



CITY of NOVI CITY COUNCIL

www.cityofnovi.org

Agenda Item C
October 22, 2007

SUBJECT: Approval to award bid to Master Craft Carpet Services, Inc., the low bidder, in the amount of \$61,895; for upper level ice arena flooring.

SUBMITTING DEPARTMENT: Parks, Recreation, & Forestry

CITY MANAGER APPROVAL: PWA for CJP

EXPENDITURE REQUIRED	\$61,895
APPROPRIATION REQUIRED	\$61,895
LINE ITEM NUMBER	590-000.00-137.500 (Asset-Building Improvements)

BACKGROUND INFORMATION:

Each year the City considers the capital improvements as recommended by Suburban Management. For the 2007-2008 fiscal year, Suburban recommended replacing the upper-level carpet with rubber flooring, and City staff concur with their recommendation. Measurements indicate that the rubber flooring will cover 5,500 sq. ft. of the complex and have a useful life of approximately 15 years, as compared to the existing carpet that must be replaced every 6-8 years. Installation of rubber flooring decreases overall maintenance costs and doubles the life expectancy over the current flooring product.

In October 2007 proposals were received for upper level rubber flooring. Upon a thorough investigation the department found Master Craft Carpet Services Inc. best meets the City's requirements for this project. Upon awarding the bid, the material will be delivered to the arena in six weeks and installed by January 2008.

Ice Arena – Rubber Flooring Bid Tab

Company	Lump Sum	Square Footage Quoted	Made Site Inspection?	Warranty	Delivery
Master Craft	\$61,985.00	Approx. 5,500	Yes	1 yr labor, 5 yr limited	4-6 weeks
Conventional Carpet	\$62,999.00	5,500	Yes	2 yrs	3-4 weeks
Abbey Flooring	\$64,870.00	5,316	Yes	Material by mfr., 2 yr labor	7-10 days
J & N Contraction	\$68,000.00	5,585	Yes	1 yr on installation	2 weeks ARO
Foster Specialty Floors	\$73,800.00	5,000	Yes	5 yrs	
Macias Floors Inc.	\$75,500.00	5,500	Yes	1 yr labor & materials as per Nora	Ready to ship
Seeley Group	\$82,081.00	6,327	Yes	2 yr installation warranty	2-4 weeks

Master Craft Carpet Services Inc. has served many different agencies. Some installation venues have included the following locations: Chelsea Ice Arena and the Troy Sports Center.

RECOMMENDED ACTION: Approval to award bid to Master Craft Carpet Services, Inc., the low bidder, in the amount of \$61,895; for upper level ice arena flooring.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Capello				
Council Member Gatt				
Council Member Margolis				

	1	2	Y	N
Council Member Mutch				
Council Member Nagy				
Council Member Paul				



Randy,

Upon reviewing the bid proposals we received on rubber flooring, it is our recommendation to go with Master Craft Carpet Service. The following reasons were used to select Master Craft:

- They came in at the lowest price
- They will do all of the work themselves and will not use subcontractors
- They came to the facility and took measurements themselves, so as to provide a more accurate proposal
- Their time frame is longer than most companies, but the facility is would not be ready for installation until December

This rubber flooring capital improvement was part of the 07-08 Novi Ice Arena budget. The time is now right for us to move forward with the installation.

If you have any questions, please do not hesitate to call.

Thank you,

Kris Barnes
General Manager
Novi Ice Arena
248-347-1010
kbarnes@suburbanice.com



Operated by Suburban Sports Group



CITY OF NOVI, MICHIGAN
PURCHASING DEPARTMENT
45175 W. TEN MILE RD.
NOVI, MI 48375
(248) 347-0446

**RUBBER FLOORING – ICE ARENA
PROPOSAL FORM**

BIDS DUE Monday, October 1, 2007 BY 3:00 P.M.

Bid submitted by: Master Craft Carpet Services, Inc.

Name (printed) Steve Bracey Title: Project Manager

Company (Legal Registration) Master Craft Carpet Services, Inc.

Address 12870 Inkster Rd.

City Redford State MI Zip 48239

Telephone 313-387-7000 Fax 313-387-0266

E-mail steveb@mastercraftcarpets.com

Signature  Date 9/28/07

Submission of Bids: Bids must be delivered prior to the due date and time specified above to the City of Novi, Finance Department, 2nd floor, 45175 W. Ten Mile Rd., Novi, Michigan 48375. Bids must be submitted by person or mail. Faxed quotations will not be accepted.

THE BID ENVELOPE MUST BE IDENTIFIED WITH THE FULL BID NAME AND DUE DATE.

THIS PAGE IS PAGE ONE OF THE PROPOSAL FORM. FAILURE TO SUBMIT PRICING ON THE PROPOSAL FORM PROVIDED BY THE CITY OF NOVI MAY CAUSE THE BID TO BE CONSIDERED NON-RESPONSIVE AND INELIGIBLE FOR AWARD.

NOTICE TO BIDDERS:

The City of Novi officially distributes bid documents through the Michigan Intergovernmental Trade Network (MITN). Copies of bid documents obtained from any other source are not considered official copies. The City of Novi cannot guarantee the accuracy of any information not obtained from the MITN website and is not responsible for any errors contained by any information received from alternate sources. Only those vendors who obtain bid documents from the MITN system are guaranteed access to receive addendum information, if such information is issued.

If you obtained this document from a source other than the source indicated, it is recommended that you register on the MITN site, www.govbids.com, and obtain an official copy.



CITY OF NOVI
PROPOSAL FORM

We the undersigned as bidder, propose to furnish to the City of Novi, according to the conditions and instructions attached hereto and made a part thereof according to the attached terms and conditions.

RUBBER FLOORING – ICE ARENA

A. LUMP SUM \$ 61,895.00

Square Footage quoted approx. 5,500

Recommended color of cove molding We will provide chain set for selection.

Warranty 1 year labor, 5 year limited - see attached

Delivery 4 - 6 weeks approx.

Site Inspection? Yes No

Acknowledge Addendums (please list numbers) None

Comments: 1) No subcontractors will be used. All installers are employees of Master Craft Carpet Installation Co. and are "INSTALL" certified. 2) We will use air scrubbing machines to filter air while we work and limit dust. 3) We have worked with other rinks with the same or similar products-- Chelsea Ice Arena, Troy Sports Center, Ice Box. We are using Novotny Contracting Services to clean/auto scrub per manufacturer's recommendations upon completion.

Company Name: Master Craft Carpet Services, Inc.

Agent's Signature: [Signature]

Date: 9/28/07

YOU MUST INCLUDE PAGE 7 WITH YOUR PROPOSAL