



CITY of NOVI CITY COUNCIL

www.cityofnovi.org

Agenda Item F
October 22, 2007

SUBJECT: Approval to award bid to Western Waterproofing Company, the low bidder, in the amount of \$19,614; for caulking of side windows and framing in atrium phase II.

SUBMITTING DEPARTMENT: Parks, Recreation, & Forestry

CITY MANAGER APPROVAL: *PWA for CJP*

EXPENDITURE REQUIRED	\$19,614.00
AMOUNT BUDGETED	\$21,690.00
APPROPRIATION REQUIRED	N/A
LINE ITEM NUMBER	101.265.00-934.000

BACKGROUND INFORMATION:

The Novi City Council appropriated \$21,690 for phase II of the removal and replacement of exterior caulk at the Novi Civic Center. The existing material has exceeded its useful life and shows separation points between the glass panels and their metal frames.

In September 2007, five bids were received for atrium caulking phase II. Upon a thorough investigation, the department found Western Waterproofing Company best meets the City's requirements for this project. Upon award, work will begin this fall and be completed by November 15, 2007.

Atrium Window Caulking Phase II Bid Tab

Company	Lump Sum
Western Waterproofing Co.	\$19,614.00
J.C. Pattock Co.	\$19,985.00
Mark 1 Restoration Services	\$24,627.00
Chezcore, Inc.	\$27,450.00
Grunwell-Cashero Co.	\$36,577.00

Western Waterproofing Company has served many different agencies. Some installation venues have included the following locations: Fox Run Residential Building, General Motors, University of Michigan (Multiple Projects), and the City of Ann Arbor.

RECOMMENDED ACTION: Approval to award bid to Western Waterproofing Company, the low bidder, in the amount of \$19,614; for caulking of side windows and framing in atrium phase II.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Capello				
Council Member Gatt				
Council Member Margolis				

	1	2	Y	N
Council Member Mutch				
Council Member Nagy				
Council Member Paul				

MEMORANDUM



TO: RANDY AULER, DIRECTOR OF PARKS, RECREATION & FORESTRY
FROM: MATT WIKTOROWSKI, SUPERINTENDENT OF PARKS
SUBJECT: CAULKING OF SIDE WINDOWS / FRAMING IN ATRIUM PHASE II
DATE: 10/11/07

Over the past several year's maintenance staff has identified points in the atrium glass and metal framing that are no longer sealed with a protective layer of caulk. In the 2006-2007 fiscal year the Novi City Council allocated funds for phase I of a multi phase project that would secure glass and metal joints throughout the complex. The initial phase removed all of the old caulking and re-sealed atrium ceiling glass to its metal framing, and was completed in the fall of 2006.

In the 2007-2008 fiscal year \$21,690 was allocated by the Novi City Council for phase II of the project. This current phase removes all of the existing caulk from the curtain windows and frames and replaces it with a product that carries a 20 year life rating. It also removes and replaces hallway window caulking that surrounds the event quarters. In January of 2008 phase III will be requested, completing caulking of all aluminum panels located around the penthouse.

In September 2007 five bids were accepted for atrium caulking phase II. Upon a thorough investigation the department found Western Waterproofing Company best meets the cities requirements for this project. If awarded work will begin this fall and be completed by November 15, 2007.

Western Waterproofing Company has served many different agencies. Some installation venues have included the following locations: Fox Run Residential Building, General Motors, University of Michigan (Multiple Projects), and The City of Ann Arbor.



**CITY OF NOVI, MICHIGAN
PURCHASING DEPARTMENT**

45175 W. TEN MILE RD.
NOVI, MI 48375
(248) 347-0446

**ATRIUM WINDOW CAULKING PHASE II
PROPOSAL FORM**

BIDS DUE Wednesday, September 19, 2007 BY 3:00 P.M.

Bid submitted by:

Name (printed) Robert T. Mazur Title: President

Company (Legal Registration) Western Waterproofing Company

Address 13800 Eckles Road

City Livonia State Michigan Zip 48150

Telephone (734) 464-3800 Fax (734) 437-6206

E-mail rmazur@westernwp.com

Signature *Robert T. Mazur* Date 9/19/07

For information on responding to this ITB, contact Carol Kalinovik, Purchasing Director, at ckalinovik@cityofnovi.org

Submittal of Bids: Bids must be delivered prior to the due date and time specified above to the City of Novi, Purchasing Department, 2nd floor, 45175 W. Ten Mile Rd., Novi, Michigan 48375. Bids must be submitted by person or mail. Faxed quotations will not be accepted.

THE BID ENVELOPE MUST BE IDENTIFIED WITH THE FULL BID NAME AND DUE DATE.

THIS PAGE IS PAGE ONE OF THE PROPOSAL FORM. FAILURE TO SUBMIT PRICING ON THE PROPOSAL FORM PROVIDED BY THE CITY OF NOVI MAY CAUSE THE BID TO BE CONSIDERED NON-RESPONSIVE AND INELIGIBLE FOR AWARD.

NOTICE TO BIDDERS:

The City of Novi officially distributes bid documents through the Michigan Intergovernmental Trade Network (MITN). **Copies of bid documents obtained from any other source are not considered official copies.** The City of Novi cannot guarantee the accuracy of any information not obtained from the MITN website and is not responsible for any errors contained by any information received from alternate sources. Only those vendors who obtain bid documents from the MITN system are guaranteed access to receive addendum information, if such information is issued.

If you obtained this document from a source other than the source indicated, it is recommended that you register on the MITN site, www.govbids.com, and obtain an official copy.



**CITY OF NOVI
PROPOSAL FORM**

We the undersigned as bidder, propose to furnish to the City of Novi, according to the conditions and instructions attached hereto and made a part thereof according to the attached terms and conditions.

ATRIUM WINDOW CAULKING PHASE II

A. Lump Sum

\$ 19,614.00

We acknowledge receipt of the following Addendums:
(please indicate numbers below)

Addendum #1 - Dated 9/18/07

Comments: _____

Company Name: Western Waterproofing Company

Agent's Name: Robert T. Mazur - President
(Please type)

Agent's Signature: 

Date: September 19, 2007

YOU MUST INCLUDE PAGE 12 WITH YOUR PROPOSAL!



CITY OF NOVI

Atrium Window Caulking Phase II Addendum #1

INTENT:

This addendum has been issued to modify and/or interpret the specifications for the Atrium Window Caulking Phase II bid. Unless otherwise instructed, the information contained in this Addendum shall take precedence over anything contrary in the original specifications and shall hereinafter be considered as part of the package.

RESPONSE: The contractor shall verify receipt of this Addendum in the Bid Proposal Form.

CONTENTS: Included in this addendum is one (1) page of written addenda description. No drawings are included.

CLARIFICATION:

1. Question: We are NOT to caulk the metal to metal joints?

Answer: Caulk metal to metal joints, except weep holes.

2. Question: The drawing detail 4 on A-12 does not show the height of the skylight window. Can you please provide this information.

Answer: The pane of glass is 7'4" long x 31" wide. The skylights are triangular in shape. The highest point of the frame to the ground is 54". The lowest point from the frame to the ground is 2'. Skylight area #1 is 59' long. Skylight area #2 is 66' 8" long. Skylight area #3 is 66' 7" long.

3. Question: I understand that the top of the atrium is not to get caulked, however, are the following sloped panels to get caulked? a. A-10 North Elevation – column lines 9-6.5. b. A-10 East Elevation – column lines D-F.5

Answer: Atrium top and slopes were caulked. Only the vertical wall glass is to be caulked.

Carol J. Kalinovik
Purchasing Director

Notice Dated: September 18, 2007