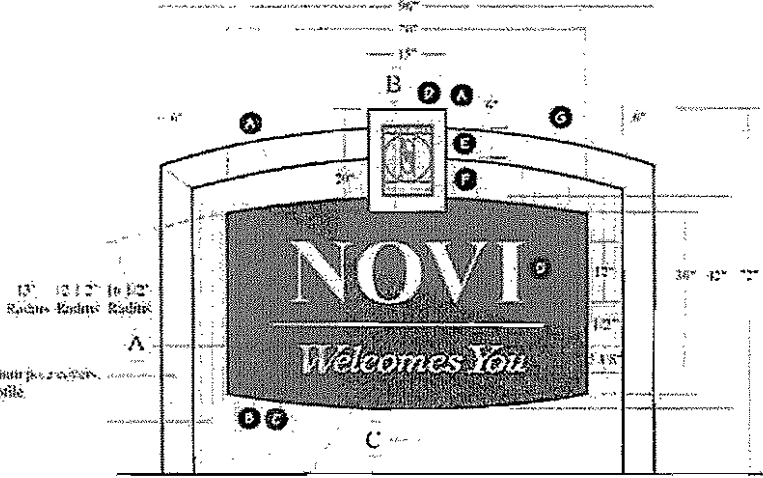
Such interpretation or correction, as well as any additional Bid provisions that the City may decide to include, will be made as an addendum, which will be posted on the MITN website at www.mitn.info. Any addendum issued by the City shall become part of the ITB and subsequent contract and shall be taken into account by each bidder in preparing its bid. Only written addenda is binding. It is the Bidder's responsibility to be sure they have obtained all addenda. Receipt of all addenda must be acknowledged on bid form.

TYPE OF CONTRACT

If a contract is executed as a result of the bid, it stipulates a fixed price for products/ services.

SIGN A

Fabricated aluminum sign cabinet,
 aluminum retainers and lock.
 Panels as indicated with surface
 applied vinyl as indicated.

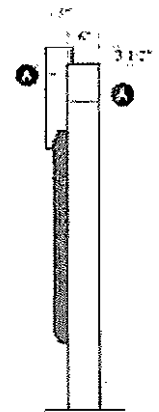


Fabricated aluminum post supports,
 6" x 6" square profile.

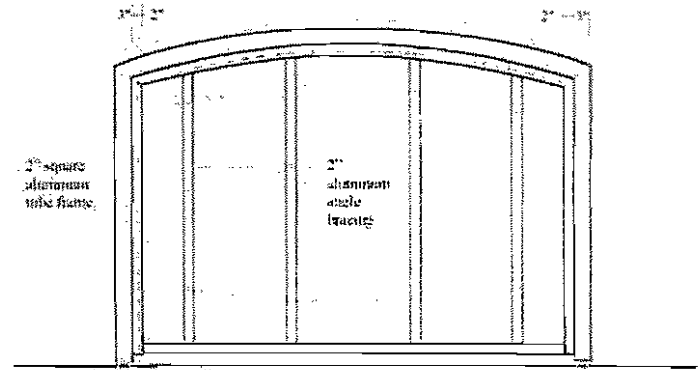
Fabricated aluminum sign cabinet,
 beveled edges; cut-out aluminum
 rear and rite line to be mechanically
 attached to sign face.

ELEVATION

Corrugated aluminum panels,
 mounted with concealed fasteners.



SIDE VIEW

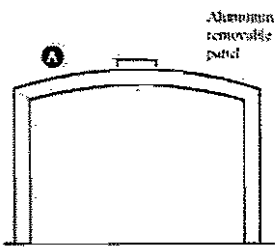


STRUCTURAL

Break-Safe
 Model AS5
 Tripartite Industries, Inc.
 20 James Street
 New Rochelle, NY 10901
 Ph 516-521-1578

- A - MAP Color Stainless 481G1SP
- B - MAP to match PMS 280 Blue
- C - MAP Brilliant Gold 136137
- D - MAP White
- E - 3M 725-1 6 Year Blue
- F - 3M 725-131 Solar Gold
- G - MAP 258833

Stainless 20, Gloss Level



BACK SIDE

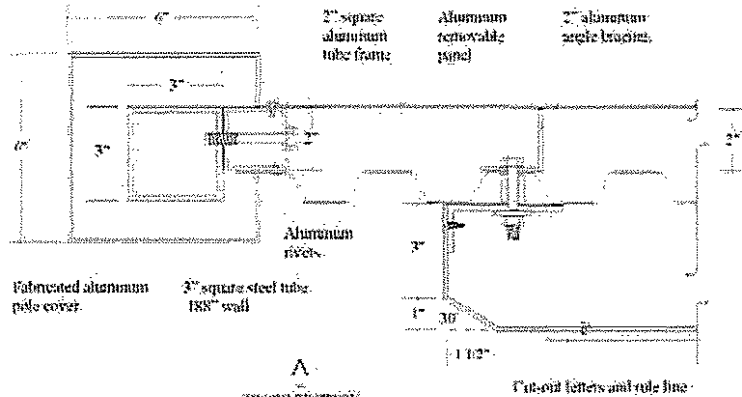
Signaphix
 County Club Drive, Suite B-25,
 Troy, MI 48063, Michigan 48063-3492
 416-1700 Fax 248-949-1722
 signaphix.net

CITY OF NOVI
 DRAWING: 4-24-08
 13653
 JOB: 14722

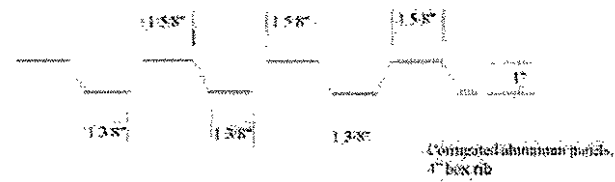
DATE: _____
 SIGNATURE: _____
 DATE: _____

45725 York 10 Mile Road, Novi, MI 48075
 These designs, details and plans represented herein are the property of Signaphix, Inc. specifically developed for your personal use in connection with the project being ordered for you by Signaphix, Inc. It is not to be shown to anyone outside your organization, nor to be used, reproduced, distributed or copied in any fashion whatsoever if any part of this design (including registered trademarks) remains the property of Signaphix, Inc.

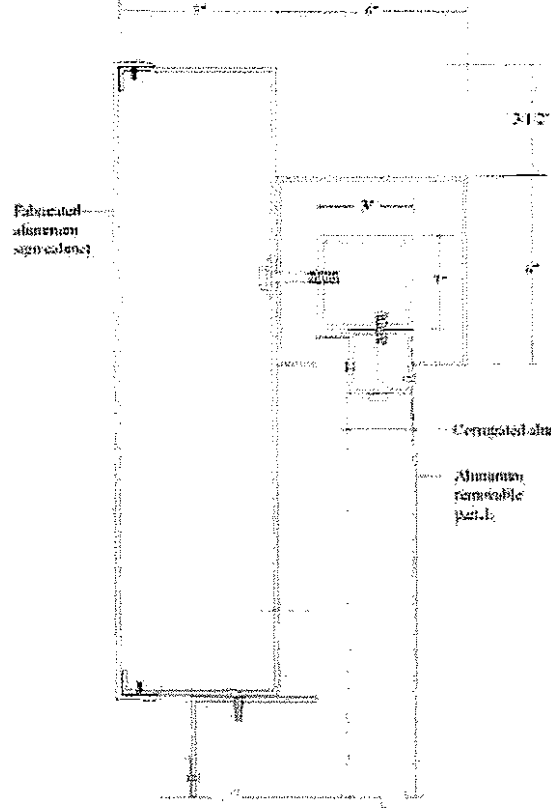
SIGN A



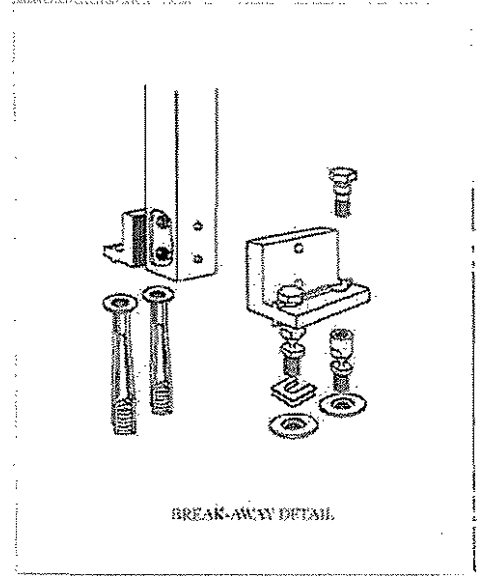
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GRAPHIX
 DRAWING: 4-24-08
 13653.1
 JOB:
 14722

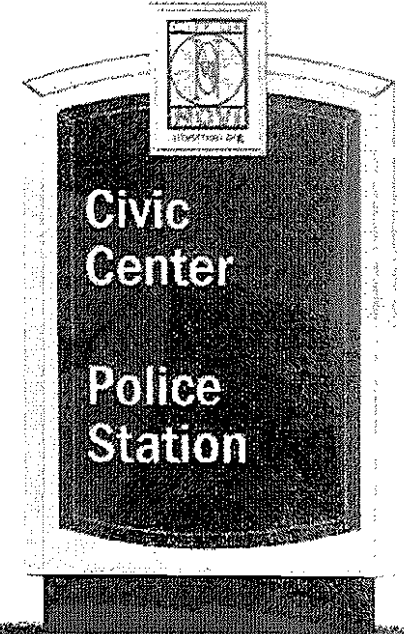
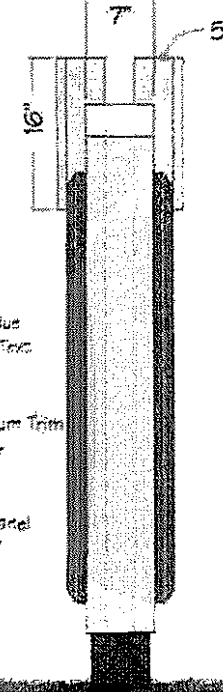
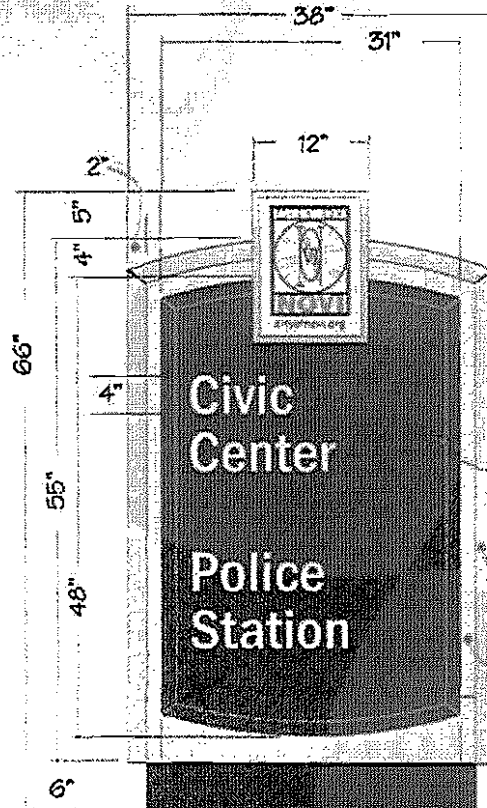
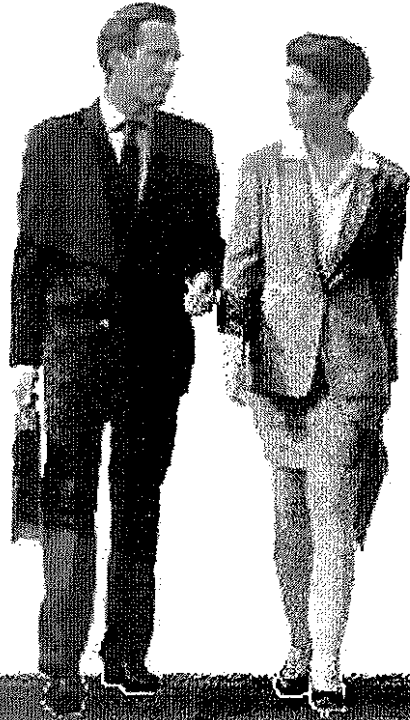
CLIENT SIGNATURE
 DATE:

45175 West 19 Mile Road - Novi, MI 48375

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SIGN B

East Entry Sign
Illuminated Double Sided
Qty (1)



Folder Name: C:\Comp\03\New Civic Center\03\02\01\Drawings

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WDR # 1118 and
 DWG# 030201 Rev. 1/01
 SIGN LOCATION ADDRESS
 SITE CONTACT PERSON

Customer Signature:
 Date: 10 23 00 40 50 60
 Sales Person

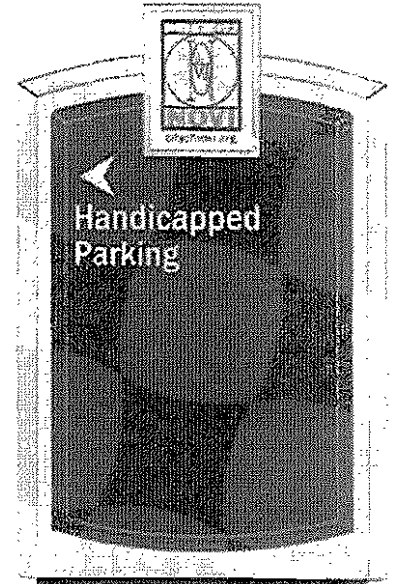
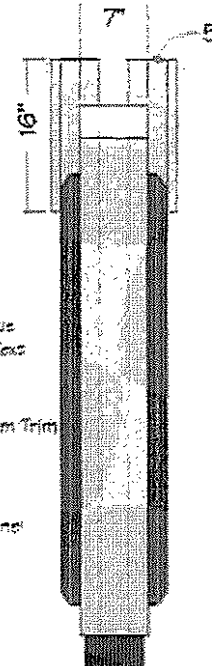
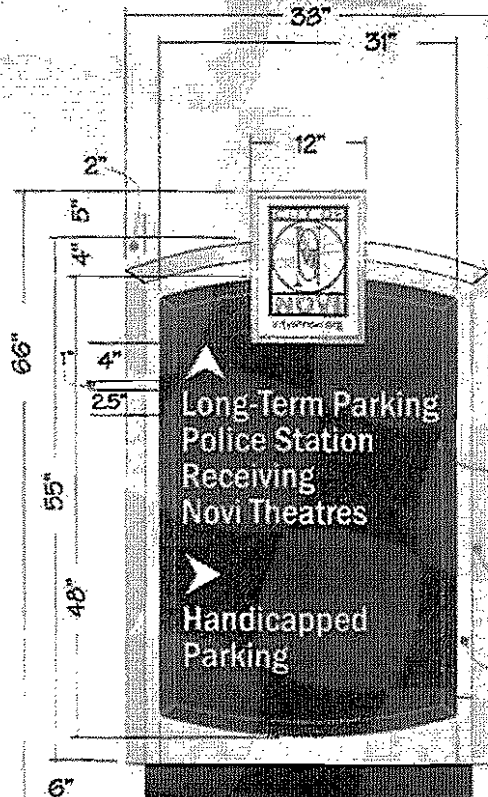
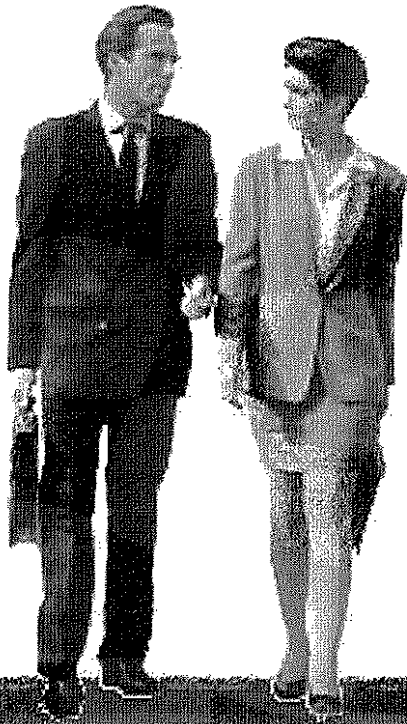
Scale: 3/4" = 1'
 Designer: S. Guilmas
 Date: 9/24/08 Revision # 1

VLS SIGNS
 45774 D'Elwick Court
 Chathamfield Twp., MI, 48091
 P: 519-938-0200 Fax: 519-938-0200

UL
 Underwriters Laboratories Inc.
 336 North Zeeb Rd.

SIGN C

Directional Sign
 Non-Illuminated Double Sided
 Qty (1)



Side View

Side View

Order Name: El Campo 08 Novi Civic Center 02/18/08/08/08/08

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W.O.# **# H 1 0 1**

DWG# **Directional Sign**

SIGN LOCATION ADDRESS

SITE CONTACT PERSON

Customer Signages

Date: _____ Time: 10 20 30 40 50 60

Sales Person: _____

Scale: 3/4" = 1'

Designer: **B. G. J. Inc.**

Printer: **SignPro**

VLS SIGNS

35776 B' Roads Court
 Centerfield Twp., MI, 48051

Phone: 586-946-0200 Fax: 586-946-0200

UL

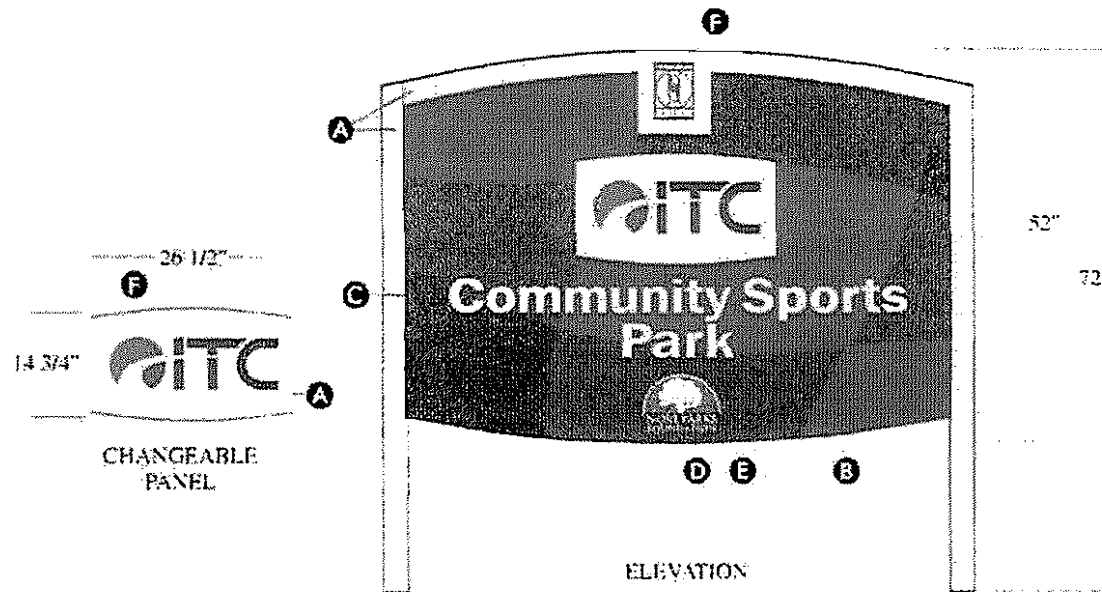
Underwriters Laboratories Inc.

SIGN D

TOP VIEW

3 1/4" 72" 3 1/4"

3 1/4"



CABINET

SignComp, Series 3, Bleed Body (#1270),
SignComp, Series 3, 3 1/4" Square Post (#1233),
SignComp, Series 3, Reveal (#1200) set at ZERO,
.080" Flat aluminum face, painted as MAP Blue
and MAP Gold Standard #48101SP.

COPY:

Surface applied vinyl text and digitally printed
vinyl logo.

CHANGEABLE PANEL:

1/4" cut-out aluminum panel painted
MAP Gold Standard #48101SP. Digitally printed
vinyl logo. Tape mounted to main panel.

INSTALLATION:

Direct buried 42" deep in concrete.

- A** MAP Gold Standard #48101SP
- B** MAP to match PMS 286 Blue.
- C** 3M #680-10 White reflective
- D** 3M #7725-10 White
- E** 3M #7725-186 Bright Green
- F** Digitally printed vinyl logos

TWO (2) DOUBLE FACED POST AND PANEL SIGNS

Scale: 1/2" = 1'-0"

SIDE VIEW

3 1/4"

3 1/4"

A CROSS SECTION

SIGNgraphix

39255 Country Club Drive, Suite B-25,
Farmington Hills, Michigan 48331-3490
Ph: 248-846-1700 Fax: 248-846-1722
www.signgraphix.net

City of Novi

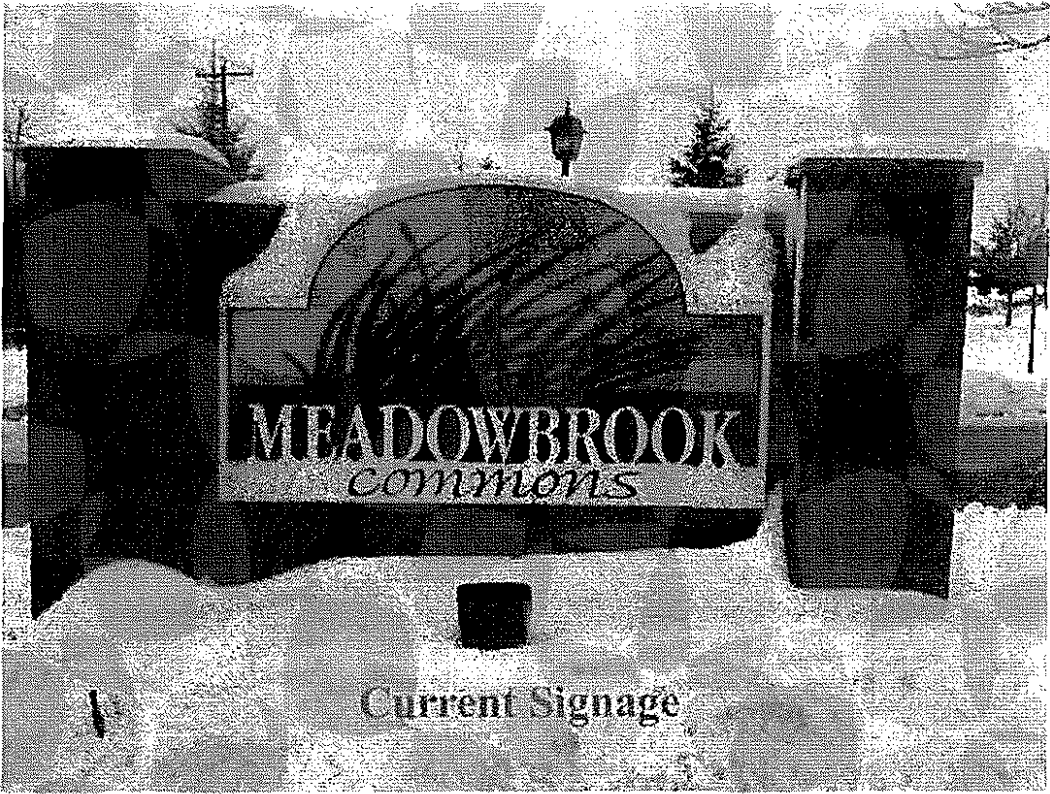
DRAWING 3-31-08
13552.4 4-7-08
JOB 4-15-08
14722 4-18-08

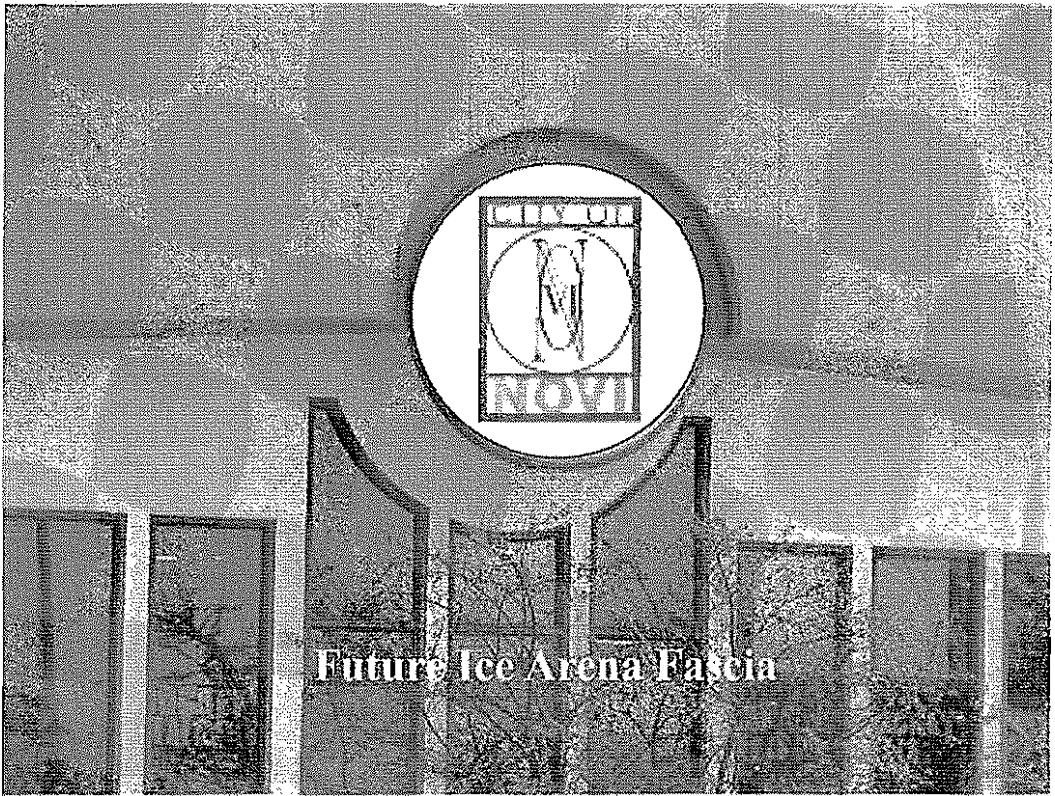
CLIENT SIGNATURE

DATE

45175 West 10 Mile Road Novi, MI 48375

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





City Entryway Signage Placement














Remaining 2009-10 Novi Sign Package Locations

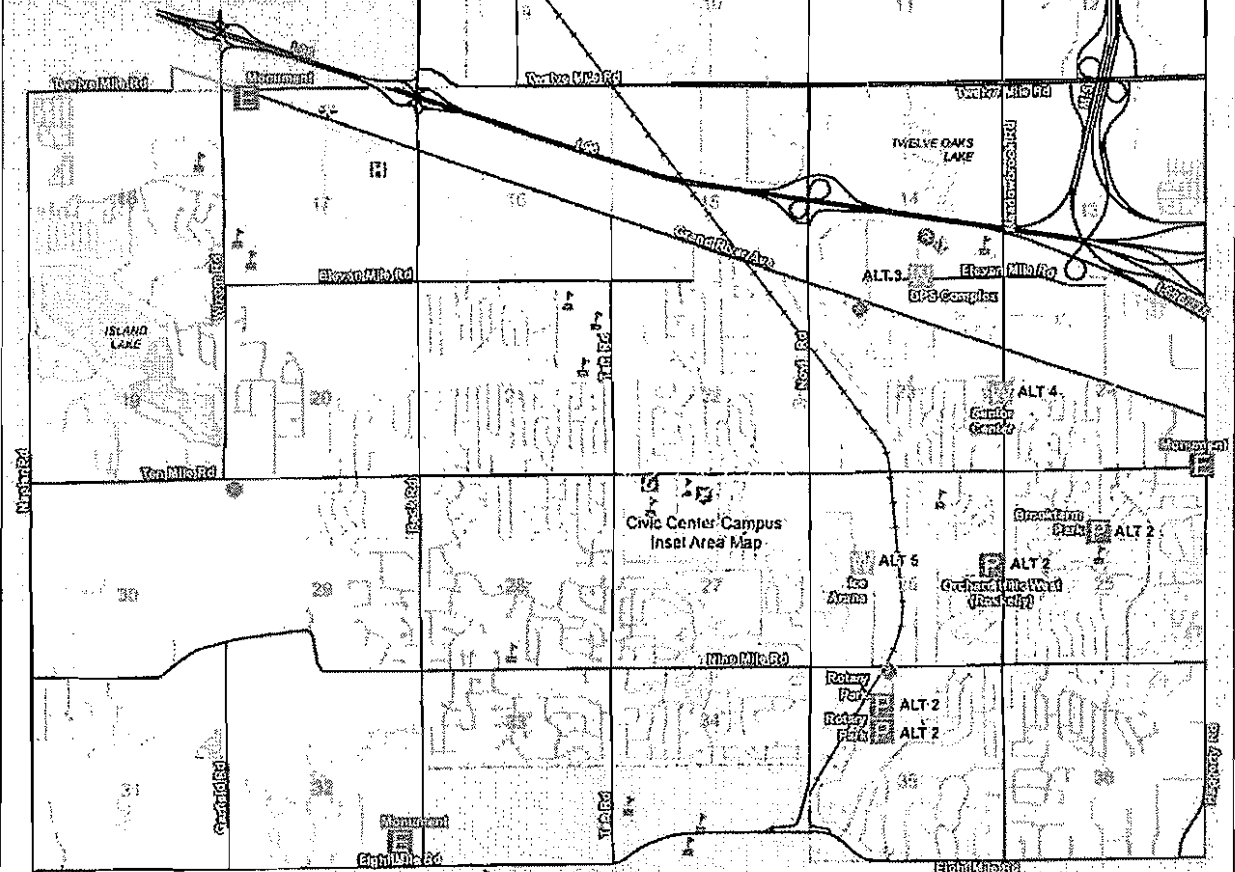
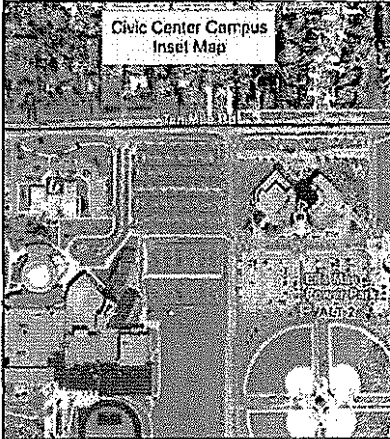
Entrance Signs

-  FY 09-10 Entryway Sign Paid by Developer (1 - Alternate 1)
-  FY 09-10 Proposed Entryway (5 - Building and Grounds)
-  FY 09-10 Proposed Wayfinding (6 - Building and Grounds)
-  FY 09-10 Proposed Wayfinding (3 - Alternates 3, 4, & 5)
-  FY 09-10 Proposed Park (6 - Parks - Alternate 2)

-  Freeways
-  Minor Public Streets
-  Major Public Streets
-  Privately Maintained Streets

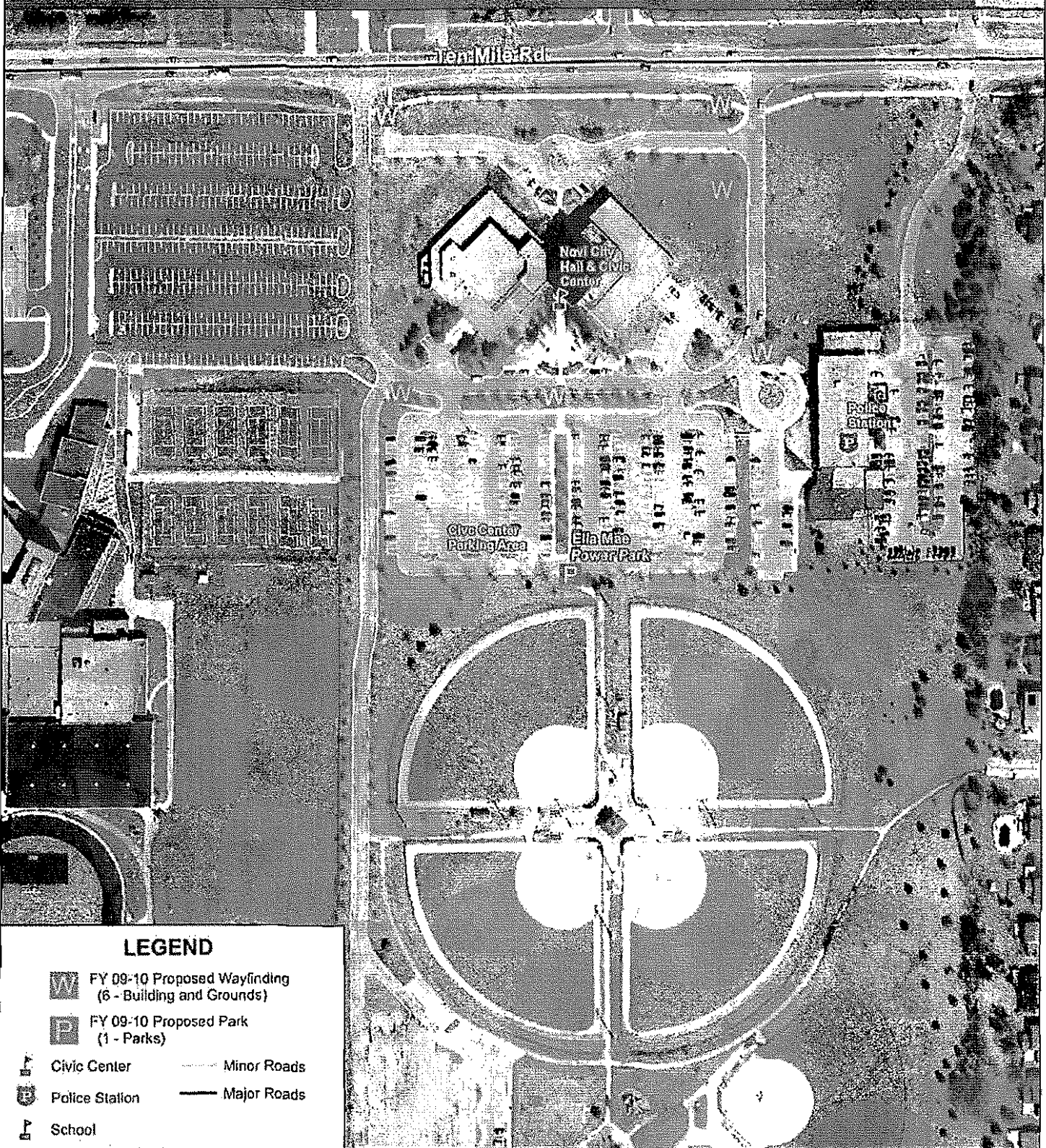
LEGEND

-  Lakes
-  Hospital
-  Civic Center
-  Library
-  DPW
-  Ice Arena
-  Police Station
-  School
-  Fire Station
-  Senior Center
-  52-1 District Court
-  Post Office
-  Recycling



Civic Center Entryway Signage Placement

Remaining 2009-10 Novi Sign Package Locations



LEGEND

- FY 09-10 Proposed Wayfinding (6 - Building and Grounds)
- FY 09-10 Proposed Park (1 - Parks)
- Civic Center
- Police Station
- School
- Minor Roads
- Major Roads

CITY OF NOVI

GEOGRAPHIC INFORMATION SERVICES
 INFORMATION TECHNOLOGY DEPARTMENT
 45175 W. TEN MILE ROAD
 NOVI, MI 48375-3024
 (248) 347-0415
 MAP AUTHOR: CHRIS BLOUGH - GIS MANAGER

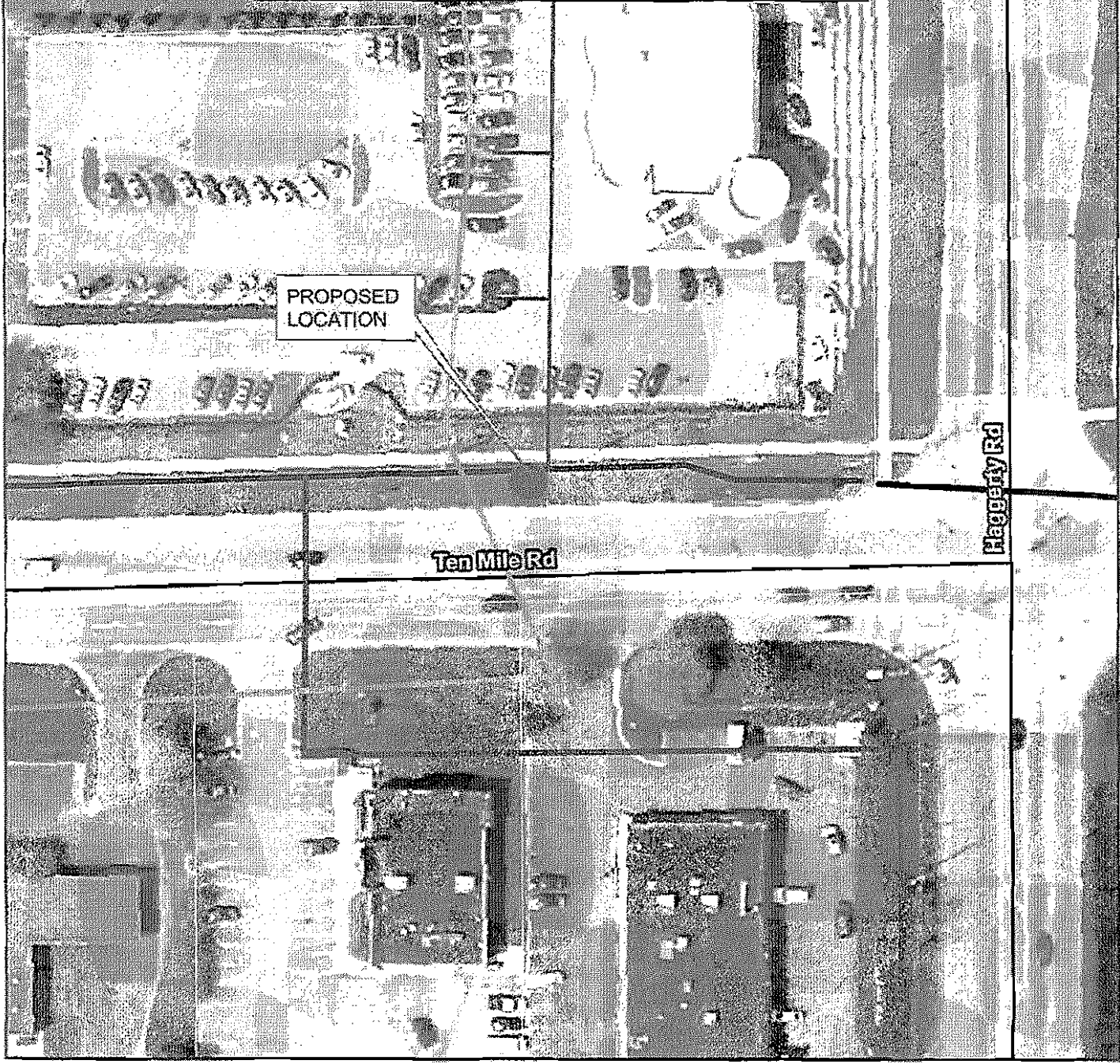


1 INCH = 200 FEET
 MAP PRINT DATE: 2/20/2010

MAP INTERPRETATION NOTICE:
 Map features depicted are not intended to constitute a guarantee by any kind of primary source. This map was developed in accordance with National Map Accuracy Standards and is not a legal document. Accuracy is not guaranteed to the needs of the City of Novi. Secondary measurements and areas calculated are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Please contact the City GIS Manager for confirmation and accuracy information related to this map.

Proposed Entryway Sign Location

Ten Mile & Haggerty



Map Legend

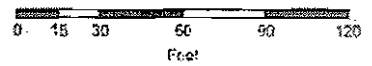


Legend

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- 3.0" FM
- 4.0" FM
- 5.0" FM
- 6.0"
- 8.0" FM
- 10.0"
- 12.0"
- 12.0" FM
- 15.0"
- 18.0"
- 18.0" FM
- 21.0"
- 27.0"
- 30.0"
- 36.0"
- 42.0"
- ABNO

Legend

- 2
- 4
- 6
- 8
- 10
- 12
- 16
- 20
- 24 DMS
- 30
- 36 DMS
- 42 DMS



1 inch = 66 feet



City of Novi
 45175 W Ten Mile Rd
 Novi, MI 48375
cityofnovi.org

Map Author: Lincon Ivezaj
 Date: 2-16-10
 Project: Entryway signs (all signs must remain 10-feet from public utilities and a minimum of 3-feet from sidewalks/pathways)
 Version #: 1.0

MAP INTERPRETATION NOTICE

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Proposed Entryway Sign Location

Thirteen Mile & Haggerty



Map Legend

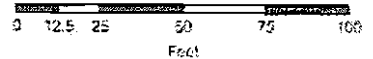


Legend

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- 8.0" FM
- 8.0"
- 8.0" FM
- 10.0"
- 10.0" FM
- 12.0"
- 12.0" FM
- 15.0"
- 18.0"
- 18.0" FM
- 21.0"
- 27.0"
- 30.0"
- 36.0"
- 42.0"
- ABND

Legend

- 2
- 4
- 6
- 8
- 10
- 12
- 16
- 20
- 24
- 24 DMS
- 30
- 30 DMS
- 36
- 42 DMS



1 inch = 55 feet



City of Novi
 45175 W Ten Mile Rd
 Novi, MI 48375
cityofnovi.org

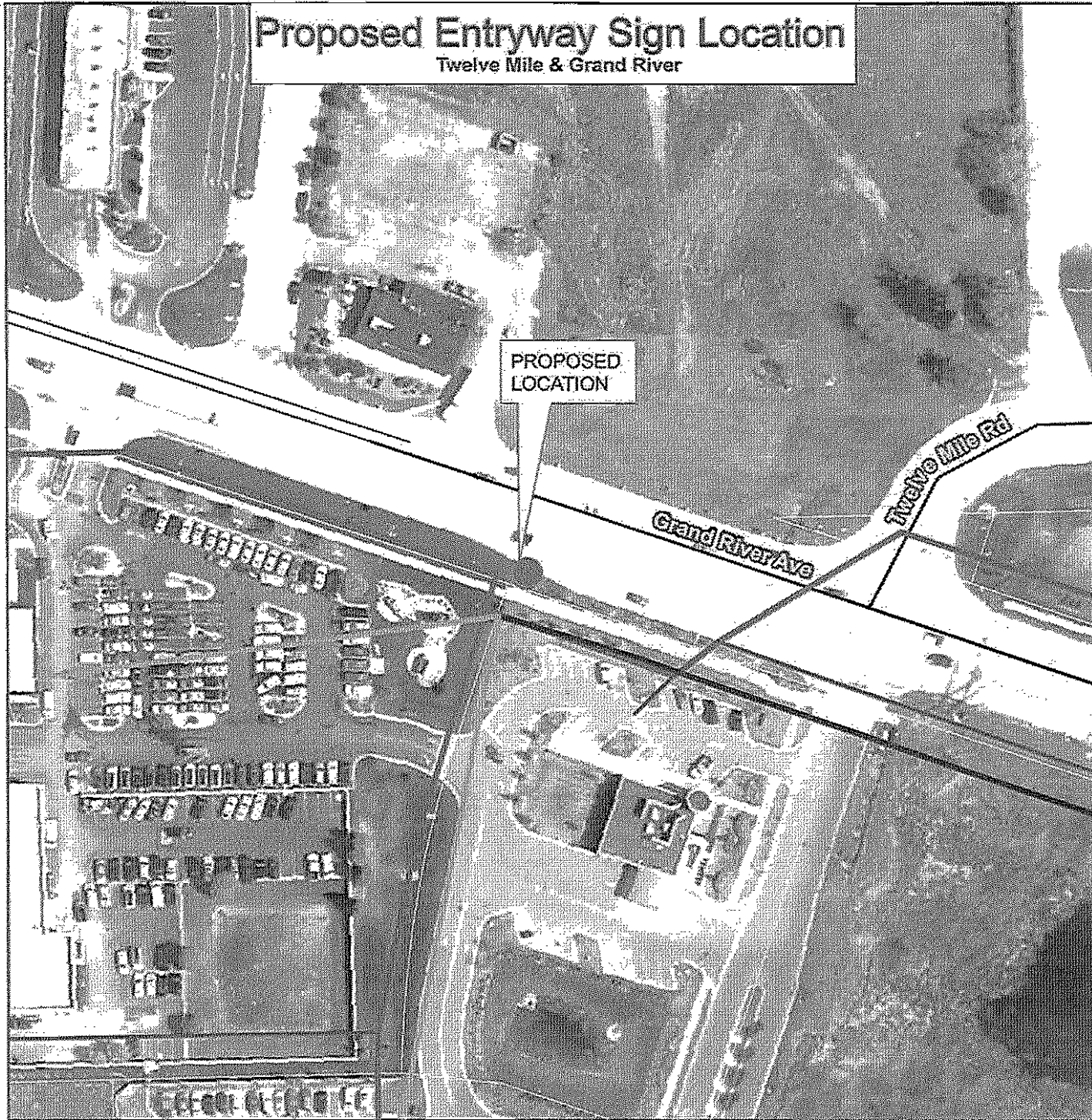
Map Author: Lindon Ivezaj
 Date: 2-18-10
 Project: Entryway signs (all signs must remain 10-feet from public utilities and a minimum of 3-feet from sidewalks/pathways)
 Version #: 1.0

MAP INTERPRETATION NOTICE

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Proposed Entryway Sign Location

Twelve Mile & Grand River



Map Legend

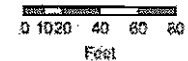


Legend

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- 2.0" FM
- 3.0" FM
- 4.0" FM
- 6.0" FM
- 8.0" FM
- 10.0" FM
- 12.0" FM
- 15.0" FM
- 18.0" FM
- 21.0" FM
- 27.0" FM
- 33.0" FM
- 42.0" FM
- ABND

Legend

- 2
- 4
- 6
- 8
- 10
- 12
- 16
- 20
- 24
- 24 DMS
- 30
- 30 DMS
- 36
- 42 DMS



1 inch = 97 feet



City of Novi

45175 W Ten Mile Rd
Novi, MI 48375
cityofnovi.org

Map Author: Lindon Ivezaj

Date: 2-16-10

Project: Entryway signs (all signs must remain 10-feet from public utilities and a minimum of 3-feet from sidewalks/pathways)

Version #: 1.0

MAP INTERPRETATION NOTICE

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Proposed Entryway Sign Location

Eight Mile & Beck



Map Legend

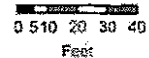


Legend

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- 3.0" FM
- 4.0" FM
- 5.0"
- 6.0" FM
- 8.0"
- 8.0" FM
- 10.0"
- 10.0" FM
- 12.0"
- 12.0" FM
- 15.0"
- 18.0"
- 18.0" FM
- 21.0"
- 27.0"
- 30.0"
- 35.0"
- 42.0"
- ABND.

Legend

- 2
- 4
- 6
- 8
- 10
- 12
- 16
- 20
- 24
- 24 DMS
- 30
- 30 DMS
- 36
- 42 DMS



1 inch = 62 feet



City of Novi
 45175 W Ten Mile Rd
 Novi, MI 48375
cityofnovi.org

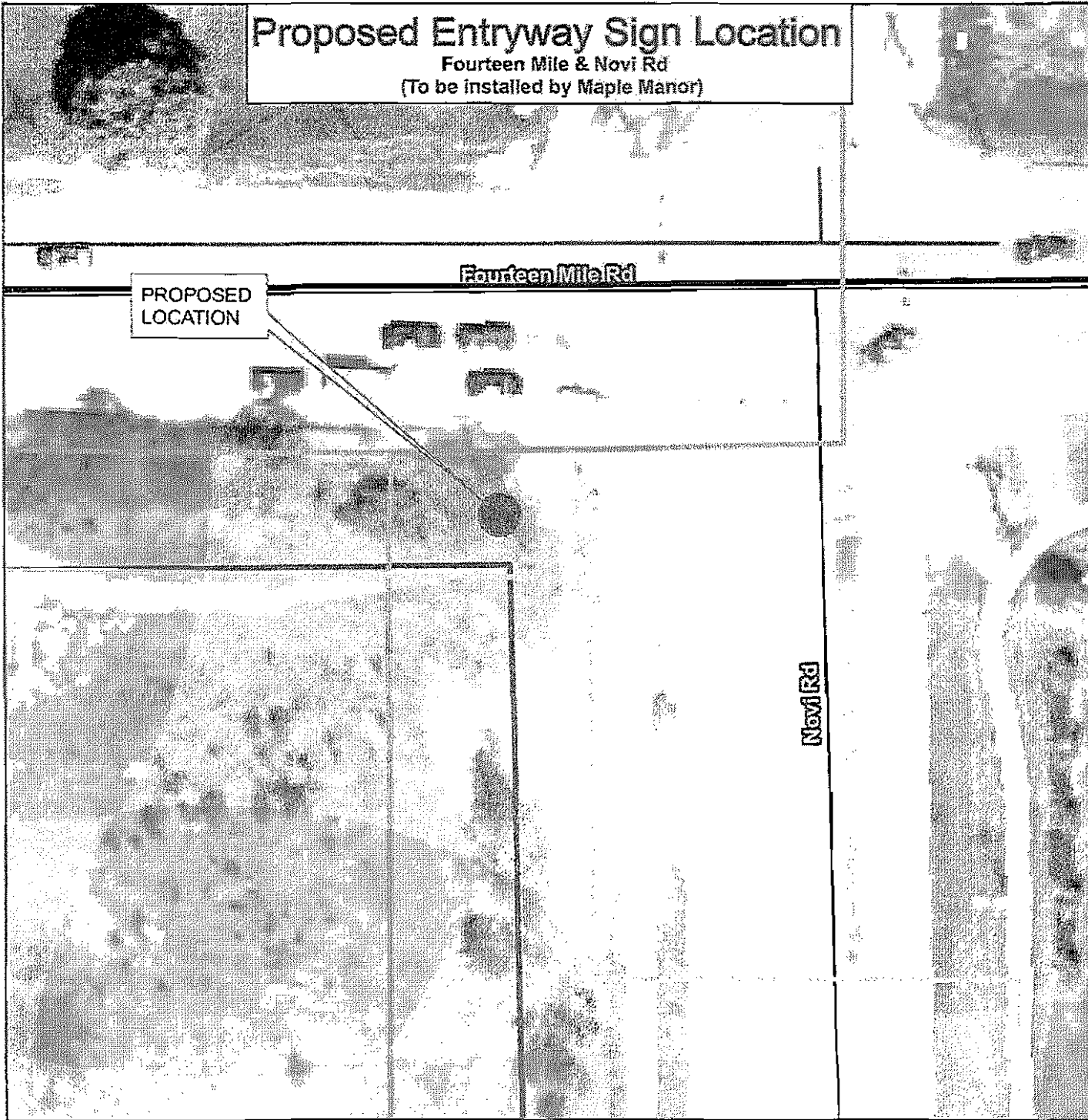
Map Author: Lindor Ivezaj
 Date: 2-16-10
 Project: Entryway signs (all signs must remain 10-feet from public utilities and a minimum of 3-feet from sidewalks/pathways)
 Version #: 1.0

MAP INTERPRETATION NOTICE

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Proposed Entryway Sign Location

Fourteen Mile & Novi Rd
(To be installed by Maple Manor)



Map Legend



Legend:

- 1.5" FM
- 2.0" FM
- 3.0" FM
- 4.0" FM
- 6.0"
- 8.0" FM
- 10.0"
- 10.0" FM
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- 12.0" FM
- 15.0"
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- 18.0" FM
- 21.0"
- 27.0"
- 30.0"
- 36.0"
- 42.0"
- ABND

Legend

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- 6
- 8
- 10
- 12
- 15
- 20
- 24
- 24 DMS
- 30
- 30 DMS
- 36
- 42 DMS



1 inch = 38 feet.



City of Novi

45175 W Ten Mile Rd
Novi, MI 48375
cityofnovi.org

Map Author: Lindon Ivezaj

Date: 2-16-10

Project: Entryway signs (all signs must remain 10-feet from public utilities and a minimum of 3-feet from sidewalks/pathways)

Version #: 1.0

MAP INTERPRETATION NOTICE

Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 122 of 1979 as amended. Please contact the City GIS Manager to confirm source and accuracy information related to this map.

Proposed Entryway Sign Location

Pontiac Tr & West Rd

PROPOSED
LOCATION

Pontiac Tr

West Rd

Map Legend



Legend

- 1.5" FM
- 2.0" FM
- 3.0" FM
- 4.0" FM
- 5.0" FM
- 6.0" FM
- 6.0" FM
- 6.0" FM
- 10.0"
- 10.0" FM
- 12.0"
- 12.0" FM
- 15.0"
- 18.0"
- 18.0" FM
- 21.0"
- 27.0"
- 30.0"
- 35.0"
- 42.0"
- ASND

Legend

- 2
- 4
- 6
- 8
- 10
- 12
- 16
- 20
- 24
- 24 DMS
- 30
- 30 DMS
- 36
- 42 DMS

0 4 8 16 24 32
Feet

1 inch = 40 feet



City of Novi

45175 W Ten Mile Rd
Novi, MI 48375
cityofnovi.org

Map Author: Lindon Ivozaj

Date: 2-16-10

Project: Entryway signs (all signs must remain
10-feet from public utilities and a minimum of
3-feet from sidewalks/pathways)

Version #: 1.0

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**CITY OF NOVI
EXTERIOR WELCOME & WAYFINDING SIGNAGE –
FABRICATION & INSTALLATION**

SPECIFICATIONS

LOCATIONS & SIGN TYPES

BASE BID

Entryway Signs (non-illuminated)

1. Pontiac Trail/West Park Drive – Type A
2. 8 Mile/ Beck Road – Type A
3. Grand River Avenue/12 Mile (East of Wixom Road)– Type A
4. 13 Mile/Haggerty – Type A
5. 10 Mile/Haggerty – Type A

Wayfinding Monument Signs (illuminated & non-illuminated)

Six (6) located on the Civic Center Campus – Two (2) Type B and Four (4) Type C
*Please note: We may be adding several signs to this list for the new Novi Library.
Please watch for a possible addendum.*

ALTERNATE #1

One (1) Entryway Sign (non-illuminated) – Type A
14 Mile/Novi Road

ALTERNATE #2

Park Entry Way Signs (non-illuminated)

1. Brookfarm (1) – Type D
2. Rotary (2) – Type D
3. Power (1) – Type D
4. Lakeshore (1) – Type D
5. Roskelly Property (1) – Type D

ALTERNATE #3

1. Department of Public Services (non-illuminated) – Type D

ALTERNATE #4

1. Novi Senior Center (non-illuminated) replacement 2-sided, fascia (26" x 70")

ALTERNATE #5

1. Novi Ice Arena (non-illuminated) – Type D
2. Building replacement cover for building sign (see photo) approximately 10' diameter

PART 1 - GENERAL

1.1 DESCRIPTION

A. This section specifies Base Bid & Alternates #1 to #4:

- Non-illuminated entryway signage – Sign Type A
- Illuminated wayfinding signage – Sign Type B
- Non-illuminated wayfinding signage – Sign Type C
- Non-illuminated park signage - Sign Type D

1.2 SUBMITTALS

The original and each copy of your proposal shall include:

- A. Completed Questionnaire
- B. Complete Proposal Form

After award, you will provide:

- C. Manufacturer's Literature: Submit a total of one (1) set of Manufacturer's printed specifications, mounting details, installation and drawings.
- D. Shop Drawings: Submit a total of three (3) sets of 8-1/2" x 11" drawings for each sign type. Scaled for manufacturer and fabrication of sign types. Identify materials, size, letterform, letter height, mounting, finishes and accessory items.
- E. Samples: Submit a total of two (2) 2" x 4" samples of each color represented in the project documentation.

1.3 DELIVERIES AND STORAGE

- A. Package to prevent damage or deterioration during shipment, handling, storage and installation. Maintain protective coverings in place and in good repair until removal is necessary. Store products in dry condition inside enclosed facilities.
- B. Deliver signs according to project schedule. Storage provided by contractor.

1.4 REFERENCES

- A. Publications listed below form a part of this specification to extent referenced. Publications are referenced in text by basic designation only.
 1. American National Standards Institute (ANSI).
 2. Uniform Sign Code
 3. Federal Specifications
 4. American Society for Testing & Materials
 5. Novi City Code
 6. 2005 National Electric Code (NEC)
 7. 2003 Michigan Building Code

1.5 SIGNAGE LOCATIONS

General locations have been provided for each sign in the Base Bid and the Alternates. The contractor will recommend specific sign locations by staking the posts of each sign once under ground utilities and required setbacks have been located. Final sign locations are to be approved by a City of Novi representative.

1.6 PERMITS

Permits and supporting documentation/calculations/drawings will be the responsibility of the contractor. City of Novi, Oakland County Road Commission and MDOT approval and permits as required. City of Novi permit fees will be waived.

Permits required include:

- Sign
- Building
- Right-of-Way
- Electrical for illuminated signage

1.7 PRIMARY ELECTRICAL

Electrical supply (where applicable by type of sign) will be provided by the City of Novi to a point within 10 feet of the sign location. Electrical connection from there to the sign will be provided by a licensed contractor and is the responsibility of the sign contractor.

1.8 WARRANTY

Provide manufacturer's warranty against defect in materials. Warranty shall provide material and labor to replace defective materials.

1.9 ATTACHMENTS

The following exhibits are included as part of this bid package:

- EXHIBIT 1 – Sign design drawings
- EXHIBIT 2 – Maps showing proposed locations for signs

PART 2 - PRODUCTS

2.1 SIGN COMPONENTS

- A. Internal Structural Framing: Provide internal framing system, designed to withstand wind pressure specified by 2003 Michigan Building Code. Fabricate framing to profile indicated using structural angles, channels, plates and similar shapes. Provide welded construction using mitered joints. Prime and paint all structural steel welds. Cut, drill, and tap units to receive hardware, bolts and similar items.
1. Illuminated Units: Provide internal illumination as indicated on design drawings.
 2. Electrical signs must be UL labeled.
 3. Each internally illuminated sign must have a separate disconnect switch located on the sign.

2.2 SIGN MATERIALS

- A. Aluminum Extrusions: Provide alloy and temper recommended by the aluminum producer or finisher for the type of use and finish indicated and with not less than the strength and durability properties specified in ASTM B 221 for 6063-T5.
1. Provide extrusion by SignComp, 2925 Walkent Court, NW #A, Grand Rapids, MI. 877-784-0405. No exceptions allowed
- B. Paints shall be made for the surface material on which they are to be applied and as recommended by the manufacturer of the paint. Identification of paint shall be noted on shop drawings with method of application.
1. Prime coats or other surface pre-treatments, where recommended, shall be included in the work. Coatings shall be even over the entire surface to be painted without voids, runs, sags, brush or roller marks.
 2. Exterior paint finishes shall be acrylic polyurethane, satin finish.
 3. Acrylic Polyurethane finish shall be applied at the rate of 2.5 mils per coat by air or airless spray. Required manufacturer: Matthew's Paint Company.
 4. Colored Coatings for Acrylic Plastic sheet: Use paints for background colors. Required manufacturer: Matthew's Paint Company.
 5. Sign colors as indicated on design drawings and shall be exactly as specified. Sign colors shall be consistent in chroma and in value, shall maintain even opacity or translucency and be free of any imperfections.

2.3 FABRICATION

- A. General: Comply with requirements indicated for materials, thickness, finishes, colors, designs, shapes, sizes, and details of construction as indicated on design drawings.
- B. Allow for thermal movement resulting from a maximum ambient temperature change (range) of 100 degrees F (55.5 degrees C). Design, fabricate, and install sign assemblies to prevent buckling, opening of joints, and over stressing welds and fasteners. Base design on actual surface temperatures of metals due to both solar heat gain and nighttime sky heat loss.
- C. Welded Connections: Comply with AWS for recommended practices in shop welding. Provide welds behind finished surfaces without distortion or discoloration of the exposed

side. Clean exposed welded surfaces of welding flux and dress on all exposed and contact surfaces.

- D. Mill joints to a tight, hairline fit. Form joints exposed to the weather to exclude water penetration.
- E. Pre-assemble signs in the shop to the greatest extent possible to minimize field assembly. Disassemble signs only as necessary for shipping and handling limitations. Clearly mark units for re-assembly and installation, in a location not exposed to view after final assembly.
- F. Conceal fasteners where possible; otherwise locate fasteners where they will be inconspicuous. Indicate all exposed fastener locations on Shop Drawings.
- G. Colors and Textures: For exposed sign material that requires selection of materials with integral or applied colors, textures, or other characteristics related to appearance, provide color matches as specified by the design drawings.
- H. Aluminum Finishes: Comply with Matthew Paint Company "Instruction Manual" for finish designations and application specifications.
 - 1. Color: Match Designer's specifications (as outlined on attached drawings).
 - 2. All scratches shall be re-primed prior to paint repair touch-ups.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Contractor is responsible for contacting Miss Dig 48 hours prior to work commencing.
- B. Contractor is responsible for coordinating all work with the sub trades necessary to the successful installation of the project.
- C. **Installations shall be completed by June 15, 2010.**

3.2 SITE RESTORATION

- A. Remove all spoils and restore site grading and vegetation to pre-installation condition.

3.3 SAFETY STANDARDS

- A. Contractor is responsible for compliance with all applicable MIOSHA and Traffic Safety Standards during installation.



cityofnovi.org

Beacon

CITY OF NOVI
EXTERIOR WELCOME SIGNAGE -
FABRICATION & INSTALLATION

QUESTIONNAIRE FORM

Firm Name: Beacon Sign Company

Address: 19460 Mount Elliott

City: Detroit State: MI Zip: 48234

Telephone Number: 313-368-3410 Fax Number: 313-368-5298

Email Address: sales@beaconsigncompany.com

Firm Established: 1976 Years in Business: 34

Type of Organization: (Circle One)

- a. Individual
- b. Partnership
- c. Corporation
- d. Joint Venture
- e. Other

How many full time employees? 8 Part time employees? 2

Provide information relative to the experience your company has had working with municipalities. Please provide the names of municipalities where service was provided.

In 2009, Beacon completed the installation of the Ann Arbor, Michigan wayfinding project. This project was done with the Ann Arbor Downtown Development Authority.

Provide information relative to the experience and financial capability of your company to carry out the terms of this contract.

We have reviewed all three bonds and are ready to fulfill the bonds if awarded the contract. We are licensed Sign Erectors and Electricians in the state of Michigan.

Identify those in your firm who would be responsible, including on-site supervision for this project, and submit copies of their certifications. Include educational background of principals and those who will be working on the project.

- James Bouzard - Bachelor of Science - Project Manager
- Nick Gazik - BS from Detroit Institute of Technology - Gen. Mgr.
- Nick Hanna - Vice President of Manufacturer
- Salim Haddad

Salim Haddad - CEO and Owner of Fairmont and
Beason Sign Companies since 1976

How many clients does your company currently serve with the type of services described?
Provide a list.

We have hundreds of clients.
Chrysler Factory Signage and Directionals
City of Ann Arbor Downtown Development Authority,
Napa Auto Parts, AAA of Michigan, Goodyear, Choice
Hotels, Valvoline

Please provide a list of client references (minimum of 3). Include name, address, phone number and contact person. Please include any municipalities (or other governmental agencies) that you worked for.

Ann Arbor Downtown Development Authority, Executive Director
Susan Polley, 303 Detroit Street Ann Arbor, MI 48104; 734-994-6697.
Chrysler, Manager of Dealer + Corporate Identity: John Russo
800 Chrysler Drive Auburn Hills, MI 48326; 248-512-1992.
AAA of Michigan, Property Manager, David Anolick,
One Auto Club Drive, Dearborn, MI 48126; 313-336-2987.

Provide an Equipment List that will be on site and available for use by the crew performing sign installation (including trucks, tractors, etc...).

Our Service truck with needed equipment that will include
augers, drills and hand tools.
On days required a flatbed truck for transporting signs
and debris. On days required a cement truck will be
needed. On required days a backhoe for digging foundations
will be needed.

Based on your current resources, are you available to fabricate and install the signs identified within the timeframe allocated? Please explain.

Yes we can complete the project by June 15th. Upon
being awarded the bid we will begin engineering.

Provide a description of your company's philosophy relative to entryway/welcome signage.

Our company has a "can do" philosophy to complete a project that we start the way the client wants it done. We follow ~~an~~ approved drawings through with our in house permitting department. We begin building once permits are obtained which offers the customer the final say in design.

THE FOREGOING QUESTIONNAIRE IS A TRUE STATEMENT OF FACTS:

Signature of Authorized Company Representative: _____

Representative's Name (please print) _____

Date _____

[Handwritten Signature]
NICK GUYER - GENERAL MANAGER

3-02-2010



CITY OF NOVI
EXTERIOR WELCOME SIGNAGE –
FABRICATION & INSTALLATION

REVISED PROPOSAL FORM

BASE BID – Entryway & Wayfinding	Quantity	Unit Price	Total
Sign Type A	5	\$ 4,250 ⁰⁰	\$ 21,250.00
Sign Type B	2	\$ 2,900 ⁰⁰	\$ 5,800.00
Sign Type C	4	\$ 1,750 ⁰⁰	\$ 7,000.00
Installation Materials	1		\$ included
Delivery and Installation	1		\$ 10,162.50
TOTAL BASE BID			\$ 44,212.50

ALTERNATE #1 – Entryway	Quantity	Total
Sign Type A	1	\$ 4,250 ⁰⁰
Installation Materials	1	\$ included
Delivery and Installation	1	\$ 1,177.50
TOTAL ALTERNATE #1		\$ 5,427.50

ALTERNATE #2 – Parks Entryway	Quantity	Unit Price	Total
Sign Type D	6	\$ 1,650 ⁰⁰	\$ 9,900.00
Installation Materials	1		\$ included
Delivery and Installation	1		\$ 3,405.00
TOTAL ALTERNATE #2			\$ 13,305.00

ALTERNATE #3 – DPS Entryway	Quantity	Total
Sign Type D	1	\$ 1650 ⁰⁰
Installation Materials	1	\$ included
Delivery and Installation	1	\$ 667.50
TOTAL ALTERNATE #3		\$ 2317.50

ALTERNATE #4 – Senior Center	Quantity	Total
Novi Senior Center Replacement	1	\$ 2400 ⁰⁰
Installation Materials	1	\$ included
Delivery and Installation	1	\$ 705 ⁰⁰
TOTAL ALTERNATE #4		\$ 3105.00

ALTERNATE #5 – Ice Arena	Quantity	Total
Sign Type D	1	\$ 1650 ⁰⁰
Building replacement cover fascia	1	\$ 1550 ⁰⁰
Installation Materials	1	\$ included
Delivery and Installation	1	\$ 867.50
TOTAL ALTERNATE #5		\$ 4,067.50

ALTERNATE #6 - Library	Quantity	Unit Price	Total
Sign Type C	4	\$ 1750 ⁰⁰	\$ 7,000.00
Sign Type E	3	\$ 2700 ⁰⁰	\$ 8,100.00
Installation Materials	1		\$ included
Delivery and Installation	1		\$ 5985.00
TOTAL ALTERNATE #6			\$ 21,085.00

TOTAL (BASE BID + ALL ALTERNATES) \$ 93,520.00

We have confirmed that we will be able to provide the bonds with the City's required language

Yes

No

We acknowledge receipt of the following Addendums: #1 (please indicate numbers)

Comments / Exceptions: The cost of permits is passed on as a non-profit item. All permit costs are not included. We request a 25% deposit and progress payments to be negotiated.

AUTHORIZATION:

The undersigned herein submitted this proposal and agrees to enter into an agreement with the City of Novi in accordance with the bidding documents. In submitting this complete and signed proposal, it is understood that the right is reserved by the City of Novi to reject any or all bids and to make such award that, in the opinion of City Council, is in the best interest of the City of Novi.

Company: BEARON Sign Company
Business Address: 19460 Mt. Elliott
City: Detroit State: MI Zip: 48234
Telephone: 313.368.3410 Fax: 313.368.5910
Name of Authorized Signer: NICK CZUZEK (please print)
Authorized Signature: [Signature]
Title of Signer: General Manager
Email Address: NICK@BEARONSIGNCOMPANY.COM
Date: 3-22-2010